

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR SPECIAL MEETING OF THE TOWN COUNCIL TO BE HELD ON
WEDNESDAY, MAY 4, 2011 AT 10:00 AM IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING**

1. **Call to Order Special Council Meeting
& Record of Attendance**

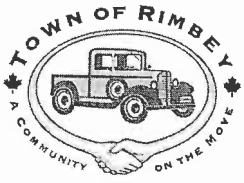
2. **Tax Rate Bylaw 868/11**

3. **Ambulance Service Offers to Purchase**

4. **Lion's CFEP Application**

5. **Development**

6. **Adjourn**



Council Recommendation

Date: May 3, 2011
Title: Tax Rate Bylaw 868/11
Presenter: Melissa Beebe

Background:

Budget was passed at the April 13, 2011, Council Meeting and have received the 2011 school foundation requisition amounts, Ponoka County 2011 mill rates and the Rimoka Seniors Foundation requisition amounts to proceed with the Tax Rate Bylaw. The Tax Rate Bylaw will need to be passed to be able to proceed with the release of the Tax Notices for the middle of May.

Tax Rate Bylaw 867/11 that was presented at the April 27, 2011 council meeting did not have the revised numbers that were received by the assessor and Rimoka. The revision did not make it into the Council Package for the above noted meeting. Tax Rate Bylaw 867/11 will need to be repealed and Tax Rate Bylaw 868/11 with the right Rimoka requisition amount and some of the assessment changes reflected will require all three readings.

Recommendation:

That Council repeal Tax Rate Bylaw 867/11.

That Council pass all three readings of Tax Rate Bylaw 868/11.

The Town of Rimbey Tax Rate Bylaw

Bylaw 868/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF RIMBEY FOR THE 2011 TAXATION YEAR.

WHEREAS, The total requirements of the Town of Rimbey as shown in the annual estimates are as follows:

MUNICIPAL	General	\$7,690,843
	Rimoka Seniors Foundation Requisition	\$25,354
SCHOOL	School Foundation Requisition – Res.	\$478,876
	School Foundation Requisition – Non-Res.	\$220,855
	School Foundation Requisition – M & E	\$0

and,

WHEREAS, the total assessment of taxable land, buildings and improvements amounts to \$264,284,730, and

WHEREAS, the estimated revenue other than from taxation is \$5,840,585, and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid,

NOW THEREFORE, by virtue of the power conferred upon it by the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, the Council of the Town of Rimbey, duly assembled, enacts as follows:

The municipal administration is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

Assessment Class	Municipal	Rimoka	School	Total Mills
Residential/Farm	6.695	0.0960	2.3874	9.1784
Country Estates	3.605	0.0960	2.3874	6.0884
Non-Residential	8.4975	0.0960	3.4837	12.0772
M & E	8.4975	0.0960	0.0000	8.5935
Farm – Annexed	5.995	0.0960	2.3874	8.4784
Residential – Annexed	1.740	0.0960	2.3874	4.2234
Non-Residential – Annexed	10.820	0.0960	3.4837	14.3997
M & E – Annexed	10.820	0.0960	0.0000	10.916

AND FURTHER THAT Bylaw 867/11 is hereby rescinded and this bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Tax Rate Bylaw

Bylaw 868/11

READ a first time this 27th day of April, 2011.

READ a second time this _____ day of _____, 2011.

READ a third and final time this _____ day of _____, 2011.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY

DATE: _____ May 4, 2011

TITLE: **Ambulance Service Offer to Purchase**

BACKGROUND:

Council at the March 9 regular Council Meeting made the motion to divest and provided notice to AHS. Since that date, Guardian Ambulance Service made an offer to purchase and was presented at the March 23 regular council meeting. Council motioned to pursue negotiations with AHS and Guardian. Since that time, the town has received 2 other offers to purchase the Rimbey Ambulance Service. AHS has advised that Rimbey now requires determining which direction it will go:

- Is the termination still in effect and Rimbey planning to sell the assets only to whomever?
Or
- is Rimbey withdrawing the termination and requesting the agreement be transferred to whomever?

DISCUSSION:

The Town of Rimbey has received three offers to purchase from the following:

1. Guardian Ambulance Ltd. - \$400,000.00 – Lease purchase payments of \$6,500 monthly until March 31, 2012 with balance remaining paid out if Guardian is successful in being awarded the AHS Contract.
2. Lakeside EMS - \$400,000.00 – Lease purchase payments of \$6,000.00 monthly until March 31, 2012 and if successful in being awarded AHS contract would continue purchase lease payments in the same amount until March 31, 2013 with remaining balance being paid out at that time.
3. Associated Ambulance Service - \$448,756.01 – initial deposit of \$20,000 to be paid upon acceptance of initial offer by both parties, with balance to be paid 60 days or as agreed upon by both parties after all conditions are removed and prior to take over of services.

RECOMMENDATION:

1. That Council pass a resolution to rescind Motion 62/11 from the March 9, 2011 regular Council Meeting that reads as follows:

“Moved by Councillor Rondeel to authorize Administration to provide written notice to Alberta Health Services to not extend the current EMS Ground Ambulance Contract and negotiate divesting of the ambulance service.”

2. That Council pass a resolution to accept the Offer of Purchase from Associated Ambulance Service for the sum of \$448,756.01 and assign Associated Ambulance Service the Emergency Medical Services Contract as per Article 11.2 of the agreement.
3. Administration recommends that Council schedule an informal lunch meeting with MLA Ray Prins to discuss providing support in the assignment of the Ambulance Service contract to Associated Ambulance Service.



HEAD OFFICE
 4435 – 50 Street
 Sylvan Lake, AB
 T4S 1J9
 Phone: (403) 341-6686
 Fax: (403) 341-6686

INNISFAIL DIVISION
 4411 - 49 Street
 Innisfail, Alberta
 T4G 1P3
 Phone: (403) 227-5094
 Fax: (403) 227-6161

PONOKA DIVISION
 6502 - 44 Avenue
 Ponoka, Alberta
 T4J 1J8
 Phone: (403) 783-3363
 Fax: (403) 783-8777



www.guardianambulance.com

March 15, 2011

Mr. Tony Goode
 Chief Administrative Officer
 Town of Rimbey
 Box 350
 Rimbey, AB T0C 2J0

Dear Mr. Goode:

Re: **Offer to Purchase**

Thank you for meeting with Mr. Barry and myself yesterday.

In recognizing the desire of the Town of Rimbey to divest from the provision of ambulance services as soon as possible, Guardian Ambulance Ltd. would consider it a privilege to provide Emergency Medical Services to the Town of Rimbey upon approval from Alberta Health Services.

Our intent is to provide service from within the Town of Rimbey by utilization of the current EMS building. As such, Guardian Ambulance Ltd. is prepared to make an offer to the Town of Rimbey of four hundred thousand dollars (\$400,000.00) for its EMS station, ambulances and equipment.

This offer would be subject to Alberta Health Services approving the provision of Emergency Medical Services by Guardian Ambulance Ltd. for the Town of Rimbey and a contract between Alberta Health Services and Guardian Ambulance Ltd. by April 01, 2012.

We propose making monthly lease to purchase payments of \$6,500.00 to the Town of Rimbey commencing the first day of the month that we provide service until March 31, 2012. At that date if Guardian Ambulance Ltd. has been successful in contracting with Alberta Health Services the balance remaining of the \$400,000.00, less the cumulative lease to purchase payments of \$6,500.00 per month already paid, would be paid out in full by Guardian Ambulance Ltd.

If Guardian Ambulance Ltd. were not to succeed in contracting with Alberta Health Services for April 01, 2012 onward all monthly \$6,500.00 lease to purchase payments made would be kept by the Town of Rimbey and all assets involved in the proposed sale would revert back to the Town of Rimbey.

We will present our proposal to Alberta Health Services and begin the purchase process as quickly as possible once you indicate your desire to proceed so we can be ready to provide services as quickly as you may desire to divest.

If you have any questions please feel free to contact me at you convenience.

Sincerely,

Glen Holly
 CEO
 Guardian Ambulance Ltd.

R.R. #2, Site 18, Box 5
Rocky Mountain House, AB
T4T 2A2



Phone (403) 505-8911
Fax (403) 887-5333
ngbear@telusplanet.net

April 29, 2011

Mr. Tony Goode
Chief Administrative Officer
Town Of Rimbey
Box 350
Rimbey, AB
T0C 2J0

Re: Offer to Purchase

Dear Mr. Goode,

Thank you for taking the time to meet with Garry and myself on Tuesday, April 26, 2011.

As discussed during our meeting, we understand that the Town of Rimbey wishes to divest itself of its contract with Alberta Health Services to provide ambulance services.

Lakeside EMS Inc. would like to make an offer to take over the provision of Ambulance Service to the Town of Rimbey using the existing ambulance station, equipment and staff. This offer of purchase is conditional on approval from Alberta Health Services.

Lakeside EMS is presently a contracted provider for Alberta Health Services. With 30 team members staffing two full-time ambulances (a mechanical backup is also maintained) we provide emergency medical care 24/7 service to Sylvan Lake, its Summer Villages and Red Deer County. This service began in July 2008 and subsequently with the takeover of ambulance service by AHS, the service area has increased to include coverage to the Town of Bentley, the City of Red Deer and as far west as Rocky Mountain House.

A sister company, owned by the principals of Lakeside EMS Inc, Basic Emergency Aid & Rescue Services Ltd., of Rocky Mountain House operates an industrial medical stand-by service operating 2 ambulances and 10 Mobile Treatment Centers.


Lakeside EMS Inc. hereby offers the Town of Rimbey four hundred thousand dollars (\$400,000.00) for its ambulance station, 3 ambulances and equipment to be paid as follows:

- Pay the Town of Rimbey lease to purchase payments of \$6,000.00 per month. If Lakeside EMS Inc. is not successful in contracting with Alberta Health Services past March 31, 2012 the Town of Rimbey would keep all the funds paid and all assets included in the proposal would revert back to the Town of Rimbey.
- If Lakeside EMS Inc. is successful in contracting with Alberta Health Services past April 1, 2012, the \$6,000.00 per month lease to purchase payments would continue until March 31, 2013 at which time Lakeside EMS Inc. would pay the remaining balance of the \$400,000.00 purchase price less the total of the lease to purchase payment made to that time.

To assist with the Town of Rimbey's desire to divest of its contract to provision ambulance service as soon as possible, Lakeside EMS Inc will commence operating the ambulance service to the Town of Rimbey immediately after approval from Alberta Health Services has been received and the required agreements prepared and signed.

If you have any questions, please do not hesitate to contact me.

Yours truly,



Nina Beresford, EMT-P
Lakeside EMS Inc.
President



Royal Canadian Mounted Police
 Gendarmerie royale du Canada

Security Classification/Designation
 Classification/désignation sécuritaire

Protected A

NCO i/c
 5030-48 Avenue
 Sylvan Lake, Alberta
 T4S 1G7

Your File Votre référence

Alberta Health Services

Our File Notre référence

2011-04-26

Dear Sir / Madam

Lake Side Emergency Medical Service Limited - Request for Proposal

To whom it may concern,

I highly recommend the company Lakeside Emergency Medical Services Limited in their current Request for Proposal. I can confirm that I have known and worked with Lakeside EMS company officials and employees since July 1st, 2008.

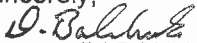
I was on municipal selection committee during their previous contract application and the company clearly demonstrated that they have the organizational skills and commitment to fulfill all demands of this business.

During the past three years, Sylvan Lake RCMP members have developed a close working partnership with the Lakeside EMS employees. During our daily calls for service they have proven themselves to be professionals, highly qualified, and are trustworthy when incidents become critical. They are an essential service and they have fulfilled their mandate throughout, without any technical hitches.

Our experience with this company also includes numerous volunteer and fundraising events in the Sylvan Lake area. This community subsists on various agencies assisting with charitable functions. Lakeside EMS has proven to be an essential partner in these activities and has become well respected by all Sylvan Lake emergency services for their contributions. The Lakeside EMS members continue to be highly motivated in their appearance throughout the community. This desirable quality came to light when this company first arrived in our neighborhood.

It is trusted that Lakeside EMS will be successful in their bid to continue their services in the Central Alberta area, as the Sylvan Lake RCMP desire to have many more years of a co-operative working relationship.

If you require further correspondence about the Lakeside EMS company, please contact the undersigned.

Sincerely,

 Duncan BABCHUK (Sergeant)
 403-887-4333 (w)





**Associated Ambulance & Service
(Whitecourt) Ltd.
Head Office
Box 419 Mayerthorpe, AB T0E 1N0
(780) 786-2223 fax (780) 786-2619**



May 3, 2011

Town of Rimbey
4938-50th Avenue
Rimbey, Alberta
T0C 2J0

Attn: Town Council
C/O Tony Goode, C.A.O.

RE: Offer to purchase the Assets of Rimbey EMS

Dear Council;

Thank you for this opportunity to provide an offer to purchase your municipal ambulance service. Associated Ambulance has provided ALS/BLS ambulance services for rural Alberta for over 33 years. We currently are the largest privately owned ambulance service in Alberta. We are located in thirteen communities in Alberta reaching from Jasper to Lac La Biche. One of our stations, Breton, operates a BLS service just to the north of Rimbey with ALS support historically coming from our Drayton Valley division.

If we were successful in being awarded this EMS service, we would continue with the two BLS cars for the balance of the current AHS contract and will be bidding on the proposed "AHS Request for Proposal" when it comes out this year.

Please accept the following as our initial offer from **615217 Alberta Inc.** to purchase the assets belonging to Rimbey EMS and/or the Town of Rimbey as listed below;

Vehicles

- a) EHS # 1562 – 2003 Ford E450 Crestline Legend Ambulance with equipment as listed
- b) EHS # 1680 – 1998 Ford E350 Crestline New*Era Ambulance with equipment as listed
- c) EHS # 2070 – 2009 Ford E450 Demers Modular Ambulance with equipment as listed
- d) These vehicles are planned to remain in the Rimbey community for the balance of the current AHS contract.

Ambulance Equipment

- a) All Ambulance related equipment to stock the three ambulances and reserve stock
- b) All training aids that are currently owned by Rimbey EMS
- c) All uniforms in stock

Building & Land

- a) 3,200 square foot commercial building and land located @ Lot 11, Block 9, Plan 2866 ET also known as 5014 – 49th Avenue, Rimbey, Alberta
- b) All furniture and fixtures currently in the building

Our financial offer for all of the above assets is \$ 448,756.01 (four hundred & forty-eight thousand and seventy six dollars and one cent)

- Initial deposit of \$ 20,000.00 to be paid upon acceptance of initial offer by both parties, with the balance to be paid 60 days or as agreed upon by both parties after all conditions are removed and prior to take over of services.

Conditions of our offer are as follows;

1. Subject to all of the listed assets declared of free and clear title.
2. Subject to a clear environmental report that will be arranged by 615217 Alberta Inc and completed within 21 days of acceptance of this offer
3. Subject to a Real Property report to be provided by the Town of Rimbey within 21 days of the acceptance of this offer.
4. Subject to a successful written acceptance of the assignment of the current EMS agreement dated March 02, 2009 between the Town of Rimbey and East Central Health (Alberta Health Services) to **Associated Ambulance & Services (Whitecourt) LTD.**
5. Subject to all three vehicles passing an EHS Ambulance Inspection within 60 days prior to takeover.

Staff will all have the first opportunity to apply for positions with Associated Ambulance & Services (Whitecourt) LTD in Rimbey. If successful in the application process, there may be consideration given for their previous years of EMS experience in accordance to our salary grid. Associated Ambulance prides itself on treating our staff fairly and reasonably at all levels that shows the number of long term employees we have in our system.

Due to the short time frame to construct an offer and if our initial offer is accepted, we will have a properly documented offer written by our legal council that would be acceptable under the laws of Alberta.

Once again, thank you for this opportunity to bid on your municipal owned & operated EMS services in Rimbey.

We are available for any further clarification or assistance at anytime, please feel free to call.

Yours truly,



Terry Schueler, CEO
Associated Ambulance
615217 Alberta Inc.
Office 780-786-2223
Cell 780-674-1533
Email: tschueler@associatedambulance.com

Melissa

From: Tony Goode [tony@rimbey.com]
Sent: Monday, May 02, 2011 11:30 AM
To: 'Melissa Beebe'
Subject: FW: Lions CFEP Grant
Better add this to the agenda

From: Rimbey Recreation Services [mailto:recreation@rimbey.com]
Sent: Monday, May 02, 2011 11:12 AM
To: Tony Goode
Subject: Lions CFEP Grant

I spoke with Alex Waldron today about working on the CFEP application. He mentioned that the Lions made a motion that they would apply for the grant as long as they could apply for a CFEP grant next year for the playground. I was under the understanding that Sheldon had spoken with Alex Waldron to verify everything, but I could be wrong. I recall talking to Melissa on the phone when Sheldon was in her office and he confirmed this. You may want to touch base with Sheldon and see if he can recall what was agreed upon. If not, we have to ask another group to apply or figure out what we're doing with the playground.

Rick



May 2, 2011

Community Facility Enhancement Program
50 Corriveau Avenue
St. Albert, AB
T8N 3T5

RE: LIONS CFEP APPLICATION SUPPORT – RIMBEY AQUATIC CENTRE

Dear Sir or Madam:

At the regular meeting of Council held on April 27th, 2011, the Town of Rimbey presented the following motion:

112/11 “That the Town of Rimbey, as owner of the land, supports the Rimbey Lions Club CFEP application to assist in the construction of the new Rimbey Aquatic Centre”

MOTION CARRIED

The construction of the new Rimbey Aquatic Centre will provide everyone in the community and the surrounding area with a valuable recreational venue for years to come. The Rimbey Lions Club provides support for various community projects and we would like to show our support in their application.

We thank you for your consideration and should you have any questions or concerns regarding this project I would be happy to discuss them with you.

Yours truly,

Sheldon Ibbotson
Mayor

TOWN OF RIMBEY

DATE: May 4, 2011

TITLE: Rick Pankiw Service Request

BACKGROUND:

Rick Pankiw made a request to Council for cost sharing to bring services from the main to his property line for a commercial development. The request was for the Town to pay a share of the directional drilling required, estimated at \$1,250.00.

The directional drilling option was not able to be utilized, and Mr. Pankiw has made a new request for the Town to complete the paving of the road that was excavated for the servicing.

DISCUSSION:

Mr. Pankiw provided a letter to the Town which estimates the paving costs for repair of the street to be approximately \$1,500.00 of a total servicing cost of \$9,000.00. Greg Smith of Tagish Engineering feels that based on current pricing, this number could be as high as \$2,500.00.

Council has discussed a means of providing development grants for development in the community through a method other than taxes. As there is currently no policy or bylaw relating to this type of development assistance, cost sharing has occurred in other developments in Rimbey.

Current policy and bylaws are contradictory as to the responsibility for bringing services to the property line, whether it be the Town or developer. Those Bylaws and policy were provided to Council at last week's meeting for review.

RECOMMENDATION:

That Council pass a resolution agreeing to replace the asphalt in front of 4806 - 51 Street that was removed for servicing of the lot.

May 2, 2011

RECEIVED

MAY - 2 2011

TOWN OF RIMBEY

Town Of Rimbey:

Attn: Ryan

Hi Ryan, as per our meeting the other day I would like to thank Town Council for reviewing my letter pertaining to my development. Town Council had some questions which they wanted answers for before giving thought to my consideration, unfortunately after learning all aspects to directional boring as opposed to digging I had to drop the directional boring due to not having a plumber with the correct certification to do the job. I have since proceeded with bringing services to my lot by digging up the street at a cost of approx \$7500.00. What I am now asking the town to consider is to pay for the cost of repaving the street and doing this later in the year when a paving company is in town doing other jobs. The cost of this is approx \$160 per square meter and this would work out to be approx \$1500.00

Thanking you in advance

Rick Pankiw



Town of Rimbeby Policy Manual

Title: Fire Hydrant Development Policy **Policy No.:** xxxx

Supersedes.: NEW

Approved: XXX, 2011

Resolution No.: XX/11

Effective Date: XXX, 2011

Purpose: To ensure adequate fire protection throughout the Town of Rimbeby.

Policy Statement: The Town wants to ensure that adequate fire protection is available if needed in an emergency. In some cases where buildings are built or undergo extensive renovation, the existing hydrants do not meet the requirements under current codes. The Town may be willing to equally share the cost of providing necessary additional fire hydrants, and where applicable the Town may front the cost of the developer's portion of the required hydrant if agreed to by the developer in lieu of tax credits granted under other Town policies.

Guidelines

1. This policy is to assist in providing adequate fire protection for large commercial, industrial and multi-family projects on previously developed land.
2. The Town may pay up to 50% of the cost of one fire hydrant that serves a new commercial, industrial or multi-family building or similar building under extensive renovation where the hydrant is required to meet current codes or is deemed required to vastly improve fire fighting capability.
3. The need for an additional hydrant must be identified during the development permit or development agreement process.
4. This policy only covers the cost of the hydrant and hydrant installation, including necessary valves. The policy does not cover the installation of water mains to buildings.
5. The location of the hydrant shall be determined by Town officials based on proximity to the subject building, water main availability, overall community benefit and cost of hydrant installation.
6. The fire hydrant must not be located on private property unless placed in a utility right of way to allow access for use to provide protection to other properties.
7. If applicable, the Town may grant the developer the opportunity to utilize tax credits granted under other Town policies early to cover the developer portion of the cost of the hydrant and hydrant installation.

8. The arrangements agreed upon must be made in writing within the development permit or within the development agreement pursuant to the development permit.
9. This policy may be varied, revised or rescinded at the full discretion of Town Council or due to change in legislation.
10. This policy does not apply to fire hydrants required under Section 3.D.5.16 of the Alberta Building Code.



Town of Rimbey Policy Manual

Title: Development Contributions Policy **Policy No.:** xxxx

Supersedes.: NEW

Approved: XXX, 2011

Resolution No.: XX/11

Effective Date: XXX, 2011

Purpose: To assist in economic development within the Town of Rimbey by providing development contributions

Policy Statement: The Town may provide contributions to development projects that will notably increase the Town tax base and provide viable long-term employment opportunities within the Town. Any contributions will meet the Design Guidelines and Construction Standards for Development.

Definitions

Municipal Improvements shall mean and include the following to be constructed on Public Property to the Town of Rimbey Design Standards:

- a) All sanitary sewer systems including, service lines, manholes, mains and appurtenances; and
- b) All minor and major drainage systems, including storm sewers, storm sewer connections, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, storm retention ponds, catch basins, catch basin leads, manholes, overland drainage (swales), and associated works, all as and where required by the Municipality; and
- c) All water systems including all water mains, fittings, valves, and hydrants, all appurtenances and system looping as required by the Municipality, in order to safeguard and ensure the continuous and safe supply of water in the Development Area; and
- d) All roadway systems including curb, gutter and sidewalk, road structures including subgrade preparation, GBC gravel and asphalt and all surface asphalt on Public Property; and
- e) The restoration of all Public Properties to the Municipality's satisfaction which are disturbed or damaged in the course of the Developer's work.

Guidelines

1. Each application must be made in writing to Town Council at the time of development permit application.
2. The Town may contribute for the servicing of commercial properties to accommodate new development with an added fair market value over \$250,000.
3. Contributions will only be made for upgrades or continuance of municipal improvements to the property line of the subject lands.
4. The amount of the contribution is based on 15% of the cost of municipal improvements to the property line to a maximum contribution of \$45,000.
5. The municipal improvement costs will be based on the actual cost of the improvements and verified by the Town of Rimbey.
6. Development Contributions will only be paid upon the issuance of a Construction Completion Certificate for the municipal improvements.
7. Payment for development contributions will only be paid from an invoice received by the Town from the Developer.
8. Council may at its own discretion adjust the development contributions.
9. This policy may be varied, revised or rescinded at the full discretion of Town Council or due to changes in legislation.