

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
WEDNESDAY, JULY 11, 2011 AT 6:30 PM IN THE COUNCIL CHAMBERS OF THE
TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**
 - 2.1 Bylaw 869/11 - Amendment to Land Use Bylaw 3

3. **Agenda Approval and Additions**

4. **Minutes**
 - 4.1 Wednesday, June 22, 2011, Council Meeting Minutes 4-8

5. **Delegations**

6. **Bylaws**
 - 6.1 Amendment to Land Use Bylaw 869/11 - Rezoning 9-12

7. **New and Unfinished Business**
 - 7.1 Priority Planning Session Date 13
 - 7.2 Street Addressing 14-16

8. **Reports**
 - 8.1 Finance Reports
 - 8.1.1 AP Cheque Run – June 30
 - 8.1.2 AP Cheque Run – July 11
 - 8.1.3 Bank Reconciliation
 - 8.1.4 Consolidated Financial Statement
 - 8.1.5 Cash Position

9. **Correspondence**

10. **In Camera**
 - 10.1 Land
 - 10.2 Land

11. **Adjournment**

Summary of Agenda Items for July 11, 2011:

Public Hearing:

- 2.1 Bylaw 869/11 Amendments to Land Use Bylaw – received one written concern.

Bylaws

- 6.1 Bylaw 869/11 Amendments to Land Use Bylaw – Rezoning – Administration is looking for two resolutions from Council, one is to consider passing second and third reading. Two is a resolution accepting cash-in-lieu for any outstanding Municipal reserves.

New and Unfinished Business:

- 7.1 Priority Planning Session Date – That Council pass a resolution to engage the services of Dr. Gordon McIntosh to lead a priority planning session for the evening of September 14 and day of September 15.
- 7.2 Civic Addressing for Country Residential – That Council pass a resolution naming the road through the area known as Bartko and Nesbitt Estates as 35 Avenue and assigning the houses numbers to the properties as shown on the attached map.

Reports:

- 8.1 Finance Reports
 - 8.1.1 Accounts Payable Cheque Run – June 30
 - 8.1.2 Accounts Payable Cheque Run – July 11
 - 8.1.3 Bank Reconciliation
 - 8.1.4 Consolidated Financial Statement
 - 8.1.5 Cash Position

In Camera:

- 10.1 Land
- 10.2 Land

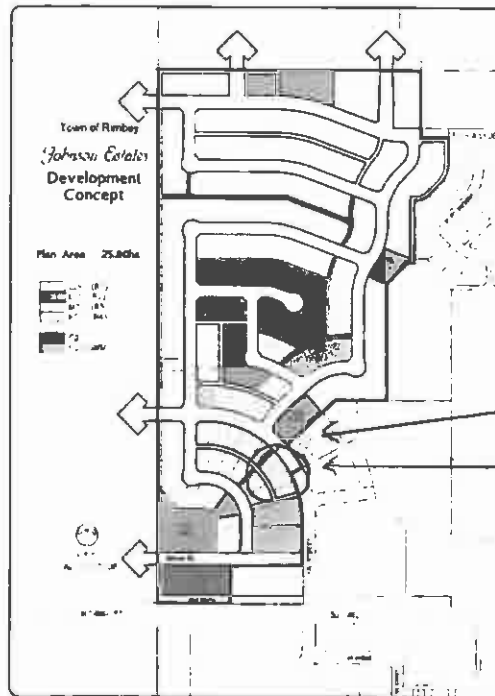


June 13, 2011

NOTICE OF PUBLIC HEARING

As you are an adjacent property owner, you are being notified that the Council of the Town of Rimbey is considering Bylaw 869/11 to amend the Land Use Bylaw and will be holding a public hearing regarding this bylaw prior to second reading. The Public Hearing will take place on Monday, July 11, 2011, at 6:30 p.m. in Council Chambers at the Town Office located at 4938 – 50 Avenue.

Bylaw 869/11 would amend Land Use Bylaw 762/04 to reclassify Lot 6, Block 1, Plan 042 3721, as shown on the attached map. The purpose of the rezone application would allow for future development of the site.



CHANGE OF ZONING REQUEST.

*RESIDENCE
WM. & WINIFRED VIK
5205 - 55 ST.*

*REQUEST THIS
AREA BE ZONED
R-1 OR A
MINIMUM OF 2 LOTS
IN FRONT OF OUR
PROPERTY.*

Written submissions to Council regarding this proposed bylaw will be accepted or received on or before 1:00 p.m. on Friday, July 8, 2011. Submissions may be addressed to:

Assistant CAO
Box 350
Rimbey, AB
T0C 2J0
Re: Bylaw 869-11

Verbal representation may be arranged by calling the Town Office prior to 1:00 p.m. on Friday, July 8, 2011, at 403-843-2113.

Ryan Maier
Assistant CAO

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, JUNE 22, 2011, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson
Councillor Jack Webb
Councillor Gayle Rondeel
Councillor Joe Anglin
Director of Finance – Jackie McMullen
Community Services Director – Rick Kreklewich
Ambulance Director – Roni Coulthard
Recording Secretary - Melissa Beebe
- Public:
Stan Cummings, SJC Development
Rimbey Review – Trena Mielke
1 member of public
- Absent:
CAO - Tony Goode
Councillor Paul Payson
2. Public Hearing None
3. Adoption of Agenda Agenda additions presented were as follows: In Camera – Land Issues.
- Motion 165/11
- Moved by Councillor Webb to adopt the agenda as amended.
- CARRIED
(4-0)
4. Minutes 4.1 June 8, 2011, Council Meeting Minutes
- Motion 166/11
- Moved by Councillor Anglin to accept the June 8, 2011, Council Meeting minutes as presented.
- CARRIED
(4-0)
5. Delegation 5.1 SJC Development Corporation
- Mr. Cummings approached Council and provided an outline of information gathered from previous meeting notes regarding 54 Street/Highway 53 Intersection. Councillor Anglin advised that the intersection development is to be constructed by Cavalier Venture Corporation in conjunction with the 54th street extension and that developer shall be reimbursed by the Town on a per square meter basis. Councillor Anglin advised Mr. Cummings that Council is obligated to fulfill the contracts. Mr. Cummings advised that SJC has fulfilled its obligation and if the intersection is not built then wants the land back.
- Mayor Ibbotson advised this is a complex issue and would require time to examine and review the agreements. Assistant CAO advised that he will look into the matter and will talk to Mr. Cummings on Friday.
- Mr. Cummings withdrew from meeting at 7:14 pm
6. Bylaws None

7. New and Unfinished Business

7.1 Delinquent Accounts

Administration presented a status report from the collection agency of accounts that are deemed uncollectable.

Motion 167/11

Moved by Mayor Ibbotson to write-off delinquent account invoice numbers 8826, 8827, 9359, 9648, 9522, 9736, and 9654 in the amount of \$1,511.24.

CARRIED
(4-0)

7.2 Tax Penalty Cancellation request

Administration presented a letter that was received from a property owner requesting to cancel the penalty portion of his taxes.

Motion 168/11

Moved by Councillor Anglin to decline the request to cancel the penalties on the property owner's tax roll and request full payment of all taxes, current and arrears.

CARRIED
(4-0)

8. Reports

8.1 Department Reports:

8.1.1 Ambulance

Ambulance Director presented a verbal and written report on the following:

- Chute Times were well within the guidelines and transfers have leveled off.
- One risk report for May, due to communication with dispatch center.
- Two Casual EMT's hired, and to date 6 full-time EMT's, 7 casuals and 2 casual EMR's.
- Staff vacation has been worked out as per their requests. Roni works on a car only when no other staff wants the shift, in accordance with the collective agreement.

Roni Coulthard withdrew from the meeting at 6:42 pm.

8.1.6 Community Services

Recreation Director provided a written and verbal report on the following:

- Compost program pick up.
- BMX Park Planning Public Meeting was held on June 15 with approximately 20 residents attending to provide input and ideas for the park.
- A company out of Sherwood Park was hired and will begin Playground inspections on June 27.
- Advertising for a Community Services Labourer
- Application was sent in to FCC AgriSpirit Fund and will know sometime in November if approved for \$25,000.
- Community Services Coordinator is holding a Canada Fun Run thru Drader Crescent, all residents are being informed.
- Rec Board will be focusing on playgrounds, trails, beautification, recreation master plan and needs assessment, recreation facilities financial analysis, and community garden.

Rick Kreklewich withdrew from the meeting at 6:42 pm.

8.1.2 Development

Assistant CAO provided a written report of the following:

- 2011 Building Permits to May 31, 2011 shows a total value of \$2,505,500.00 of permits sold to date, which is up by \$1,612,250.00 over the same time last year.

8.1.3 Public Works

Public Works Foreman provided a written report for May to June on the following:

- Routine street sweeping, grading of gravel streets and alleys is being

- done on a regular basis, as weather permits.
- Pot hole filling, crack filling and road repair under way as weather permits. Grass cutting has started on boulevards, ditches and designated areas, also as weather permits.
- Spring discharge of the Lagoons was started May 10th. Diffusers at the north lagoon have been changed out which enabled better pressure
- Two employees worked the Hazardous Waste Round Up on May 7
- Town has taken over maintenance of waterworks system of RV Heaven.
- Give and Take Exchange was moved to the Recycle Facility, but people still dumping off garbage at Project 84. Two loads of garbage, to date, have been hauled to Bluffton.
- Spring hydrant maintenance was completed
- Work has started on clean up of burn pit at Recycle Facility and material will be hauled to Bluffton Landfill middle of June.
- Discussed with Gabriel Construction the upcoming repair work at the storage cells.

8.1.4 Bylaw Enforcement

Bylaw Enforcement provided a written report on the following:

- Approximately 14 complaints received and most were regarding lawn care or the lack of it. All were requested to clean up.
- Have been monitoring the speed on 44 Street and after assessing speed of vehicles at different time intervals there are only a few that have been breaking the law.

8.1.5 Fire (not submitted)

8.1.7 CAO

CAO provided a written report on the following:

- As of June 6, Central Alberta Raceways has met all requirements set out by Council to host the Shoot Out Event on 50th Street.
- Assistant CAO will be the Acting CAO starting June 17 to July 4, while CAO is away on vacation.

8.1.8 Finance

8.1.8.1 Finance/Administration

- Grant claims and reporting being worked on
- Server and computer equipment replacement
- Staffing
- Tax notices were sent out, some assessment questions have been received.

8.1.8.2 Council Expenses

Motion 169/11

Moved by Councillor Rondeel to accept the Council Expenses as presented.

CARRIED
(4-0)

8.1.8.3 Accounts Payable Cheque Run – June 22, 2011

Motion 170/11

Moved by Councillor Webb to approve the Accounts Payable Cheque Run for June 22, 2011, as presented.

CARRIED
(4-0)

8.2 Council Reports:

Councillor Anglin

- Meetings with Deputy Minister of Housing and Senior Officials in Edmonton and Calgary regarding issues of housing for seniors.
- Met with people involved in the department of education.

Councillor Rondeel

- Lunch with MLA's on June 3
- Enviro Fair – June 4
- Rec Board Meeting on June 15 at BMX Park

- Rec Board Meeting on June 20
- Chamber of Commerce Meeting June 21
- Historical Society Meeting June 21
- Attended Seniors week event at the Drop In Centre

Mayor Ibbotson

- May 26 attended Economic Development Committee
- May 27 met with appointed members of Economic Development Committee to review Cold Lake development incentive policy.
- June 3 lunch meeting with MLAs Ty Lund and Ray Prins.
- June 4 attended Enviro Fair hosted by Rimbey Ratepayers
- June 8 attended Rimbey Drop In Centre to Celebrate Senior's Week
- June 11 attended Rimbey Old-timers Reunion to give greetings from the town.
- June 15 called to a fire at the south end of town.
- June 16 attended AUMA Mayor's caucus in Calgary
- June 17 attended Sustainable Development Seminar in High River.
- June 21 attended a debriefing of the organizations chaired by Bruce McKenzie regarding the June 15 Fire Disaster Services plan that was implemented.
- June 22 attended FCSS meeting and advised on the following: Food Bank Fundraiser Golf Tournament is in August.
- June 22 attended an afternoon session - FCSS brought in a Walter Lyster to give a talk on the "The Myths of Fundraising" which was a very informative session in the afternoon.

Councillor Webb

- Rimoka meetings
- Attended Seniors week BBQ in Rimbey and Ponoka.
- Attended Special Events meeting on June 21

Council accepted reports as information.

8. Correspondence
- 9.1 SJC Letter regarding construction of the 54th Street Access. Council discussed under delegation.
- 9.2 Vault Sports Pub Yard Set Back Waiver Request

Motion 171/11

Moved by Councillor Anglin to approve the waiver of a 20 foot rear setback for one day only, July 9, 2011, for the Vault Sports Pub.

CARRIED
(4-0)

- 9.3 Rimoka Minutes for May 2011
Council accepted as information

Mayor Ibbotson called a recess at 7:49 pm.

Mayor Ibbotson reconvened the meeting at 7:58 pm

9. In Camera

Motion 172/11

Moved by Councillor Anglin to go into camera at 7:58 pm with all Council present.

CARRIED
(4-0)

Motion 173/11

Moved by Mayor Ibbotson to come out of camera at 8:12 pm.

CARRIED
(4-0)

Motion 174/11

Moved by Councillor Anglin that the Town offer for sale the land Lot 1, Block 10, Plan 782 2245, 8.56 acres more or less, to Rimoka Housing Foundation for the amount of \$200,000.

CARRIED
(4-0)

10. Adjournment Council adjourned the meeting at 8:13 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNAPPROVED

TOWN OF RIMBEY

DATE: July 11, 2011

TITLE: Land Use Bylaw Amendment – Rezone Johnson Estates

BACKGROUND:

The Town of Rimbey passed Bylaw 833/08 (map attached) in May 2009 to rezone a large parcel of land for potential development. The Developer opposed the changes made from its originally proposed plan.

DISCUSSION:

In working with the Developer, we have been able to come to agreement on several outstanding issues and have brought forth changes to the previously approved Land Use Bylaw amendment.

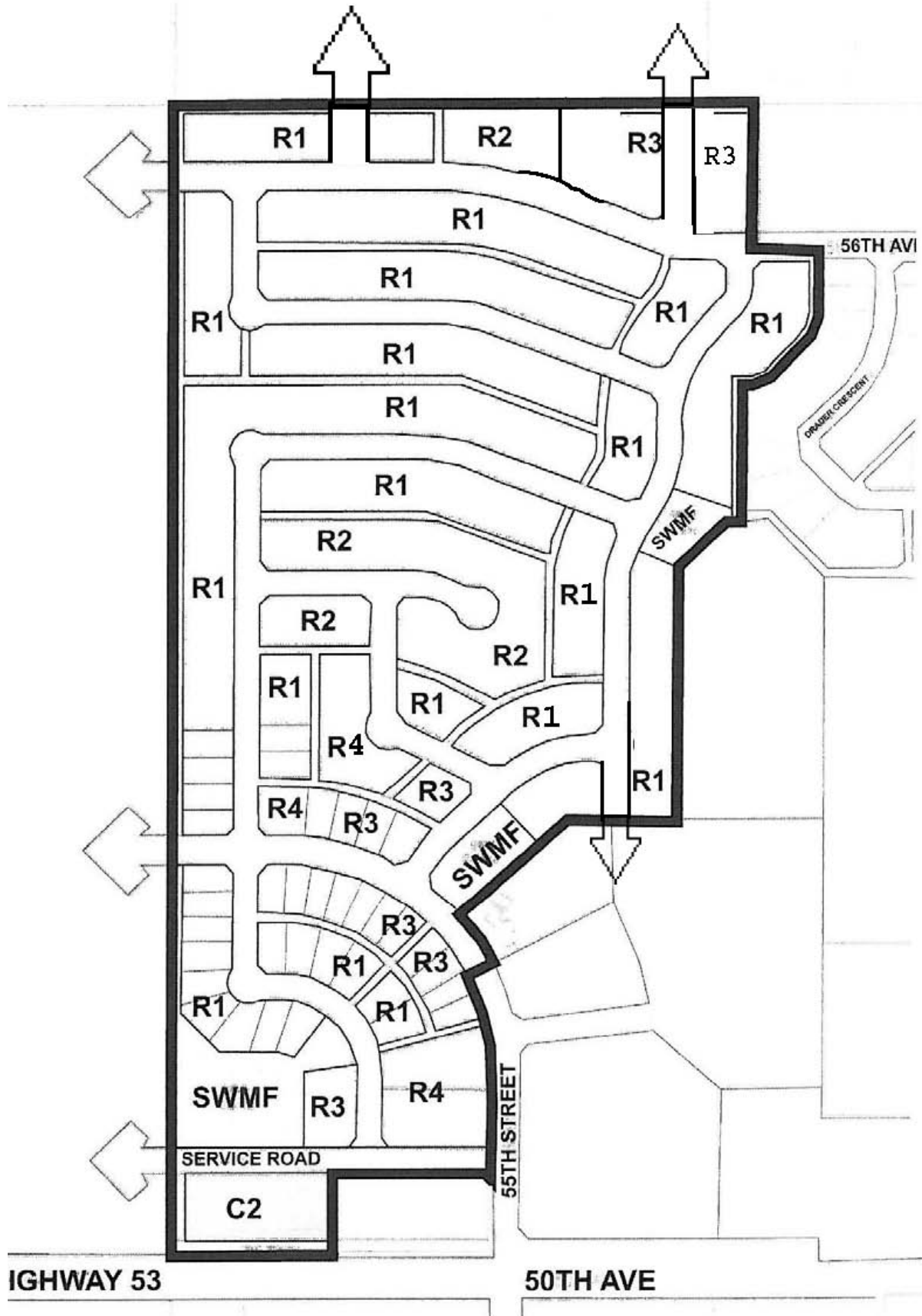
The draft Bylaw in the agenda package contains a plan for rezoning that the Developer is in agreement with.

The proposed plan when approved would then form the basis of a Development Agreement between the Town and the Developer.

The Developer has requested Council agree to accept cash-in-lieu of any outstanding Municipal Reserve. This is acceptable practice under the *Municipal Government Act*, with the exact details to be worked out in the Development Agreement. Estimated outstanding municipal reserves would total approximately 0.69 acres. Administration will be requesting Council pass a resolution regarding Municipal Reserves after passing the Bylaw.

RECOMMENDATION:

That Council pass second and third reading and adopt Bylaw 869/11. Further that Council pass a resolution accepting cash-in-lieu for any outstanding Municipal Reserves, exact details of which are to be outlined in any Development Agreement.



The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 869/11

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,
AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as "Amendment to Land Use Bylaw".

PART II - REZONING

- 1) Lot 6, Block 1, Plan 042 3721 be rezoned as shown in Schedule A.

PART III - AMENDMENT

- 2) That 'Schedule C' of Bylaw No. 762/04 is hereby amended as per attached map in Schedule A.

PART IV - REPEAL

- 3) That Bylaw 833/08 is hereby repealed.

PART V - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 2 day of June, 2011.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

READ a second time this _____ day of _____, 2011.

READ a third and final time this _____ day of _____, 2011.

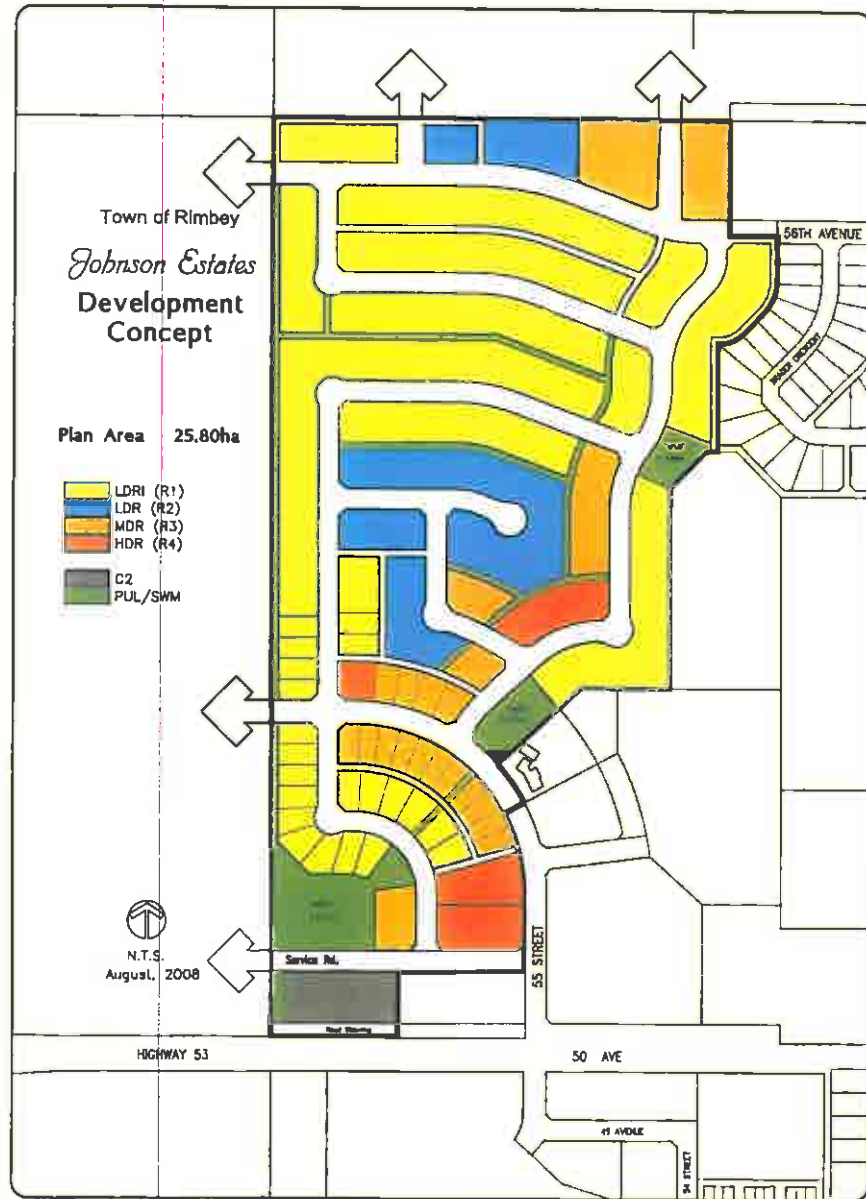
MAYOR

CHIEF ADMINISTRATIVE OFFICER

The Town of Rimbeby Amendment to Land Use Bylaw

Bylaw 869/11

SCHEDULE A



TOWN OF RIMBEY

DATE: July 11, 2011

TITLE: Priority Planning Session Date

BACKGROUND:

Council has discussed having a facilitator brought in to assist in priority planning and goal setting for the organization. Dr. Gordon McIntosh is a well-respected facilitator with experience internationally, and is head of the Local Government Leadership (LGL) Institute.

DISCUSSION:

Dr. McIntosh has suggested a session that includes an evening and full day. Council previously received an information package regarding the services provided and fees charged. To quote from the package:

For budgeting purposes, my professional rates are \$1,950 per day for facilitation and \$950 for technical work, and the costs for services are as follows:

- **Workshop Facilitation** – preparation & facilitation - evening & day
\$3,900
- **Expenses as required:** travel at cost; meal per diem - Supper @ \$30, Lunch @ \$25 & Breakfast @ \$15; & report typing @ \$25/hour (if required).
- **Free follow-up advice** (2 hours telephone consultation). *I want your organization to be successful in its follow-up to the Workshop.*

\$25,500 was budgeted in Council's operations for 2011 under Professional Services. To date, \$144.17 has been spent. A number of dates were made available to Council, and it appears the most appropriate dates would be around September 14-15.

RECOMMENDATION:

That Council pass a resolution to engage the services of Dr. Gordon McIntosh to lead a priority planning session for the evening of September 14 and day of September 15.

TOWN OF RIMBEY

DATE: July 11, 2011

TITLE: Civic Addressing – Country Residential

BACKGROUND:

The Town annexed land several years ago, which included the portion shown on the attached map. Two subsequent country residential developments have occurred in this area. Although neither development has ever been officially assigned civic addresses, our internal system has them named Bartko Estates for the properties on the north side of the road, and Nesbitt Estates for properties on the south side, with house numbers corresponding with legal lot numbers.

These addresses are not part of the Town of Rimbey's official address map, and are not officially assigned. Therefore, emergency services do not currently have proper civic addresses for these properties, nor do courier services or other businesses involving civic address deliveries.

DISCUSSION:

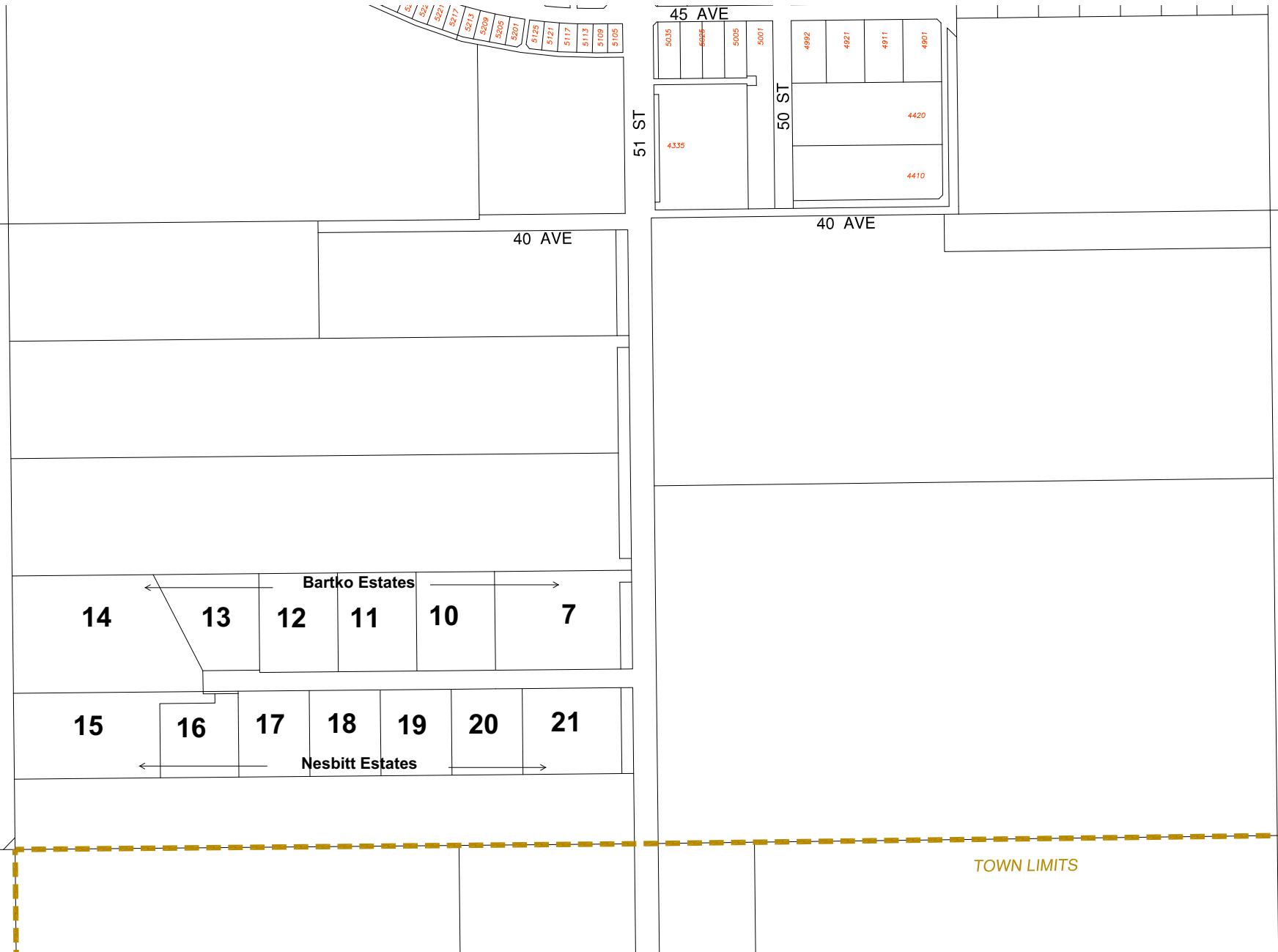
The Town of Rimbey does not have a Civic Addressing Bylaw. According to the Town's Addressing Policy, the road would be designated a numbered Avenue, with properties on the north side of the road assigned even numbers, and properties on the south side of the road odd. The numbers would be separated by four (ex. 2000, 2004, 2008...). A proposed address map is attached for review.

As Rimbey does not have uniform block widths throughout, numbering the avenue on this road would be at the discretion of Council. As 40 Avenue is listed as the road leading into the ball diamonds, and using the developed land between 50 Avenue and 58 Avenue as a typical future residential block width, the road in question could reasonably be named 35 Avenue. This would allow for the land between the ball diamonds and this development to be developed to a residential standard with at least three additional blocks, but still leaving enough room for discretion.

RECOMMENDATION:

That Council pass a resolution naming the road through the area known as Bartko Estates and Nesbitt Estates as 35 Avenue, and assigning the house numbers to the properties as shown on the map.

Existing Addressing



Proposed Changes

