

Town of Rimbey Proposals for Caretaking Services

The Town of Rimbey is requesting interested parties to submit proposals for caretaking services for the Town of Rimbey Administration/Library Building, Public Works Department and the R.C.M.P. Building. Please be advised, **you must be eligible for security clearance through the RCMP**. As the contractor, you will be required to provide WCB and Comprehensive General Liability Insurance in an amount not less than \$1,000,000.00 inclusive per occurrence against bodily injury, personal injury and property damage including loss of use thereof (which shall cover all employees that the Contractor may have employed).

Janitorial requirements would include, but not limited to: (Administration/Library Building/Public Works Building) - clean and damp mop rooms, hallways and washrooms, dust furniture, remove garbage, clean outside sidewalks and back steps of snow, clean windows, replace washroom supplies, install light bulbs as required, clean basement stairs and furnace room, steam cleaning of carpets, (RCMP Building) - vacuum carpets, dust furniture, clean washrooms, remove garbage, clean windows, cut grass, clean snow off sidewalks in winter, hose sidewalks in summer, clean garage, replace washroom supplies, install light bulbs as required, maintain flower beds and steam clean carpets.

Interested parties may submit their proposals, including compensation expectation, to the Town of Rimbey Administration Office no later than 4:00 pm December 13, 2013.