

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON MONDAY, MARCH 12, 2012 AT 6:30 PM IN THE COUNCIL CHAMBERS  
OF THE TOWN ADMINISTRATION BUILDING**

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1. **Call to Order Regular Council Meeting  
& Record of Attendance**
  
2. **Public Hearing**
  - 2.1 Land Use Bylaw Amendment
  
3. **Agenda Approval and Additions**
  
4. **Minutes**
  - 4.1 Monday, February 27, 2012, Council Meeting Minutes ..... 3-6
  
5. **Delegations**
  - 5.1 SJC Development, Stan Cummings
  
6. **Bylaws**
  - 6.1 Land Use Bylaw Amendment ..... 7-15
  - 6.2 Traffic Bylaw ..... 16-62
  - 6.3 Utility Rate Bylaw ..... 63-69
  
7. **New and Unfinished Business**
  - 7.1 Community Centre Catering Policy #2203 – Amendment ..... 70-74
  - 7.2 2012 Draft Operational and Capital Budget ..... 75
  - 7.3 Community Events Grant Program ..... 76
  
8. **Reports**
  - 8.1 Department Reports
    - 8.1.1 Finance
      - 8.1.1.1 Bank Reconciliation ..... 77
      - 8.1.1.2 Cash Position ..... 78
      - 8.1.1.3 Consolidated Financial Statement ..... 79
      - 8.1.1.4 Accounts Payable Cheque Run – March 12/12
  
9. **Correspondence**
  - 9.1 Rimoka Minutes for January 2012 ..... 80-84
  - 9.2 Rimbey & Area Recreation Board Annual Report ..... 85-97
  - 9.3 FCSS – FCHHS Board Minutes – January 18, 2012 ..... 98-102
  - 9.4 SJC Development Letters ..... 103-105
  
10. **In Camera**
  
11. **Adjournment**

## **Summary of Agenda Items for March 12, 2012:**

### **Public Hearing:**

Land Use Bylaw Amendment

### **Delegation:**

SJC Development, Stan Cummings

### **Bylaws**

- 6.1 **Land Use Bylaw Amendment** – recommendation Council give second reading to Bylaw 875/12; and that Council consider giving third and final reading to approve Bylaw 875/12.
- 6.2 **Traffic Bylaw** – recommendation Council give third and final reading to Bylaw 872/11.
- 6.3 **Utility Rate Bylaw** - recommendation Council give second reading to Bylaw 876/12; and that Council consider giving third and final reading to approve Bylaw 876/12

### **New and Unfinished Business:**

- 7.1 **Community Centre Catering Policy #2203** – recommendation from the Recreation Board that Council amend the Community Centre Catering Policy #2203, effective April 1, 2012.
- 7.2 **2012 Draft Operational and Capital Budget** - recommendation Council approve transfer of the ambulance reserve to the 2012 operating budget and Council to approve the 2012 Draft Operational and Capital budget as presented.
- 7.3 **Community Events Grant Program** - Recreation Board recommends Council approve the Community Event Grant Program applications for the Blindman Valley Pony Club, Rimbey Elementary School Parent Council, Rimbey Masons, Rimbey & District Chamber of Commerce and Rimbey & District Volunteer Week Committee in the amount of \$500 per application

### **Reports:**

- 8.1 **Department Reports**
  - 8.1.1 Finance
    - 8.1.1.1 Bank Reconciliation
    - 8.1.1.2 Cash Position
    - 8.1.1.3 Consolidated Financial Statement
    - 8.1.1.4 Accounts Payable Cheque Run – February 29/12
    - 8.1.1.5 Accounts Payable Cheque Run – March12/12

Council pass a resolution to accept Finance Reports as presented.

### **Correspondence:**

- 9.1 Rimoka Minutes for January 2012
- 9.2 Rimbey & Area Recreation Board Annual Report
- 9.3 FCSS –FCHHS board Minutes for January 2012
- 9.4 SJC Development Letter

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, FEBRUARY 27, 2012, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:
- Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Gayle Rondeel  
Councillor Joe Anglin  
Councillor Paul Payson  
CAO - Tony Goode  
Assistant CAO – Ryan Maier  
Assistant Director of Finance – Brenda Turner  
Director of Community Services – Rick Kreklewich  
Recording Secretary - Melissa Beebe
- Public:  
Rimbey Review – Trena Mielke
2. Public Hearing None
3. Adoption of Agenda Motion 29/12
- Moved by Councillor Rondeel to approve the agenda as presented.
- CARRIED  
(5-0)
4. Minutes 4.1 February 13, 2012, Council Meeting Minutes
- Motion 30/12
- Moved by Councillor Rondeel to accept the February 13, 2012, Council Meeting minutes as presented.
- CARRIED  
(5-0)
5. Delegation Timothy Edge, Rimbey Ag Society, presented to Council information outlining the Rimbey Ag Society's plans to develop a 60,000 sqft Multi- use Agricultural Facility. Mr. Edge provided Council a summary of the following information:
- County donated earthworks and equipment at a value of approximately \$150,000.
  - Total cost of project is \$2.3 million, projected completion of 8 months from start of project and hoping to break ground this year.
  - Concept plan provided by Ironwood which is an Alberta company that provides in house design and manufacturing.
  - RC Strategies working on Feasibility and Business Plan
  - Green Initiatives of the proposed project
  - Projected expenses approximately \$168,000/year and projected revenue of approximately \$203,000/year.
  - Outline of facility uses
  - Request for municipal assistance with the Development Permits cost and any help that can be provided.
- Mayor expressed that this is a great project and will really add to the community and wished them success with the project and thanked him for presenting to Council.
- Mayor called a short recess at 6:48 pm
- Mr. Edge withdrew from the meeting
- Mayor reconvened the meeting at 6:50 pm
- Mr. Marc Bailly presented to Council that he has a problem with the offer he made to purchase the parade truck on April 11, 2011. He did not hear from the Town in regards to his offer and expressed the following concerns:

- The process for selling its assets.
- Why his original offer of \$4500 back on April 11, 2011 was not accepted and sold for \$4525.
- Why was he not notified of non-acceptance of original offer and why he was not notified when council made decision to sell the truck?

CAO provided that the parade truck at the time of Mr. Bailly's offer was not for sale and apologized to Mr. Bailly that a letter had not been sent advising it was not for sale. Mayor advised that Administration did apologize for not sending a letter and experience is a great teacher and thanked Mr. Bailly.

Mr. Bailly withdrew from the meeting at 7:04 pm.

## 6. Bylaws

### 6.1 Land Use Bylaw Amendment

Administration recommended to reschedule the public hearing for Bylaw 875/12 to allow for the allotted two week advertising to take place.

#### Motion 31/12

Moved by Councillor Webb to reschedule the public hearing of Bylaw 875/12 to 6:30 pm, Monday, March 12 at the regular council meeting to be held in council chambers.

CARRIED  
(5-0)

### 6.2 Traffic Bylaw

Administration recommended Council pass second reading of Bylaw 872/11, the Traffic Bylaw, as amended.

#### Motion 32/12

Moved by Councillor Webb to approve second reading of Bylaw 872/11 as amended.

CARRIED  
(5-0)

### 6.3 Utility Rate Bylaw 875/12

Administration presented Utility Rate Bylaw 875/12 to Council to amend the utility rates.

#### Motion 33/12

Moved by Councillor Payson to pass first reading of Utility Rate Bylaw 875/12 to amend the utility rates.

CARRIED  
(5-0)

## 7. New and Unfinished Business

### 7.1 Community Centre Catering Policy #2203 Amendment

Recreation presented a recommendation from the Recreation Board that Council amend the Community Catering Policy #2203, effective April 1, 2012. Council discussed that this policy opens the door to allow anybody to rent the kitchen.

#### Motion 34/12

Moved by Councillor Anglin to table the Community Catering Policy #2203 Amendment to the next meeting.

CARRIED  
(5-0)

### 7.2 BMX Park

Council discussed the recommendations that were presented by the Recreation Board.

#### Motion 35/12

Moved by Councillor Anglin to defer the Recreation Board recommendation for the BMX Park plan until the Recreation Master Plan is completed.

CARRIED  
(3-2)

7.3 Letter to Premier on Education Tax

Mayor Ibbotson presented a draft letter to be sent to the Premier in regards to the Education Tax increase.

Motion 36/12

Moved by Mayor Ibbotson to send the letter to the Premier regarding the education tax increase as amended and a copy to Minister of Municipal Affairs, MLA Rocky Mountain House, MLA Ponoka-Lacombe, and AUMA.

CARRIED  
(5-0)

## 8. Reports

8.1 Department Reports:

The following departments provided written reports to Council.

- 8.1.1 Development
- 8.1.2 Public Works
- 8.1.3 Bylaw Enforcement (No Report)
- 8.1.4 Fire (No Report)
- 8.1.5 Community Services
- 8.1.6 CAO

Motion 37/12

Moved by Councillor Anglin to accept the department reports as presented.

CARRIED  
(5-0)

Mayor called a short recess at 7:50 pm

Mayor reconvened the meeting at 7:56 pm

## 8.1.7 Finance

Director of Finance presented a summary of the following reports:

- 8.1.7.1 Council Expenses
- 8.1.7.2 Accounts Payable Cheque Run – February 27/12

Motion 38/12

Moved by Councillor Anglin to accept the financial reports as presented.

CARRIED  
(5-0)

8.2 Council Reports:

Mayor presented a written report to Council. The following Councillors provided a verbal update as follows:

- Councillor Anglin stated that the Rimoka Foundation is investigating all the complaints and allegations being brought forward in regards to the operation of foundation facilities.
- Councillor Webb attended budget meetings, Brownlee Conference and meetings with the Lions Club regarding Project 84.
- Councillor Payson attended Rec Board meeting, budget meetings, BYAS, Medicine Lodge Ski Hill 50 Anniversary, and met with Lions.
- Councillor Rondeel attended meeting with Lions, Rec Board Meeting, Brownlee Conference, budget meetings, and webinar on marketing.

Motion 39/12

Moved by Councillor Anglin to accept as information.

CARRIED  
(5-0)

9. Correspondence None

10. In Camera None

11. Adjournment Council adjourned the meeting at 8:15 pm.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# **TOWN OF RIMBEY**

**DATE:** February 27, 2012

**TITLE:** Land Use Bylaw Amendment – RE Rear Setbacks

## **BACKGROUND:**

The Town of Rimbey has received an application to amend the rear setbacks in the Residential Estate (RE) District from 20 metres to 5 metres.

## **DISCUSSION:**

The purpose of the application is because the applicant claims the current requirement of 20 metres is too restrictive, and does not allow enough spacing for accessory buildings from the main building.

As accessory buildings of 233 m<sup>2</sup> are permitted in this district, sample scale site plans are attached that show the spacing for main and accessory buildings under the current setbacks. A site plan also shows the effect of a 20 metre front setback, as the applicant claims it is not possible to adequately site a main building any closer to the front property line, due to the lot grading and ditch in front of the properties.

The initial rationale for a 20 metre setback in this district is unknown, but planners from West Central Planning Agency do not have any concerns with a 5 metre rear yard setback from a planning standpoint (see attached e-mail).

There are 19 lots in a single development that would be affected by this amendment. The Country Residential (CR) District in the Land Use Bylaw is a similar large-lot development to RE, and the rear yard setback in CR is 10 metres. Comparable regulations in other communities are not common, but some that have been found have rear yard setbacks between 7.5 – 20 metres. Again, there is no known rationale for these setback distances.

## **RECOMMENDATION:**

That Council give second reading to Bylaw 875/12; and that Council consider giving third and final reading to approve Bylaw 875/12.

# The Town of Rimbey Land Use Bylaw Amendment

Bylaw 875/12

## A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS, it is desirable to amend the Land Use Bylaw 762/04, as amended;

AND WHEREAS Council has held a public hearing as required by Section 692 of the Municipal Government Act, R.S.A. 2000, c.M-26, as amended;

NOW THEREFORE, the Council of The Town of Rimbey, duly assembled enacts as follows:

### PART I - BYLAW TITLE

This Bylaw may be cited as the "Land Use Bylaw Amendment".

### PART II - SETBACKS

- 1) The Town of Rimbey Land Use Bylaw 762/04, Schedule B, Residential Estate (RE) District, is amended as follows:
  - a) Delete the text in 8.7.1 and replace it as follows:  
**"8.7.1 All buildings shall be set back at least 10 metres from the front property line, 5 metres from any other property line, and 5 metres from any other building."**

### PART III - EFFECTIVE DATE

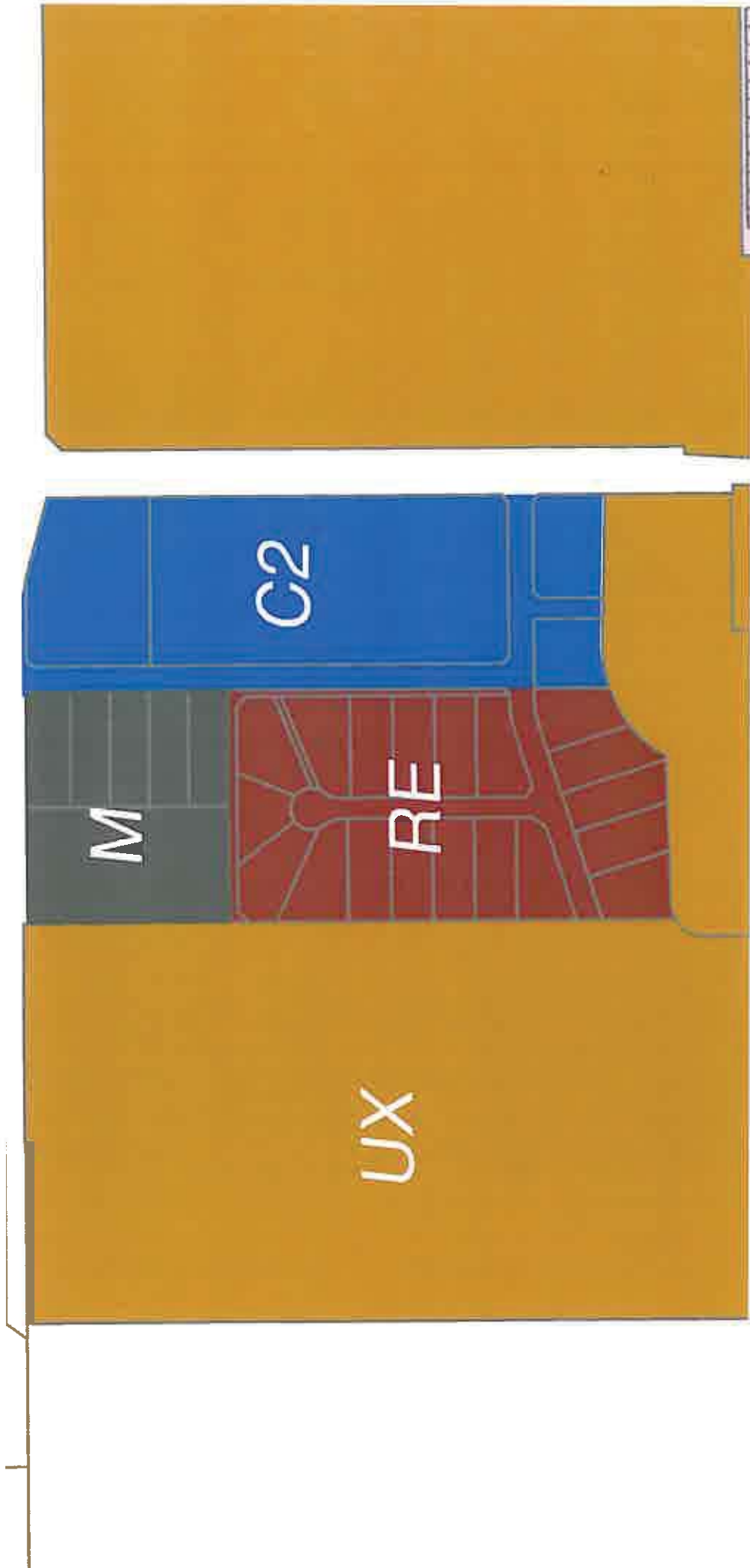
AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

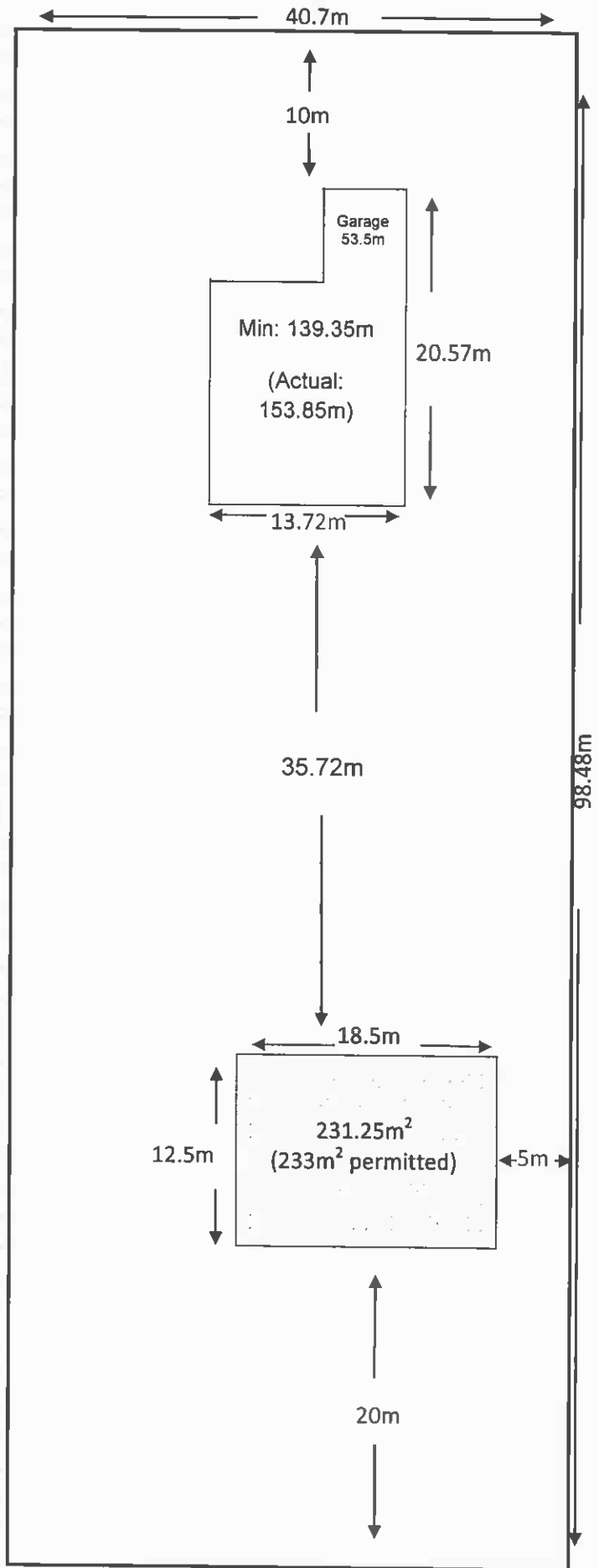
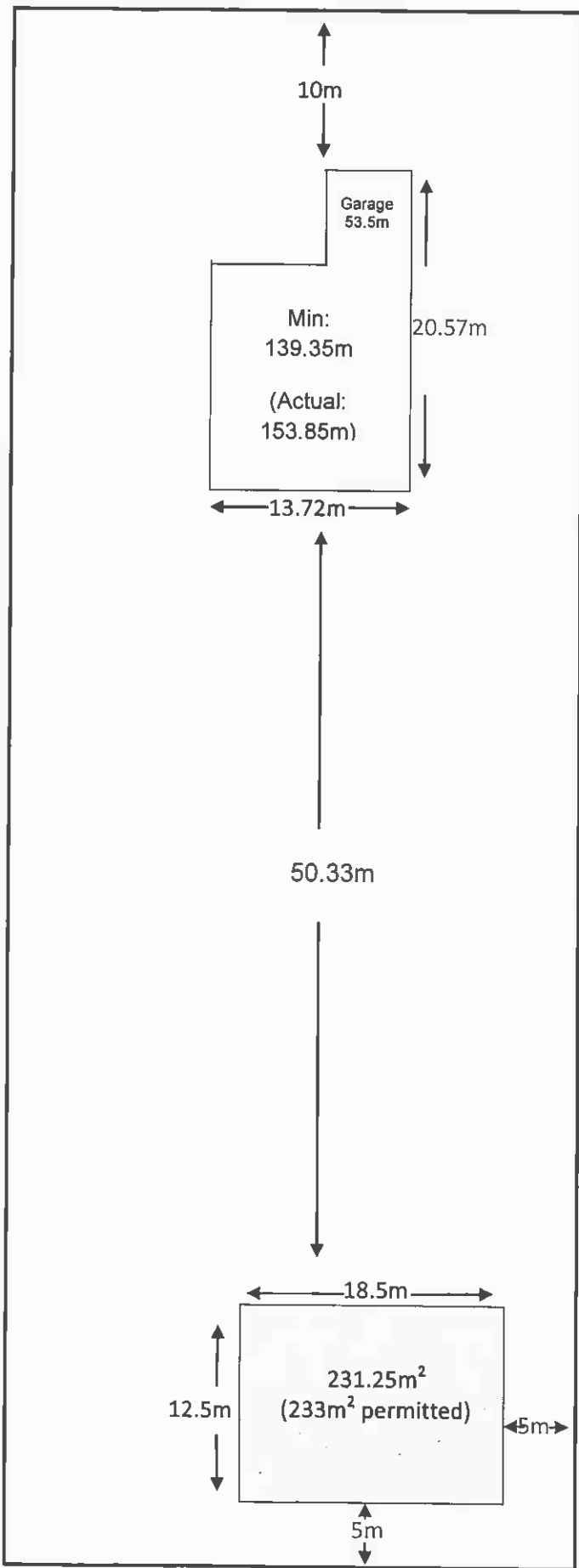
READ a first time this 6<sup>th</sup> day of February, 2012.

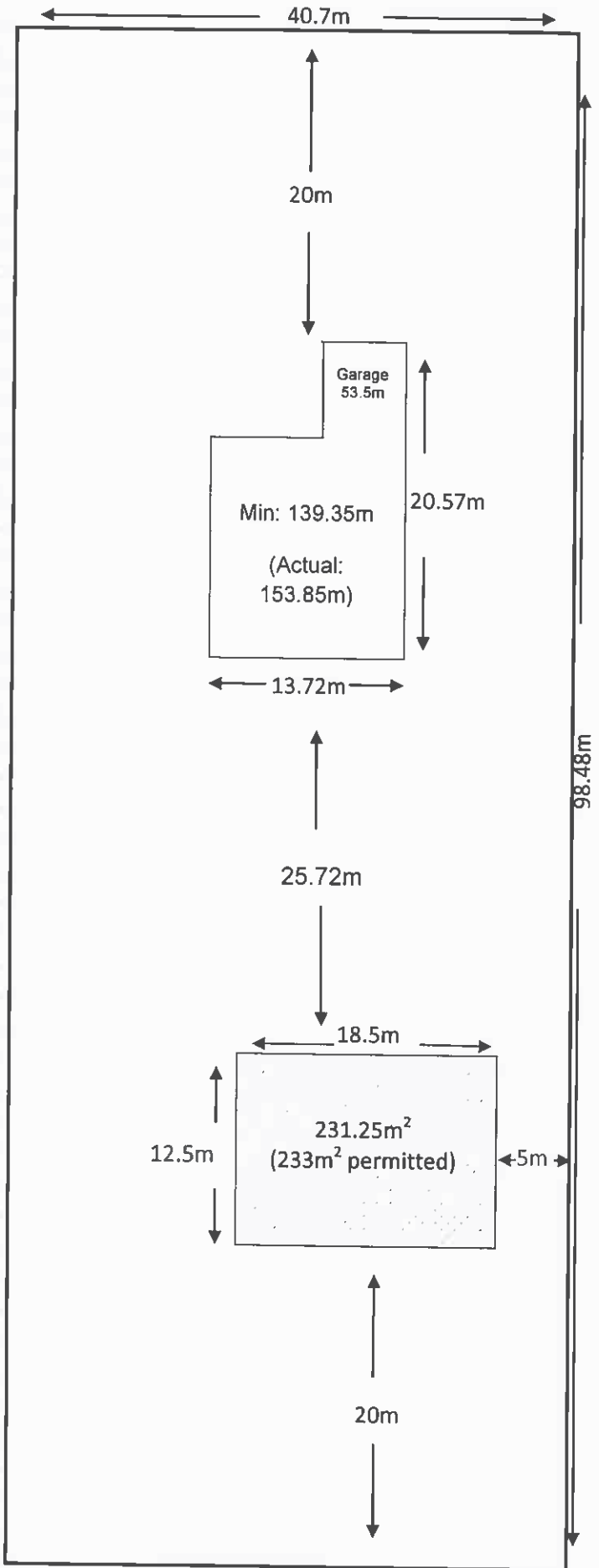
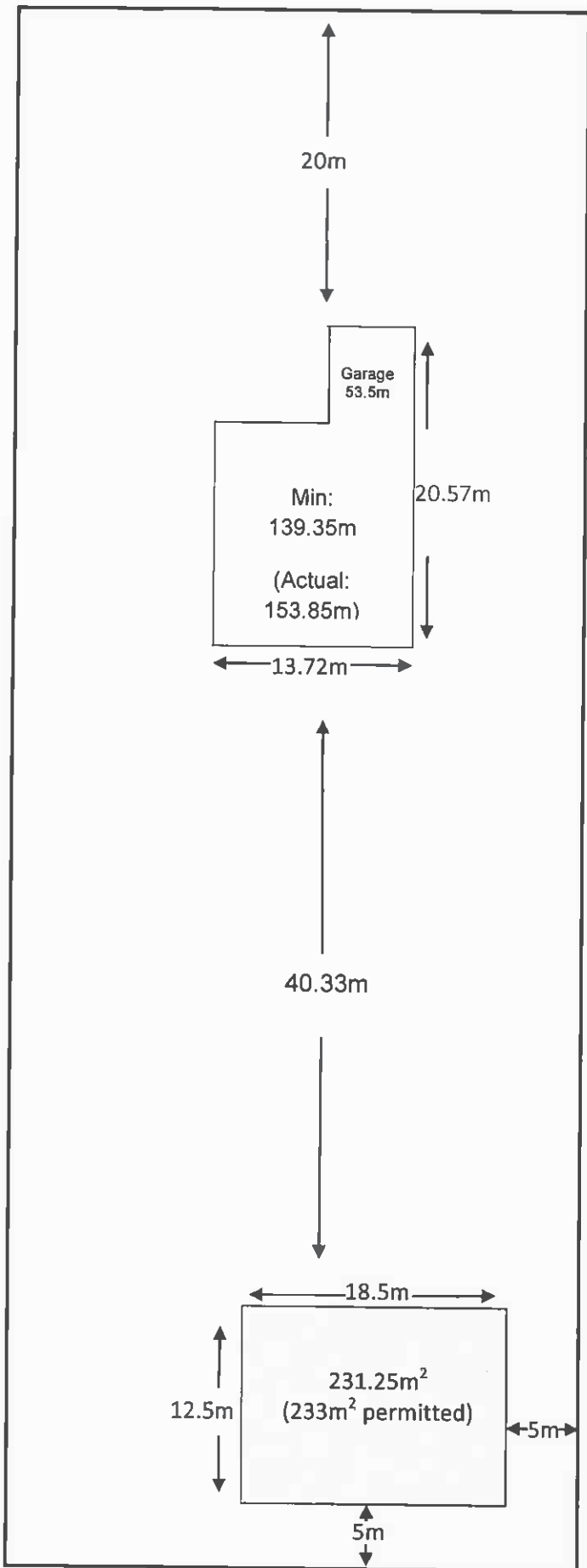
READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2012.









## Ryan

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**From:** Tony  
**Sent:** Thursday, January 26, 2012 3:58 PM  
**To:** Ryan  
**Subject:** FW: Residential Setbacks

You were busy or he would have spoken to you. Please respond and tell him what process he would have to follow. Thanks

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**From:** Carey Anderson [mailto:carey@albertahighspeed.net]  
**Sent:** Thursday, January 26, 2012 12:04 PM  
**To:** Tony  
**Subject:** Residential Setbacks

This is a request from 1027859 Alberta Ltd to have the detached garage/shop setback bylaw to be reviewed by council. As it is now a 20 meter setback is required from the back of the property to the new structure. We would like that to be changed to a 5 meter set back. There is already a row of trees on the back side of each residential lot segregating the lot lines, as well as hundreds of examples around town of outbuildings which are 5 meters or less from the back of the property. If you could review this request at your earliest convenience we would appreciate it , as we have a prospective buyer looking at possibly building.

Thank you, Carey Anderson/ Evergreen Estates

## Ryan

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**From:** Ryan Andres <randres@westcentralplanning.ca>  
**Sent:** Wednesday, February 01, 2012 9:26 AM  
**To:** Ryan  
**Subject:** RE: LUB amendment

Hello,

I cannot see many issues with relaxing the rear yard setback from 20m to 5m. The 20m requirement seems inconsistently large when compared to the side yard setback (5m) or even the rear yard setback in the Country Residential district, which is only 10m. The only possible issue I can see is that it could allow the construction of more accessory buildings within the lots. However, I believe that the 5m rear yard setback would maintain the character of the neighbourhood and fit the intention of the district.

Sincerely,

Ryan Andres  
Municipal Planner  
West Central Planning Agency  
Suite 101, 5111-50 Avenue  
Wetaskiwin, AB T9A 0S5  
Phone: (780) 352-2215  
Fax: (780) 352-2211

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**From:** Ryan [mailto:ryan@rimbey.com]  
**Sent:** January-30-12 4:32 PM  
**To:** Jason Tran (jtran@westcentralplanning.ca)  
**Subject:** LUB amendment

Jason,

We have an application for LUB amendment in our RE district to reduce rear yard setbacks from 20m to 5m. I am wondering if you can see any negative consequences from a planning perspective for this change? We currently only have one RE area, which has large lots (mostly 1 acre) with no back alley access. The LUB regulation does not distinguish between main and accessory buildings in this zone for setbacks, something that is different from the rest of the LUB, and we will have to address when we update. But for now, do you see any problem with relaxing a rear yard setback (for accessory buildings) to 5m? Thanks.

Ryan Maier  
Assistant CAO  
Rimbey, AB  
Telephone: 403-843-2113  
Fax: 403-843-6599

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## **8. RESIDENTIAL ESTATE (RE) DISTRICT**

### 8.1 Purpose

The purpose of the RE district is to allow high quality residential development on large lots which may not be able to be served by municipal sewer because of topographic constraints.

### 8.2 Overall Plan Required

No land shall be subdivided or developed for RE purposes unless that land is the subject of an overall plan for the entire property, which has been approved by council.

### 8.3 Permitted Uses

The following uses are permitted:

- o new detached residences
- o granny suites
- o home offices
- o public parks and recreation areas
- o buildings and uses accessory to the above, but not larger than 233 m<sup>2</sup> (2500 square feet) and walls not exceeding 16 feet [Bylaw 835/09].

### 8.4 Discretionary Uses

The following uses may be allowed at the discretion of the Development Authority:

- o moved-in residences, but excluding manufactured and mobile homes
- o modular homes, but excluding manufactured and mobile homes
- o group homes
- o home businesses
- o utility installations
- o buildings and uses accessory to the above, larger than 233 m<sup>2</sup> (2500 square feet) [Bylaw 835/09].

### 8.5 Number of Dwellings on a Lot

Only one dwelling shall be constructed on a lot, but this shall not prevent the construction and use of one self-contained suite within a main building.

### 8.6 Lot Size Requirements

*Lot area:* All residential lots shall have an area of at least 1,800 m<sup>2</sup> (0.5 acres).

Lots for other purposes shall have an area satisfactory to the Development Authority.

*Lot width:* All residential lots shall have a mean width of at least 30 metres (100 feet) and a front width of at least 15 metres (50 feet).

Lots for other purposes shall have a width satisfactory to the Development Authority.

8.7 Yards and Setbacks

8.7.1 All buildings shall be located at least 10 metres from any road, 20 metres from the rear property line, 5 metres from any other property line, and 5 metres from any other building.

8.7.2 Accessory buildings shall be located behind the front wall of the main building.

8.8 Development Agreement to be Registered

If at the time of subdivision a residential lot is not served by a paved road, and/or is not connected to all municipal services, a development agreement shall be registered on the title to the lot, and under the terms of this agreement the owner and his successors shall accept financial responsibility for installing or upgrading services or paving, and shall release the municipality from any financial responsibility for such installation or upgrading.

8.9 Development Standards

8.9.1 All residential lots shall be connected to the municipal water system.

8.9.2 All other development standards shall be negotiated between the developer and the municipality and specified in the overall plan governing the subdivision, and shall be suitable for a high quality residential development.

8.10 Sewage Treatment

If residential lots are not to be served by a piped gravity municipal sewer system, the method of sewage treatment must be acceptable to Alberta Environmental Protection, the Regional Health Authority, and the municipality.

8.11 Building Quality

In order to ensure a high standard of building and design, architectural controls must be registered on the title of each lot at the time of subdivision.

8.12 Maximum height of buildings

A building shall not exceed two storeys above grade unless it is set back at least 10 metres from the side property line, in which case it may have three storeys above grade.

8.13 Other Controls

The requirements of Schedules A and D apply in this district.

## ***TOWN OF RIMBEY***

**DATE:** February 27, 2012

**TITLE:** Traffic Bylaw 872/11

### **BACKGROUND:**

The current Traffic Bylaw is from 1988 and is very outdated and difficult to enforce for our Bylaw Enforcement. First reading of Bylaw 872/11 was passed in October.

### **DISCUSSION:**

After a public consultation and input from our Community Peace Officer, a number of amendments have been made to the initial draft that passed first reading in October.

Most changes are minor and are in keeping with the goal of having an updated bylaw from the 1988 bylaw currently in force. The most significant change is the fines associated with contravention of the bylaw, which are \$250.00. A \$500.00 fine is implemented for overweight vehicles.

The new Traffic Bylaw would rescind Bylaws 545/88, 847/09 and 710/00.

545/88 is the current Traffic Bylaw. 847/09 is an amendment to 545/88 that was brought in to allow for recreational vehicles to be parked on the street unattached between May and September. The new bylaw would allow unattached trailer parking for a maximum of forty-eight (48) hours before the unit would have to be moved off the road.

Bylaw 710/00 has to do with vegetation on boulevards and elements have been incorporated into this new bylaw or covered under Bylaw 859/10 – Nuisance Bylaw.

### **RECOMMENDATION:**

That Council pass second reading of Bylaw 872-11, the Traffic Bylaw, as amended.



# The Town of Rimbey Traffic Bylaw

Bylaw 872/11

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## A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION OF PARKING AND THE USE OF HIGHWAYS THROUGHOUT THE MUNICIPALITY.

WHEREAS, the Traffic Safety Act, R.S.A. 2000, c. T-6, section 13 provides that a Municipal Council may pass a Bylaw with respect to regulation of parking and the use of highways under its direction, control and management.

AND WHEREAS, Council has deemed it necessary to rescind and replace Bylaw 545/88 and Bylaw 847/09, amending Bylaw 545/88,

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled enacts as follows:

### 1. TITLE

- 1.1 This Bylaw may be cited as the "Town of Rimbey Traffic Bylaw".

### 2. DEFINITIONS

- 2.1 Words used in this Bylaw which have been defined in the *Act* or the *Regulations* have the same meaning when used in this Bylaw.

2.2 In this Bylaw:

- (a) "**Act**" means *The Traffic Safety Act*, R.S.A. 2000, c. T-6, as amended or replaced from time to time;
- (b) "**alley**" as defined in the *Act* means a narrow highway intended chiefly to give access to the rear of buildings and parcels of land;
- (c) "**boulevard**" as defined in the *Act* means that part of a highway in an urban area that
  - (i) is not roadway, and
  - (ii) is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
- (d) "**C.A.O.**" means the Chief Administrative Officer of the Town of Rimbey, or designate;
- (e) "**Council**" means the Municipal Council of the Town of Rimbey;
- (f) "**crosswalk**" as defined in the *Regulations* means
  - (i) that part of a roadway at an intersection included within the connection of the lateral line of the sidewalks on opposite sides of the roadway measured from the curbs or, in the absence of curbs, from the edges of the roadway, or
  - (ii) any part of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or by other markings on the road surface;
- (g) "**curb**" means the actual concrete or asphalt curb, or in the absence of one, the dividing line of a highway between the edge of the roadway and the sidewalk;
- (h) "**disabled parking zone**" means a space or portion of a highway or parking lot set apart and designated exclusively for the parking of vehicles bearing a valid disabled placard or license plate issued or

## The Town of Rimbey Traffic Bylaw

Bylaw 872/11

recognized by the Registrar of Motor Vehicle Services, and so marked with a sign or other marking authorized by the C.A.O.;

- (i) **"emergency vehicle"** as defined in the Act means,
- (i) a vehicle operated by a police service as defined in the *Police Act*;
  - (ii) a fire-fighting or other type of vehicle operated by the fire protection service of a municipality;
  - (iii) an ambulance operated by a person or organization authorized to provide ambulance services in the municipality;
  - (iv) a vehicle operated as a gas disconnection unit of a public utility;
  - (v) a vehicle designated by regulation as an emergency response unit;
- (j) **"heavy vehicle"** means a motor vehicle, alone or together with any trailer, semi-trailer or other vehicle being towed by the motor vehicle, with a registration gross weight of five (5) tonnes or more, or exceeding eleven (11) metres in total length. A public passenger vehicle, when engaged in the transport of passengers, shall be deemed to be excluded from the definition of a heavy vehicle for the purposes of sections 11.1 and 11.2 of this Bylaw;
- (k) **"highway"** as defined in the Act means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes
- (i) a sidewalk, including a boulevard adjacent to the sidewalk
  - (ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
  - (iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,
- but does not include a place declared by regulation not to be a highway;
- (l) **"loading zone"** means a portion of the street adjacent to the curb designated by traffic control device for the exclusive use of vehicles loading or unloading passengers or materials;
- (m) **"maximum weight"** means the maximum weight permitted for a vehicle and load pursuant to the vehicle's official registration certificate issued by the Province of Alberta, or absent such certificate, the combined weight of the vehicle and the heaviest load that may be carried in accordance with the provisions of the Act and the applicable regulations passed pursuant to the Act;
- (n) **"median"** as defined in the Regulations means a physical barrier or area that separates lanes of traffic traveling on a highway;

## The Town of Rimbey Traffic Bylaw

Bylaw 872/11

- (o) **"motor vehicle"** as defined in the Act; means
- (i) a vehicle propelled by any power other than muscular power,  
or
  - (ii) a moped,
- but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a motor vehicle that runs only on rails;
- (p) **"parade or procession"** means any group of pedestrians (except military or funeral processions) numbering more than twenty-five (25) who are marching, walking, running, standing or racing on a roadway or sidewalk, and includes any group of vehicles (excepting military or funeral processions) numbering ten (10) or more that are involved in a procession on a roadway;
- (q) **"park"** as defined in the Regulations means allowing a vehicle to remain stationary in one place, except
- (i) while actually engaged in loading or unloading passengers,  
or
  - (ii) when complying with a direction given by a peace officer or traffic control device;
- (r) **"parking violation ticket"** means a tag issued in lieu of prosecution in respect of an infraction against this Bylaw or the parking provisions of the Regulations in a form approved by the C.A.O. or his authorized designate;
- (s) **"parking stall"** means a portion of a roadway or public parking lot indicated by markings as a parking space for one vehicle;
- (t) **"peace officer"** means any member of the Royal Canadian Mounted Police, a Peace Officer and a Bylaw Enforcement Officer;
- (u) **"pedestrian"** as defined in the Act means
- (i) a person on foot, or
  - (ii) a person in or on a mobility aid,
- and includes those persons designated by regulation as pedestrians;
- (v) **"private road"** or **"driveway"** means an entrance from a roadway to private property or a road or space on private property designed for vehicular traffic that is not open to the general public;
- (w) **"public holiday"** means a Sunday, a Holiday as defined in the Interpretation Act of the Province of Alberta, and any day or portion of a day so proclaimed by the Mayor or so declared by the Council of the Town of Rimbey;
- (x) **"Regulations"** means The Use of Highway and Rules of the Road Regulation, (A.R. 304/2002) made pursuant to the Act;
- (y) **"refuse"** means any substance or material discarded or disposed of within the Town other than by lawful deposit at a disposal site and includes animal waste, dry waste, construction waste, garbage, industrial waste, chemical waste, yard waste, litter, ashes, medical waste and any other types of refuse or waste whatsoever;
- (z) **"roadway"** as defined in the Act means that part of a highway intended for use by vehicular traffic;

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- (aa) **"sidewalk"** as defined in the Act means that part of a highway especially adapted to the use of or ordinarily used by pedestrians, and includes that part of a highway between
- (i) the curb line, or
  - (ii) where there is no curb line, the edge of the roadway,
- and the adjacent property line, whether or not it is paved or improved;
- (bb) **"Municipality" or "Town"** means the Corporation of the Town of Rimbey or the area contained within the corporate boundaries of the Town, as the context requires;
- (cc) **"specified penalty"** means a penalty for specific offences in this Bylaw as provided for in Schedule A of this Bylaw;
- (dd) **"trailer"** as defined in the Act means a vehicle so designed that it may be attached to or drawn by a motor vehicle or tractor, and is intended to transport property or persons, and includes any vehicle defined by regulation as a trailer but does not include machinery or equipment solely used in the construction or maintenance of highways;
- (ee) **"traffic control device"** as defined in the Act means any sign, signal, marking or device placed, marked or erected under the authority of this Act for the purpose of regulating, warning or guiding traffic;
- (ff) **"traffic control signal"** as defined in the Act means a traffic control device, whether manually, electrically or mechanically operated, by which traffic is directed to stop and to proceed;
- (gg) **"track"** means to allow, cause or permit any substance or material, excluding snow or ice clinging to vehicles due to winter conditions, from being deposited by becoming loose or detached from the tires or any other part of a vehicle whether the vehicle is moving or stationary;
- (hh) **"truck loading zone"** means a space or section of the roadway so marked with a sign or other marking authorized by the C.A.O. or his authorized designate permitting parking for the period of time reasonably necessary to load or unload goods, materials or merchandise;
- (ii) **"truck route"** means a highway within the Town upon which the operation of Heavy Vehicles is permitted, and which has been designated as such in this Bylaw;
- (jj) **"vehicle"** means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;
- (kk) **"vehicle storage area"** means any area which is at least one hundred and fifty (150) metres away from the nearest residential, institutional or assembly occupancy, and that has been so designated and approved by the C.A.O. or his authorized designate;

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## 3. TRAFFIC CONTROL DEVICES AND AUTHORITY TO PLACE

- 3.1 Pursuant to section 110 of the Act, the C.A.O. is hereby delegated the authority to place, erect, display or alter traffic control devices at such locations within the Town as he may determine, or as Council may by resolution direct, for the purpose of controlling and regulating traffic, including, but not limited to, the following specific purposes:
- (a) To divide the surface of a roadway into traffic lanes marked by solid or broken lines;
  - (b) To prohibit "U" turns at any intersection;
  - (c) To designate any intersection or other place on a highway as an intersection or place at which no left hand turn or right hand turn shall be made;
  - (d) To designate as a one-way street any roadway or portion thereof;
  - (e) To designate "School Zones" and "Playground Zones";
  - (f) To designate roadways or portions thereof as truck routes, parking lots, and vehicle storage areas;
  - (g) To set apart as a "through-street" any roadway or part of a roadway and to control entry to any roadway by means of a "stop" sign or "yield" sign;
  - (h) To designate a crosswalk upon any roadway;
  - (i) To designate "parking" zones, passenger and truck loading zones, disabled parking zones, "no parking" and "no stopping" zones, and the times and days when the restrictions of such zones are in effect;
  - (j) To close or restrict the use of any highway, or any part of any highway, either as to the full width or as to part of the width with respect to any class or classes of vehicles or with respect to any class or classes of pedestrians;
  - (k) To prohibit, restrict or regulate the parking of vehicles or any particular class of vehicles on any highway or other public place or any portion thereof during such hours as he may determine;
  - (l) To designate and mark guidelines for parking on any highway or other public place or any portion thereof;
  - (m) To indicate the maximum speed limits for any roadway;
  - (n) To designate a roadway or certain portion of a roadway as a "Truck Route";
  - (o) To issue a permit for a heavy vehicle to be operated on a roadway or portion of a roadway not designated as a "truck route", subject to such restriction including, but not limited to, dates, times and purposes. A request for such permit may be refused and such refusal may be appealed in writing to Council.

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- 3.2 The C.A.O. or his authorized designate is hereby delegated the authority to place, or cause to be placed, temporary traffic control devices prohibiting the parking of vehicles on a roadway for snow cleaning and maintenance purposes at least 12 hours prior to such cleaning or maintenance.
  - 3.3 The C.A.O. or his authorized designate is hereby delegated the authority to designate the location of traffic control devices and traffic control signals and undertake the placement of same.
  - 3.4 The C.A.O. or his authorized designate shall cause a record to be kept of the location of all traffic control devices placed pursuant to this section and this record shall be open to public inspection during normal business hours.
  - 3.5 Traffic control devices placed and located pursuant to this section are deemed to have been made pursuant to this Bylaw.
  - 3.6 Notwithstanding any provision of this Bylaw all traffic control devices placed, erected or marked along highways located in the Town prior to the passing of this Bylaw shall be deemed to be duly authorized traffic control devices until altered pursuant to the provisions of section 3.1 of this Bylaw.

## 4. TEMPORARY CLOSING OF ROADWAYS

- 4.1 In any case where, by reason of any emergency or any other special circumstances, it is the opinion of the C.A.O. or his authorized designate that it is desirable and in the public interest to do so, the C.A.O. or his designate may:
  - (a) Temporarily close within the Town, any roadway, sidewalk, boulevard or public parking lot, in whole or in part, to traffic;
  - (b) Temporarily suspend parking privileges granted by the provision of this or any other bylaw and take such measures necessary for the temporary closing of such roadways, sidewalks, boulevards or public parking lots or suspension of parking and place barricades or post appropriate notices on or near the roadways, sidewalks, boulevards or public parking lots concerned;

## 5. SPEED LIMITS

- 5.1 Unless otherwise directed by posted Traffic Control Devices no person shall drive a vehicle at a speed in excess of fifty (50) kilometres per hour on any roadway within the Town.
- 5.2 The C.A.O. or his authorized designate may, by signs posted along a roadway, temporarily fix a maximum speed greater or lesser than the speed prescribed by the Regulations and Section 5.1 of this Bylaw. Such designation is for a maximum of 90 days. In all cases, Council must give final approval to make the maximum speed permanent.
- 5.3 Notwithstanding section 5.1, no person shall drive a motor vehicle in any alley at a greater rate of speed than twenty (20) kilometres per hour.
- 5.4 The C.A.O. or his authorized designate may by signs posted along a roadway, fix a maximum speed limit in respect of any part of the highway under construction or repair or in a state of disrepair applicable to all

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vehicles or to any class or classes of vehicles while traveling over that part of the highway.

## 6. PARKING RESTRICTIONS AND PROHIBITIONS

### 6.1 GENERAL PROVISIONS

- (a) The parking prohibitions and restrictions provided in sections 44 through 49 of the Regulations apply within the Town and may be enforced through the issuance of a violation ticket by a Peace Officer.
- (b) A Peace Officer or other person authorized to enforce this Bylaw is hereby authorized to place an erasable chalk mark on the tread face of the tire of a parked vehicle, and to issue and place a violation ticket upon a parked vehicle, without that person or the Town incurring any liability for doing so.
- (c) All parking will be parallel parking unless otherwise specified by traffic control device.
- (d) Except when actively engaged in loading or unloading passengers, no person shall park or stop a vehicle in a passenger loading zone.
- (e) Unless authorized by special permit approved by the C.A.O. or his authorized designate, no person shall park or stop a vehicle in a truck loading zone for a period of time longer than twenty (20) minutes.
- (f) No person shall park a vehicle in an alley except for such period of time as may be reasonably necessary for the loading or unloading of passengers or goods from a vehicle, and in any case not longer than one (1) hour.
- (g) Except for section 6.1(f), no person shall park a vehicle in an alley in a manner that obstructs the safe passage of other vehicles along the alley.
- (h) No person shall park any unattached trailer, whether designed for occupancy or for the carrying of goods and equipment, upon any roadway except for the purpose of loading or unloading for a period not to exceed forty-eight (48) hours, and only if it is located on that portion of the roadway that lies immediately adjacent to the property it is being loaded from or unloaded to, and is parked in the same direction of travel with no slides extended. At the expiration of the forty-eight (48) hour period, the trailer must be moved to an off-roadway location for a period of not less than forty-eight (48) hours.
- (i) Where any type of motor vehicle has removable camping accommodation installed on it, the operator or owner of the vehicle shall not remove and leave the camping accommodation on or extending over any sidewalk, boulevard, alley or any portion of the roadway.
- (j) No person shall park any commercial licensed vehicle, of any design capacity of more than one (1) tonne, including but not limited to a truck, bus, trailer, or delivery van, on any roadway in a residential area except when such vehicle is actively engaged in bona fide delivery, transport, or other similar activities.

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- (k) No person shall park any vehicle on a roadway or public parking lot owned by or in the care, custody and control of the Town of Rimbey, unless otherwise provided for in this Bylaw, for a period exceeding 72 hours.
- (l) No person shall park any vehicle or unattached trailer in the parking lots designated for attendees of the Rimbey Aquatic Centre, Rimbey Community Centre Complex or the Town Office except for the express purpose of attending the Rimbey Aquatic Centre, Rimbey Community Centre Complex or the Town Office.
- (m) No person shall park any vehicle on any portion of a highway in the Town in such a manner as to constitute a hazard to other persons using the highway, including those using a sidewalk.
- (n) No person shall park any vehicle upon any land owned by the Town which the Town uses or permits to be used as a playground, recreation area, public park and green space except on such parts clearly signed or otherwise authorized by the C.A.O. for vehicle parking.
- (o) Where parking lines are visible on a roadway or parking lot no person shall park a vehicle except within the limits of the lines designating the parking stall.
- (p) Except in the case of sudden vehicle breakdown, a person shall not stand or park any vehicle on any portion of a highway in the Town for the purpose of servicing or repairing the vehicle.
- (q) The Town, after clearly posting or signing a roadway or public parking lot a minimum of twelve (12) hours prior may cause a roadway or public parking lot to be cleared of vehicles for the purpose of street cleaning, snow removal or highway repair. In such cases, the Town may tow and impound vehicles blocking street cleaning or repair equipment at the vehicle owner's expense.
- (r) No person shall park a vehicle in an angle parking zone where such vehicle exceeds 6.2 metres in overall length.
- (s) No person shall park a vehicle on a roadway or parking lot with the motor running in such circumstances and location as to cause a disturbance to residents within the area.

### 6.2 DISABLED PARKING

- (a) The C.A.O. is hereby authorized to establish, sign or otherwise designate such parking stalls or zones within the Town as he deems necessary for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services.
- (b) The owner, tenant, occupant or person in control of private property within the Town to which vehicles driven by the public generally have access may designate parking spaces for the exclusive parking of vehicles bearing a valid disabled placard or license plate issued or recognized by the Registrar of Motor Vehicle Services. The signage or markings used to so designate such parking spaces shall be in a form similar to that approved and used by the C.A.O.

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- (c) No person shall park or stop a vehicle which does not display a disabled placard or license plate that is issued or recognized by the Registrar of Motor Vehicle Services in a parking space clearly signed or otherwise designated pursuant to sections 6.2(a) or 6.2(b) of this Bylaw.

## 6.3 PARK CAUSING OBSTRUCTION

- (a)
  - (i) No person shall park a vehicle on a sidewalk, boulevard or median except, under special circumstances and by request to the Town, when authorized by the Chief Administration Officer.
  - (ii) Where permission is granted pursuant to Section 6.3(a)(i), any resultant damage will be the responsibility of the owners of the vehicle.
- (b) No person shall park a vehicle in such a manner as to obstruct or interfere with an entrance or exit of any public or commercial building open to the general public.
- (c) No person shall park a vehicle in such a manner as to obstruct or interfere with an entranceway to any fire hall or ambulance station or hospital.
- (d) No person shall park a vehicle in such a manner as to obstruct or interfere with the use of a doorway intended as a fire or emergency exit from any building.
- (e) No person shall park a vehicle in front of or in any manner so as to prevent access to and collection of a refuse collection container, bin or garbage storage area. This does not apply to sidewalk litter bins for general use.

## 6.4 SECOND AND SUBSEQUENT PARKING OFFENCES

- (a) For timed parking offences under paragraph 6.1 of this Bylaw, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw for a second or further period of time in excess of the maximum time allowed.
- (b) For all other offences under this section, second and subsequent offences are deemed to have been committed when a vehicle that has been issued a violation ticket remains parked in contravention of the Bylaw 24 hours after the violation ticket was issued.

## 7. OPERATION OF VEHICLES

- 7.1 No person shall ride a bicycle or use roller blades or a skateboard on a roadway, sidewalk, boulevard or median in a manner that is unsafe or that interferes with pedestrian or motor vehicle traffic.
- 7.2 No person shall ride, pull or use a sled, toboggan, skis or wagon on a roadway
  - (a) Where a sidewalk parallels such roadway and it is reasonable and practicable to use the sidewalk, or

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- (b) Where there is no sidewalk paralleling the roadway, in any manner that interferes with, obstructs or is hazardous to vehicular traffic on the roadway.
- 7.3 (a) No person shall drive a motor vehicle on a boulevard, median, playground, recreation area, public park, green space, bicycle trail, nature trail, or nature preserve except as permitted by a traffic control device or, under special circumstances and by request to the Town, when authorized by the Chief Administration Officer.
- (b) Where permission is granted pursuant to Section 7.3 (a) any resultant damage will be the responsibility of the owners of the vehicle.
- 7.4 No person shall drive, operate or permit to be driven or operated, any vehicle or equipment in such a manner as to track upon a roadway.
- 7.5 Any person who tracks upon a roadway shall, in addition to the penalty, be liable to clean up or remove the substance or material tracked upon the roadway, in default of which the Town may arrange for clean up or removal of such substance or material at the expense of the person tracking or the owner or registered owner of the equipment from which the substance or material was tracked.
- 7.6 No person shall, driving a motor vehicle approaching an intersection controlled by a traffic light, stop sign or other traffic control device, exit the roadway onto private or public property and continue onto the same roadway or an intersecting roadway for the purpose of avoiding the traffic control device.

### 8. PEDESTRIANS

- 8.1 A pedestrian shall not cross any roadway within the Town, other than an alley, except within a marked or unmarked crosswalk.
- 8.2 No person shall stand on any roadway, crosswalk or sidewalk in such a manner as to:
  - (a) Obstruct vehicular or pedestrian traffic;
  - (b) Annoy or inconvenience any other person lawfully upon such roadway, crosswalk or sidewalk; or
  - (c) Obstruct the entrance to any building.

### 9. PARADES, PROCESSIONS AND SPECIAL EVENTS

- 9.1 Any person that intends to hold a parade, procession, race or special event involving a roadway, sidewalk, boulevard, median or town parking lot within the Town of Rimbey shall at least thirty (30) days prior to the scheduled date, make application in writing to the C.A.O. for permission and in such application shall furnish to the C.A.O. information with respect to the following, namely:
  - (a) The name and address of the applicant, and if such applicant is an organization, the names, addresses of the executive thereof.

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- (b) The nature and purpose of such parade, procession, race or special event.
  - (c) Date and times.
  - (d) The intended route.
  - (e) The approximate number of persons who will take part.
  - (f) The approximate size, number and nature of flags, banners, placards or such similar things to be carried and particulars of signs, inspections and wording to be exhibited thereon; and such written application shall bear the signatures and addresses of the persons who will be in control of such parade or procession and who undertake to be reasonable for the good order and conduct thereof.
- 9.2 The C.A.O. may either grant permission, with or without conditions, or refuse permission for any reasons that are determined to be appropriate concerns in all the circumstances. In the case of a refusal the applicant has a right of appeal to Council, who may grant or refuse permission for the parade.
- 9.3 If a refusal for an application for permission to hold a parade is appealed to Council pursuant to section 9.2, Council may:
- (a) Grant permission without conditions;
  - (b) Grant permission with conditions; or
  - (c) Refuse permission.
- 9.4 Where permission has been granted pursuant to sections 9.2 or 9.3, the C.A.O. shall fix the hour and route of the parade or procession and may require to be erected temporary barriers or traffic control devices as he deems necessary.
- 9.5 If any funeral procession is in process of formation or proceeding along any roadway, any Peace Officer may regulate all traffic in the vicinity and all persons whether on foot or in vehicles shall obey the order and direction of the Peace Officer so regulating traffic.
- 9.6 Before a funeral procession enters upon, crosses or turns into a roadway designated and marked as a through-street by a stop or yield sign, the first vehicle in the funeral procession shall come to a complete stop in the manner required by the Regulations and shall not drive the vehicle into the intersection until it is safe to do so. A vehicle that follows in the funeral procession may then enter into the intersection without stopping provided the headlamps are alight. The provisions of this section shall not apply at an intersection where traffic is controlled by a Peace Officer or by a traffic control signal.
- 9.7 Except for funeral processions, no person shall hold or organize any parade, procession, race or special event unless permission has been first granted by the C.A.O. or Council pursuant to this section.
- 9.8 No person driving any vehicle, or riding or driving a horse, shall drive or ride through, nor shall any pedestrian walk through, the ranks of a military or funeral procession (the vehicles of which have their lights on), nor

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through the ranks of another authorized parade or processions, or in any way obstruct, impede or interfere with the same.

- 9.9 No person shall take part in the organization of a parade or procession or participate in a parade or procession, which is conducted without permission having first been granted pursuant to the provisions of this Bylaw.
- 9.10 No person shall carry out or allow or cause to be carried out a parade or procession that does not conform to conditions imposed in a permit issued by the C.A.O. or his authorized designate.
- 9.11 Nothing in this section waives the requirement to obtain a permit through any other permit authorizing body, Provincial, Federal or otherwise for any parade, procession or special event. Ex. – Special Events permit through Alberta Transportation

### 10. FIRES AND FIRE LINES

- 10.1 In case of a fire within the Town, any Peace Officer or member of the Fire Department of the Town of Rimbey may designate in any manner a line or lines near the location of the fire beyond which no member of the public shall pass, and no unauthorized person, whether on foot or in a vehicle, shall cross such line or lines.
- 10.2 The Town of Rimbey Fire Chief or any person acting under his/her direction is hereby empowered to move or cause to be moved any vehicle which he may deem necessary for the purpose of carrying out any duty, work or undertaking of the Town of Rimbey Fire Department.
- 10.3 No person shall fail or refuse to comply with any traffic control device or direction of a Peace Officer or of any officer of the fire department at the scene of a fire or other emergency.

### 11. HEAVY AND OVER-DIMENSION VEHICLES AND TRUCK ROUTES

- 11.1 No person shall operate a heavy vehicle, excluding a motor home, on a roadway or public parking lot owned and operated by the Town except on a designated truck route as outlined in Schedule "B" of this Bylaw, the Schedule being hereby incorporated into and made part of this Bylaw.
- 11.2 The following shall be deemed not to be operating or parking a heavy vehicle in contravention of section 11.1 if the heavy vehicle was being operated on the shortest route between the delivery, pick-up or other location concerned and the nearest truck route by:
- (a) A person delivering or collecting goods, materials or merchandise to or from the premises of a bona fide customer;
  - (b) A person going to or from the business premises of the owner of the heavy vehicle, a heavy vehicle repair or maintenance facility, or an approved "vehicle storage area" for heavy vehicles;
  - (c) A person towing a disabled vehicle from or along a roadway prohibited to heavy vehicles; and

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- (d) A person actively engaged in lawful public works requiring him by the very nature of such work to deviate from established truck routes.
- (e) A person traveling by the most direct route to their place of residence and parking the heavy vehicle on private land off the roadway.

### 12. MAXIMUM WEIGHTS OF VEHICLES

- 12.1 No person shall drive or park upon any roadway within the Town a vehicle or combination of attached vehicles with a weight, including or excluding any load thereon, in excess of maximum weight.
- 12.2 A person driving or in charge or control of a vehicle or combination of attached vehicles suspected by a Peace Officer of being on a roadway in contravention of section 12.1 shall, when requested by the Peace Officer, produce for such officer's inspection any official registration certificate or interim registration for such vehicle or vehicles that may have been issued by the Province of Alberta showing the maximum weight of such vehicle or combination of attached vehicles.

### 13. MISCELLANEOUS RESTRICTIONS AND PROHIBITIONS

- 13.1 No person shall allow the engine or motor of any stationary vehicle
  - a) In a residential area, or
  - b) In any other area where prohibited by traffic control deviceto remain running for a period of time longer than twenty minutes.
- 13.2 No person shall place an electrical cord on or above a roadway or above a sidewalk unless it is a minimum height of 2.5 metres above the sidewalk.
- 13.3 No person shall, while clearing a sidewalk, use power driven equipment, or any other tools or equipment, or any other material, unless the use of such equipment does not result in damage to the sidewalk.
- 13.4 No person shall wash, service or repair a vehicle on any roadway, sidewalk, boulevard or median within the Town.
- 13.5 No person shall wash, repair, or service a vehicle near any roadway, sidewalk, boulevard or median within the Town in a manner that allows soap suds, mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids to flow onto or enter upon the roadway, sidewalk, boulevard or median or enter any storm water system.
- 13.6 No person shall park a vehicle on a roadway or public parking lot within the Town that, due to the state of the vehicle, results in mud, cement, refuse, debris, tar, oil, grease, antifreeze or other vehicle fluids being deposited upon the roadway or public parking lot or enter a storm water sewer system.
- 13.7 Where an offence under section 13.3, 13.4, 13.5, or 13.6 occurs resulting in damage to a roadway, sidewalk, boulevard or median or other town property or resulting in spillage or deposit of dirt, gravel, vehicle fluids or

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other material on a roadway, sidewalk, boulevard or median, notice may be given to

- (a) The person responsible, or
- (b) In cases involving a vehicle, to the registered owner of the vehicle, or
- (c) If the offence occurred on private property, to the occupant or owner of the private property to take reasonable cleanup or damage repair measures.

- 13.8 No owner or occupant of private property located at an intersection of roadways, excluding an intersection with an alley, shall allow any vegetation within the triangular portion of the property closest to the intersection, measured from the corner of the intersection to a distance of eight (8) metres each direction along the edge of the curb or, in the absence of a sidewalk, the edge of the roadway, to grow to height greater than one (1) metre or, in the case of trees or shrubs overhanging the portion of the property, to a height less than two (2) metres.
- 13.9 No owner or occupant of private property shall allow any vegetation overhanging a sidewalk, boulevard, roadway or alley, to reach a height less than four (4) metres above the sidewalk, boulevard, roadway or alley.
- 13.10 No owner or occupant of private property in the Town shall park a vehicle or build, place, erect or continue the existence of a fence, wall, dirt pile, snow pile or other object adjacent to and within eight (8) metres of the nearest corner of a street intersection when such vehicle, fence, wall, dirt pile, snow pile or other object interferes with good visibility for safe traffic flow.
- 13.11 Where an offence under sections 13.8, 13.9, or 13.10 occurs, notice may be given to the occupant or owner of the private property requiring remedial action to bring the property within compliance of this bylaw.
- 13.12 No person shall place or deposit, or allow the placement or deposit, of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other matter on a roadway, sidewalk, boulevard or median within the Town, excepting vehicles and materials for which specific permission has been granted by the C.A.O..
- 13.13 Where an offence under section 13.12 occurs, notice may be given to the occupant or owner of the property adjacent to where the materials were placed to take specific remedial action.
- 13.14 Any notice issued pursuant to this Bylaw shall specify:
- (a) The civic address or physical location where remedial action is required;
  - (b) The condition that is not in compliance with the Bylaw, including reference to the applicable provision of the Traffic Bylaw;
  - (c) Remedial action required;
  - (d) A deadline for compliance.

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- 13.15 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving a vehicle
- (a) If left at a conspicuous location on the vehicle;
  - (b) If mailed by regular or registered mail to the registered owner of the vehicle using the address on record with the Alberta Motor Vehicle Branch;
  - (c) If given verbally, including all information as required in section 13.14, by a peace officer and directed to the registered owner of the vehicle.
- 13.16 Any notice served pursuant to this Bylaw will be deemed to have been sufficiently served in the case of an offence involving private property:
- (a) If served personally upon the person to whom it is directed, or
  - (b) If posted at a conspicuous location on the property, or
  - (c) If mailed by regular or registered mail to the address of the person to whom the notice was directed, or to the owner of the private property involved using the address on record with the Town of Rimbey, or
  - (d) If given verbally, including all information as required in section 13.14, by a peace officer and directed to the occupant or owner of the private property involved.
- 13.17 No person shall fail to satisfactorily comply with a notice issued pursuant to sections 13.7, 13.11 or 13.13 of this bylaw within the specified deadline.
- 13.18 In the case of the owner of a vehicle or owner or occupant of private property failing to comply with a notice issued pursuant to any provision of this Bylaw, the Town may do the work at the expense of the owner of the vehicle or the owner or occupant of the private property.
- 13.19 In cases involving owners of private property, the expenses incurred by the Town for the work done, where applicable, may be recovered with costs by action in court of competent jurisdiction or in a like manner as municipal taxes.
- 13.20 Where, pursuant to this Bylaw, work is done at the expense of the owner of a vehicle or owner or occupant of private property, the owner or occupant may appeal to Council to have the expense cancelled.
- 13.21 No person other than the owner or driver of a vehicle will remove a notice issued pursuant to this Bylaw affixed to the vehicle.
- 13.22 No person other than the occupant or owner of private property will remove a notice issued pursuant to this Bylaw affixed to a conspicuous location on a private property.

## 14. PENALTIES AND ENFORCEMENT PROCEDURES

- 14.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not less than THREE HUNDRED DOLLARS (\$300.00) and not more than TWO THOUSAND FIVE HUNDRED DOLLARS (\$2500.00) and in default of

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payment is liable to imprisonment for a term not exceeding SIX (6) MONTHS.

- 14.2 Where a Peace Officer believes that a person has contravened any provision of this Bylaw, or of sections 44 through 49 of the Regulations, he may serve upon:
- (a) such person a Violation Ticket referencing the section contravened; or
  - (b) the registered owner of the motor vehicle a Violation Ticket referencing section 160(1) of the Act and the section of the Bylaw or Regulations contravened;
- in accordance with the provisions of the Provincial Offences Procedure Act, R.S.A. 2002, c. P-34.
- 14.3 The levying and payment of any penalty, or the imprisonment for any period as provided for in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he is liable under the provisions of this Bylaw.
- 14.4 In accordance with section 77 of the Act, a Peace Officer may tow and impound any vehicle found to be parked in contravention of the provisions of this Bylaw or the parking provisions of the Regulations.
- 14.5 The specified penalty payable in respect of a contravention of a provision of this Bylaw is as provided for in Schedule "A" of this Bylaw.
- 14.6 The specified penalty payable in respect of a contravention of a parking provision of the Regulations is as provided for in the Procedures Regulation (A.R. 233/1989) made pursuant to the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, and must include the required Victims of Crime Act surcharge.
- 14.7 Notwithstanding section 14.2, in lieu of prosecution, a Peace Officer may issue a Parking Violation ticket, in a form as approved by the C.A.O., referencing the section of the Bylaw or Regulations contravened, to the alleged offender, or to the registered owner of any vehicle involved in a contravention of this Bylaw or the parking provisions of the Regulations.
- 14.8 Service of any such Parking Violation ticket shall be sufficient if it is:
- (a) Personally served;
  - (b) Served by regular mail; or
  - (c) Placed on or attached to the vehicle involved in the contravention of this Bylaw or the parking provisions of the Regulations.
- 14.9 The penalty payable to the Town in lieu of prosecution in respect of a contravention of this Bylaw or the parking provisions of the Regulations, to be indicated on any such Parking Violation ticket issued, is the amount provided for in Schedule "A" of this Bylaw, Schedule being hereby incorporated into and made part of this Bylaw.
- 14.10 A person who has been issued a Parking Violation ticket pursuant to the provisions of this Bylaw, and who has fully paid the penalty as indicated to the Town within the time allowed for payment, shall not be liable to prosecution for the subject contravention.



## The Town of Rimbey Traffic Bylaw

Bylaw 872/11

- 
- 14.11 No person, other than the owner or driver of a vehicle, shall remove a Parking Violation ticket placed on or attached to such vehicle by a Peace Officer in the course of his/her duties.
- 14.12 No person shall willfully obstruct, hinder or interfere with a Peace Officer or any other person authorized to enforce and engaged in the enforcement of the provisions of this bylaw.

### 15. GENERAL

- 15.1 It is the intention of the Council of the Town that each provision of this Bylaw should be considered as being separate and severable from all other provisions. Should any section or provision of this Bylaw be found to have been improperly enacted, then such section or provision shall be regarded as being severable from the rest of this Bylaw and that the Bylaw remaining after such severance shall remain effective and enforceable.
- 15.2 It is the intention of the Council of the Town that all offences created pursuant to this Bylaw be construed and considered as being Strict Liability Offences.
- 15.3 Whenever the singular and masculine gender is used in this Bylaw, the same shall include the plural, feminine and neuter gender whenever the context so requires.
- 15.4 Schedules "A" and "B" may, from time to time, be amended by a resolution of Council.
- 15.5 This Bylaw shall come into effect upon third reading, and Town of Rimbey Bylaws 545/88, 847/09 and 710/00 are hereby repealed upon Town of Rimbey Bylaw 872/11 coming into effect.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2011.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2011.

READ a third and final time this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# The Town of Rimbey Traffic Bylaw

Bylaw 872/11

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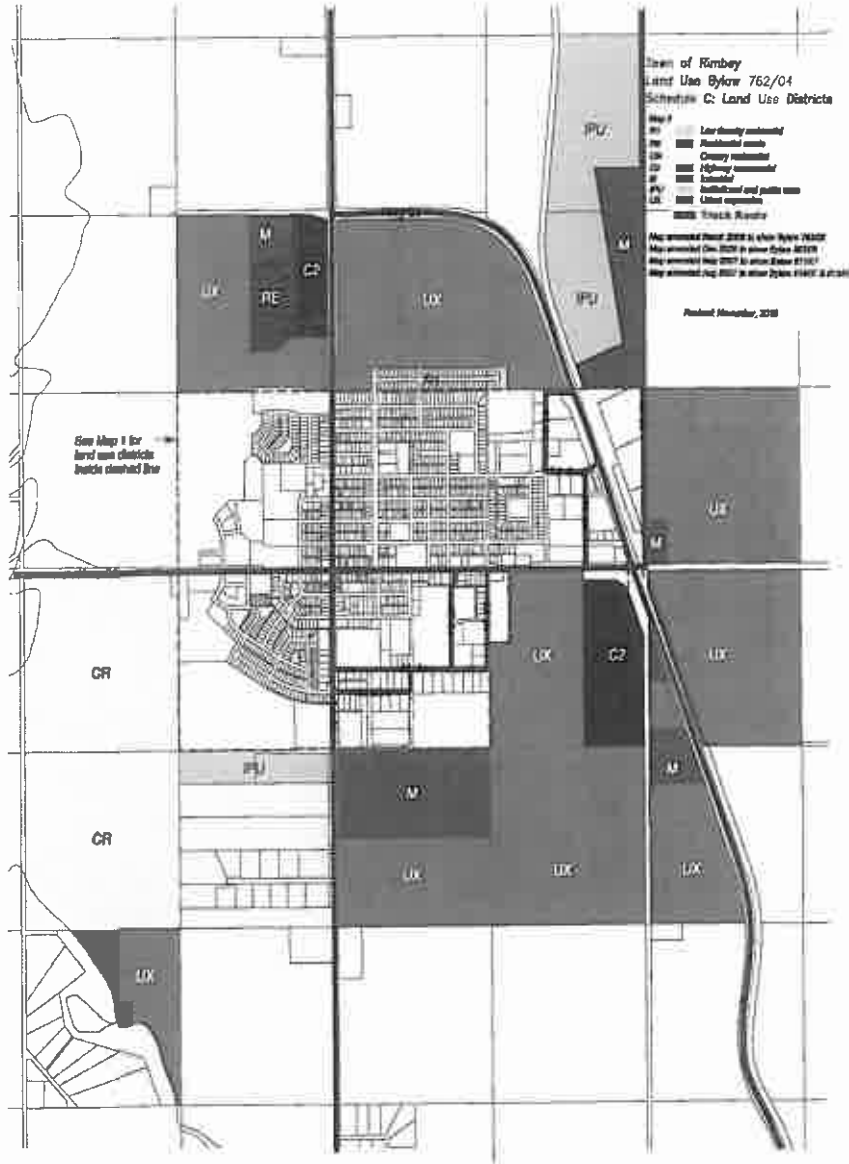
## SCHEDULE A – VIOLATIONS AND PENALTIES

<b>Section</b>	<b>Description of Offence</b>	<b>Penalty</b>
General Penalty	All Bylaw sections not specified in this Schedule	\$250.00
12.1	Drive or park vehicle in excess of maximum weight	\$500.00

# The Town of Rimbey Traffic Bylaw

Bylaw 872/11

## SCHEDULE B – TRUCK ROUTE MAP



November 14, 2011

File # RB00

Town of Rimbey  
Box 350  
Rimbey, AB.  
T0C 2J0

RECEIVED

NOV 22 2011

TOWN OF RIMBEY

**Attn: Mr. Ryan Maier, Assistant CAO**

Dear Sir:

**Re: Local Residential Street Heavy Vehicle Traffic**

Tagish Engineering has been requested to provide comments regarding heavy truck traffic use on local residential streets. With the exception of garbage trucks and maintenance vehicles it is better for residential, local roads that heavy axle weight vehicles do not use them regularly. Points to substantiate this statement are highlighted below:

- The local roads are designed and constructed with a lesser road structure (combination of subgrade, granular fill, and asphalt) in the anticipation that vehicle axle weight will be less, and much fewer heavy vehicle traffic movements than other roadways. To construct all roads to an industrial/commercial standard would be very costly.
- The turning radii in local streets are designed and constructed for smaller vehicle traffic, as tractor trailer traffic is not expected on a regular basis.
- Heavy trucks are wider and longer than passenger vehicles and therefore can be more obstructive when parked on roadsides to other drivers. Local, residential roads are generally not as wide as industrial/commercial roads as the larger parked vehicle is not accounted for. Therefore large parked trucks could be a safety concern.
- The individual heavier axle weight is a concern on local residential roads especially in the spring as the roadway could experience rutting from the heavy vehicles.
- Noise and contents of what the truck may be transporting can also be a concern in residential areas.

Many communities have designated parking areas within the Town limits to allow residents to park heavier vehicles that may be required for their work, and may be applicable in Rimbey. Should you have any questions, please feel free to contact me at 403-346-7710.

Yours Truly,  
**Tagish Engineering Ltd.**



Greg Smith, P. Eng.  
RM01\_RB00\_Ltr\_Traffic\_Nov14, 2011.doc

MONDAY 14/2021

RYAN FOLLOWING ARE SOME CONCERNS WE HAVE IN REGARDS TO TRAFFIC & PARKING & SPEED FROM KAWAS RIDGE ESTATES PHASE II.

- ① WE WOULD LIKE TO SEE THE SPEED ZONE SIGNS ON 51ST (#40A) SET AT 30KM FROM TOWN BOUNDARY TO 50TH AVE. (4WAY STOP) RADAR CONTROLLED AT TIMES
- ② THIS SHOULD BE LOWERED TO 20KM ON 51A AVE. & 53AVE WITH RADAR CONTROL FOR SCHOOL TIMES
- ③ NO BIG TRUCK PARKING ON THE ABOVE AVENUES PLUS 51ST. AT PRESENT WE HAVE COMPLAINTS FROM OUR OWNERS ON THE EAST WING OF PHASE II THAT WE HAVE A TRUCK PARKED THERE MOST OF THE TIME IT STARTS & RUNS AT ALL HOURS, ALSO IS A TRAFFIC HAZARD, BECAUSE THERE IS CROSS WALKS BOTH IN FRONT & REAR OF PARKED TRUCK, ALSO FUMES ENTERING CONDOS ON EAST SIDE OF PHASE II
- ④ WOULD LIKE TO SEE SOME TYPE OF CONTROL & SPEED & NOISE IN SCHOOL PARKING LOT, ALSO TRAFFIC COMING FROM DAYDAR CRESENT IN MORNING'S & AFTERNOON'S
- ⑤ (4WAY STOP) NO PARKING ON SOUTHSIDE OF 50TH AVE IN FRONT OF SUB AT LEAST THREE CAR OR TRUCK LENGTHS FROM STOP SIGN FOR TRAFFIC TURNING LEFT. SAME FOR RIGHT TURN IN FRONT OF CREDIT UNION ONTO 51ST NORTH.
- ⑥ WOULD LIKE TO DISCUSS WITH YOU SOME TIME ABOUT TRAFFIC & NIGHT PARKING (ETC) - IN OUR COMPOUND

#843-3710

PHASE 2 VICE PRES.

Kent Pluman

### **City of Lacombe**

1. Does the municipality provide commercial truck parking?  
Used beside highway 2A and with construction and aligning moved to 45 Street, process of building a parking area, have not decided whether user fee based. Want to eliminate the problem, used park in Alberta transportation lot by CN Rail. Location will be located in industrial area across from recycle.
2. Where do trucks park.  
Had them on temp on 45 street and due to snow removal having to find private off street parking. The temporary lot was on the edge of the industrial area.
3. Commercial trucks allowed to park on residential?  
No not at all, only can park if unloading cargo and once complete have to leave. Only for unloading of goods and for unloading construction equipment and then they have to go.

### **Town of Sylvan Lake**

1. Does the municipality provide commercial truck parking?  
No provision or special provisions. The bylaw is quite a bit out of date and in the process of bettering the bylaw, but not sure if going to address commercial parking in the future. The Town is addressing recreational vehicles where they can park them, etc.
2. Where do trucks park.  
Big trucks park in designated areas or permissible areas in industrial. Trucks park in UFA with consent from owner or private land with consent of property owner. if dangerous goods can not be off of dangerous goods route.
3. Commercial trucks allowed to park on residential?  
Can not be in residential areas off the truck route, only lawful is when making delivery in area but can not park in residential.

### **Town of Ponoka**

1. Does the municipality provide commercial truck parking  
No
2. Where do trucks park.  
Most park over by tim hortons and coop gas station, they have to get permission from private property owner.
3. Are Commercial trucks allowed to park on residential?  
No for trucks and includes school busses (certain length vehicle is not permitted if over 6 meters to park in residential).

BYLAW 872/11

RECEIVED

NOV 08 2011

TOWNSHIP OF RIMBEY

To Whom It May Concern:

My name is Matthew Makofka, I am a owner, operator of a semi with a gross weight over 5000kg. My wife and I are also home owners, and tax payers in the community of Rimbey. Our home does not have a drive way or room to build on, which would not matter because I would have to go off of the said truck route to get there.

When I am home, I park my trailers at the Grand Hotel parking lot and I take my semi home and park it on the street. I usually only make it home for one or two days a week, finding a place to leave my truck is the furthest thing from my mind. I bring my semi home for a number of reasons, I am in constant fear that it will be broken into or vandalized if I leave it in a parking lot, also, in the fall and winter months my truck either needs to be plugged into power, or it will be left idling. It takes a lot of time, work, and loss of money to get it running again if it freezes up.

Is the town going to help us with the situation that we will be in? Is the town of Rimbey going to help us, by providing parking, with power and security? It is not the responsibility of the Grand Hotel, or the UFA to provide parking, tho it is very much appreciated. But in the winter, there is no where to plug in.

In closing, where does the town of Rimbey want us to park?? There are no truck stops here, why can't I bring my truck, to my house, use my power, and park on the streets I help pay to maintain? What happened to community living?

Sincerely,

Matthew Makofka

**Ryan**

---

**From:** COLLEEN KAWALILAK <ckawalilak@hotmail.com>  
**Sent:** Wednesday, November 02, 2011 1:55 PM  
**To:** Ryan  
**Subject:** question on traffice bylaw

My husband drives a 5 ton truck for work, where is he supposed to park if you are proposing no commercial vehicles parked on a residential roadway??





BY-LAW 847/09

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND THE RIMBEY TRAFFIC BYLAW NO 545/88

WHEREAS The Highway Traffic Act R.S.A. 1980 ch-7 authorizes a municipal Council to pass bylaws for the regulation and control of vehicle, animal, and pedestrian traffic; and

WHEREAS The Municipal Government Act, S.A. 1994, chapter m-26.1 empowers a municipal council to impose a fine for infractions of a Bylaw, and

WHEREAS The Council of the Town of Rimbey deems It expedient that Bylaw 545/88 be amended;

NOW THEREFORE The Town Council duly assembled, enacts as follows;

1. That Bylaw 545/88 be amended as follows:

Definitions:

Add: Highway means any thorough fare, street, road, trail, avenue, parkway, lane, alley or causeway, whether publicly or privately owned, any part of which the public is entitled or permitted to use for the passage or parking of vehicles.

Add: Recreation Vehicle means any vehicle used or intended to be used as a shelter, including motor homes, holiday trailers, campers, tent trailers, or any bus or truck converted for use as a recreational vehicle.

2. Part IV Parking

310(1) add "with the exception of recreation vehicles in accordance with article 324 as amended."

317 Delete entirely

324 Delete entirely.

Add: New article 324 as follows:

a) Recreation vehicles may be parked on highways in or abutting areas zoned as residential for the period from May 1 to September 30 annually subject to the following conditions.

i. A recreation vehicle may not be permitted to park on a public street location if at the discretion of a peace officer or the Town Manager, the recreation vehicle is considered a traffic or public safety hazard.

ii. Recreation vehicles parked on private property shall not infringe on any public street, lane, or sidewalk.

iii. Recreation vehicles may only be parked immediately adjacent to the owner's property frontage or flankage unless written authorization of any property owner effected by the location of the unit.

Handwritten initials or mark.

This By-Law shall come into effect this 26 day of May, 2009

By-Law 545/88 Is hereby amended.

BY-LAW 847/09

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO  
AMEND THE RIMBEY TRAFFIC BYLAW NO 545/88

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READ a First Time in Council this 26 day of May, 2009

READ a Second Time in Council this 26 day of May, 2009

UNANIMOUSLY AGREED to Present By-Law 847/09 for Third & Final Reading.

READ a Third Time and Finally Passed this 26 day of May, 2009

  
MAYOR

  
TOWN MANAGER

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

WHEREAS, the Highway Traffic Act, Chapter H-7, of the Revised Statutes of Alberta, 1980, empowers a Town Council to pass Bylaws not inconsistent with the Highway Traffic Act, and amendments thereto, for the regulation and control of vehicles and pedestrians; and

WHEREAS, the Municipal Government Act, Chapter M-26, of the Revised Statutes of Alberta, 1980, Section 110, empowers a Town Council to impose a fine for infractions of a Bylaw; and

WHEREAS, the Town Council of the Town of Rimbey in the Province of Alberta, deems it expedient and in the public interest to pass this Bylaw.

NOW THEREFORE, THE TOWN COUNCIL DULY ASSEMBLED, ENACTS AS FOLLOWS:

DEFINITIONS

PART I

100. This Bylaw may be cited as "The Rimbey Traffic Bylaw".
101. (1) For the purposes of interpretation, this Bylaw accepts and encompasses all definitions as set out in Section (1) of the Highway Traffic Act, R.S.A. 1980, and amendments thereto, and all such definitions in that Section shall apply to those terms when used in this Bylaw.
  - (2) "Community Centre Grounds" shall mean the parking lot surrounding the building known as the Rimbey and District Community and Cultural Centre.
  - (3) "Authorized Town Sign" shall mean any sign directed to be set upon a highway within the corporate limits of the Town by the Town Manager, or his designate. Such directive shall be made in writing to the Superintendent of Public Works, and a record of such locations are to be kept open to public inspection during normal Town Office working hours. The word "sign" shall mean the same as Authorized Town Sign.
  - (4) "Bylaw Enforcement Officer" shall mean any R.C.M.P. member, Special Constable, Bylaw Enforcement Officer, or other person duly authorized to enforce this Bylaw.
  - (5) "Chalking of Tires" shall mean the placing of an erasible mark across the tread face of a tire so as to determine the approximate amount of time a motor vehicle has remained stationary on a highway.
  - (6) "Council" shall mean the Municipal Council of the Town of Rimbey.
  - (7) "Curb" shall mean the actual curb if there is one, and if there is no curb in existence, curb shall mean the division of the highway between the part thereof intended for the use of pedestrians.
  - (8) "Dangerous Goods" shall mean any explosives, compressed gases, flammable liquids, flammable solids, oxidizers, poisons, radioactive or corrosive materials.

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

- (9) "Heavy Vehicle" shall mean a vehicle, with or without a load, exceeding any of the following:
- (a) three axles, or
  - (b) eleven (11) metres (36.08ft.) in length, or
  - (c) a designed gross vehicle weight of 5000 kilograms (11,000 lbs).
- \*\*\*\*Note\*\*\*\* Vehicles known as "recreation vehicles" being a vehicle or combination of vehicle and trailer designed for vacation, camping, or similar recreational purposes, shall not be deemed to be a heavy vehicle.
- (10) "Holiday" shall mean:
- (a) New Year's Day
  - (b) Good Friday
  - (c) Victoria Day (the first Monday immediately preceding the 25th day of May in each year)
  - (d) Canada Day
  - (e) Any civic holiday proclaimed by the Town Council or by the Mayor
  - (f) Labour Day (first Monday in September of each year)
  - (g) Thanksgiving Day (second Monday in October of each year) when proclaimed as a holiday by the Government of Canada or the Government of Alberta
  - (h) Remembrance Day
  - (i) Christmas Day (the 25th day of December or such day as proclaimed)
  - (j) Boxing Day (the 26th day of December or such day as proclaimed)
- (11) "Parade" or "Procession" shall mean any group of pedestrians (excepting a military or funeral procession) numbering more than twenty (20) and marching or walking in the street or any group of vehicles (excepting a military or funeral procession) numbering more than ten (10).
- (12) "Parking Meter" shall mean a mechanical appliance designed for the purpose of indicating time during which a vehicle may be parked in a metered zone or metered space.
- (13) "Passenger Loading or Unloading Space" shall mean a space on the vehicle portion of a highway marked with an authorized Town sign permitting parking therein for the period necessary to load or unload passengers, provided such period is five (5) minutes or less, except in front of a Hotel when ten (10) minutes parking may be allowed and the sign shall indicate the time and or times when the space is restricted to these purposes.
- (14) "Residential Area" shall mean any zone, district or area designated for residential use under the Land-Use Bylaw of the Town.
- (15) "Sign" shall mean an authorized Town sign and traffic control device as defined in the Highway Traffic Act, R.S.A. 1980.
- (16) "Superintendent" shall mean the person in charge of the overall operation of the Public Works Department of the Town of Rimbey.
- (17) "Time" shall mean either Mountain Standard Time or Mountain Daylight Saving Time, whichever is proclaimed to be in effect by the Province of Alberta.

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

- (18) "Town" shall mean the Town of Rimbey, a Municipal Corporation of the Province of Alberta, and where the context so requires, means the area contained within the corporate boundaries of the said municipality.
- (19) "Town Manager" shall mean the Town Manager of the Town of Rimbey and anyone authorized by the Town Manager to act on his behalf.
- (20) "R.C.M.P. Member" shall mean the Town of Rimbey R.C.M.P Detachment, its Corporal and Constables.
- (21) "Truck Loading or Unloading Space" shall mean a space on the vehicle portion of a highway marked with an authorized Town sign permitting free truck parking therein for a period not exceeding one (1) hour. Where hours are indicated on the sign, the space may only be used as a truck loading or unloading space during those hours indicated. Every such loading or unloading space may be used for normal parking purposes on any holiday.

PART II

RULES FOR OPERATION OF VEHICLES

200. When the Town Manager has caused any highway to be marked by signs or otherwise indicating that no left or right turn or both shall be made, no operator of a vehicle shall make such prohibited turn.
201. No vehicle operator shall drive or stand a vehicle upon any highway in such a manner as to block, obstruct, impede or hinder traffic thereon; where the obstruction is unavoidable due to mechanical failure, the operator shall not be in breach of this section so long as he promptly takes measures to clear the faulty vehicle from the highway.
202. No person shall drive a vehicle at a greater rate of speed than ten (10) kilometres per hour (six point two (6.2) miles per hour) when leaving any lane or other driveway or when crossing a sidewalk to enter upon a driveway.
203. The driver of a vehicle shall not drive the vehicle over or upon any crosswalk whilst there is a pedestrian using the crosswalk or attempting to use the crosswalk.
204. (1) Notwithstanding Sections 100, 98, 97, 108 and 109 of the Highway Traffic Act, being Chapter H-7, R.S.A., 1980, a vehicle in a funeral procession, other than the lead vehicle, may, during daylight hours, enter an intersection without stopping if:
- (a) the headlamps of the vehicles are alight; and
  - (b) the vehicle is travelling immediately behind the vehicle in front of it so as to form a continuous line of traffic; and
  - (c) the passage into the intersection can be made in safety.
- (2) No driver shall:
- (a) break through the ranks of a funeral or military procession or

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

- (b) break through the ranks of any other authorized parade or procession.
  - (3) Subsection (1) and (2) hereof shall also apply where there are traffic lights.
205. (1) When repairs or alterations are in progress on or adjoining any highway within the Town, and such work is being indicated by barricades or signs or by a flagman, no person shall disregard the warning given thereby and every operator shall obey any signal of a flagman on duty at the site of work in progress.
- (a) When the vehicle is engaged in such highway repairs or alterations within the area controlled by a flagman, the provisions of this Bylaw relating to backing up, stopping, crossing over the centre line and other movements, shall not apply.
206. No person shall drive a vehicle over or across any sidewalk, boulevard, playground, utility lots or public parks.
- (a) For the purpose of this Bylaw, anyone crossing a sidewalk to gain access to a driveway shall not be in violation of this Section.
  - (b) Persons employed by the Town shall be exempt from this Section when it is necessary to cross over any sidewalk, boulevard, playground, utility lot or public park.
  - (c) Persons authorized in writing by the Town Manager are also exempt from this Section.

PART III

SPEED

207. (1) No person shall drive a vehicle in any alley or lane of the Town at a speed in excess of twenty (20) kilometres per hour.
- (2) No person shall drive a vehicle upon any part of the lands known as the Rodeo Grounds, or the Community Centre Grounds at a speed in excess of twenty (20) kilometres per hour, or in excess of any speed limit sign posted upon the said property.

PART IV

RIGHT AND DUTIES OF PEDESTRIANS

208. (1) No person shall crowd or jostle other pedestrians in such a manner as to create or cause discomfort, disturbance, or confusion.
- (2) Three or more persons shall not stand in a group or so near to each other on any highway as to obstruct the entrance to buildings or to obstruct or prevent other persons using the highway, and forthwith upon request made by any Constable, Bylaw Enforcement Officer or other person authorized to do so, shall disperse.

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

- (3) No person shall stand, sit or lie upon any highway in such a manner as to obstruct vehicular or pedestrian traffic or distract or impede any other person using the highway lawfully.
209. Nothing in Section 208 shall be construed as prohibiting the congregating or assembling of individuals to attend and listen to street preaching or public speaking so long as the proceedings thereat are peaceable and orderly and sufficient space is left on the highway to allow free movement of the ordinary traffic, but should any highway at or near such assembly become in consequence thereof, so obstructed as to obstruct or impede such ordinary traffic, the persons so obstructing or impeding shall forthwith move away on being requested to do so by any peace officer or by any other person duly authorized. Any person refusing or failing to forthwith move away upon being requested as aforesaid, shall be guilty of an offence under this Bylaw.
210. Nothing in Section 208 shall be construed as prohibiting the assembly of persons for the purpose of watching a parade or procession duly authorized by the Town Council, Town Manager or R.C.M.P. Corporal.
211. No person shall stand upon or walk along any highway for the purposes of soliciting a ride from the driver of any vehicle.

PART V  
CYCLISTS

212. No person shall ride a bicycle upon any sidewalk except where expressly permitted to do so by the Town Manager or his designate. Children with bicycles or tricycles having a wheel diameter of less than 508 mm (twenty inches) are exempt from this provision. Persons handicapped using a wheelchair or similar device are also exempt from this provision.
213. Except as provided elsewhere in this Bylaw, the operation and control of bicycles on highways and public property shall be in accordance with the provisions of the Highway Traffic Act.
214. Members of the R.C.M.P. shall have the power to seize and impound for a period of up to 60 (sixty) days any bicycle used or operated in contravention of this Bylaw.

PART VI  
PARKING

300. No person shall park a vehicle at a place or area where the sign indicates that parking there is restricted to a certain class of vehicle, namely:
- (a) small cars with a wheel base less than and including 2667 mm (105 inches)
  - (b) police vehicles
  - (c) funeral cars
  - (d) school buses
  - (e) any other vehicles designated by the Town Manager.

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

301. Where metered space is marked out or designated upon a highway, every driver of a vehicle using the same shall park such vehicle wholly within the limits of the designated space.
302. No person shall park a vehicle for any period of time whatsoever at the following locations, namely,
- (a) in a designated no parking zone, or
  - (b) upon any highway in front of any building in the course of being erected or repaired where parking will impede or obstruct traffic, or
  - (c) in any truck loading or unloading space properly marked by a sign indicating the restrictions which apply thereto except a commercial or public service vehicle lawfully engaged in loading or unloading,
  - (d) where the vehicle will interfere with the use of a doorway intended as a fire or emergency exit from any building abutting a highway.
303. (1) Notwithstanding any other provision in this Bylaw, the Town Manager, or his appointed designate, may cause moveable signs to be placed on or near a highway. Such signs may read: EMERGENCY-NO PARKING IN THIS BLOCK, or EMERGENCY-NO PARKING IN THIS BLOCK-STREET CLEANING, or any other signs having similar wording as approved by the Town Manager. The signs shall be erected twenty-four (24) hours prior to the commencement of the signs taking effect, and prior to any street cleaning or snow removal or other work to be done.
- (2) No person shall park or cause to leave a vehicle on the signed portion of the highway for any part of the seventy-two (72) hour period following the location of the sign thereon.
- (3) When emergency snow removal, street cleaning or other work commences on the signed portion of the highway, then the owner of any vehicle parked twenty-four (24) hours after the placement of the appropriate signs, shall be in contravention of this section. Vehicles remaining stationary during the twenty-four (24) hour period mentioned in Subsection (1) hereof and such vehicle remains stationary thereof at the expiration of the twenty-four (24) hour period shall also be in contravention of this section.
- (4) When it is practical, the vehicle, on removal from the highway being worked upon, shall be left nearby to minimize inconvenience and expense to its owner or operator.
- (5) The By-law Enforcement Officer will not issue tickets until one-half hour before the work on the highway is to commence.
304. Except when discharging passengers or taking on passengers, no person shall park a vehicle at the following locations:
- (a) In a passenger loading or unloading space marked with a sign.
  - (b) On any portion of a highway marked by a sign indicating "No Parking".
305. Parking in lanes shall be permitted, unless a sign directs otherwise, but lanes may be used for:



A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO REGULATE  
HIGHWAY TRAFFIC

- (a) the loading or unloading of goods or passengers from a vehicle other than a commercial vehicle for a period not exceeding the time limit specified on the sign.
  - (b) if a vehicle while loading or unloading passengers or goods as provided in Subsection (a) and (c) hereof obstructs or prevents other vehicles or persons from passing along lanes, the owner, or operator of such vehicle blocking or obstructing shall be in contravention of this section.
  - (c) the loading or unloading of goods from a commercial vehicle for a period not exceeding the time limit specified on the sign.
306. (1) Where a sign restricts the parking of vehicles to two (2) hours or less, it shall be an offence to park a vehicle in excess of the time designated and marked on the sign.
- (a) After the issuance of a traffic tag concerning the vehicle for a first violation of Subsection (1) hereof and a vehicle remains parked in excess of the time permitted on the sign for a further period, then a second offence shall be deemed to have occurred.
  - (b) The Bylaw Enforcement Officer shall cause an erasible mark to be placed across the tread face of the tire in order to establish the amount of time the vehicle has remained stationary. Such action taken by the Bylaw Enforcement Officer shall in no way incur liability upon the Town of Rimbey or the Bylaw Enforcement Officer.
  - (c) This Section shall not apply on a holiday or any vehicle designated exempt by the exclusive written permission of the Town Manager.
307. No person shall park a vehicle on private land which has been clearly marked by a sign erected by the owner, tenant, or their agent, unless such person has obtained the permission of the owner, tenant, or occupant or person in charge of the said private land.
308. No person shall park any vehicle upon any land owned by the Town of Rimbey which the Town uses or permits to be used as a playground recreation area, utility or public park, except on such part thereof as the Town Manager may designate by a sign or signs for vehicle parking.
309. No person shall park any vehicle in any parking space upon Town owned or controlled property where such property or space has been reserved for a vehicle operated by a Town employee, the foregoing shall apply between eight (8) o'clock in the forenoon and ten (10) o'clock in the afternoon Monday to Friday inclusive.
310. (1) No person shall park any mobile unit upon any highway unless the said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached, the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles, for longer than one (1) week.
- (2) No person shall occupy or suffer to permit any other person to occupy a mobile unit upon a highway or upon public property unless such property has been designed for the use as a mobile unit park or trailer court.
  - (3) For the purposes of this Section, "mobile unit" means:

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- (a) any vacation trailer, house trailer, motor home or relocatable trailer, or
  - (b) any structure, whether ordinarily equipped with wheels or not, that is constructed or manufactured to be moved from one point to another by being towed or carried and to provide living accomodation for or other use by one or more persons.
311. No person shall park a vehicle on a Town owned parking lot in contravention of the prohibitions stated on a sign placed in the said parking lot.
312. Unless required or permitted by this Bylaw, or the Highway Traffic Act, R.S.A. 1980, and amendments thereto, or by a traffic control device, or to avoid conflict with the traffic, a driver shall not park his vehicle on:
- (a) a sidewalk or boulevard, or
  - (b) a crosswalk or on any part of a crosswalk, or
  - (c) within an intersection other than immediately next to the curb in a "T" intersection, or
  - (d) at an intersection nearer than five (5) metres (16.4 feet) to the projection of the corner line immediately ahead or immediately to the rear except when the vehicle is parked in a space where a parking meter or other traffic control device indicates parking is permitted, or
  - (e) within five (5) metres (16.4 feet) upon any approach to any stop or yield sign, or
  - (f) within five (5) metres (16.4 feet) of any fire hydrant, or when the hydrant is not located at the curb, within five (5) metres (16.4 feet) of the point on the curb nearest to the hydrant, or
  - (g) within two (2) metres (6.56 feet) of an access to a garage, private road, or driveway, or a vehicle crossing over a sidewalk, or
  - (h) within five (5) metres (16.4 feet) of the near side of a marked crosswalk, or
  - (i) alongside or opposite any street excavation or obstruction when stopping or parking would obstruct traffic, or
  - (j) at any other place where a traffic control device prohibits stopping or parking, during such times as stopping or parking is so prohibited, or
  - (k) on the roadway side of a vehicle parked or stopped at the curb or edgeway of the highway.
313. When parking on a roadway, a driver shall park his vehicle with the sides thereof parallel to the curb edge of the highway, and
- (a) with the right hand wheel thereof not more than 500 mm (19.7 inches) from the right hand curb or edge of the highway, or
  - (b) in the case of a one-way highway where parking on either side is permitted, the wheels closest to the curb edge of the highway shall not be more than 500 mm (19.7 in.) from the curb or edge and with the vehicle facing the direction of travel authorized for that highway.
  - (c) This section does not apply where angle parking is permitted or required.
314. (1) When a sign indicates that angle parking is permitted or required and parking guide lines are visible on the roadway, a driver shall park his vehicle:
- (a) with the front wheel not more than 500 mm (19.7 in.)

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- (b) *from the curb or edge of the highway, or with its sides between and parallel to any two of the guide lines.*
- (2) *Where a sign indicates that angle parking is permitted or required, but no parking guide line or lines are visible on the highway, a driver shall park his vehicle:*
- (a) *with its sides at an angle of between thirty(30) and sixty(60) degrees to the curb edge of the highway, and*
- (b) *with one front wheel not more than 500 mm (19.7 in.) from the curb or edge of the highway.*
315. *No person shall permit a vehicle to stand unattended upon any grade or slope without having first:*
- (a) *effectively set the vehicle's brake, and*
- (b) *turned the front wheels to the nearest curb or edge of the highway in such a manner as to impede any movement of the vehicle.*
316. *No person shall leave a vehicle unattended on a highway if the vehicle has been placed on a jack or similar device: and*
- (a) *one or more of the wheels have been removed from the vehicle, or*
- (b) *part of the vehicle is raised.*
317. *No person shall park any vehicle on any highway for more than seventy-two (72) hours consecutively.*
- (a) *Nothing in this section shall be construed as to allow parking contrary to other provisions of this Bylaw.*
318. *No person shall park any vehicle on any Town owned land used for a buffer strip, or on any boulevard unless permission has been obtained in writing from the Town Manager or his appointed delegate.*
319. *No person shall park or leave any vehicle on any private property without the authority of the owner, tenant, occupant, or person in charge or control of the said property.*
320. *No person shall pass beyond a point designated by a Police Constable or a member of the Fire Department near the location of a fire.*
321. *Notwithstanding any other provisions of this Bylaw, no person shall cause or suffer to permit the parking of any heavy vehicle, regardless of length, in excess of 5500 kgs. (12,125 lbs) gross vehicle weight upon any highway located within a residential zone or area.*
322. *Schedule "A" of this Bylaw, being a list of penalties pertinent to each Section numbered in this Bylaw is admitted and accepted as part of this Bylaw.*
323. *No person shall park a vehicle or a trailer used for the conveyance of dangerous goods nearer than twenty (20) metres (65 feet) to a building likely to contain persons or valuable goods.*
- (a) *Nothing in the foregoing shall be construed to allow the parking, stopping, or operation of a vehicle or trailer within any residential area or district as defined in the Land-Use Bylaw of the Town of Rimbey.*

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324. No person shall park any vehicle or trailer which singly or together exceeds 6.3 metres (20.7 feet) in overall length upon a highway located in any residentially zoned area, and any other highway other than that so designated by the Town Manager or his appointed designate.

PART VII

RULES FOR PARADES AND PROCESSIONS

400. (a) No person shall hold or take part in any parade or procession without their first having obtained from the Town Manager and R.C.M.P., a permit for the parade or procession to be held.  
(b) Every member of a parade or procession and the organization and leaders thereto shall be guilty of an offence for each and every violation of this section.
401. Any person desiring to hold a parade or procession within the Town of Rimbey shall at least 48 hours prior to the time they desire to hold the same, make application in writing to the Town Manager, and in such application shall furnish to the Town Manager information with respect to the following, namely:
- (a) the name and address of the applicant, and if such applicant is an organization, the names, addresses and occupations of the executive thereof;
  - (b) the nature and object of such parade or procession;
  - (c) the day, date and hours during which same will be held;
  - (d) the intended route thereof;
  - (e) the approximate size, number and nature of flags, banners, placards, or such similar things to be carried therein and particulars of signs, inscriptions and wording to be exhibited thereon; and such written application shall bear the signature(s) and address(es) of the person(s) who will be in control of such parade or procession and who undertake to be responsible for the good order and conduct thereof.
402. The Town Manager is hereby authorized to issue permits for parades or processions. The Town Manager may, for any reason which appears to him proper, refuse to issue a permit but in the event of such refusal, the applicant(s) concerned may apply to the Council therefore and the Council may, by resolution or otherwise, direct the issue of such permit subject to the provisions of this Bylaw.
403. The Town Manager shall fix the hour and route of the parade or procession, and give such directions to the applicant(s) in regard to such parade or procession as in their opinion, will prevent any unnecessary and unreasonable obstruction to the highway and tend to prevent a breach of the peace and the R.C.M.P. shall make the necessary arrangements for the proper policing of the highway in connection with such parade or procession.
404. During such parade or procession, all pedestrians not taking part therein, shall be restricted to the use of the sidewalk and it shall be the duty of the police to keep all pedestrians on and restrict them to the use of the sidewalk.

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PART VIII

USE OF STREETS AND PUBLIC PLACES

405. No person shall permit any livestock, vehicle, sleigh or other object to stand or be upon any highway, sidewalk or crossing within the Town of Rimbey so as to obstruct traffic thereon.
406. No person shall lead, ride or drive a horse or cattle on any Town property except a Town roadway. This section shall not apply to those lands known as the Rodeo Grounds.
407. No person shall break, tear up, or remove any planking, pavement, sidewalk, curbing, macadamizing or other road surface, or make excavation in or under any street or sidewalk within the Town of Rimbey for the purpose of construction or otherwise, without having first obtained permission from the Town Manager so to do and without having the certificate and permit of the Town Manager of the Town, if it be for any building or erection, and such permit being granted, the work shall be done under the direction of the Superintendent and shall, under the same inspection be replaced, relaid and made good by the parties interested in such work and such removal shall not be allowed to continue any longer than is absolutely necessary or beyond the time of the permission or permit, and further, that in every case where permission is granted as aforesaid, the party to whom the same is granted, shall be responsible for any and all accidents or damage that may occur to any person or property by reason thereof, and shall keep and maintain such lights and watchman, and shall take such further care and precaution as may be necessary for the protection and safety of the public.
408. No person shall dig up or carry away any earth, sand, or gravel from any highway within the Town without first obtaining the permission in writing from the Town Manager so to do.
409. No person shall encroach on or over the line of any highway within the Town of Rimbey or shall build any fence, house or building, structure, post or part thereof, of any kind, on or over any such line after the same has been duly established by law, registered survey plan, or resolution of Council or shall obstruct in any way the highways within the Town except under the provisions especially provided for in this Bylaw.
410. Any person placing or causing any obstruction to be placed in or on any of the highways in contravention of the provisions of this Bylaw, shall remove or cause the removal of such obstruction as soon as reasonably possible after being notified so to do by the Town Manager. After the expiration of 24 hours, the Town Manager, with such assistance as is necessary, may remove or cause the removal of such obstruction and such removal shall be at the expense of the said person causing or placing such obstruction on any such highway.
411. No person shall drive or haul on or over any highway within the Town, any vehicle or other type of equipment or thing which does cause, or is likely to cause, damage to the said highway, and axle load limits shall be as determined by the Town Manager.
412. No person shall permit or allow any dirt, gravel, sand, cement or any other material to be deposited and left on a highway.
413. The Town Manager is hereby authorized to make provisions and

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regulations in times of emergencies and in areas where construction or repairs are being carried out upon or near highways, relating to the control and regulation of traffic, and, without restricting the generality of the foregoing, may make provisions and regulations in order to temporarily close to traffic any highway or part thereof, suspend temporarily any parking privileges granted by this Bylaw, restrict any provisions relating to speed of vehicles, close any portion of highways to any special class or classes of vehicles, and such other provisions and regulations as the Town Manager deems necessary. The Town Manager is hereby authorized to cause signs to be placed upon highways warning persons of any such regulations and provisions that are in effect, and to cause to be placed such barricades, flares or other things as they deem necessary.

414. No person shall drive a vehicle in contravention of any sign or signal placed in accordance with any such provisions made by the Town Manager or in contravention of any such provisions or regulations.
415. No person shall tear down, remove or interfere with any such signs, signals, barricades, flares or other things placed in accordance with such provisions and regulations.
416. (a) No person shall place, pile or store any material or equipment on Town property or erect any temporary construction upon Town property without first applying for and obtaining a permit to do so from the Town Manager.  
(b) The Town Manager is hereby authorized to make provisions and regulations for the granting of such permits and to set the charges in respect thereof.
417. No person shall sell by auction upon any of the highways or sidewalks within the Town, any article or thing whatsoever.
418. No person shall advertise any sale of any article or thing by the blowing of any horn, ringing of any bell, crying, halloing or creating any other disturbance or noise upon any of the highways or sidewalks of the said Town unless written permission is first obtained from the Town Manager.
419. No person shall cast, or throw any stones, ball or balls of snow or ice, or other missiles dangerous to the public or use a bow and arrow, catapults or firearms on any of the highways within the Town.
420. (a) No person shall place or throw upon any highway, sidewalk or boulevard within the Town, any object, composition or substance of any kind whatsoever, whereby any person, animal, bicycle or vehicle may be in any way damaged or injured.  
(b) No person shall:  
(1) damage, deface, remove, or interfere with any sign, notice or part thereof,  
(2) interfere with the operation or any part of the mechanism in or upon any public vehicle owned, operated, or controlled by the Town, or in any building or premises owned, operated or controlled by the Town or upon any lands owned, vested in or controlled by the Town or in or near any street, public place or building or in any other place to which the public has access, within the limits of the Town.  
(c) (1) any person being in or upon any building, public vehicle, premises or lands owned, vested in, operated or controlled by the Town shall observe and obey any rules, regulations or orders made or approved by the

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Council for and in respect thereof.

421. No person shall be entitled to use or cross any highway, sidewalk or boulevard in residential areas for the purpose of obtaining access to a lot, building or other property unless and until the conditions hereinafter set out have been complied with:
- (a) Written application for such access must be made to the Town Manager, and if such application is granted, the owner or owners must maintain adequate visibility on either side of the driveway, and for greater certainty, but not so as to restrict the generality of the foregoing, no hedge, fence or other obstruction in excess of 0.914 metres (3 feet) in height above sidewalk level or above the level of the driveway shall be permitted for a distance of 6.096 metres (20 feet) from the sidewalk along the edge of such driveway and for a distance of 3.048 metres (10 feet) along the edge of the sidewalk on either side of the driveway.
  - (b) If adequate visibility is not maintained, the Town, in its discretion, may require the removal of such obstruction by giving the property owner seven (7) days notice in writing to this effect.
  - (c) In the event such obstruction is not removed upon written notice, the Town shall be entitled and empowered to remove such obstruction and all expenses in connection therewith shall be chargeable against and recoverable from the offending property owners.
  - (d) Any loss or damage to Town property that results either directly or indirectly from the existence or use of any such access or driveway shall be borne by the property owner concerned.
422. Council reserves the right to refuse permission to any person applying for access across a public street if, in its discretion, local conditions do not justify such access.
422. (a) No owner or occupant of any premises shall allow any gate or door to such premises to swing over any sidewalk within the Town.
423. No person shall place any goods or wares or merchandise or other articles of any kind upon any sidewalk, or highway, or shall expose any goods, wares or merchandise or other articles outside of any shop, warehouse or building which shall project over any portion of the sidewalk or highway unless written permission is first obtained from the Town Manager, but the provisions of this section shall not be construed to interfere with a moderate use of a portion of such highway or sidewalk for a reasonable time, during the taking in or delivering of goods, wares or merchandise.  
No person shall, without first having obtained leave from the Town Manager, construct, place or make any moveable traps or doors for the purpose of entrances to any cellar or premises under any building or place or make steps or porches or other entrances to buildings which shall in any way encroach upon the sidewalks or highways of the said Town.
424. No person, firm or corporation shall install in any sidewalk in the Town, a coal chute, window grill, or any opening or recess without first receiving written permission from the Town Manager, and then so install such coal chute, window grill or any other opening or recess so as to allow a safe passage for pedestrians on at least one-quarter of the sidewalk measured from the inside of the sidewalk outward.

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425. No person shall broadcast from a sound truck or amplifying device outdoors without first obtaining a permit from the Town Manager so to do.
426. All persons owning or occupying premises in the Town shall remove and clear away all snow, ice, dirt, and other obstructions from the sidewalks situated on land adjoining the property owned or occupied by them.
427. The Town may, after the expiration of 24 hours, remove and clear away all snow, ice, dirt, and other obstructions required to be removed by Section 426. and charge the expense thereof to the owner or occupant. In the event of non-payment of the expenses incurred, a special charge will be levied against the property and in the event of non-payment, the said costs will be recovered in a like manner as other taxes.
428. (a) All residents and occupiers of business premises shall, before the 15th day of April in each year, remove the dirt, sand and gravel that has accumulated during the winter as a result of sidewalk sanding operations and shall leave the sidewalk at the front thereof in a clean condition and also the flank sidewalk at such premises if there is such a flankage sidewalk.
- (b) On and after May 1st, walks will be inspected and where they have not been cleaned, the occupier will be given notice to comply with the Bylaw within seven(7) days.
- (c) If seven days elapse without attention to the cleaning of the sidewalk, the work may be done by the Town forces with a charge of Thirty (\$30.00) Dollars to be added to the taxes of the said residential property and actual cost plus Twenty (\$20.00) Dollars to be added to the taxes of said business premises.
429. That no person shall erect or continue any awning, sign, sign-post hanging or swinging, which shall in any way extend over any street or sidewalk in the said Municipality unless a plan thereof shall first be submitted to and approved by the Superintendent of Public Works, awnings may be erected in front of shops or buildings on any of the streets of the said Municipality, the lowest portions of said awnings to be not less than 2.133 metres (7 feet) above the sidewalk. No sign post of any description shall be allowed on the edge of any sidewalk.
430. No person shall load or unload goods or merchandise across a sidewalk or boulevard where loading or unloading facilities have been provided in the premises to which the goods or merchandise are being delivered or from which they are being taken.
431. No person shall allow himself to be drawn by a moving vehicle while he is riding upon a sleigh, toboggan, bicycle, skis or other conveyance.
432. No person shall coast on a sled, toboggan or skis or other conveyance except a bicycle, upon a roadway.
433. No person shall ice skate or roller skate upon a roadway.
434. No person shall place any sign, notice or structure upon a Town highway or boulevard or upon abutting Town property including Public Works unless authorized by the Town Manager so to do.
435. No person shall wash a vehicle upon a highway or so near a highway as to result in depositing mud or creating slush or ice upon a public sidewalk or roadway.



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436. No person operating premises for sale of new or used vehicles or for washing vehicles shall wash such vehicles so as to result in water, mud, or slush upon the public sidewalk or roadway.
437. No person shall drain lubricating oils or the radiator of a vehicle upon a highway so that the contents fall upon the highway.
438. When a vehicle is driven, used, parked or left in contravention of any provision of this Bylaw, the owner of the vehicle is responsible for the contravention and liable to the penalty provided herein, unless he proves to the satisfaction of the Magistrate trying the case, that at the time of the contravention, the vehicle was not driven, used, parked or left by him or by any other person with his consent, express or implied.

MISCELLANEOUS PROVISIONS

439. No person shall start, drive, turn, or stop any motor vehicle or accelerate the vehicle engine in a manner which causes any loud or unnecessary noise in or from the engine, exhaust system or the braking system, or from contact of the tires with the roadway.
440. (1) No person shall operate a heavy vehicle as defined in this Bylaw on or across any sidewalk except at a curb, cut or approved crossing without first planking the sidewalk to ensure that such sidewalk will not be damaged.
- (2) No person shall operate a heavy vehicle equipped with tracks or cleats upon any Town pavement without first ensuring that such pavement will not be damaged.
- (3) The Public Works Department of the Town of Rimbey or its duly authorized agent, shall be exempt from this Bylaw.
- (4) Any damages incurred through such operation in Subsection (1) and (2) of this Section shall result in addition to a specified penalty, to the total cost of repairs being levied against the offender of this Section.

PART IX

AUTHORITY OF TOWN MANAGER

500. Subject to conditions specifically stated in this Bylaw, the Council hereby delegates to the Town Manager, the power to prescribe where parking meters, traffic signals, speed limit signs or other similar signs for controlling traffic in public places are to be located. The Town Manager shall cause a record of such locations to be kept which shall be open to public inspection during the hours that the Town Office is open for business.
501. Without restricting the generality of the foregoing section, the Town Manager is hereby authorized to designate:
- (a) any highway for through traffic purposes. Such highway

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- shall be properly marked if stop signs or yield signs are erected at all intersections on such highways,
- (b) safety zones and cause the same to be marked or signed,
  - (c) crosswalks upon a highway and to mark or sign the same,
  - (d) any highway intersection or other place at which no left hand turn or no right hand turn or no turns shall be made, and shall cause such intersection or place to be marked and signed,
  - (e) any intersection or place on a highway including a place where a railway right-of-way crosses a highway, as a place where U-turns are prohibited and shall cause such intersection or place to be marked and signed.
  - (f) any highway as one which is closed temporarily in whole or in part to traffic and shall cause such highway to be marked,
  - (g) any area as one in which parking privileges are temporarily suspended and shall cause such area to be marked,
  - (h) any highway as one to be divided into traffic lanes of such number as they consider proper,
  - (i) "School Zones" and "Playground Zones" which zones shall be marked by signs posted along the highway, or by marking on the pavement, or by signs and lights or both, posted or suspended over the highway. A record of the location of such zones shall be kept by the Town Manager and shall be open to inspection during the hours that the Town Office is open for business,
  - (j) any boulevard upon which parking is permitted and shall cause signs permitting such parking to be erected thereon,
  - (k) passenger or truck loading or unloading spaces and shall cause the same to be marked,
  - (l) bus stops and shall cause the same to be marked,
  - (m) distance from any intersection within which no parking is permitted,
  - (n) portions of a highway where parking is limited to a period of time and shall cause signs to be erected indicating such parking limitations,
  - (o) those portions of highway upon which parking is prohibited between the hours of 2 o'clock in the forenoon and 6 o'clock in the forenoon of any day of the week and shall cause the same to be marked by a sign,
  - (p) Town employee parking areas and shall cause the same to be marked with a sign. Such sign shall indicate that the area is restricted to employees of the Town between 8 o'clock in the forenoon and 5 o'clock in the afternoon from Monday to Friday inclusive,
  - (q) metered zones, meter locations and metered spaces and set the fees for parking in such spaces. The Town Manager shall cause a record to be kept designating all such zones, locations, spaces and fees,
  - (r) any highway which shall be used by heavy vehicles, as defined in Section 101(4) of this Bylaw and shall cause such highways to be marked with signs reading "Truck Route",
  - (s) angle parking and parallel parking on any highway and to cause the same to be marked by a sign,
  - (t) the maximum load permitted on any bridge and to cause the same to be marked by a sign.

502. When the Town Council has approved any highway or a part of a highway being designated for one way traffic, then the Town

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Manager shall cause the same to be marked with signs.

503. To specify the types of vehicles which are prohibited from parking on any Town owned parking lot and shall cause a sign to be erected on the said parking lot setting forth such prohibitions.
504. To prohibit or restrict by signs, the movement of vehicles from a private driveway onto a highway or from a highway onto a private driveway where they consider such prohibition or restriction is in the public interest and for better regulations of traffic.

PART X

POWERS OF POLICE

600. Any Bylaw Enforcement Officer is hereby authorized to remove or cause to be removed any vehicle or trailer:
- (1) parked in contravention of a provision of this Bylaw, or
  - (2) where emergency conditions may require such removal from a highway.
601. No impounded vehicle shall be released to its owner or his agent until the impounding charge and removal charge on the vehicle has been paid to the Town of Rimbey or its duly authorized agent; such charges shall be in addition to any fine or penalty imposed in respect of such violation, or to any payment made in lieu of prosecution as provided for in this Bylaw.
602. A Notice of Form commonly called a Traffic Tag may be issued by a Bylaw Enforcement Officer, a R.C.M.P. Constable or by a Special Constable to any person alleged to have breached any provision of this Bylaw, and the said Notice shall require the payment to the Town the amount specified for that particular breach of this Bylaw.
603. If a person has been prosecuted for the offence named in the Traffic Tag and has been convicted of such offence, then the fine imposed shall not be less than the original amount indicated on the said Traffic Tag plus court costs.
604. A Traffic Tag shall be deemed to be sufficiently served:
- (1) if served personally on the accused, or
  - (2) if mailed to the address of the registered owner of the vehicle concerned, or to the person concerned, or
  - (3) if attached to or left upon the vehicle in respect of which the offence is alleged to have been committed.
605. Nothing in this Bylaw shall:
- (1) prevent any person from defending a charge of committing a breach of this Bylaw.
606. Where a person has paid a Traffic Tag and has been prosecuted for the offence in respect of which the Tag was issued, then such person shall, upon written application to the Town Manager be entitled to a refund of the Traffic Tag payment.

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- 607. Each Bylaw Enforcement Officer is hereby charged with the duty of enforcing the provisions of this Bylaw.
- 608. Any person who commits a breach of any of the provisions of this Bylaw where no specified penalty is listed shall, on conviction for such breach, be liable to a penalty not exceeding One Thousand (\$1,000.00) Dollars, exclusive of costs or, in case of non-payment for the fine and costs imposed, imprisonment in the nearest common gaol for any period not exceeding six months.
- 609. (1) Where payment of a penalty for a Traffic Tag issued for a breach of any section of this Bylaw is received within seven(7) days of the date of service of the Traffic Tag, by a person authorized by the Town of Rimbey to receive such payment, the penalty specified in Schedule "A" of this Bylaw and corresponding to the appropriate section number, shall be reduced by Five ( \$5.00 ) Dollars.
- (2) If at any time after the expiration of the seventh (7th) day from the service of Traffic Tag, and up to but excluding three days prior to the return date on any summons issued, a person tenders payment for a Traffic Tag issued for a breach of any section of this Bylaw, the person authorized to receive such payment, shall accept payment of the appropriate penalty as provided in Schedule "A" and such payment shall be accepted in lieu of prosecution.
- (3) If the person upon whom such Tag is served fails to pay the required sum within the times hereinbefore limited, the provisions of this Section, for acceptance of payment in lieu of prosecution does not apply.
- 610. A Traffic Tag shall be on the form so prescribed and approved by the Town Manager or his delegate.

It is the intention of the Town Council, that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention of the Town Council, that if any provision of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.

All previous bylaws governing the enforcement of traffic in the Town of Rimbey are hereby repealed.

READ a first time this 23rd day of March A.D. 1988

READ a second time this 13 day of April A.D. 1988

READ a third time and passed this 13 day of April A.D. 1988

*Alibi Christensen*  
MAYOR

*Susan R. Shepherd*  
SECRETARY/TREASURER

SCHEDULE "A"  
SPECIFIED PENALTIES

<u>SECTION</u>	<u>SECTION</u>	<u>SECTION</u>
200 - \$10.00	300 - \$15.00	400 - \$ 40.00
201 - 10.00	301 - 8.00	401 - N/A
202 - 15.00	302 - 15.00	402 - N/A
203 - 15.00	303 - 35.00 **	403 - N/A
204 - 15.00	304 - 15.00	404 - N/A
205 - 15.00	305 - 15.00	405 - 20.00
206 - 20.00	306 - 9.00	406 - 20.00
207 - 20.00	307 - 15.00	407 - 50.00
208 - 15.00	308 - 20.00	408 - 25.00
209 - 15.00	309 - 15.00	409 - 20.00
210 - N/A	310 - 15.00	410 - N/A
211 - N/A	311 - 15.00	411 - 30.00
212 - 20.00	312 - 20.00	412 - 30.00
213 - 10.00	313 - 15.00	413 - N/A
	314 - 15.00	414 - 20.00
	315 - 15.00	415 - 100.00
	316 - 20.00	416 - 20.00
	317 - 15.00	417 - 20.00
	318 - 25.00	418 - 30.00
	319 - 15.00	419 - 30.00
	320 - 50.00	420 - 50.00
	321 - 20.00	421 - 20.00
	322 - N/A	422 - 20.00
	323 - 50.00 <i>first offence</i>	423 - 20.00
	324 - 20.00	424 - 20.00
		425 - 25.00
		426 - 30.00
		427 - 10.00
		428 - N/A
		429 - N/A
		430 - 15.00
		431 - 15.00
		432 - 15.00
		433 - 30.00
		434 - 10.00
		435 - 10.00
		436 - 25.00
		437 - 15.00
		438 - 15.00
		439 - 35.00
		440 - N/A

\*\* Covers Cost of Towing

Bylaw #710/00

*Bylaw of the Town of Rimbey in the Province of Alberta regarding tree trimming*

WHEREAS trees and bushes on municipal boulevards can cause visibility problems for motorists at intersections, and for pedestrians using the town's sidewalks.

AND WHEREAS these trees and shrubs are the property of the municipality, and there is a liability exposure for the municipality.

NOW THEREFORE the Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

1. That the Town's public works staff are authorized to do as much cutting and trimming of tree branches as they deem appropriate, subject to the conditions noted in this by-law.
2. Public works staff must give residents or business owners at least one week's advance notice prior to any trees being trimmed in front of their residence or business.
3. If the resident or business owner cannot be contacted after making all reasonable attempts, a town letter will be attached to their front door and this will be considered notification.
4. If a tree continues to be a problem because of its location, the adjoining landowners will be given first opportunity to relocate it to their property, providing they pay all costs associated with relocation.
5. The town's by-law enforcement officers shall regularly inspect intersections for visibility problems caused by trees, and for traffic signs that may be obstructed by tree branches.


All occupants are still required to obey the provisions of Section 2(c) of Town of Rimbey by-law #548/89. This pertains to trees and shrubs on private property which may overhang or infringe on to public property.

Read a first time this 28 day of February, 2000.

Read a second time this 28 day of February, 2000.

Read a third time this 13 day of March, 2000.

  
Mayor

  
Secretary/Treasurer

## **TOWN OF RIMBEY**

**DATE:** February 27, 2012

**TITLE:** Bylaw 876/12 - Utility Rates

### **BACKGROUND:**

Council asked administration to review utility rates and make a recommendation based on recovering operating costs from the utility operations.

### **DISCUSSION:**

The utility function of the operations for the Town of Rimbey has operated at a deficit for a number of years. When debenture principal payments for water and sewer of \$255,791 are included in the 2012 utility operations, the net result is a **\$160,791 operating deficit**. Debenture interest payments are already included in the operating budget.

Also not taken into account is funding for future infrastructure replacement. All capital infrastructure works are currently funded exclusively through Provincial grants. The infrastructure study completed by Tagish Engineering recommends at least \$3 million in major capital projects for water and sewer over the next five years. The Town of Rimbey currently has **\$163,245** in reserves allocated for water and sewer.

Based on the draft 2012 Operating Budget at the current rates, and accounting for debenture principal payments, the water and sewer functions are forecast to incur an **operating deficit of \$81,505** and a similar deficit in 2013. At a minimum, the goal of utility rates should be to recover all operating and debenture costs. This is not currently being accomplished.

Several options were explored to seek additional revenue to attempt to offset the projected \$81,505 deficit, as well as potentially add revenue to reserves for future capital projects. We are recommending an increase of 10% to consumption rates and a 25% increase to the basic monthly meter charge, effective April 1. A further increase of 10% to consumption and 25% to the basic meter charge is also recommended for January 1, 2013, and included within the bylaw amendment. Based on these recommended increases, the projected operating deficits for 2012 and 2013 would be recovered, with an additional \$25,000 to be put into reserves for future capital improvements.

The impact on the average residential consumer would be approximately \$4.75 per month by 2013, and an additional \$10.72 per month on the average commercial consumer.

### **RECOMMENDATION:**

That Council pass first reading of Bylaw 876/12, being a bylaw to amend utility rates.

# The Town of Rimbey Municipal Utility Rates

Bylaw 876/12

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE AMENDING MUNICIPAL UTILITY RATES BYLAW 844/09.**

WHEREAS, Bylaw 844/09 outlines the utility rates charged in the Town of Rimbey for water, wastewater, solid waste disposal and recycling, and;

WHEREAS, the Council of the Town of Rimbey deems it necessary to adjust rate charges to reflect the increased cost of operating these utilities;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts that Bylaw 844/09 Schedule A be replaced with attached Schedule A.

AND FURTHER THAT Bylaw 864/11 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this 27 day of February, 2012.

READ a second time this \_\_\_\_ day of March, 2012.

READ a third and final time this \_\_\_\_ day of March, 2012.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# The Town of Rimbey Municipal Utility Rates

Bylaw 876/12

## Schedule A

### Effective April 1, 2012

#### Metered Monthly Rates

<b>Water Consumption</b>	\$1.51 m <sup>3</sup>
<b>Sewer</b>	70% of water consumption charges

#### **Meter Service Charge (flat monthly charge):**

5/8" meter	\$3.75
5/8" x 3/4" meter	\$3.75
3/4" meter	\$3.75
1" meter	\$6.25
1 1/2" meter	\$8.75
2" meter	\$12.50
3" meter	\$25.00
4" meter	\$50.00

#### **Garbage Fee:**

Residential	\$17.00 per month
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#### **Recycle Fee:**

Residential	\$3.00 per month
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### Effective January 1, 2013

#### Metered Monthly Rates

<b>Water Consumption</b>	\$1.66 m <sup>3</sup>
<b>Sewer</b>	70% of water consumption charges

#### **Meter Service Charge (flat monthly charge):**

5/8" meter	\$4.69
5/8" x 3/4" meter	\$4.69
3/4" meter	\$4.69
1" meter	\$7.81
1 1/2" meter	\$10.94
2" meter	\$15.63
3" meter	\$31.25
4" meter	\$62.50

#### **Garbage Fee:**

Residential	\$17.00 per month
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#### **Recycle Fee:**

Residential	\$3.00 per month
-------------	------------------

## The Town of Rimbey Municipal Utility Rates

Bylaw 864/11

### A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE AMENDING MUNICIPAL UTILITY RATES BYLAW 844/09.

WHEREAS, Bylaw 844/09 outlines the utility rates charged in the Town of Rimbey for water, wastewater, solid waste disposal and recycling, and;

WHEREAS, the Town of Rimbey will no longer collect commercial solid waste and recycling;

THEREFORE, the Council of the Town of Rimbey, duly assembled, hereby enacts that Bylaw 844/09 Schedule A be amended by deleting the following:

#### Garbage Fee:

Non-Residential \*\* Note                      \$15.00 Per Bin Tip

#### Recycle Fee:

Non-Residential                                  \$5.00 Per Month

#### Multi-Unit Properties

- a) Multi-Unit properties with 3 or more units shall be considered commercial properties and shall be billed commercial rates for garbage and recycle fees.
- b) Multi-Unit properties with 3 or more units shall be required to have a commercial garbage bin, complete with a lid, and shall be required to have the bin tipped a minimum of once (1 time) per week.

#### Notes:

\*\* Non-Residential properties shall be required to have their bin tipped a minimum of once (1 time) per week. The minimum monthly charge for tipping one non-shared bin once per week would be \$65.00 per month. The monthly charge calculation is:

$$\frac{\text{Number of bins} \times \text{number of tips per week} \times \$15.00 \text{ per tip} \times 52 \text{ weeks}}{12 \text{ months}}$$

If the bin is shared, the monthly charge would decrease depending on how many properties are sharing the bin. Non-residential bins can be shared by up to four entities.

AND FURTHER THAT Bylaw 856/10 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading, and be applied to the monthly utility billing beginning with the April 2011 utility bills.

**The Town of Rimbey Municipal Utility Rates**

Bylaw 864/11

READ a first time this 23 day of March, 2011.

READ a second time this 23 day of March, 2011.

UNANIMOUSLY AGREED to present Bylaw 864/11 for third and final reading.

READ a third and final time this 23 day of March, 2011.



MAYOR



CHIEF ADMINISTRATIVE OFFICER



**BYLAW NO. 844/09**

**A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, AMENDING MUNICIPAL UTILITY RATES**

WHEREAS

The Town of Rimbey operates the following municipal utility systems: water, wastewater (sewer), solid waste disposal (garbage), and recycling;

AND WHEREAS

The Council of the Town of Rimbey deems it necessary to adjust rate charges to reflect the cost of operating these utilities;

THEREFORE

The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

All properties are required to have water meters, and

The rates shown on the attached Schedule A (which forms a part of this bylaw) are approved as presented,

AND WHEREAS

Authority is granted by Section 553 of the Municipal Government Act, being Chapter M-26 Statutes of Alberta 2000, for the Municipal Council to add amounts owing for utility arrears to the tax roll of a parcel of land.

AND THAT

In the event that a utility account is in arrears, the charges levied, penalties and fees may be transferred to the tax roll of the property and be collectable by the same procedures as taxes levied by the Town of Rimbey.

AND THAT

Rates as per Schedule 'A' come into full force and effect May 1, 2009.

AND THAT

Bylaws 812/07 and 825/08 are hereby repealed:

READ a First Time in Council this 14 day of April, 2009.

READ a Second Time in Council this 14 day of April, 2009

UNANIMOUSLY AGREED to Present By-Law 844/09 for Third & Final Reading.

READ Third Time and Finally Passed this 14 day of April, 2009.

  
Mayor

  
Chief Administrative Officer

**BYLAW 844/09  
Schedule 'A'**

Rates for Municipal Utilities Effective May 1, 2009.

**Non-Metered Monthly Rates – No Meter for Technical or Service Reasons**  
\* See below for explanation of technical or service reasons.

Water	\$14.75
Sewer	\$10.33
Garbage – as per rates below	
Recycle Fee – as per rates below	
Meter Service Charge – as per rates below	

**Non-Metered Monthly Rates – Property Owners Refusing Meter Installation**

Water	\$40.00
Sewer	\$28.00
Garbage – as per rates below	
Recycle Fee – as per rates below	
Meter Service Charge – as per rates below	

**Metered Monthly Rates - Residential and Non-Residential (Commercial, Industrial, Institutional, and Churches)**

Water - Metered	\$1.37	Per Cubic Meter
Sewer	70%	Of Water Charges
<b>Meter Service Charge:</b>		
5/8" meter	\$3.00	Per Month
5/8" x 3/4" meter	\$3.00	Per Month
3/4" meter	\$3.00	Per Month
1" meter	\$5.00	Per Month
1 1/2" meter	\$7.00	Per Month
2" meter	\$10.00	Per Month
3" meter	\$20.00	Per Month
4" meter	\$40.00	Per Month
<b>Garbage Fee</b>		
Residential	\$17.00	Per Month
Non-Residential ** See below	\$12.40	Per Bin Tip
<b>Recycle Fee</b>		
Residential	\$3.00	Per Month
Non-Residential	\$5.00	Per Month

**Multi-Unit Properties**

- a) Multi-Unit properties with 3 or more units shall be considered commercial properties and shall be billed commercial rates for garbage and recycle fees.
- b) Multi-Unit properties with 3 or more units shall be required to have a commercial garbage bin, complete with a lid, and shall be required to have the bin tipped a minimum of once (1 time) per week.

**Notes:**

\* **Technical or service reasons** include preparatory plumbing requirements prior to meter installation. Rates for technical or service reasons are in effect until installation problems are rectified.

If the property owner will not allow the Town of Rimbey, or its representatives, to install a meter or rectify installation problems, the rates will advance to property owner refusal rates.

\*\* **Non-Residential properties** shall be required to have their bin tipped a minimum of once (1 time) per week. The minimum monthly charge for tipping one non-shared bin once per week would be \$53.73 per month. The monthly charge calculation is:  
$$\frac{\text{number of bins} \times \text{number of tips per week} \times \$12.40 \text{ per tip} \times 52 \text{ weeks}}{12 \text{ months}}$$

If the bin is shared, the monthly charge would decrease depending on how many properties are sharing the bin. Non-residential bins can be shared by up to four properties.

Date: March 12<sup>th</sup>, 2012

Title: Community Centre Catering Policy #2203

Presenter: Rimbey and Area Recreation Board

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**Background:**

The Community Centre Catering Policy allows the in-house caterer the exclusive right to cater for all functions in the Community Centre. Commercial caterers are not allowed to cater events in the Community Centre. Local community organizations with a Federal Charitable Number in Rimbey are allowed to cater their own events once per year, and are charged a kitchen rental fee of \$150.00/day and plate levy fee of \$1.00/plate. Funeral luncheons can also be prepared and provided by local community service groups. This policy was originally introduced in 2005.

**Discussion:**

The Recreation Board discussed the advantages and disadvantages of the policy and how it applies to Community Centre rentals. The Board discussed several different scenarios including the possibility of not having an in-house caterer in the Community Centre. The kitchen would then be rented-out on an hourly or daily basis with priority going to events being held within the Community Centre. The Board agreed to discontinue providing an in-house caterer at the Community Centre and open the kitchen up for public use so people can cater their own functions or hire a caterer to cater their event.

The new policy will be named the Community Centre Kitchen Use Policy as the in-house catering services would be discontinued within the Community Centre. The Town of Rimbey will provide kitchen use to the public at a rate of \$50 per hour or \$150 per day. A deposit of \$150 would be required for all rentals. Priority of use will be given to users that hold their event within the Community Centre.

The Kitchen Disclaimer Form and Kitchen Inventory List is attached as per the request from Council at the February 27<sup>th</sup> Meeting.

**Recommendation:**

Recommendation from the Recreation Board that Town Council amend the Community Centre Catering Policy #2203, effective April 1<sup>st</sup>, 2012.



# Town of Rimbey Policy Manual

**Title:** Community Centre Kitchen Use

**Policy No.:** 2203

**Supersedes** February 24, 2005

**Approved:** February 27, 2012

**Resolution No.:**

**Effective Date:** April 1, 2012

**Purpose:** To provide public use of the Community Centre kitchen facility.

**Policy Statement:**

The Town of Rimbey will provide public use of the Community Centre Kitchen at a rate of \$50.00 per hour or \$150.00 per day. A deposit of \$150.00 will be required for all kitchen rentals.

**Amended:**

**Date:** February 24, 2005

**Resolution:** 74/05

**Date:**

**Resolution:**

# **Rimbey Community Centre Kitchen Rental Agreement and Disclaimer**

Please read, sign and return this form to the Office prior to your event

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Event

Event Date

1. It is the responsibility of the Renter to read and understand the contents of this Agreement and Disclaimer.
2. A security deposit of \$150.00 (one hundred-fifty) shall be paid not more than 14 days after the facility has been booked. Dates not secured with a deposit may be removed from the booking calendar without notice to accommodate other Renters.
3. All rental fees shall be paid not less than two (2) weeks in advance of use or such use may be subject to cancellation.
4. Cancellation policy:
  - a. Full deposit returned if the event is cancelled one month prior to event date.
  - b. One half of the deposit returned if event cancelled up to two (2) weeks prior to event date.
  - c. Loss of deposit if event cancelled less than two (2) weeks prior to event date.
5. The Renter and also the individual signing this application agree to be responsible for and to pay on demand to the Town of Rimbey (1) All fees payable and (2) Any damage to the building or its equipment caused by the user or the users guests, during the rental period.
6. Renters shall use the Rimbey Community Centre Kitchen (hereto described as the "kitchen" or "Facilities") for the sole and exclusive purpose of food preparation whether for service in the Rimbey Community Centre or at another location in compliance with all laws and food handling practices set forth by the Province of Alberta.
7. Renters shall vacate the kitchen not later than the end of the rental period, leaving the kitchen in a clean "as you found it" condition with all equipment, tools and utensils. returned to their original places.
8. Renters shall comply with all applicable laws with respect to its use of the kitchen regarding its service and the consumption of any food prepared at the Rimbey Community Centre, and all laws, rules and regulations set forth by the Province of Alberta, with respect to food safety and sanitation as may govern the preparation of food in the kitchen during the period of use. Renters shall take good care of the kitchen and shall comply with the terms and conditions of any leases, licenses or other agreements relating to the kitchen and shall comply with all of the Town of Rimbey's policies and procedures regarding access to and use of the Town of Rimbey Facilities, including, without limitation, procedures for the cleaning, hygiene and physical security of the Facilities.
9. The Renter acknowledges and agrees, that the Town of Rimbey assumes no liability or responsibility whatsoever in respect of any loss, or damage incurred by any person or entity as a result of the acts or omissions of any person who is working in the kitchen at any function operated or sponsored by the user at the Rimbey Community Centre.



10. Except as set forth in the Inventory List, no supplies, products, labor, services, equipment or other items are supplied for use by the Town of Rimbey. The Town will provide to Renters the supplies needed to run or maintain kitchen equipment such as dishwasher soap and rinse agent, cleaning supplies including brooms, mops, floor cleaner and access to garbage on site, and utilities normally supplied at no additional charge. Dish cloths, towels, liquid dish soap and sterno cans (for heating chafing dishes) are not included in this agreement.
11. The Rimbey Community Centre and kitchen shall be closed to the public and vacated no later than 3:00 a.m. after each rental. Failure to vacate the premises by the specified time, without exception, shall result in an additional charge of \$100.00+GST per hour.
12. Each party shall indemnify and hold harmless the other party, the other party's employees and agents from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which it is legally responsible, including those arising out of negligence or willful acts by the responsible party, its employees or agents. This hold harmless provision shall survive this Agreement.
13. The Town reserves the right to arrange cancellation of any reserved times due to unavoidable circumstances. Every effort will be made to reschedule.
14. The Renter agrees to comply with and be bound by all rules and regulations concerning the operation of the premises.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recreation Staff Representative

\_\_\_\_\_  
Date

We would be happy to supply you with a copy of this contract/disclaimer upon your request

# Inventory List

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- 3 large upright coolers with adjustable shelving
- 1 large upright freezer with adjustable shelving
- 1 large chest type freezer (located in staff room)
- 1 large double door convection oven
- 3 large ovens
- 10 stovetop burners and 1 stovetop grill
- 1 industrial stand mixer
- 1 industrial dishwasher with various washing trays
- 1 industrial shredder
- 5 large open roasting pans
- 20 large baking sheets
- 10 industrial pots – various sizes
- 8 chafing dishes
- 15 chafing pans – various sizes
- 1 tall baking tray cart
- 3 kitchen carts
- Cutlery (knives, forks, spoons) to serve 300
- Carts of
  - Dinner plates (about 300)
  - Salad/Dessert plates (about 300)
  - Dessert bowls (about 200)
  - Coffee cups with saucers (about 200)
- 100 cup coffee urns – 5
- 30 cups coffee urn – 1
- Assorted serving bowls (25) various sizes both metal and plastic
- Assorted serving/mixing spoons, ladles, spatulas and tongs
- Assorted water carafes (Approximately 10)
- Assorted plastic dishpans
- 1 large insulated plastic coffee urn/server
- 1 large insulated plastic juice urn/server

There is also an assortment of salt and pepper shakers, strainers/sieves.

## 2012 DRAFT OPERATIONAL AND CAPITAL BUDGET PROJECTIONS

<b>REVENUE</b>		
Operational Revenue – Taxes, Fees, Operating Grants, Etc.	\$5,081,974	
Transfer from Ambulance Reserve *	\$72,819	*Require resolution of council to reallocate Ambulance Reserve.
Capital Grant Funding applied to operating	\$50,000	Recreation Master Plan
<b>TOTAL PROJECTED REVENUES</b>	<b>\$5,204,793</b>	
<b>Expenditures</b>		
Operating	\$4,744,807	
Debt Payments	\$365,269	
<b>TOTAL PROJECTED EXPENDITURES</b>	<b>\$5,110,076</b>	
<b>PROJECTED SURPLUS (TO RESERVES)</b>	<b>\$94,717</b>	
<b>CAPITAL EXPENDITURES</b>	<b>\$1,744,142</b>	

### RECOMMENDATION

That Council reallocate the ambulance reserve surplus to the operating budget.

That Council approve the 2012 Draft Operational and Capital Budget as presented.



# Council Recommendation

Date: March 12<sup>th</sup>, 2012  
Title: Community Events Grant Program  
Presenter: Recreation Board

---

## **Background:**

We have received five applications through the Community Events Grant Program to date.

## **Discussion:**

The following five applications were provided for the Recreation Board to review:

Blindman Valley Pony Club - \$500

Rimbey Elementary School Parent Council - \$500

Rimbey Masons - \$500

Rimbey & District Chamber of Commerce - \$500

Rimbey & District Volunteer Week Committee - \$500

## **Recommendation:**

The Recreation Board recommends Council approve the Community Event Grant Program applications for the Blindman Valley Pony Club, Rimbey Elementary School Parent Council, Rimbey Masons, Rimbey & District Chamber of Commerce and Rimbey & District Volunteer Week Committee in the amount of \$500 per application.

**Bank Reconciliation  
to Feb 29, 2012**

	<b>ATB (23 and 24) General</b>	<b>ATB (25) SIP Grant</b>	<b>ATB (26) AMIP Grant</b>	<b>ATB (28) MSI - Capital</b>	<b>TOTAL</b>
Balance January 31, 2012	2,443,882.29	237,014.95	293,530.72	27,597.40	3,002,025.36
ADD RECEIPTS	602,221.27				
ADD: INTEREST	1,376.06	188.31	233.22	45.39	
ADD: Items that cleared bank not recorded in MIG till March	5,846.80				
LESS EXPENSES	(252,738.52)				
LESS: TRANSFER FROM					
LESS: Deposit not recorded until Feb 2012	(4,000.00)				
LESS: DEBENTURES					
LESS: SCHOOL REQUISITION					
LESS: RET'D CHEQUES	(100.74)				
LESS: BANK CHARGES	(263.47)				
ADD: ADJUSTMENTS	300.00				
ADD: BANK ERROR					
Balance February 29, 2012	<u>2,796,523.69</u>	<u>237,203.26</u>	<u>293,763.94</u>	<u>27,642.79</u>	<u>3,355,133.68</u>

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**Cash Position  
As of February 29, 2012**

		31-Jan-12	31-Jan-12	29-Feb-12	29-Feb-12
Bank Account					
Cash		\$3,002,025.36		\$3,335,133.68	
Investments		<u>\$0.00</u>		<u>\$0.00</u>	
	Total		\$3,002,025.36		\$3,335,133.68
Less:					
Other Reserves/Allowances		-\$703,029.96		-\$722,298.04	
Trust Accts.		-\$199,429.82		-\$181,481.10	
Unexpended Grant Revenue					
SIP Grant		-\$237,014.95		-\$237,203.26	
AMIP Grant		-\$293,530.72		-\$293,763.94	
MSI Capital Grant		-\$27,597.40		-\$27,642.79	
Hospital Storm Sewer Grant		<u>-\$92,228.41</u>		<u>-\$92,228.41</u>	
	Total		-\$1,552,831.26		-\$1,554,617.54
<b>Unrestricted Cash</b>			<u>\$1,449,194.10</u>		<u>\$1,780,516.14</u>
Budgeted 2011 Operating Expenses	\$4,744,807.00				
2011 Debt Principal Payments	<u>\$365,269.00</u>				
	\$5,110,076.00				
Two Month Average Operations			-\$851,679.33		-\$851,679.33
<b>Cash Position</b>			<u><u>\$597,514.77</u></u>		<u><u>\$928,836.81</u></u>

**Consolidated Financial Statement As of Month Ending February 29, 2012**

OPERATING Department	Budgeted			YTD Actual			Bal. of Budget
	Revenues	Expenses	Surplus/Deficit	Revenues	Expenses	Surplus/(Deficit)	Remaining
General Administration (10)	2,584,878.00		2,584,878.00	341,706.39		341,706.39	(2,243,171.61)
Council (11)		127,645.00	(127,645.00)		16,188.15	(16,188.15)	111,456.85
Administration (12)	15,449.00	618,713.00	(603,264.00)	1,011.66	86,898.94	(85,887.28)	517,376.72
General Operating (12-13)		82,680.00	(82,680.00)		1,039.20	(1,039.20)	81,640.80
Police (21)	63,750.00	64,749.00	(999.00)	14,221.30	7,331.12	6,890.18	7,889.18
Fire (23)	60,000.00	125,140.00	(65,140.00)	4,116.88	7,121.30	(3,004.42)	62,135.58
Disaster Services (24)		4,250.00	(4,250.00)			0.00	4,250.00
Bylaw Enforcement (26)	18,700.00	38,707.00	(20,007.00)	12,100.00	2,646.06	9,453.94	29,460.94
Public Works (32)	6,250.00	546,150.00	(539,900.00)		48,117.45	(48,117.45)	491,782.55
Airport (33)	1,020.00	8,025.00	(7,005.00)		303.95	(303.95)	6,701.05
Storm Sewer (37)		3,000.00	(3,000.00)			0.00	3,000.00
Water (41)	458,831.00	322,321.00	136,510.00	66,500.72	38,782.07	27,718.65	(108,791.35)
Sewer (42)	271,429.00	233,833.00	37,596.00	39,641.35	40,922.72	(1,281.37)	(38,877.37)
Garbage (43)	204,784.00	142,505.00	62,279.00	33,184.07	13,506.86	19,677.21	(42,601.79)
Recycle (43-01)	35,616.00	52,061.00	(16,445.00)	5,893.01	6,012.49	(119.48)	16,325.52
FCSS (51)	158,686.00	178,522.00	(19,836.00)	37,560.00	37,530.00	30.00	19,866.00
Cemetery (56)	11,350.00	17,633.00	(6,283.00)	1,152.95	908.78	244.17	6,527.17
Development (61)	36,600.00	92,351.00	(55,751.00)	3,290.80	19,542.49	(16,251.69)	39,499.31
Econ.Development (61-01)		47,573.00	(47,573.00)		5,538.61	(5,538.61)	42,034.39
RV Park (61-08)	79,950.00	61,756.00	18,194.00		4,584.00	(4,584.00)	(22,778.00)
Subdivision Land (66)			0.00			0.00	0.00
Recreation Office (72)	342,425.00	662,716.00	(320,291.00)	0.00	5,306.04	(5,306.04)	314,984.96
Pool (72-04)			0.00		4,407.31	(4,407.31)	(4,407.31)
Parks (72-05)			0.00		2,347.58	(2,347.58)	(2,347.58)
Racquetball (72-06)			0.00	5,193.81	126.38	5,067.43	5,067.43
Arena (72-09)			0.00	15,615.00	47,084.62	(31,469.62)	(31,469.62)
After School Program(72-10)				3,483.80	3,230.54	253.26	253.26
Recreation Programs (72-11)			0.00	2,021.42	10,780.43	(8,759.01)	(8,759.01)
Community Centre (74)	39,250.00	225,142.00	(185,892.00)	3,207.12	35,802.45	(32,595.33)	153,296.67
Library (74-06)	11,000.00	111,940.00	(100,940.00)		26,534.88	(26,534.88)	74,405.12
Museum (74-12)		80,100.00	(80,100.00)		4,977.92	(4,977.92)	75,122.08
Utilities		78,470.00	(78,470.00)				
Requisitions (80)	804,825.00	818,825.00	(14,000.00)			0.00	14,000.00
<b>Operating Totals</b>	<b>5,204,793.00</b>	<b>4,744,807.00</b>	<b>459,986.00</b>	<b>589,900.28</b>	<b>477,572.34</b>	<b>112,327.94</b>	<b>(426,128.06)</b>

**MINUTES**


In Attendance	<b>Legion</b>	D. MacPherson	
	<b>Town of Ponoka</b>	L. Henkelman	J. Jacobs
	<b>Town of Rimbey</b>	J. Anglin - Chair	J. Webb
	<b>County of Ponoka</b>	K. Beebe (via teleconference)	P. McLauchlin
	<b>The Bethany Group</b>	D. Beesley M. Wideman - Recorder	D. Buist – CAO (regrets)

<b>1.</b>	<p><b>CALL TO ORDER</b></p> <p>The meeting was called to order at 0939 hours by J. Anglin.</p>
<b>2.</b>	<p><b>ADOPTION OF THE AGENDA</b></p> <p>The Agenda was presented with the following revisions:</p> <ul style="list-style-type: none"> <li>• Proposed Rimbey Project will be reviewed after ‘Approval of the Minutes’</li> <li>• Addition under Old Business ‘Settlement Review’</li> <li>• Addition under New Business ‘Concerns and Issues of Ponoka Town Council’</li> </ul> <p><b>RHF 12-01-01      MOVED by P. McLauchlin that the Board accept the Agenda with revisions as identified.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p>Clarification of discussion on roof repairs. The Budget includes approximately \$100,000 for the repairs, and the roof will be assessed to determine the accuracy of this amount and the best repair options to pursue.</p> <p><b>RHF 12-01-02      MOVED by P. McLauchlin that the Board accept the minutes of the December 12, 2011 meeting as distributed.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Proposed Rimbey Project</b></p> <p>Review of proposal submitted to the Minister.</p>




**New Rimbey Lodge**

- Presented a draft proposal to A.M.A. Housing for their input
- Draft proposal allowed for an 80 room or an 100 room facility
- Developed financials based on an 80/20, 75/25, and a 70/30 cost shared ratios




**Input from Housing**

- Budget only for an 80 room model
- Cost shared based on 80/20
- Ownership & title to be with the Social Housing Corporation
- Want an 'Integrated Seniors Housing Model'




**Input from Housing**

- Want a solution for use of the old asset
- Contracts with SHC
- Guarantee from Foundation that debt or debt payments will be covered
- Debt by
  - Foundations' resources
  - Municipal borrowing
  - SHC assumes debt with payments




**New Rimbey Lodge**

- Developed another proposal based on government input
- 80 rooms (60 lodge, 15 one bedroom, 5 two bedroom)
- Debt based on 80 / 20
- One & Two bedroom units are near market




**New Rimbey Lodge**

- Capital cost of approximately \$14 million (govt. would budget \$15 million)
- Developed unique use for old lodge
- Pro Forma operating statements show close to break even



**Summary**

Capital cost of:	\$14,080,064
Foundation debt portion:	\$2,816,121
Yearly debt repayments:	\$151,260
Revenue	\$1,510,508
Expenses	\$1,374,338
Surplus for debt	\$136,170



- Keith Beebe dialed in via teleconference at 10:01am.

Proposal is more economic than previous proposal at 100 units. Facility is not as large, but financing and overall capital costs are down.

**RHF 12-01-03      MOVED by D. MacPherson that the Board move In Camera at 10:04am.**

**CARRIED**

- J. Webb left the meeting at 10:34am

**RHF 12-01-04      MOVED by J. Jacobs that the Board move Out of Camera at 10:43am.**

**CARRIED**

**RHF 12-01-05      MOVED by D. MacPherson to approve the 80 Room Proposal as presented.**

**CARRIED**

- K. Beebe left the meeting at 10:46am.
- P. McLauchlin disapproved the 100-unit proposal and commended the 80-unit proposal.
- A break was called at 10:47am.
- J. Webb returned to the meeting at 10:50am.
- The meeting was called back to order at 10:52am.

**Settlement Review**

Luke Kurata joined the meeting at 10:52am to provide a review of the Settlement.

Luke Kurata was retained to complete a termination of employment agreement for The Foundation. Anticipated a fairly standard course of action, however numerous obstacles were encountered throughout the process.

In January 2011 the 2009 employment agreement was reviewed upon resignation of the employee. It came to light that the 2009 employment agreement, was prepared by the employee, and there is no record of a motion from the Board ratifying the agreement. Throughout April 2011 it was clear that there was no due diligence exercised by the 2009 board with respect of entering into the employment agreement with the employee. No continuation provisions for benefits or life insurance were identified with any fundamental regularity. The employee had written into his employment contract that those items would continue, and the Board Chair in 2009, accepted and signed the proposed contract committing the foundation to providing those items. This was identified by Mr. Kurata as a regrettable lack of due diligence on the part of the 2009 Board Chair. It was also identified that the two-year lapse, which also included a pay raise for the employee, from the time the contract was signed to the resignation, can be constituted a de facto ratification.

When it was attempted to resolve the benefits, expanded health insurance coverage was unable to be matched. Some concessions were made to resolve the issues. Once matters were in place and an executable Termination of Agreement was in place, a summary letter was provided setting out the risk exposures going forward, in particular the Life Insurance. Temporary life insurance was arranged through to the end of July, and was manageable until mid-October when there was no life insurance available. This was a huge liability and exposure to the Foundation in the event he passed away during this time. Specifically, the matter of the 2009 Employment Agreement made no provision for full and fair disclosure of circumstances for negotiations of alternate benefits in the event of a termination. So when the situation was entered, there was no power to demand exposure. After October, Mr. Kurata was advised that the employee was refused coverage. Specific details were not provided, but it could have been medical reasons, non-disclosure of another policy, or any other reason.

At this time, the employee requested premium value rather than the life insurance coverage. The cheque and appropriate documentation was prepared for execution with the employee's council, who had accepted the offer via e-mail. Unbeknownst to Mr. Kurata, the Board or the

employee's own council, the employee attended the Rimoka office, took the cheque and agreement, executed and returned it to the Rimoka office. The Affidavit of Execution was defective, but a copy of cheque was obtained as evidence of deposit. The Rimoka office staff did not contact the Board or CAO when the employee attended the office to pick up the cheque.

Notwithstanding a remarkably generous settlement, the employee seems to have a high level of resentment towards the Foundation and frustrated every effort made by council on behalf of the Foundation. Clauses had to be renegotiated repeatedly with his council. There did not appear to be a good working relationship between the employee and his council. A consultant position was initially offered to the employee, but subsequently refused.

*Question:* When is it recommended to clients to stop negotiating and let the court decide? In the long run would the costs be better? Mr. Kurata stated had he known how hostile the matter would become, he may have proceeded differently. Cutoff point was certainly nearing, however the fees billed would not have taken the case to discoveries.

- J. Webb left meeting at 11:15

**4. FINANCIAL REPORTS – December 31, 2011**

Overall was quite a good operational year.

- Utilities have been adjusted for 2012, as figure was low.
- Budget with \$118,900 surplus was prepared prior to TBG, we understand the requisition was changed – a planned surplus due to liability. D. Buist may be contacted directly for specifics.
- Audited Financial Statements will be presented to the Board upon completion.
- Assignment of Realtor Fees will be investigated. Relationship has been severed effective January 1<sup>st</sup>.
- Cheque Register - \$1800 to Rimbey Chamber of Commerce was Staff Christmas Bonus 'Rimbey Bucks'.
- Update on Shundra will be provided at next meeting.

**RHF 12-01-06**

**MOVED by D. MacPherson that the Board accept the Financial Package as presented.**

**CARRIED**

**5. PREVIOUS BUSINESS**

**a. ASCHA Convention**

J. Anglin, J. Webb, K. Beebe, and L. Henkelman will attend the ASCHA Convention March 25 – 27<sup>th</sup>. W. Sheppard will coordinate the registrations.

**b. Settlement Review**

*Discussed above.*

6.	<p><b>NEW BUSINESS</b></p>
a.	<p><b>Proposed Rimbey Project</b> <i>Discussed above.</i></p>
b.	<p><b>Concerns and Issues of Ponoka Town Council</b></p> <p>Concerns expressed by the Ponoka Town Council regarding changes to meeting schedules and lack of communication regarding the 2012 Budget. Ponoka Council is concerned that representation was not present when the 2012 Budget was passed and are not in favour of the increased requisition. Ponoka Council suggested that the budget should have been tabled as no Ponoka representatives were in attendance. No Agenda was circulated with the meeting invitation.</p> <p>J. Jacobs indicated that he would have been in attendance at the December 12<sup>th</sup> meeting had he known it was a regular Board meeting and that the December 21<sup>st</sup> meeting would be cancelled. J. Anglin noted that J. Jacobs confirmed he received the December 12<sup>th</sup> meeting notice.</p> <p>J. Jacobs indicated from a governance standpoint the Budget approval was inappropriate and should have been tabled. However, J. Anglin affirmed the Budget is valid as quorum was achieved. Requisition will be revisited upon clarification of the roof issue. Amendments can be made to the requisition throughout the year.</p> <p>At present, the proposal for the new facility is considered a priority, and future meetings may be changed to respond to and accommodate the Ministry. Communication will be improved and more specifically conveyed in future.</p> <p>J. Anglin and D. Beesley will attend an upcoming Council Meeting to offer the Ponoka Council an explanation, clarifying the process and answer any questions.</p>
7.	<p><b>DATE &amp; LOCATION OF NEXT MEETING</b></p> <p>The next meeting will be February 15, 2012 in Ponoka.</p>
8.	<p><b>ADJOURNMENT</b></p> <p><b>RHF 12-01-07      MOVED by P. McLauchlin that the meeting adjourn at 1248 hours.      CARRIED</b></p>

\_\_\_\_\_  
Joseph Anglin, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dave Buist, CAO

\_\_\_\_\_  
Date

Board meeting minutes were recorded by M. Wideman of The Bethany Group.



# **Rimbey and Area Recreation Board Report**

May 31<sup>st</sup>, 2011 to March 1<sup>st</sup>, 2012

## **Introduction**

The Rimbey and Area Recreation Board acts in an advisory capacity to Town Council and the Director of Community Services. The Board provides recommendations related to recreation to Council. The Board is a seven member group that consists of the following members:

Derry Armstrong – Chairperson & County Representative

Dawna Providenti – Recording Secretary & Town Representative

Gayle Rondeel – Town Councilor

Paul Payson – Town Councilor

Gail Stuart – County Representative

Alex Waldron – Lions Representative

Sharla Hull – Town Representative

Note: Christine Plumb-Makofka was appointed to the Board as a Town Representative. She resigned from her position as she no longer remained a town resident and that position was filled by Sharla Hull for the February 6<sup>th</sup>, 2012 meeting. The Board thanks Christine for her insight and contribution to the Board.

The Rimbey and Area Recreation Board have been involved in a number of projects and initiatives since our first meeting on May 31<sup>st</sup>, 2011. The following report will highlight some of the items the Recreation Board has been working on.

## **BMX Park Plan**

One of the projects the Board has been heavily involved with is the BMX Park Plan. The Board held public information gathering meeting at the park on June 15<sup>th</sup>, 2011 with approximately 20 people attending. The Board discussed the feedback provided by community members and gave direction to a professional landscape architect who donated her time to provide a concept plan. The plan included the most popular items discussed from the park meeting. The park concept plan was presented to the public on January 18<sup>th</sup>, 2012 for community input. The meeting was well attended and the response was positive. Homeowners near the park provided a document of opposition toward the inclusion of a skatepark. The Board provided a recommendation to Town Council to phase the project, excluding the development of the skatepark and parking lot and add modest washroom facilities. The project is proposed to begin with the construction of a playground structure in 2012.

## **46<sup>th</sup> Avenue Park**

On October 25<sup>th</sup>, 2011, the Board held a public information gathering meeting at this park. One member from the public attended and talked about installing a basketball hoop, swings and a playground for ages 2-5. Other suggestions were to install a trail around the area and a sheltered picnic area. It was

the recommendation of the Recreation Board that the park fence be repaired, a picnic table added, garbage cans replaced, signage installed and seed the playground area back to grass. This would be completed in 2012.

### **Lions Park 1 and 2**

The Lions Park 1 and 2 have both old and new play structures. In a playground inspection report from the July 15<sup>th</sup>, 2011, the inspector recommended that some of the older structures be removed or replaced. The Board recommended to Town Council that the swings at the park be replaced. Some of the older equipment needs to be removed and there were some installation errors on the play structures that need to be fixed.

### **Off-leash Dog Park**

The Board discussed the possibility of developing an off-leash dog park in Rimbey. The park location, rules for use and project cost have not been finalized. The project is will considered for the future as part of the Parks, Recreation and Trails Master Plan being completed this year.

### **Trail Plan**

Extending the trail system is a high priority of Town Council and the Recreation Board. A concept plan for the trail system has been developed that would circle the entire town after it is fully complete. The Recreation Board will be approaching affected landowners to determine if they would be willing to support selling small portions of their land to the Town for the purpose of creating trails.

### **Nesting Place RV Park**

The Board discussed the possibility of expanding the RV Park into open land just west of the existing park. The Board decided to not pursue expanding the RV Park into that open area at his time as more land would be required. As for operations of the park, a late Spring in 2011 meant a later start for opening the Nesting Place RV Park. The Nesting Place RV Park saw some minor changes last season. We replaced the signage of the Park Rules on the building and the Park Rates leading to the park. The park profited \$20,129 in 2011 (143% cost recovery). The Park had potential to make a much larger profit but the cool summer weather did not help.

### **Curling Rink Portable Flooring**

The Rimbey Chamber of Commerce wrote a letter to Council regarding the possibility of providing a portable floor for the curling rink surface. The current floor is not utilized in the off-season as the markings for curling are painted on the floor and the Curling Club does not want chairs and tables to scratch that surface. The Chamber of Commerce hoped to use this space as well as the Arena and the Community Centre for their trade show. An estimate to supply and install the flooring was provided to the Board. The lack of storage for the flooring was also discussed. In the end, the Board recommended to Council that the high costs of the flooring and the anticipated limited use did not justify moving forward with this proposal.

### **Rimbey Arena**

At the first Recreation Board Meeting, the Board agreed to raise the arena rates \$5.00 per hour for both youth and adult hockey. This increased our rates to \$60.00/hour for youth groups and \$100.00 per hour for adult groups. We are still on the low end of our arena rate fees in comparison to other communities in Alberta.

As for operations, a lot of improvements were made to the arena during the off-season. Staff repaired the entrance doors, installed new counter-tops in the dressing rooms and main washrooms, painted the dressing rooms and washrooms, installed new glass for the penalty box and purchased new nets.

The Rimbey Arena saw a new program startup in 2011. The Rimbey Falcons Pond Hockey program scheduled ice time on a weekly basis in the arena. The Rimbey Minor Hockey Association introduced their first all-female hockey team competing at the atom level. The arena also saw more users participating in shinny and public skating.

### **Community Centre**

The new gym floor for the Community Centre was the largest improvement. The hardwood floor was installed in October by Advantage Sport and includes game lines for basketball, volleyball and badminton. The flooring has increased usage from the schools as per the Joint Use Agreement. The flooring also provides more opportunities for drop-in sports during the evening.

The Community Centre Sub-committee provided a report that focused on the expenditures and revenues of the Community Centre and Arena. The report is attached. Recommendations from the report included changes to the arena plant operating lag times, budgeting for soft-starters for the arena compressors, discussing options with our natural gas supplier to reduce our rate and make changes to the lease rate for the Art Club and Nursery School.



The agreements for the Nursery School and the Art Club expired at the end of 2011. The Community Centre Sub-committee reviewed the costs associated with each room to determine if the contract amount required an increase/decrease. After review, the Sub-committee recommended an increase of \$700 per year for the Nursery School and \$200 per year for the Art Club. The Board recommended this increase to Council. Council accepted the increase to the Art Club over a two-year term. Council adjusted the increase to the Nursery School to \$350 for the first year, then an additional \$350 for the second and final year of the term (total of \$700 increase).

### **Fitness Centre**

The Fitness Centre continues to be one of the busiest parts of the Community Centre. Last year, the Fitness Centre made a profit of \$17,316 (383% cost recovery). In 2011, we purchased a roman chair and chin-up bar and software for our cardlock system. We also had our racquetball courts and squash court refinished.

### **Programs**

We offered a lot of drop-in sports to the public in 2011. We had drop-in nights for soccer, ultimate frisbee, wallyball, racquetball/squash/tennis and ball hockey. Peter developed several exercise programs as well, including Fun Fit, Zumba, Zumbatonic, Yoga in the Park, Mom & Tot Fitness and Bellydancing. We also offered our Summer Fun Program once again, a couple of babysitting courses and a geocaching program for all ages. We partnered with Neighbourhood Place to develop the Out-of-School Care Program for youth. Peter also assisted in planning and promoting many events including the Charity Fun Run, Winter Festival, Santa Night, Canada Day Celebrations, Sports Day in Canada, Sports Swap and Rodeo Parade. A full program report is attached.

### **Grant In Aid Program**

The Town of Rimbey introduced the Grant In Aid Program in 2011. The Grant In Aid program allowed community groups to apply for a subsidy to hold an event in Rimbey. Applications were reviewed by the Recreation Board and recommendations were provided for Town Council. A total of eight applications were approved for subsidy. Groups approved included the Blindman Valley Pony Club, Jr. Golf Foundation of Gull Lake, Rimbey Ratepayers Association, Rimbey Alberta Barrel Racing Association, Rimbey Exhibition Association, Rimbey & District Horticultural Group, Rimbey & District Old Timers and Students Against Drinking and Driving.

The Board amended the program for 2012. The policy for approving applications was amended and the program was changed to the Community Events Grant Program.

# Town of Rimbey Recreation & Community Programs

(May 2011 – February 2012)

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## **After School Program**

Target = Children aged 6 - 12

Time Frame = May – End of June 2011

Price = \$10 per child

Participation = 15 – 20 kids per day (reached maximum of 20 registrations)

Summary = A well utilized recreation program that was easy to run and facilitate. Kids would show up at the Community Centre after school for 2 hours of fun. Kayla Hoffer, our summer student worker ran the program. The kids had a great time and it created a buzz for the Summer Fun Program that would immediately follow this program.

## **Summer Fun Program**

Target = Children aged 6 – 12

Time Frame = July & August 2011

Price = \$80 per child (field trips extra)

Participation = 20 – 30 kids per day (reached maximum of 30 registrations)

Summary = Successful program that provided kids with a fun place to spend their time in the afternoons all summer. Feedback from kids and parents was very positive. Program was run by Kayla Hoffer and Krista Mueller (our lifeguard).

## **Horseback Lessons @ Country Acre Stables**

Target = Youth of all ages 6 – 17

Time Frame = June and July 2011

Price = NA

Participation = 0 registrations through our office, program did not run

Summary = Country Acre Stables still ran courses during the summer but not in partnership with the Town of Rimbey. I did not field a single inquiry about this program.

## **Fun Fit Program**

Target = Adults (men and women)

Time Frame = July & August 2011

Price = \$80/person

Participation = 2-5 people per session (6 registrations)

Summary = Our instructor was Tammy Freitag who is a personal fitness trainer. It was the first class she has instructed. We designed the program to be dynamic and fun and it took on a circuit training format. There was low turnout and in hindsight the product we provided was mediocre.

## **Mom & Tot Fitness**

Target = Moms

Time Frame = July & August 2011

Price = \$75/person

Participation = Only had 3 people sign up so the class was cancelled

Summary = Christine Plumb agreed to instruct the class. The vision was to incorporate the children into the workout for the Mom. There was very little interest. The feedback I received was that Mom's didn't believe that they could work out and supervise their children at the same time.

## **Yoga in the Park**

Target = All ages

Time Frame = June – July 2011

Price = Free

Participation = Moderate (between 3 and 10 users per day)

Summary = The program was run by both of Rimbey's Yoga instructors, Paulette Tona and Sharron Tywoniak. They donated their time every week to provide free yoga in Pas Ka Poo Park at noon. Those that came out really enjoyed it and thought it was a great service. I would like to have seen more users overall.

## **Ultimate Frisbee**

Target = ages 16+

Time Frame = June – August 2011

Price = Free

Participation = Moderate (between 5 & 10 users per day)

Summary = Ran the program once a week at the BMX park. Mosquitoes were a constant issue last summer and it did affect the overall success. Those that braved the elements enjoyed coming out.

## **Floor Hockey**

Target = ages 14+

Time Frame = June – August 2011

Price = \$2/person

Participation = Moderate (around 10 users per day)

Summary = Mostly high school boys came out. It was held in the Rimbey Arena. The boys seemed to have a good time.

## **Soccer**

Target = All ages

Time Frame = June – August 2011

Price = Free

Participation = None existent (no one ever came)

Summary = Program was held in BMX Park on Sunday afternoons. I was really targeting families so I thought this was a good time for parents to come and play with their kids. Thought that the program should have worked so ran it throughout summer but to no avail.

## **Wallyball**

Target = 16+

Time Frame = June – August 2011

Price = Free with gym membership; \$2 for drop-in

Participation = Very Low (only 1 or 2 people per day)

Summary = Ran program for about 4 weeks but canceled it due to low participation.

## **CanSkate**

Target = Kids aged 3+

Time Frame = October – March 2012

Price = \$110/person

Participation = High participation, 50 kids (reached maximum registrations)

Summary = CanSkate has been a strong program in Rimbey for years now and it virtually runs itself. The program teaches kids the basics of skating. All the spaces fill up shortly after Mass Registration.

## **Public Skating / Youth & Adult Shinny Hockey**

Target = All ages (mostly kids)

Time Frame = September – March

Price = Free

Participation = Public skating averages around 20 and have seen numbers up to 30. Youth and adult shiny both see an average of 12 users per session and at times upwards of 20.

Summary = These programs have been ongoing for years. Numbers have increased this year for public skating especially. We have done more advertising and that has likely helped. The Rimbey Review did do a story on the great value the public gets at our arena.

## **Out of School Care Program**

Target = Ages 5 – 12

Time Frame = September – June 2012

Price = \$5 - \$15 / child /day depending on type of registration (subsidies also available)

Participation = Low to moderate (between 2 and 10 users per day)

Summary = We are licensed by the province of Alberta and operate out of the Rimbey Elementary School. Basically we have a station format where kids choose what they want to do at any given time on any given day. The program is funded by the users and is not subsidized by the town. The vision of the program is to provide parents with a safe, fun and nurturing place for their kids to spend their time after school when the parents are not available. Our numbers are not where we want them to be and we are barely scraping by in our budget. We plan on continuing the program over at least one more year to attempt to get our numbers to a comfortable place. Neighbourhood Place is covering any shortfalls the program incurs. We have been looking to have another agency run this program and there are some options out there that might pan out during the next school year.

## **Baby Sitting Course**

Target = Ages 12+

Time Frame = Run a class approximately once every 4 months

Price = \$50/person

Participation = High 10-12 (Have reached maximum of 12 registrations)

Summary = This is a popular program for kids interested in babysitting for a job. We trained 2 ladies here in Rimbey to be instructors and they can run the program and certify participants under the Red Cross. I aim to run the course based on demand which seems to be approximately once every 4 or so months.

## **Geocache**

Target = All ages

Time Frame = Ongoing (started in August 2011)

Price = Free

Participation = Moderate (program used by Christina School and Outreach School as well as general public)

Summary = I would estimate that about 50 people have used the town's new geocache program at some point. I would like to see usership increase significantly. The snow has grinded use to a halt as many of the caches are buried, I will likely only run the program during the spring, summer and fall from now on.

## **Belly Dancing**

Target = Women ages 6+

Time Frame = 8 week course run 2 or 3 times per year

Price = \$85/person (8 classes)

Participation = Moderate, we are only able to meet the minimum of 12 ladies.

Summary = Program is a tough sell for general public but those that have participated enjoy it. I have recently cancelled a class due to low numbers. Instructor is Gabriellah Bache out of Sylvan Lake. She has a great reputation in our region.

## **Zumba Fitness**

Target = Women ages 14+

Time Frame = Ongoing (started in September 2011)

Price = \$140/person (20 classes)

Participation = Very successful program out of the gate with about 60 participants on the first night. Numbers have held between 20 and 40 users per class.

Summary = Again, a very successful fitness class. Our instructor Kayla Burrington is out of Rocky Mountain House. Feedback I have received is very positive. We do have a profit sharing model set-up with the instructor.

## **Zumbatomic Fitness**

Target = Youth aged 12-17

Time Frame = October – December

Price = \$7/person/class

Participation = Low (only had a couple register)

Summary = Class was canceled due to low registrations. Feedback was that the youth would rather join their parents in the adult Zumba class.

## **Winter Walking**

Target = All ages (mostly seniors)

Time Frame = November – March

Price = Free

Participation = Moderate use

Summary = I have received positive feedback about the program. Seniors especially have expressed appreciation for the program. The weather and snow conditions this winter have been very mild and this probably has reduced participation. During the cold snaps and after large snow falls participation did increase.

## **Racquet Tuesday's**

Target = All ages (mostly men)

Time Frame = Ongoing (started in August 2011)

Price = Free with Fitness Centre Membership, tennis courts are free

Participation = High for squash, moderate for racquetball and low for tennis. There are between 5 and 10 users that come out each week.

Summary = Feedback has been very positive. Racquet sport enthusiasts have difficulty connecting with other players and this program makes it really easy for them. There has been a positive spinoff from this program in that it has increased court usage throughout the week and new memberships for the fitness centre have been purchased.

## **Badminton**

Target = Ages 14+

Time Frame = November – June 2012

Price = \$2/person

Participation = Moderate but growing (between 5 & 15 per night)

Summary = There are a surprising amount of closet badminton players here in Rimbey and they are slowly coming out of the woodwork. Feedback has been very positive with regards to the program and the new gym floor. The Main Auditorium is an ideal venue for badminton. I would like to eventually get a league/club formed. I think that can happen once we consistently get about 20 people out per night.

## **Volleyball**

Target = Ages 16+

Time Frame = November – June 2012

Price = Free

Participation = Moderate to high (between 12 and 25 per night)

Summary = Much like badminton, the local volleyball community is very happy with the program. We have not had less than 12 people show up since the start so the numbers have been great. I think keeping it as a drop-in format is perfect for Rimbey's population and demand. Users range in age, we

have about 50% that are high school age and 50% that are adults in the community. Volleyball is held at the Jr. & Sr. High School.

## **Basketball**

Target = Ages 16+

Time Frame = November – June 2012

Price = Free

Participation = High (between 12 and 20 per night)

Summary = I originally partnered with an existing men's group that met once a week to play ball. They had about 10 regulars that would come out each week. After advertising their program as a community program their numbers quickly grew to over 20. 20 is too high for drop-in basketball so I have recently started a second basketball night that is open to both men and women. Basketball is held at the Jr. & Sr. High School.

## **Open Gym**

Target = All ages (focus on working adults with one timeslot and teens in other timeslot)

Time Frame = February 2012 – June

Price = \$2/person

Participation = Too soon to make assumptions at this point but there has been very low numbers as of today. We have fielded inquiry's about the program and likely the numbers will increase over time.

Summary = The Community Centre's Main Auditorium has opened its doors to the general public for use in an open-gym format. Users are welcome to shoot hoops, play badminton, floor hockey or simply run around and stretch their legs. The facility is available 11:45am – 1:00pm (marketing to working adults to take an hour for fitness in the middle of their workday) and from 3:30pm – 5:30pm (marketing towards teens after school) Monday through Friday. I am still trying to line up volunteers to manage facility and equipment use each day. Open gym time will be canceled for facility rentals and bookings.

## **Self Defense Training for Females - Rape Aggression Defense**

Target = Women of all ages

Time Frame = Once per year ongoing

Price = \$20/person

Participation = The first class which has yet to run has about 15 people registered.

Summary = Ladies have commented that they are happy a program like this exists. I do plan on running it about once per year or 2.

## **First Aid For Youth**

Target = Kids aged 8-14

Time Frame = Once every 6 months

Price = TBD

Participation = TBD

Summary = Currently planning this program. Have lined up a certified 1<sup>st</sup> Aid instructor named Tracy Dennis.

## RECREATION BOARD REPORT 2011

### Community Center Sub-Committee

At the June 20<sup>th</sup>, 2011 Recreation Board meeting, a list of priorities was developed and subsequently approved by Rimbey Town Council. One of the priorities was a Financial Analysis of the Community Center Facilities. This report provides an update as to the 2011 year end status.

In 2011 the Recreation Board developed a sub-committee to focus on understanding the costs and usage of the Community Center and Ice Arena. Other recreation facilities, such as the swimming pool and curling rink were not included at this time. This sub-committee will continue on in 2012.

### Summary:

**30/70 ratio**: A review of the 2011 budget indicates that the Community Center and Arena revenues, \$168K, were expected to cover approximately thirty percent of the expenses, \$568K. The remaining seventy percent, \$400K, was covered by Town and County contributions of \$253.5K and \$146.6K respectively. (Actual year-end expenses and revenues were not available at the time of this report).

The Recreation Board felt there should be an overall goal to change the ratio, moving it towards 40/60, 40% revenue and 60% contributions. With this in mind, there were three key areas to investigate:

1. Is 30% revenue to expenses consistent? Are there circumstances where that ratio should be set differently depending on space exclusivity, age of user, town vision, or "fitness for life" type programs?
  - Further breakdown of the costs by facility area, lease, and/or user was required to understand the data. It was felt that by understanding the real costs, the Recreation Board would be better prepared to make recommendations on user fees, rental rates and leases.
  - Understanding the Town vision and how it aligns with the Recreation facilities will be important for making recommendations.
  - Knowing the real costs will identify facilities that are the "dogs", having the biggest impact, and perhaps the biggest opportunity for change.
  
2. If the town and county contribution remains consistent, the ratio can change by reducing expenses.
  - Understanding the current expenses and working with Recreation Services to identifying opportunities for expense reduction.



- Understanding the link between expenses and revenue to know the impact of changing an expense (for example, the impact of changing the date that ice surface is created).
  - Looking at how expenses may be changing and the timing of these changes (for example Utility contracts).
3. If the town and county contribution remains consistent, the ratio can change by increasing revenue.
- Understanding how different areas of the facility are performing, may identify where rates need to be revised or there are gaps in usage that can be considered for new programs and marketing.
  - Understanding how sensitive the users may be to costs will identify where we should be focused on increasing the volume of users, versus increasing rates.
  - Looking at the Canadian Census reports available in February 2012 may identify changes in our demographics that need to be considered during programming.
  - Understanding trends in usage may identify where there is an increase or a decrease in interest (for example, junior hockey seems to be decreasing) and perhaps opening up opportunity for a new type of program.

### **Recommendations:**

In 2011 the sub-committee focus was primarily on understanding the current usage of the facility and the associated expenses. Recommendations to the Town (Council, Town Manager and Recreation Services) have included:

- A. Changes to the operating practice for ice making generator start-up
- B. Capital budgeting in 2012 for generator soft-start technology
- C. Contract discussions with the Natural gas supplier to identify if there is opportunity for term extension with a reduced rate, donation to the facility or other ideas they may have for changing the discrepancy between our contracted rate and the current market rate.
- D. 2012 Lease rates for the Nursery School and Art Club

**Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
January 18, 2012  
10:00 a.m. Rimbey Provincial Building**

Present:

Nancy Teeuwsen-Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Viola Schneider, Board Member  
Sheldon Ibbotson, Board Member  
MaryAnn Josephison, Board Member  
Paul McLauchlin, Board Member  
Peggy Makofka, Executive Director  
Pat Weeks, Board Member  
Christine Simpson, Recording Secretary

Regrets:

Bill Coulthard, Board Member

1. CALL TO ORDER

The Meeting was called to Order by: N. Teeuwsen- Hartford, Chairperson at 10:10 a.m.

2. APPROVAL OF AGENDA

**12-01-01 MOTION:** By: P. McLauchlin: That the agenda is adopted with the following additions:

- 11.4 Faye Blakely retirement
- 11.5 Wes Amendt retirement

CARRIED.

3. PREVIOUS MEETING MINUTES –November 23, 2011

**12-01-02 MOTION:** By: P. Weeks: That the Minutes of the November 23, 2011 meeting be adopted as presented.

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 2011 year end expenditures
- 5.2 FCSS Board Christmas Party

6. FINANCE

- 6.1 January 18, 2012 and December 21, 2011 Finance Committee Meeting Minutes/Highlights

**12-01-03 MOTION:** By: I. Steeves: That the Minutes of the January 18, 2011 and December 21, 2011 Finance Committee Meeting be accepted as information.

CARRIED.

- 6.2 2011 year end contribution to reserves

**12-01-04 MOTION:** By: M. Josephson: That the Agency contribute \$10,000.00 into the **operating** reserve fund, recommendation from November Finance meeting. Seconded by: V. Schneider.

CARRIED.

- 6.3 Audit of Financial Statements for 2011

7. WRITTEN REPORTS

- 7.1 Meals on Wheels
- 7.2 Volunteer Income Tax
- 7.3 Volunteers

**12-01-05 MOTION:** By: P. Weeks: That the Agency nominate T. Ormberg for 2012 Minister's Senior Service Award.

CARRIED.

- 7.4 Medical Alert
- 7.5 Food Bank
- 7.6 Home Support/Personal Care
- 7.7 Education Coordinator

**12-01-06 MOTION:** By: I. Steeves: That the Agency purchase a training kit for \$165.00 from Norquest. Seconded by: S. Ibbotson.

CARRIED.

- 7.8 Community Kitchen
- 7.9 Healthy Families/Babies First
- 7.10 Rimbey Parent Link Centre
- 7.11 Family Resource Library
- 7.12 Volunteer Centre
- 7.13 Adult Day Support
- 7.14 Internet Technology
- 7.15 Rainbows
- 7.16 Office Manager/Quality Control

**12-01-07 MOTION:** By: P. McLauchlin: That the Written Reports be accepted as information.

CARRIED.

- 8. POLICY/RISK MANAGEMENT COMMITTEE
- 9. DIRECTOR'S REPORT
  - 9.1 Disaster Services presentation Town Council
  - 9.2 Alberta Health Services RFP
  - 9.3 West Central 2012 Fall Directors Network Conference
  - 9.4 Rimbey Women's Conference

**12-01-08 MOTION:** By: S. Ibbotson: That any Board members that would like to attend the Rimbey Women's Conference do so at the expense of the agency. Seconded by: P. McLauchlin

CARRIED.

- 9.5 Community Health & Safety Initiative
- 9.6 FCSS Board Retreat
- 9.7 FCSSAA Conference
- 9.8 Team Leaders Retreat

**12-01-09 MOTION:** By: M. Josephison: That the Director's Report be accepted as information.

CARRIED.

- 10. NEW BUSINESS
  - 10.1 2012 Spring FCSS Directors Network

**12-01-10 MOTION:** By: V. Schneider: That the Executive Director attends the 2012 Spring FCSS Directors Network at the expense of the agency. Seconded by: I. Steeves.

CARRIED.

10.2 Volunteer Centre Manager Funding

**12-01-11 MOTION:** By: P. McLauchlin: That the Board meeting go to an in camera session.

CARRIED.

**12-01-12 MOTION:** By: S. Ibbotson: That the Board meeting come out of the in camera session.

CARRIED.

**12-01-13 MOTION:** By: I. Steeves: That due to the end of the Community Initiatives Program funding the Volunteer Centre Manager's employment will come to an end as of March 31, 2012. Seconded by: M. Josephison.

CARRIED.

10.3 Philanthropy quotes

10.4 Strategic Plan for 2012

**12-01-14 MOTION:** By: V. Schneider: To accept the draft of the 2012 Strategic Plan.

CARRIED.

10.5 Proposed meeting with MLA Ty Lund

**12-01-15 MOTION:** By: V. Schneider: That the Agency invite MLA Ty Lund to lunch.

CARRIED.

10.6 Big brothers & Big sisters 2012 funding request

**12-01-16 MOTION:** By: I. Steeves: That the Agency accept Big Brothers Big Sisters request for 2012 funding with conditions, and the signing of the Funding Agreement; pending the Municipal and Provincial 2012 budget approval. Seconded by: M. Josephison.

CARRIED.

10.7 Lion's Club Dinner Theatre

**12-01-17 MOTION:** By: I. Steeves: That the agency purchases one table of eight tickets at \$40.00 each for the Lion's Dinner Theatre on April 28, 2012 for volunteers and staff. Seconded by: V. Schneider.

CARRIED.

10.8 Health Care Aide Certification Proposal

**12-01-18 MOTION:** By: V. Schneider: That the Agency supports two Health Care Aide's to be enrolled into the Certification program with Norquest, tuition is \$1434.00 each student, and retain the RN for a tutor at \$250.00 per student. The Health Care Aides to sign the Loan Agreement. Seconded by: P. Weeks.

CARRIED.

10.9 Volunteer Income Tax- Train the Trainer

**12-01-19 MOTION:** By: P. Weeks: To support "Train the Trainer" with the volunteer income tax program pilot project. Seconded by: I. Steeves.

CARRIED.

11. CORRESPONDENCE

- 11.1 Government of Alberta
- 11.2 Thank you wishes
- 11.3 FCSS 2011 storybook
- 11.4 Faye Blakely-retirement
- 11.5 Wes Amendt-retirement

12. NEXT MEETING DATE. – **Thursday February 16, 2012**

13. ADJOURNMENT

**12-01-20 MOTION:** By: N. Teeuwsen-Hartford: That the Meeting adjourns at 12:00 noon.

CARRIED.

14. BOARD SHARING TIME

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N. Teeuwsen-Hartford, Chairperson

---

C. Simpson, Recording Secretary

**SJC DEVELOPMENT CORPORATION**  
**P.O. Box 1546, Rimbey, Alberta T0C 2J0**  
**Tel 1 780 827 6900 Fax 1 403 843 2997**

March 7<sup>th</sup>, 2012,

Town of Rimbey Council

Town of Rimbey

Attn: Tony "CEO"

Re: 54<sup>th</sup> Street access to Highway 53

Members of Council;

I met with Tony (Town CAO) and reviewed the Memorandum dated March 2<sup>nd</sup>, 2012. This memorandum deals with two separate items which must be dealt with individually.

I counter propose the following to forgive the outstanding 2011 taxes and all of 2012 taxes in exchange for the land given to The Town of Rimbey for the extension of 54<sup>th</sup> Street and delete my interest in the access to highway 53 from 54<sup>th</sup> Street.

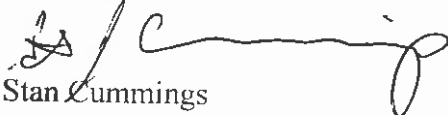
Item 1. This is agreeable with SJC Developments on the provision the Town forgive 2011 – 2012 taxes

Delete item in the memorandum

2. "Prior to forgiving 2011 – 2012 taxes, an agreement must be signed by SJC Development/Best Western waiving any financial or other claims, such as previous incentives or grants on future development."

The above item is not part of the agreement by the Town as per Russ Wardrope (former town CAO) dated Feb 23, 2010 item b) iv) as attached and it is unreasonable for the Town to request SJC Developments or Rimstone Ridge Hotel Incorporated to waive any legal action it may have regarding any financial or other claims, such as previous incentives or grants on future development.

Thank You;

  
Stan Cummings  
President

**SJC DEVELOPMENT CORPORATION**  
**P.O. Box 1546, Rimbey, Alberta T0C 2J0**  
**Tel 1 780 827 6900 Fax 1 403 843 2997**

February 22<sup>nd</sup>, 2012,

Town of Rimbey Council

Town of Rimbey

Attn: Tony "CEO"

Re: 54<sup>th</sup> Street access to Highway 53

Members of Council;

The proposals put forward by the Town of Rimbey are not acceptable for the following reasons:

1. The Town will reconvey the land to SJC Development Corporation subject to URW's. **This makes the land undevelopable for any purpose other than a road.**
2. The Town will buy the land from SJC Development Corporation for \$62,000. **This is based on an appraisal dated Jan 2012 residential property formerly highway commercial and gave to the Town in 2008 when the commercial value was 3 times the present appraised value.**
3. Upgrade 55 Street intersection to highway 53. **The development by SJC Development Corporation may never proceed therefore this upgrade may never be required.**

As an option I would like to put forth this proposal:

1. An appraisal by Henderson & Butt completed in January 2010 places a value of \$1,040,000.00 on the 4.55 acre highway commercial property (\$5.25 per sq ft).
2. The appraisal by Waters Mackie January 31<sup>st</sup>, 2012 places a value on the extension of 54<sup>th</sup> street as residential property at \$62,000.00.
3. The 54<sup>th</sup> street extension consists of 0.7 acres or (43560 sq ft x .7) 30,492 sq ft valued at (as per Henderson & Butt) \$5.25 / sq ft x 30,492 sq ft = \$160,000.00.
4. A compromise would be  $(\$160,000.00 + \$62,000.00) / 2 = \$111,000.00$ .

The amount of \$111,000.00 would be an acceptable value for the land extension of 54<sup>th</sup> street. This could be paid as tax's due by SJC Development Corporation and Rimstone Ridge Hotel Incorporation and spread over a period until all the payment is used up in taxes.

Thank You;

Stan Cummings  
President



February 23, 2010

SJC Development Corporation  
PO Box 1546  
Rimbey, AB T0C 2J0

**RE: 54<sup>TH</sup> STREET AND COMMERCIAL LOT DEVELOPMENT**

Dear Mr. Cummings:

In response to your letter of February 22, 2010 it is confirmed that:

- a) The Town of Rimbey shall be responsible for the legal and associated costs for the survey, transfer of lands, and registration of the 54<sup>th</sup> Street road right-of-way, and
- b) SJC Development Corporation will not be liable or responsible for the development of 54<sup>th</sup> Street and utility services including;
  - i) Water and sewer distribution lines in 54<sup>th</sup> Street.
  - ii) Road construction of 54<sup>th</sup> Street extension.
  - iii) Curb and sidewalk construction within the 54<sup>th</sup> Street right-of-way.
  - iv) Construction of the 54<sup>th</sup> Street highway access.
- c) The construction of water and sewer service stub-in on the 54<sup>th</sup> Street utilities to service the SJC commercial lot from the east side shall be constructed to the Town of Rimbey Design and Development Standards and cost shared as agreed by SJC Development Corporation and Cavalier Venture Corporation. This service shall be constructed prior to construction of the 54<sup>th</sup> Street road base.

Thank you for your co-operation in the enhancement and development of the Town of Rimbey.

Sincerely,

Russ Wardrope  
Town Manager

RW/mb

CC: Ass't CAO/DO