

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
WEDNESDAY, JUNE 22, 2011 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Wednesday, June 8, 2011, Council Meeting Minutes 3-6

5. **Delegations**
 - 5.1 SJC Development Corporation – Stan Cummings

6. **Bylaws**

7. **New and Unfinished Business**
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 - 8.1.5.3 Accounts Payable Cheque Run – June 22/11
 - 8.2 Council Reports

9. **Correspondence**
 - 9.1 SJC Letter RE Construction of the 54th Street Access 25-30
 - 9.2 Vault Sports Pub Yard Set Back Waiver Request 31-33
 - 9.3 Rimoka Minutes for May 2011 34-37

10. **In Camera**

11. **Adjournment**

Summary of Agenda Items for June 22, 2011:

Delegations:

- 5.1 SJC Development Corporation – Stan Cummings (Information is under 9.1)

Bylaws

New and Unfinished Business:

- 7.1 Delinquent Accounts – That Council consent to write-off delinquent account invoice numbers 8826, 8827, 9359, 9648, 9522, 9736 and 9654 in the amount of \$1,511.24, which is deemed uncollectable by the collection agency.
- 7.2 Tax Penalty Cancellation Request – That Council decline the request to cancel the \$1,517.81 in penalties on the tax roll and request full payment of all taxes, current and arrears.

Reports:

- 8.1 Department Reports
 - 8.1.1 Ambulance
 - 8.1.2 Development
 - 8.1.3 Public Works
 - 8.1.4 Bylaw Enforcement
 - 8.1.5 Fire (not submitted)
 - 8.1.6 Community Services
 - 8.1.7 CAO
 - 8.1.8 Finance
 - 8.1.8.1 Finance/Administration
 - 8.1.8.2 Council Expenses – that Council approve the Council Expenses
 - 8.1.5.3 Accounts Payable Cheque Run – June 22/11 – that Council approve the Accounts Payable Cheque Run for June 22, 2011 as presented.
- 8.2 Council Reports

Correspondence:

- 9.1 SJC Letter RE Construction of the 54th Street Access
- 9.2 Vault Sports Pub Yard Set Back Waiver Request
- 9.3 Rimoka Minutes for May 2011

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, JUNE 8, 2011, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Paul Payson
Councillor Gayle Rondeel
Councillor Joe Anglin
CAO – Tony Goode
Director of Finance – Jackie McMullen
Assistant Director of Finance – Georgia Homan
Director of Finance in Training - Danita Deal
Recording Secretary - Melissa Beebe
- Public:
Marg Tisdale, President of Rimbey Curling Club
Rimbey Review – Trena Mielke
3 members of public
- Absent:
Assistant CAO – Ryan Maier
2. Public Hearing None
3. Adoption of Agenda Agenda additions presented were as follows: Reports – addition 7.6 – Transfer Station Work.
- Motion 150/11
- Moved by Councillor Webb to adopt the agenda as amended.
- CARRIED
(5-0)
4. Minutes 4.1 May 25, 2011, Council Meeting Minutes
- Motion 151/11
- Moved by Councillor Payson to accept the May 25, 2011, Council Meeting minutes as presented.
- CARRIED
(5-0)
5. Delegation 5.1 Rimbey Curling Club
- Ms. Tisdale presented information to Council advising that the curling club is in financial trouble and may have to close unless they have support from the Town of Rimbey. They presented the following concerns:
- Financial data showing income, expense and the negative loss from 2009-2011.
 - Decrease in casino fund revenue
 - increase in Utility rates
 - increase in equipment maintenance costs
- Ms. Tisdale presented that they have increased their memberships to 124 members and that part of the increase is due to youth involvement and interest in the sport. Ms. Tisdale would like Council to review the information and give consideration to provide them some financial support to keep the club open. Council discussed referring to the recreation board to gather further information. Mayor Ibbotson thanked Ms. Tisdale for the information which was very informative.

6. Bylaws

6.1 Land Use Bylaw Amendment 869/11

Administration is requesting first reading of Land Use Bylaw Amendment 869/11 for the rezoning of Lot 6, Block 1, Plan 042 3721 as presented which rescinds Bylaw 833/08. Administration is requesting that Council schedule a public hearing regarding Bylaw 869/11 for 6:30 pm on Wednesday, June 22.

Motion 152/11

Moved by Councillor Anglin to move the public hearing to Monday, July 11, 2011 regular Council Meeting at 6:30 pm.

CARRIED
(5-0)

Motion 153/11

Moved by Councillor Webb to give first reading to Bylaw 869/11 Land Use Bylaw Amendment.

CARRIED
(4-1)
(Councillor Anglin - opposed)

7. New and Unfinished Business

7.1 Grant in Aid Program

Recreation Board recommends Council conditionally approve the following eight applications subject to receiving a financial statement for their projects.

- Blindman Valley Pony Club - \$500
- Junior Golf foundation of Gull Lake - \$500
- Rimbey Ratepayers Association - \$500
- Rimbey Alberta Barrel Racing Association - \$500
- Rimbey Exhibition Association - \$500
- Rimbey & District Horticultural Group - \$500
- Rimbey & District Old Timers - \$300
- Students Against Drinking and Driving - \$500

Motion 154/11

Moved by Councillor Anglin to strike the Rimbey Rate Payers Association from the Grant in Aid application approval recommendation.

DEFEATED
(1-4)

(Councillor Rondeel, Mayor Ibbotson, Councillor Payson, Councillor Webb opposed, Councillor Anglin in favour)

Motion 155/11

Moved by Councillor Webb to conditionally approve the Blindman Valley Pony Club - \$500; Junior Golf foundation of Gull Lake - \$500; Rimbey Ratepayers Association - \$500; Rimbey Alberta Barrel Racing Association - \$500; Rimbey Exhibition Association - \$500; Rimbey & District Horticultural Group - \$500; Rimbey & District Old Timers - \$300 and Students Against Drinking and Driving - \$500 as the Grant in Aid recipients subject to receiving a financial statement for their project.

CARRIED
(4-1)
(Councillor Anglin opposed)

7.2 Arena Rate Increase

Recreation Board recommends Council approve an arena rate increase of \$5.00 per hour for all users with exception of the school rate to remain at \$35.00 per hour and recommends that a daily rate of \$75.00 per day for school usage from 8:45 am to 2:45 pm on regular Wolf Creek School Days.

Motion 156/11

Moved by Councillor Payson to approve the arena rate increase of \$5.00 per hour for all users with exception of the school rate to remain at \$35.00 per hour

and recommends that a daily rate of \$75.00 per day for school usage from 8:45 am to 2:45 pm on regular Wolf Creek School Days.

CARRIED
(4-1)

7.3 Playgrounds

Recreation Board recommends Council accept that safety inspections be completed on all playground equipment on town land and any equipment that is deemed unsafe would be removed immediately and that the playground located at 46th Avenue be replaced with new equipment.

Motion 157/11

Moved by Councillor Rondeel to approve that safety inspections be completed on all playground equipment on town land and any equipment that is deemed unsafe would be removed immediately and that the playground located at 46th Avenue be replaced with new equipment.

CARRIED
(5-0)

7.4 Drainage Easement Request

Central Alberta Raceways is requesting a drainage easement of 15 meters on the east side of the proposed drag strip construction location. The drainage ditch is already there and Public Works recommends Council approve a property drainage easement of 15 meters to create a permanent buffer area between the racetrack and the rest of the property.

Motion 158/11

Moved by Councillor Anglin to approve the property drainage easement of 15 meters on the east side of Central Alberta Raceways drag strip construction.

CARRIED
(5-0)

7.5 Equipment Disposal Request

Public Works has a early 1990's Rhino 72", 3 pt hitch mower that has not been in use for many years as it is to large to do ditches and would like Council to approve disposal of this piece of equipment to the public auction.

Motion 159/11

Moved by Councillor Webb to approve equipment disposal of the Rhino 72 inch three point hitch mower to the public auction.

CARRIED
(5-0)

7.6 Transfer Station Work

CAO provided an update on the work that is being done to clean up the old Transfer Site. Construction of a new burn pit is underway and the old burn waste material will be removed from the site and be hauled to the Bluffton Land Fill for disposal. Scrap metal has been removed from the site by Rimbey Recycle. Construction clean up and work is ongoing at the site. The change to a Recycle Facility is coming along. Council accepted as information.

Mayor Ibbotson called a short recess at 7:58 pm

Trena Mielke withdrew from meeting

Mayor Ibbotson reconvened the meeting at 8:04 pm.

8. Reports

8.1 Finance Reports:

8.1.1 Accounts Payable Cheque Run

Director of Finance presented the Accounts Payable #254 cheque run and Accounts Payable #245 cheque fun for the period ending May 31, 2011, and Accounts Payable #255 cheque run for the period ending June 8, 2011, for

approval.

Motion 160/11

Moved by Councillor Webb to approve the Accounts Payable #254 cheque run for period ending May 31, 2011, as presented.

CARRIED
(5-0)

Motion 161/11

Moved by Councillor Webb to approve the Accounts Payable #245 cheque run for period ending May 31, 2011, as presented.

CARRIED
(5-0)

Motion 162/11

Moved by Councillor Webb to approve the Accounts Payable #255 cheque run for period ending June 8, 2011, as presented.

CARRIED
(5-0)

Council accepted the following as information:

8.1.2 Bank Balance

8.1.3 Bank Reconciliation

8.1.4 Consolidated Financial Statement

8.1.5 Cash Position

9. Correspondence 9.1 Rimbey Curling Club Financial Assistance Request.
Council discussed a variety of options for the Rimbey Curling Club with no conclusive decision at this time.

Motion 163/11

Moved by Councillor Anglin to go into camera at 8:25 pm

CARRIED
(5-0)

Motion 164/11

Moved by Mayor Ibbotson to come out of camera at 8:32 pm.

CARRIED
(5-0)

Council accepted the following correspondence as information:

9.2 Resident Complaint for 51 Ave from 46 Street to 45 Street

9.3 Rimbey and Area Recreation Board Minutes – May 31/11

10. In Camera None
11. Adjournment Council adjourned the meeting at 8:41 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



To: Mayor & Council
Date: June 13, 2011
From: Georgia Homan
Assistant Director of Finance
Re: Delinquent Accounts

I have recently received a status report from our collection agency, and am now requesting Council's consent to write-off the following accounts, which the agency considers uncollectable.

	Invoice #	Description of Charges	Date Debt was Incurred	Amount Requested to Write-Off
1)	8826.00	An ambulance billing for \$183.20, which has been with our collection agency since January 7, 2010. The update from Able Apton on June 8, 2011 now deems this account 'Closed: Skipped Not Found'	September 7, 2009	\$183.20
2)	8827.00	An ambulance billing for \$183.20, which has been with our collection agency since January 7, 2010. The update from Able Apton on June 8, 2011 now deems this account 'Closed: Skipped Not Found'.	September 7, 2009	\$183.20
3)	9359.00	An ambulance billing for \$239.24, which has been with our collection agency since September 9, 2010. The update from Able Apton on June 8, 2011 now deems this account "Closed: Skipped Not Found".	May 10, 2010	\$239.24
4)	9648.00	An ambulance billing for \$264.20, which has been with our collection agency since December 7, 2010. The update from Able Apton on June 8, 2011 now deems this account 'Closed: Skipped Not Found'.	September 11, 2010	\$264.20
5)	9522.00	An ambulance billing for \$239.24, which has been with our collection agency since December 7, 2010. The update from Able Apton on June 8, 2011 now deems this account "Closed: Skipped Not Found".	July 9, 2010	\$239.24
6)	9736.00	An ambulance billing for \$162.92, which has been with our collection agency since January 5, 2011. The update from Able Apton on June 8, 2011 now deems this account "Closed: Uncollectable".	November 4, 2010	\$162.92
7)	9654.00	An ambulance billing for \$239.24, which has been with our collection agency since February 9, 2011. The update from Able Apton on June 8, 2011 now deems this account "Closed: Uncollectable".	September 26, 2010	\$239.24
			Total	\$1511.24

Thank you for your consideration.

Sincerely,

Georgia Homan
Assistant Director of Finance

TOWN OF RIMBEY

DATE: June 22, 2011

TITLE: Tax Penalty Cancellation Request

BACKGROUND:

The attached letter is a request from a property owner to cancel the penalty portion of his taxes, as he claims he did not receive previous tax notices due to relocating a number of times.

The current taxes and arrears due amount to \$6,745.64, of which \$1,517.81 is penalties, \$3,754.41 is levied taxes, and \$1,473.42 is local improvements. He notes in his request that he is willing to pay \$3,443.36.

The owner of this property became the owner in October 2008 and has never made a tax payment. Correspondence sent prior to October 2009 was returned to the Town stamped "Moved/Unknown". However, the current mailing address for the property owner has been the address of record since October 22, 2009.

DISCUSSION:

The Municipal Government Act (MGA) allows a Council to cancel or reduce tax arrears or any portion thereof under Section 347:

Cancellation, reduction, refund or deferral of taxes

347(1) *If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*

- (a) cancel or reduce tax arrears;*
- (b) cancel or refund all or part of a tax;*
- (c) defer the collection of a tax.*

The MGA also puts the onus on ratepayers if tax notices are not delivered to the proper address:

Sending tax notices

335(2) *If the mailing address of a taxpayer is unknown*

- (a) a copy of the tax notice must be sent to the mailing address of the taxable property or business, and*
- (b) if the mailing address of the taxable property or business is also unknown, the tax notice must be retained by the municipality and is deemed to have been sent to the taxpayer.*

However, in this case tax notices were sent to the address on file since 2009 and were never returned to the Town. In previous telephone conversations with administrative staff, the property owner has acknowledged receipt of other correspondence from the Town, just not tax notices.

Deemed receipt of tax notice

337 A tax notice is deemed to have been received 7 days after it is sent.

It remains the responsibility of the property owner to pay their taxes annually. The Town of Rimbey Bylaw 436/82 sets out the penalty rates to be applied to unpaid taxes. These penalties continue to be applied consistently to all ratepayers with outstanding balances as of the penalty dates.

Additionally, Canada Post offers a mail forwarding service. For a fee of \$72.50, all mail would be forwarded from a previous mailing address to a new mailing address for a one-year period.

RECOMMENDATION:

That Council decline the request to cancel the \$1,517.81 in penalties on the tax roll and request full payment of all taxes, current and arrears.

ATTENTION: MAYOR & COUNCIL

Good Morning,

I am writing this letter in regards to my property taxes for my home located @ 4551-Eastview Crescent in Rimbey Alberta unfortunately I have overlooked my taxes. I am 75 years old and have relocated several times due to health reasons so my mail has not been forwarded thro to me. I am a pensioner and am looking for some lenience on this issue I am prepared at this time to settle up my tax account in the amount of \$3443.36 and wish that you could please this one time dismiss the interest charges. I assure you that I will no longer be negligent with my taxes as my mail is now coming to my home address in Quesnel BC.

I thank you in advance for your kindness and understanding with this issue.

Sincerely

Received by fax - June 4/11

Taxes Transaction Inquiry

Date	Description	Reference	Age	Amount
24-May-2011	Local Improvements - 2011		Current	491.14
24-May-2011	Tax Levy - 2011		Current	1,293.33
02-Jan-2011	Penalty		1 Year	756.79
04-Aug-2010	Penalty		1 Year	206.17
21-May-2010	Local Improvements - 2010		1 Year	491.14
21-May-2010	Tax Levy - 2010		1 Year	1,226.94
01-Jan-2010	Penalty		2 Years	347.82
04-Aug-2009	Penalty		2 Years	207.03
25-May-2009	Local Improvements - 2009		2 Years	491.14
25-May-2009	Tax Levy - 2009		2 Years	1,234.14
<i>Current owner</i> ↑				
25-Sep-2008	Payment through Cash Receipts	112382	2 Years	-436.19
15-Sep-2008	Installment Payment		2 Years	-145.40
15-Aug-2008	Installment Payment		2 Years	-145.40
15-Jul-2008	Installment Payment		2 Years	-145.40
16-Jun-2008	Installment Payment		2 Years	-145.40
23-May-2008	Local Improvements - 2008		2 Years	491.14
23-May-2008	Tax Levy - 2008		2 Years	1,241.40
15-May-2008	Installment Payment		2 Years	-142.95
15-Apr-2008	Installment Payment		2 Years	-142.95
17-Mar-2008	Installment Payment		2 Years	-142.95
15-Feb-2008	Installment Payment		2 Years	-142.95
01-Feb-2008	Payment through Cash Receipts	107614	2 Years	-142.95
Tax Roll Total:				6,745.64
Report Total:				6,745.64

6,745.64

:M0U5
JNET

Rimbey Ambulance Report

June 22, 2011

- We complied with the contract and chute times were well within the guidelines. Km. in May 2010 were 7,546 and in May 2011 they were 7,541. It appears that the transfers have leveled off.
- There was only one risk report that went into AHS for May 2011. The report was no reflection on poor care of the Rimbey Ambulance. It was due to communication of the dispatch center. A patient waited unnecessarily for numerous hours for transport home. The Rimbey Ambulance Crew continually checked on this patient and there was opportunity for the Rimbey Ambulance to take the patient home. Finally the crew called me, I called the deployment Supervisor and the patient was returned home.
- Two casual EMT's have been hired. This is mainly due to the resignation of Lynelle Thiessen who is leaving Rimbey. She has been a very dedicated and available employee.
- To date we have 6 full-time EMT's, 7 casual EMT's and 2 casual EMR's. (There is also one EMT on leave until May 2012.) This does not include myself.
- Staff have been given vacation time as per their requests. I have worked on the car to replace staff for days off, due to sick leave or to do rodeo standbys that we committed to months ago. I only work on the car when no other staff want the shift as per the agreement with HSAA.
- Staff are anxiously awaiting to hear when Associated Ambulance will be taking over the operations of the Ambulance.

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2011 Building Permits Summary To May 31, 2011

Zoning		Number of Developments	Value
Residential	New	6	\$1,435,000.00
	Renovations & Other	1	\$2,000.00
Commercial	New	1	\$101,000.00
	Renovations	3	\$967,500.00
Institutional	New	0	\$0.00
	Renovations	0	\$0.00
Industrial	New	0	\$0.00
	Renovations	0	\$0.00
TOTALS		11	\$2,505,500.00



2010 Building Permits Summary To May 31, 2010

Zoning		Number of Developments	Value
Residential	New	4	\$238,250.00
	Renovations & Other	1	\$30,000.00
Commercial	New	1	\$75,000.00
	Renovations	5	\$168,000.00
Institutional	New	0	\$0.00
	Renovations	0	\$0.00
Industrial	New	2	\$382,000.00
	Renovations	0	\$0.00
TOTALS		13	\$893,250.00

PUBLIC WORKS REPORT – MAY TO JUNE 2011

- Routine street sweeping being done on our streets on a regular basis, weather permitting;
- Grading of gravel streets and alleys is ongoing;
- Public Works filling potholes in alleys with gravel as well as our gravel streets;
- Filling potholes with road repair underway but not completed;
- Spring discharges of our Lagoons started May 10/11;
- Adele McIntyre & Dave Kreutz worked the Hazardous Waste Round-up – May 7/11;
- Town taking over the Waterworks system of RV Heaven – May 15/11;
- May 10/11 – Nelson Environment changed out all diffusers at North Lagoon thereby enabling better pressure;
- Spring hydrant maintenance was completed;
- Grass cutting has started on boulevards, ditches and Public Works designated areas;
- Give & Take Exchange shelters moved down to the Recycle Facility, but people still dumping off garbage, etc by Project 84 – Public Works has hauled 2 loads to Bluffton to date;
- Ordered parts to repair the Gorman-Rupp – 4” Water pump;
- May 31/11 – Nikirk starting clean-up at Recycle Facility on burn pit;
- June 6/11 – Public Works met Gabe Grenier from Gabriel Construction at the North lagoon to discuss the upcoming repair work at the storage cells;
- June 13/11 – Crackfilling program was started but halted due to rain, will start up again week of June 20/11;
- Nikirk’s hauling burn pit material to Bluffton Landfill site – June 15/11

Vern Browne

Foreman

Public Works - Rimbey



Bylaw Enforcement Report

June 22, 2011

Approximately 14 complaints were received. Most of them were regarding lawn care or the lack of it. All of the home owners were requested to clean up their yard/lawn.

- In some cases the property management team was contacted as the home was in between renters.
- 3 unsightly properties are now passed their due dates.
 - o 1 home owner has complied with the request,
 - o 1 has made some minor adjustments so that it is a little easier on the eyes of those driving by and
 - o 1 was given an extension as they have been making great progress in cleaning up their yard, but more time is required.
- 1 property has yet to contact the town and will be getting a visit to see if and when they will be cleaning up their property.
- I have been monitoring the speeds on 44 st only few have been breaking the law. One person was stopped as they were traveling 18 KP/H over the posted limit.

After reviewing the complaint action list I would like to make one suggestion, change Bylaw Officer to Peace Officer. My reasoning for the change is if a complaint comes in dealing with traffic it may cause some confusion as Bylaw Officers have limited traffic enforcement capabilities

Respectfully submitted

Joe Croken

Peace Officer

Municipal Enforcement



Community Services Report

June 22nd, 2011

Compost Pick-up

The compost program has experienced some issues with collection. Some residences were missed and staff were finding it hard to complete the pick-up and splitting bags in one day. We added summer staff at the drop-off end to split bags. This enabled the pick-up crew to focus their time on collection. We expect the grass collection to decline come July.

BMX Park Planning Public Meeting

The Recreation Board invited residents to participate in a preliminary planning meeting for the re-development of the BMX Park on June 15th. We had approximately 20 residents attend. People were able to relay their ideas for what they wanted to see be developed at the park.

Playground Inspection

A playground inspection company has been contacted to inspect four playgrounds in town. The date has yet to be finalized at this time.

Programs

The After-School Program is winding down and the Summer Fun Program will be starting up in July. We had a total of 18 youth register for the After-School Program (ages 5 to 9) and another 18 registered for the Summer Fun Program. Peter is involved with drop-in soccer, wallyball, ultimate frisbee and ball hockey and those programs are picking up. Peter is also busy keeping the community informed with the Rimbey and Area Community News newsletter and working on tourism packages related to the Central Alberta Sweet 16.

Community Services Labourer

We placed an ad in the June 21st and 28th papers for a labourer. We had a member of our staff resign last week.

Farm Credit Canada AgriSpirit Fund

I applied for \$25,000 of funding for the Rimbey Aquatic Centre through the FCC AgriSpirit Fund. We will be contacted in November as to whether or not we will receive funding.

Respectfully submitted by:

Rick Kreklewich

Rick Kreklewich

Director of Community Services

CAO Report

June 22, 2011

- As of June 6, 2011, Central Alberta Raceways has met all requirements for the 100 Foot Shoot Out Event for July 9, 2011 that Council set out at the February 9 Council Meeting. Approval from Alberta Transportation, Rodeo Board letter of support, RCMP letter of support, and insurance of 5 million naming the Town additionally named insured.
- CAO will be away from the office on vacation starting June 17 to July 4 and during this time all information will go to the Assistant CAO who will be the Acting CAO.

22-Jun-11 Finance / Administration Report to Council

1. **Grant** claims and reporting are being worked on.
2. The planned **replacement of the server and computer equipment** is required. Re-tendering of the project will occur soon.
3. **Staffing:** The training of the incoming Director of Finance/Administration is underway. We have advertised for an Administration/Accounting Clerk. We have two part-time employees assisting with cleaning up a backlog of tasks that we have had to put off due to being short-staffed. Once the new staff is in place, we will be reorganizing administrative, financial, and development duties.
4. **Tax notices** were mailed. Some **assessment questions** have been fielded. The number is similar to previous years. No formal complaints have been filed.



Town of Rimbeey

Mayor & Councillor Fees

Name: Joe Anglin Month Ending: 15 Jun 11

Meeting Honorariums:

Date	Particulars	Meeting # of Hrs.	Amount	No. of Kms.
	no claim			
	Submitted.			

Total Honorariums: _____

Expenses:

	Total \$
Mileage: _____ Kilometers @ _____	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
_____	_____
Total Expenses:	_____

Signature: _____



Town of Rimbeby

Mayor & Councillor Fees

Name: Sheldon Ibbotson

Month Ending: 15 Jun 11

Meeting Honorariums:

Date	Particulars	Meeting # of Hrs.	Amount	No. of Kms.
	NO claim			

Total Honorariums: _____

Expenses:

	Total \$
Mileage: _____ Kilometers @ _____	_____
Meals: _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Hotels: _____	_____
Other: _____	_____
Total Expenses:	_____

Signature: _____



Town of Rimbeys

Mayor & Councillor Fees

Name: Paul Payson

Month Ending: June 15

Meeting Honorariums:

Date	Particulars	Meeting # of Hrs.	Amount	No. of Kms.
June 11	Rockey Parade	0	0	150

Total Honorariums: _____

Expenses:

Mileage: 150 Kilometers @ .52 Total \$ 78,00

Meals: _____

Hotels: _____

Other: _____

Total Expenses: 78,00

Signature: Paul Payson



Town of Rimbey

Mayor & Councillor Fees

Name: Gayle Rondeel

Month Ending: 15 Jun 11

Meeting Honorariums:

Date	Particulars	Meeting # of Hrs.	Amount	No. of Kms.
	no claim			

Total Honorariums: 0

Expenses:

Mileage: _____ Kilometers @ _____ Total \$ _____

Meals: _____

Hotels: _____

Other: _____

Total Expenses: _____

Signature: 

SJC DEVELOPMENT CORPORATION
P.O. Box 1546, Rimbey, Alberta T0C 2J0
Tel 1 780 827 6900 Fax 1 403 843 2997

June 14, 2011

The Town of Rimbey

Re: Commitments to SJC Dev. Corp

Attn: Town of Rimbey Town Council

Members of the Town Council,

RECEIVED

JUN 15 2011

TOWN OF RIMBEY

I want to know, the intention of this Town Council, to honor the commitments made by the previous council in exchange for land owned by SJC Development Corporation, to continue 54th street to highway 53 to allow the construction by Cavalier Developments of their development of a 50+ living community east of 54th street. The agreement is outlined in the letter from Russ Wardrope dated Feb 23, 2010 and attached to this document.

- b) iv) Construction of the 54th Street highway access.

The Town of Rimbey received from the Minister of Highways a Ministerial approval for the development of this access.

Stan Cummings



Director SJC Development Corporation

February 23, 2010

SJC Development Corporation
PO Box 1546
Rimbey, AB T0C 2J0

RE: 54TH STREET AND COMMERCIAL LOT DEVELOPMENT

Dear Mr. Cummings:

In response to your letter of February 22, 2010 it is confirmed that:

- a) The Town of Rimbey shall be responsible for the legal and associated costs for the survey, transfer of lands, and registration of the 54th Street road right-of-way, and
- b) SJC Development Corporation will not be liable or responsible for the development of 54th Street and utility services including;
 - i) Water and sewer distribution lines in 54th Street.
 - ii) Road construction of 54th Street extension.
 - iii) Curb and sidewalk construction within the 54th Street right-of-way.
 - iv) Construction of the 54th Street highway access.
- c) The construction of water and sewer service stub-in on the 54th Street utilities to service the SJC commercial lot from the east side shall be constructed to the Town of Rimbey Design and Development Standards and cost shared as agreed by SJC Development Corporation and Cavalier Venture Corporation. This service shall be constructed prior to construction of the 54th Street road base.

Thank you for your co-operation in the enhancement and development of the Town of Rimbey.

Sincerely,

Russ Wardrope
Town Manager

RW/mb

CC: Ass't CAO/DO

TOWN OF RIMBEY

DATE: January 2011

TITLE: 54 Street/Highway 53 Intersection

BACKGROUND:

We have discussed the potential of not completing an intersection access at 54 Street and Highway 53. Following is a brief timeline around the main points of discussion for this access:

- Jan. 29/08 Letter to Town from SJC Development Corporation requesting approval for access to Highway 53 via 54 Street as vital component of overall development.
- Feb. 1/08 Letter to the Minister of Transportation from the Town of Rimbey requesting review of denial for highway access at 54 Street.
- Aug. 8/08 Development Agreement signed with SJC Development Corporation that states 54 Street intersection was not approved by Alberta Transportation. Development calls for turnaround on 54 Street north of 49 Avenue north right-of-way boundary.
- Aug. 26/08 Town receives Ministerial approval from Alberta Transportation for 54 Street highway access, requiring Type IIA intersection.
- Sept. 3/08 Letter to Town from SJC stating SJC will contribute necessary land for extension of 54 Street to Highway 53. SJC would not be responsible for cost of construction, nor would there be any endeavor to assist on its part. There were to be no connection fees should SJC decide to connect to services in the future. The Town would be responsible for costs of surveying and registering road right-of-way.
- Sept. 8/09 Area Structure Plan adopted by Town and approved by AB Transportation. Includes 54 Street access to Highway 53.
- June 11/09 Development Agreement signed with Cavalier Venture Corporation for development of Phase II of Legacy Lane. Clause regarding 54 Street Intersection included as follows: **1. a) Alberta Transportation has approved access to Highway 53 at 54th Street. SJC Development Corp. has agreed to provide the land. Surveying and registration of the right of way are the responsibility of the Town.**
- b) The Town is responsible for the construction and paving of the 54th Street and Highway 53 access from the north property boundary of (SJC owned) Plan 072 9960, Block 19, Lot 1, and (Apple Building Systems Inc. owned) Plan 042 1478, Unit 19, which shall be constructed to the Department of Transportation Standards. The project will be completed by the Developer in conjunction with the 54th Street extension, and the Developer shall be reimbursed by the Town on a per square meter basis.**
- June 2010 Cost estimate for Type IIA intersection - \$230,000

Oct. 21/10 Meeting with AB Transportation and Gord Davies, Cavalier Venture Corp. – At meeting, Gord stated he did not require intersection for his development. AB Transportation made it clear they were not in favor of the 54 Street access and would appreciate the Town reconsidering development of it if it was not considered necessary by the developer.

Nov. 2/10 Letter from Russell Watts of AB Transportation, summarizing our meeting of October 21, 2010.

Re: Intersection Improvements in the Town of Rimbey

Ryan:

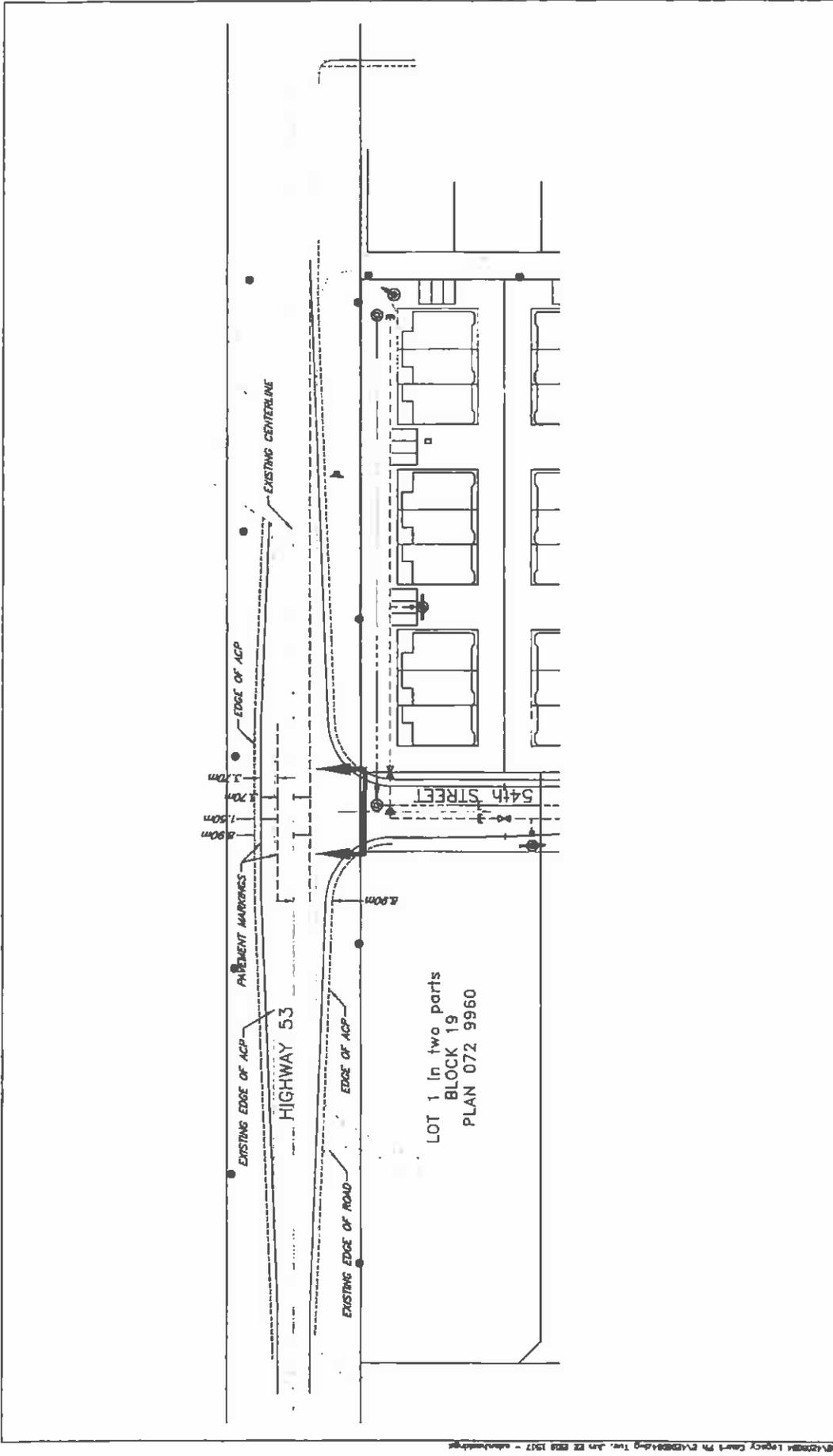
Thank you for attending our meeting to discuss development issues in the Town of Rimbey. I have summarized meeting discussions as follows:

The Town's Area Structure Plan (ASP) requires that the 54th Street intersection be developed to a Type IIA intersection. The tapers required for this intersection may impact future development of the 55th Street intersection to a Type IIA intersection, which is also a condition of the ASP. The proximity of the two intersections to each other will likely mean that the tapers of each will intersect. With the number of vehicles transitioning at each one of the locations where the tapers converge it will likely be required that the intersections will require full travel lanes and a four lane undivided cross section.

The placement of these two intersections within close proximity when the ASP was developed was conceptual and it was difficult to determine what the impacts would be when it came time to construct. It was made clear by the developer of Legacy Court that the 54th Street access to Highway 53 was not the ideal location to access their development and that it causes certain site access issues and constraints. Their preference was to use 55th Street as an access point to Highway 53 using an internal road network. It is our opinion that the construction of the 55th Street intersection would serve this and future developments in this quarter section.

As this development proceeds, it is becoming apparent that the construction of 54th Street will cause the developer operational issues. In addition, the Town of Rimbey has previously committed to constructing these intersections at its cost. The addition of through lanes to accommodate the converging tapers will add to that cost. While the department has committed to the intersection locations in the ASP, we would be agreeable to revisiting the need for 54th Street providing the needs of the developer are met and the Town of Rimbey realizes some cost savings in the process. In order to allow the developer to proceed, we agree to allow the construction of a temporary Type I intersection at 54th Street to facilitate the closure of the laneway to the east and allow construction access to the site. Should the Town wish to revisit the ASP and determine an alternative to this access; the access can remain open until the alternative access is constructed. If the Town wishes to proceed based on the existing ASP, the construction of a Type II intersection will be required by July 15, 2011. It is our expectation that this intersection receive a full pavement structure.

Jan. 5/11 Meeting with Stan Cummings of SJC and Gord Davies of Cavalier Venture Corp. to inform them of Town's intention to not develop the 54 Street intersection. Mr. Cummings commented that if that was the case, he wanted his land back that he gave to the Town for that purpose, as per Sept. 3/08 letter. Mr. Davies stated they required some access to their development, particularly the Phase III area, and if 54 Street was not at least constructed to the property lines, he would not have adequate access to his development. This required the Town to retain the former SJC property for extension of 54 Street.



NO.	DATE	REVISION	BY/DATE	PROJECT	CLIENT	DESIGNER	SCALE
				GENIVAR	TOWN OF RIMBEY CAVALIER VENTURE CORP LEGACY COURT - PHASE 3	54TH STREET SITE PLAN	1:400, LINE 21, 2010
							PROJECT NO. 4208084
							DRAWING NO. 4208084-La
							0



Council Recommendation

Date: June 22, 2011

Title: Vault Sports Pub Rear Yard Setback Waiver Request

Presenter: Executive Assistant

Background:

The Vault Sports Pub is requesting a waiver of the 200 foot rear setback for one day only, July 9, 2011. in order that the Vault may extend the outdoor patio area into the alley and add a set of bleachers.

This waiver is required from Council for the Vault to be approved from Alberta Gaming and Liquor Control Board.

Recommendation:

That Council approves the waiver of the 20 Foot rear setback for one day only on July 9, 2011, in order that the Vault Sports Pub may extend the outdoor patio area.

The Vault Sports Pub

Phone(403)843-4325

To The Town of Rimbey

Whom it may concern:

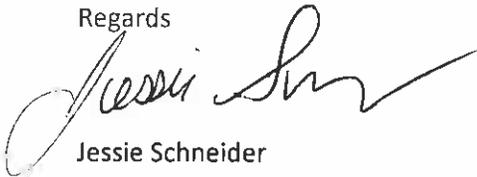
RECEIVED
JUN 10 2011
TOWN OF RIMBEY

Every year the Rimbey Kinsmen put on an annual event called the Shootout. With this event 50th Street in Rimbey gets shut down and turned into a drag strip for the day. For the past few years, The Vault Sports Pub has been able to expand their patio and provide extra seating by means of bleachers.

This year we are applying again. On July 9, 2011 we are intending to expand our patio into the alley and add a set of bleachers, we would just like to request your permission to once again allow this to take place. A letter of approval is needed from you in order for us to be approved from AGLC.

Should this letter not be sufficient and you require more information we can be reached at (403)843-4325. You can speak with Janice, Tasha, or Jessie.

Regards



Jessie Schneider

Co-owner of The Vault Sports Pub

June 15, 2010

The Vault Sports Pub Ltd.
Box 1868
Rimbey, AB
T0C 2J0

Attention: Janice & Jessie Lucas

Re: Waiver of 20 feet Rear Yard Setback

The Town Council grants a waiver of the 20 foot rear yard setback for **one day only, July 10, 2010**, in order that The Vault may extend the outdoor patio area.

It is recommended that the east side fence does not protrude further than the east wall of the building.

If you have any questions, or require further information, you may contact me at (403) 843-2113.

Sincerely,

Ryan Maier
Assistant CAO

CC: File

RM/mb

Melissa

From: Joe Anglin [janglin@telus.net]
Sent: Friday, June 17, 2011 10:09 AM
To: Town of Rimbey
Subject: Rimoka Minutes

MINUTES

In Attendance	Legion	D. MacPherson		
	Town of Ponoka	L. Henkelman	J. Jacobs	
	Town of Rimbey	J. Anglin (chair)	J. Webb	
	County of Ponoka	K. Beebe	G. Hinkley	
	The Bethany Group	D. Beesley	D. Buist - CAO	A. Magwood

1.	CALL TO ORDER J. Anglin called the meeting to order at 1039 hours.
2.	ADOPTION OF THE AGENDA RHF 11-05-01 MOVED by G. Hinkley to approve the agenda as presented. CARRIED
3.	APPROVAL OF MINUTES RHF 11-05-02 MOVED by L. Henkelman that the minutes of the Rimoka Housing Foundation, dated April 18, 2011, be approved as presented. CARRIED
4.	BUSINESS ARISING The Board met with the residents at 0930 this morning to allow an open forum for residents to talk to them and the CAO. Some of the concerns that were brought forward were: appliance refurbishing, maintenance records, animals in the building, snow clearing in parking lots, and security.
5.	FINANCIAL REPORTS
a.	May Financial Reports L. Henkelman noted that he has a conflict of interest on the cheque register for April cheque number 21100. The financial reports included in the Board package were presented in a new format, allowing an "at a glance" review of favorable/unfavorable to budget variance. The Bethany Group would like to utilize this format for future meetings. To note in the financial report discussions: * Rental Revenue is unfavorable to budget.

- * Reid Manor has a lower occupancy due to elevator problems.
- * Utilities are high – seasonal as well as a spike in utility prices. The Bethany Group has utility contracts which aids in budget planning for utilities and may be able to negotiate a contract for future budget planning.
- * It was request to have the pages numbered.

RHF 11-05-03 MOVED (J. Webb) to use the consolidated statement of operations format provided by The Bethany Group for future meetings with the addition of numbering the pages for easier reference.

CARRIED

ACTION: The process of cheque reconciliation will be reviewed by D. Buist to ensure an accurate process is in place to minimize any risk of over payment, double payment or delinquent payment.

RHF 11-05-04 MOVED by J. Jacobs to accept the financial reports as presented.

CARRIED

L. Henkelman noted that he has a conflict of interest on the cheque register for April cheque number 21100.

b. LAP Grant Report

RHF 11-05-05 MOVED by J. Webb to accept the LAP grant letter as information.

CARRIED

6. HOUSING & MAINTENANCE MANAGERS REPORT (MAY)

The Board agrees that future maintenance reporting be incorporated in the CAP report.

RHF 11-05-06 MOVED by D. MacPherson to accept the maintenance managers report as presented.

CARRIED

7. CAO OPERATIONS REPORT

D. Buist provided a verbal overview focusing on:

- * He will be in Ponoka (on average) every Wednesday or as needed. Some spot visits will be unscheduled.
- * Rimbey visits will be unscheduled.
- * Staff meetings have been scheduled.
- * Working on understanding the specific operations better.
- * The Staff/Resident BBQ's have been scheduled and D. Buist will be attending both Ponoka's and Rimbey's.
- * The Bethany Group's Director of Finance will be working with staff to streamline accounting processes as well as provide support.
- * The Bethany Group's Director of Human Resources is also working with staff to ensure good Human Resources processes and services/support to employees.

RHF 11-05-07 MOVED by K. Beebe to accept the report as information.

CARRIED

8. NEW BUSINESS

a. Red Deer Lodge Review Meeting (May 6)

J. Anglin and D. Beesley attending the meeting on May 6th in Red Deer. At this meeting, the Ministry provided an open forum for lodge providers to

	<p>discuss what is happening in their communities. Municipalities stressed a need for a lodge program review.</p> <p>A lot of municipalities discussed the requisition required to maintain the lodges. This meeting presented a good opportunity to learn about other communities and the struggles some are having.</p> <p>RHF 11-05-08 MOVED by J. Webb to accept the report as information.</p> <p style="text-align: center;">CARRIED</p>
b.	<p>Proposed Rimbey Project</p> <p>A building model for seniors supportive housing has been developed which includes 100 rooms. Each unit would be approximately 450 square feet with some one bedroom suites. The costs presented are based on today's approximate construction costs (\$185 a square foot).</p> <p>Land has not been included in this estimate.</p> <p>Total estimated cost is \$15 million.</p> <p>ACTION: D. Beesley will develop an application to apply for a grant for supportive housing for seniors.</p> <p>RHF 11-05-9 MOVED by G. Hinkely that land acquisition in Rimbey will be pursued by the Rimoka Housing Foundation.</p> <p>CARRIED</p> <p>RHF 11-05-10 MOVED by J. Jacobs accepted for information.</p> <p>CARRIED</p>
c.	<p>TBG Contract</p> <p>The contract between The Bethany Group and the Rimoka Housing Foundation is about to expire and a new contract needs to be completed for future services.</p> <p>RHF 11-05-12 MOVED by K. Beebe to extend the contract for one month, to July 14th.</p> <p style="text-align: right;">CARRIED</p> <p>ACTION: J. Anglin will email a contract with the extended dates to A. Magwood to obtain signatures.</p> <p>The June 15th meeting will have further discussion on the expansion to this contract. Once agreed to continue with services, a new ministerial order may be pursued.</p>
d.	<p>Future Meetings, Agenda's, Formats</p> <p>The meetings of July and August will not be scheduled. Although at any time a special meeting can be scheduled as per the bylaws (section X.4).</p> <p>K. Beebe has been requested to provide approved meeting minutes to the County of Ponoka. A. Magwood will include the County representative making the request a copy of the minutes in her email distribution list.</p> <p>J. Webb left the meeting at 1241 hours.</p>
9.	<p>CORRESPONDENCE</p> <p>J. Anglin provided a verbal overview of correspondence received.</p>
10.	<p>INFORMATION</p> <p>None</p>

11. DATE & LOCATION OF NEXT MEETING

The next meeting is scheduled for June 15th at 0900, breaking at 1000 hours for a resident meeting in Ponoka.

The meeting scheduled for July 20th, will be cancelled. The Wetaskiwin & Area Lodge Authority are holding their grand opening of the new Peace Hills Lodge. Members of the Rimoka Housing Foundation will be invited to see the new building.

The August meeting will be cancelled for summer vacation.

12. ADJOURNMENT

RHF 11-05-12

MOVED by K. Beebe to adjourn the meeting at 1243 hours.

CARRIED

Joseph Anglin, Board Chair

Date

Dave Buist, CAO

Date

Board meeting minutes were recorded by A. Magwood of The Bethany Group.

Alecia Magwood - Quality Coordinator
The Bethany Group
4612-53 Street
Camrose, AB T4V 1Y6
Phone: 780.679.2004 Fax: 780.679.2001

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