

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, JANUARY 13, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

---

1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
	2.1 None	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
	4.1 December 9, 2013, Regular Council Meeting Minutes.....	2-5
5.	<b>Delegations</b>	
	5.1 MLA Joe Anglin(7.7) .....	6
	5.2 Destination Rimbey – Mr. Dave Karroll (7.8).....	7-10
	5.3 Animal Control Services – Jim DeBoon.....	11-14
6.	<b>Bylaws</b>	
	6.1 None	
7.	<b>New and Unfinished Business</b>	
	7.1 Recreation Board – Community Grants Program .....	15
	7.2 Rimbey Municipal Library – Board Member Application .....	16
	7.3 Rimbey Art Club Agreement.....	17-22
	7.4 Parkland Regional Library Agreement .....	23-24
	7.5 West Central Planning Agency.....	25-27
	7.6 MLA Joe Anglin Delegation discussion (5.1).....	
	7.7 Destination Rimbey – Mr. Dave Karroll Delegation Discussion (5.2) .....	
	7.8 Animal Control Services Jim DeBoon Delegation Discussion (5.3).....	
8.	<b>Reports</b>	
	8.1 Department Reports	
	8.1.1 CAO Report.....	28-29
	8.1.2 Development Officer Report.....	30-31
	8.1.3 Public Works Department Report.....	32-33
	8.1.4 Director of Community Services Report.....	34-36
	8.2 Boards/Committee Reports	
	8.2.1 Rimoka Housing Foundation Meeting Minutes Nov 6/13.....	37-41
	8.2.2 Rimbey Municipal Library board Meeting Minutes Nov 4/13.....	42-43
9.	<b>Correspondence</b>	44
	9.1 Alberta Municipal Affairs – Bill 28.....	45
	9.2 Big Brothers Big Sisters of Rimbey – Bowl for Kids Sake.....	46
	9.3 Rimbey & District Victim Services – Big Band Valentine Gala.....	47-48
	9.4 Rimbey and Area Early Child Development Coalition-Letter.....	49
10.	<b>Open Forum</b>	
11.	<b>In Camera</b>	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
	11.2 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY,  
DECEMBER 09, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION  
BUILDING

---

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw  
Councillor Jaycox  
Councillor Olsen  
Councillor Payson  
Councillor Webb  
CAO Tony Goode  
Assistant CAO/DO – Melissa Beebe  
Director of Finance – Lori Hillis  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke – Rimbey Review  
Ken Whitelock, Linda Whitelock, Shirley Ingram – Rimbey Agricultural Soc.  
Phil Swanson – Rimbey TV  
Stephan Olsen – Brix Construction  
1 member of the public

2. Public Hearing 2.1 None

3. Adoption of Agenda 3.1. December 09, 2013 Agenda

Motion 327/13

Moved by Councillor Webb to accept the agenda as presented.

CARRIED

4. Minutes 4.1 November 25, 2013, Council Regular Meeting Minutes

Motion 328/13

Moved by Councillor Olsen to accept the November 25, 2013, Council Regular Meeting Minutes as presented.

CARRIED

5. Delegation 5.1 Rimbey Agricultural Society (7.4)

Ken Whitelock indicated to Council they have submitted a request to Council to have the Town of Rimbey install the soft services to the new building. He noted construction is on schedule. The sheeting should go on in the next week. He indicated that Rimbey Agricultural Society will be trying to sell the naming rights to the facility to generate revenue. They are also offering different sponsorship options to the general public and corporate sector. They are currently getting quotes for the finishing the interior of the building.

Mayor Pankiw thanked Mr. Whitelock for his presentation.

5.2 Rimbey TV – Presentation on Note Pads (7.5)

Phil Swanson, owner of Rimbey TV has provided Council with various options for notepads and tablets. He indicated he needs to know what programs we want to run on the notepads or tablets and the budget available for the purchases. He could provide a short training session to the Council members to get them up and running on their notepads/tablets.

Mayor Pankiw thanked Mr. Swanson for his presentation.

Mr. Whitelock, Mrs. Whitelock, Mrs Ingram, and Mr. Swanson departed the Council Meeting at 7:13 pm.

## 6. Bylaws

6.1 None7. New  
Unfinished  
Businessand 7.1 Recreation Board Membership AdditionsMotion 329/13

Moved by Councillor Payson Council appoints Elma Schumacher as a County representative on the Rimbey Recreation Board, for a three year period, effective December 9, 2013.

CARRIED

Motion 330/13

Moved by Councillor Olsen Council appoints Leila Maillet as a Town representative on the Rimbey Recreation Board, for a three year period, effective December 9, 2013.

CARRIED

7.2 Rimbey Municipal LibraryMotion 331/13

Moved by Councillor Webb Council approve the Rimbey Municipal Library as an Additional Named Insured under the Town of Rimbey.

CARRIED

7.3 Tagish Engineering Project Status Updates – Nov 26/13Motion 332/13

Moved by Councillor Olsen Council accept the Project Status Update dated November 26, 2013, from Tagish Engineering on RV02 – RV Haven Campground, Water Operations Manual, RB00-Rimbey General, RB 100 – 51st Ave from 44 – 46th Street (2012 Construction), RB102 - South Lagoon Baffle Curtain, RB106 – Rimbey Northeast Lagoon, RB108 – 2013 Walking Trails, RB109 – 58th Avenue Re-construction, RB111 – 53rd Avenue Re-construction, RB114 – Johnson Estates Development Review, RB115 – Hwy 53 – 51st Street Prelim Planning, RB116 – Bergum Area and Back Lane Storm, and RB117 - 2014 Capital Planning Designs and RB118 – Simpson Road, as information.

CARRIED

7.4 Rimbey Agricultural Society Delegation Discussion (5.1)Motion 333/13

Moved by Councillor Payson the Rimbey Agricultural Society request for funding for soft services to the New Rimbey Agricultural Society building be deferred to the 2014 budget deliberations.

CARRIED

Treena Mielke, Rimbey Review departed the Council Meeting at 7:21 pm.

7.5 Rimbey TV Delegation Discussion (5.2)Motion 334/13

Moved by Councillor Webb the discussions for note books/tablets be deferred to the 2014 budget deliberations.

CARRIED

8. Reports
- 8.1 Department Reports - None
- 8.2 Boards/Committee Reports
- 8.2.1 FCSS/RCHHS Board Meeting Minutes October 16, 2013
- Motion 335/13
- Moved by Councillor Webb Council accepts the FCSS/RCHHS Board Meeting Minutes of October 16, 2013 as information.
- CARRIED
- 8.3 Council Reports
- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Jaycox's Report
- 8.3.3 Councillor Olsen's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Webb's Report
- Motion 336/13
- Moved by Councillor Jaycox Council accept Council reports as information.
- CARRIED
9. Correspondence
- 9.1 Canadian Union of Postal Workers Letter
- Motion 337/13
- Moved by Councillor Olsen Council accepts the Canadian Union of Postal Workers letter as information.
- CARRIED
10. Open Forum
- 10.1 Open Forum
- 1 member of the public addressed Council regarding building within the existing infill spots in the Town. He noted he has gotten mixed messages from different councilors. He suggested there could be incentives for building on existing lots. He noted it is more expensive to build on the infill spots as there are additional costs for demolition of the current building. He noted higher density development such as duplexes/fourplexes is needed. He encourages Council to consider the value of supporting infill construction. He suggested Council encourage contractors to buy the older homes to build high density homes, noting the rental rate is essentially zero percent in Rimbey
- Mayor Pankiw suggested Council may look at suggestions on a case by case situation.
- Mayor Pankiw thanked the member of the public for his presentation.
- Mayor Pankiw recessed the meeting at 7:38 pm.
- Director of Finance Lori Hillis, Recording Secretary Kathy Blakely and 1 member of the public departed the meeting at 7:38 pm.
- Mayor Pankiw reconvened meeting at 7:44 pm.
11. In Camera
- 11.1 Land (pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.)
- 11.2 Personnel (pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act).
- Motion 338/13
- Moved by Councillor Payson Council go in camera at 7:45 pm pursuant to Division 2, Sections 24(1) of the Freedom of Information and Protection of Privacy Act to discuss land with Mr. Stephan Olsen of Brix Construction and Division 2, Section 17(2) of the Freedom of Information and Protection act to discuss personnel issues.

CARRIED

Councillor Einar Olsen withdrew from the Council meeting at 7:45 pm due to pecuniary interests.

Mr. Stephan Olsen of Brix Construction and Assistant CAO Melissa Beebe departed the in camera meeting at 8:15 pm.

Councillor Einar Olsen rejoined the meeting at 8:25 pm.

Motion 339/13

Moved by Councillor Jaycox the Council meeting reverts back to an open meeting at 8:44 pm.

CARRIED

12. Adjournment

Motion 340/13

Moved by Councillor Webb to adjourn the meeting.


CARRIED

Time of Adjournment: 8:45 pm.


\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014	
Agenda Item No.	5.1	Confidential	Yes	No
Topic	MLA Joe Anglin Delegation			
Originated by	Tony Goode	Title	CAO	
<b>BACKGROUND:</b>				
Documentation Attached:	Yes	No	XX	
<b>DISCUSSION:</b>				
<p>MLA Joe Anglin will be attending the Council Meeting to update Council on current issues.</p>				
<b>RECOMMENDED ACTION:</b>				
<p>Administration recommends Council accept MLA Joe Anglin's presentation as information.</p>				
CAO				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014	
Agenda Item No.	5.2	Confidential	Yes	No
Topic	Destination Rimbey			
Originated by	Tony Goode		Title	CAO
<b>BACKGROUND:</b>				
Documentation Attached:	Yes	XX	No	
<b>DISCUSSION:</b>				
<p>Mr. Dave Karroll has requested to be a delegation to make a presentation to Council regarding "Destination Rimbey".</p> <p>Documentation regarding the presentation is attached.</p>				
<b>RECOMMENDED ACTION:</b>				
<p>Administration recommends Council accept Mr. Karroll's presentation on Destination Rimbey as information and refer to the 2014 budget.</p>				
				
CAO				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:



**QUIC-KEY PAINTER** Ltd.

January 8, 2014

Rimbey Town Council

Re: Proposal to assist in the marketing and promotion of the Town of Rimbey

### **Destination Rimbey**

This proposal will outline a twelve week test program that will lay the foundation for a long term marketing initiative for the town to help expand the community. Rimbey needs to compete with other communities for new citizens and new businesses.

The program will involve the creation of a website with a domain name of [www.rimbey1.com](http://www.rimbey1.com). The website will be the target destination of a series of advertisements placed across Saskatchewan, British Columbia and Alberta. The advertisements will be placed in community newspapers similar to the Rimbey Review. These community newspapers are syndicated across Alberta under the AWWNA Alberta Weekly Newspaper Association. There are 122 community newspapers in Alberta with a subscriber base of 963,000. There are 126 in BC with a subscriber base of 2,000,000 and 82 in Saskatchewan with a subscriber base of 528,000. The combined ads will be placed multiple times before over 3.5 million subscribers.

A 25 word ad will be placed in the classified section of all of these papers inviting interested participants to visit "Destination Rimbey"

Rimbey wants to expand its tax base in both residential and commercial categories. The three advertisements will be designed to attract new potential businesses and residents to come to the web page to see what is special about Rimbey and what we have to offer by way of services and incentives. The twelve week test period will involve placing the three ads four times each in Alberta, and three different ads will be placed once in Saskatchewan and British Columbia. The site will have a visitor counter to track visits.

The three advertisements will be designed to attract families, seniors and new businesses. Initial advertisement designs are as follows:

1. To attract families, advertisements to be placed in Realty section of the classified.

#### **Destination Rimbey**

Amazing Affordable Housing! Raising a Family? Excellent Schools, Recreation Center, Sport Oriented, Hospital with Superior Health Support, Centrally Located, Employment Opportunities Visit [www.rimbey1.com](http://www.rimbey1.com)



2. To attract potential businesses to locate. Advertisement located in business opportunity section of the classified.

Destination Rimbey

Growing a Business? Tax Incentive Programs! Amazing Affordable Commercial Property! Centrally Located, Oilfield Service Center, Great place for Employees to Live, Visit [www.rimbey1.com](http://www.rimbey1.com)

3. To attract potential seniors to move to Rimbey advertisement located in announcements section of the classified

Destination Rimbey

Amazing Affordable Housing! Seniors Recreation Center, Dedicated Housing Concepts, Hospital with Superior Health Services, Community Transportation System, Small Safe Seniors Friendly Town. [www.rimbey1.com](http://www.rimbey1.com)

There will be a full analysis and report on the 12 week test period. Besides the Town of Rimbey whom it is intended will be the main sponsor, selected businesses will be offered an opportunity to advertise on the website. Each participant will be contacted regarding the number of responses they dealt with, and potential ongoing involvement in a full time campaign.

The site will offer an email sign up list so interested visitors can be advised of special incentive programs announced by the town, and or special realty offers by developers.

Rimbey is contemplating incentive programs to attract businesses to come to Rimbey. Those programs don't need to be limited to attempting to attract only businesses.

Special incentive programs sponsored by the Town of Rimbey:

\*Like invite a friend or business to move to Rimbey and the referring individual will receive a 50% tax incentive. New resident and or new business must remain for one year to receive the tax incentive for the referrer in the following tax year.

\*New businesses to benefit from 5 year grant in lieu of taxes.....

\*New resident Town welcome package, like "Welcome Wagon" to include:

- 3 month pass (either family or individual) to recreation center,
- Summer family or individual pass to the swimming pool (or a % reduction) ,
- 25% saving on utilities for 6 month, etc etc.

**Website Layout**

The basic layout of the landing page is as described in the handout. Besides the Town logo at the top right, the next display ad down may be a picture of the Mayor and an invite to contact Mayor Rick – "He Can Help", and or an agreed upon slogan. The clickable link will be to the Mayors email address and will capture the visitor to an email data base. The pictures and headings for each target group will be linked to appropriate pages on the Towns website.

**Email subscribe form**

There will also be an Email subscribe box, that will invite the visitors to sign up to receive notice of special offers, tax incentives for new residential or business citizens! And Special realty offers.

**Targeted Internet Display ads and Banners.**

There will be the option of targeted internet display ads to attract new residents and or businesses to visit Destination Rimbey. These internet ads can be targeted to various demographics and localities.

**Targeted newspaper display advertisements.**

There will be the option of display ads in traditional media after an assessment of the initial program. Tracking information from the crewed email list may give us some insights as to where to target display advertisements.

**Paid display advertisements on the website.**

The box display ads and highlighted developers links will be sold to help cover advertising and program costs. The decision of who is invited to participate will be at the discretion of the program operator. Developers and or paid advertisers will be offered a web page, and or a link to their web page. Web page development will be negotiated with those who want to participate.

The program is an arms length program from the Town, so the Town could not be pressured to extend favors to specific individuals, and or to insure a particular business receives coverage or placement.

**Video Development**

The website may have a video that launches when a visitor comes to the site. It will need to be developed, but would be planned to be a short powerful 60-90 second video.

The cost to the town for the initial twelve week test program is \$9,000.00  
After the initial 12 weeks a presentation will be made based on historical data to assess going ahead with long term advertising. Frequency and location will determine the costs going forward.

Look forward to working with the Town to help them achieve their growth objectives.

Sincerely



Dave Karroll

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	5.3	Confidential	Yes	No	XX
Topic	Animal Control Services				
Originated by	Tony Goode	Title	CAO		

**BACKGROUND:**

The Town of Rimbey currently has Dog Control Bylaw 755/03 for the regulating and controlling of dogs within the corporate boundaries of the Town of Rimbey. This bylaw however does not include cats. Over the past several years, there has been an increasing amount of complaints with regards to cats.

The Town of Rimbey contracts Animal Control Services of RR1 Red Deer, AB to provide animal control services. Animal Control Services are contacted to deal with dogs when the Town of Rimbey receives a written, signed complaint.

Documentation Attached:	Yes	No
-------------------------	-----	----

**DISCUSSION:**

Animal Control Services has provided the attached suggestions for the regulating and controlling of cats within the Town of Rimbey.

**RECOMMENDED ACTION:**

Administration recommends Council either accept the documentation from Animal Control Services which outlines suggestions for the regulation and control of cats within the corporate limits of the Town of Rimbey as information, or instruct administration to revise Bylaw 755/03 to include the regulation and control of cats within the corporate limits of the Town of Rimbey.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

## **ANIMAL CONTROL SERVICES**

### **R.R. 1 RED DEER**

#### **T4N-5E1**

DATE January 08, 2014

Attention Town of Rimbey.

ANIMAL CONTROL UPDATE.

To whom it may concern.

The town of Rimbey and Animal Control Services have had a long standing relationship to serve the needs of the citizens and pets of the town of Rimbey. In light of recent complaints with cat related issues in the town, we would like to suggest the following options for discussion.

1<sup>st</sup>. Council consider to prospect of enacting a cat bylaw. The challenges with this are of course it can prove to be a political hot potato. However this is the preferred way to address this issue long term. With a proper cat bylaw, you essentially make the rules the same for dogs and cats. And don't discriminate between domestic pets. This needs to be done in a delicate manner with proper trust and connection with the citizens of a municipality.

2<sup>nd</sup>. Council can amend the dog bylaw to cover domestic pets at large, and thereby assigning proper authority to the picking up and dealing with stray cats. This is more of a short term finger in the dyke approach taken by some jurisdictions. It gives the public some options when they are faced with cat related challenges, but never really addresses the problem in a manner that makes the situation improve over time.

3<sup>rd</sup>. Council can chose to do neither of the above and just arrange for pick up and housing of cats. This option however does not give us the contractor any authority. And if an owned cat was picked up and adopted. The owners could seek legal recourse against both the contractor and the town for the return of their pet. As you would expect we do not recommend this course of action.

4<sup>th</sup>. Council could choose to maintain the status quo. (in this option, council needs to instruct management and animal control on how to instruct citizens on how to address the issue as per councils direction)

Regardless, stray cats are and will continue to be both a community nuisance, and corporate responsibility of each community. Every year more councils are deciding it is time to address this issue. Some have had more success than others.

One of the best outcomes I am aware of is operation turn around, recently conducted in sylvan lake. Council passed a comprehensive bylaw in 2010, and then followed it up with a more proactive approach in 2011. The results have just been tallied. This was a pilot project and we agreed to run it for one year and then report back to council on our findings. This allowed sylvan lake to have the lowest euthanasia rate that I am aware of in all of North America. Out of approximately 120 cats picked up only 4 had to be euthanized. All the rest were picked up by their owner, or re homed to a new family and the feral ones were placed in barn homes. All cats that were not returned to their owners were vaccinated, altered and then re homed.

The next best municipality for this kind of undertaking is the city of Calgary. Their most recent numbers on Cat euthanasia that I have are around 18%. I was told by Bill Bruce director of Calgary animal services the national average for open shelters that have cat bylaws is closer to a %75 euthanization rate. In the city of Red Deer where they have had a finger in the dyke cat bylaw for over 20 years, they are still euthanizing an estimated 30% of the cats they pick up. While I don't have an exact number, a reasonable estimate would put the number of cats killed in that one city at or around 14,000 for the 20 year time frame.

This is why I mention that a partial or discriminatory approach does not improve things over time. While sylvan lake is only in its 4th year of a cat bylaw, we can see our complaint numbers have improved even in this short time period. This is not by any means a quick fix issue. The root problem in cat overpopulation is public perception. And that is not going to change overnight.

I believe a long term multi-pronged approach is the best way to make a positive impact on this issue and we would be happy to work with council to achieve the necessary steps to that end.

I thank you for your time and consideration on this issue.

Jim deBoon

Animal Control Services

403-506-9380

Information.

If council decides to address the cat issue, there will be a cost adjustment based on the decided method of moving forward.

The primary cost would revolve around the impound, boarding and outcome fees associated with the number of cats dealt with.

We currently have a patrol schedule that would accommodate the majority of the time needed to handle the expected cat pick up requirements. We have just expanded our facility to be able to deal with the increase flow of impounded cats and still be able to maintain the highest positive outcome rate that we are aware of in North America.

The stray cat issue is one that needs attention, and is a growing municipal concern across North America. Rimbey is just one of countless municipalities trying to get a handle on the issue. To date, only a small percentage of communities are seeing success in this area. Sylvan lake is as far as we know is one of only a handful of jurisdictions in North America that has a positive outcome rate over 90% in the area of stray cats. As a result, the citizens of Sylvan Lake are hugely supportive of both the town and animal control in this area. No other animal control agency in Canada (that we are aware of) can rival the live out come percentage on stray cats (including feral ones) that has been achieved in Sylvan Lake over the last few years.

This is a growing area of public concern, and in the era of social media, it can either greatly boost a council's public image, or severely hurt it depending on how the issue is handled.

Thank you.

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Recreation Board – Community Grants Program				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Recreation Board received 3 applications for assistance from the Community Events Grant Program. The applications are from the Rimbeby and Area Early Child Development Coalition for \$500 (Powerful Moms and Super Dads), the Rimbeby and District Victim Services for \$500 (Big Band Valentine Gala) and the Rimbeby Kinsmen for \$500 Christmas Supper and Entertainment).


Documentation Attached:	Yes	No xxx
-------------------------	-----	--------

**DISCUSSION:**

All three organizations and their events meet the Community Events Grant Program criteria. Money is available in this program to cover these events.

**RECOMMENDED ACTION:**

The Rimbeby Recreation Board recommends Council approves the funding of \$500 to the Rimbeby and Area Early Child Development Coalition (Powerful Moms and Super Dads), \$500 to the Rimbeby and District Victim Services (Big Band Valentine Gala), and \$500 to the Rimbeby Kinsmen (Christmas Supper and Entertainment) from the Community Events Grant Program budget.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library – Board Member Application				
Originated by	Tony Goode	Title	CAO		

**BACKGROUND:**

The Rimbey Municipal Library Board has recently had two (2) Library Board Members resign and therefore requires additional Board Members.

Documentation Attached:	Yes	No	xxxx
-------------------------	-----	----	------

**DISCUSSION:**

Library Manager, Jean Keetch has received a Board Member Application Form from Mrs. Gayle Rondeel. Mrs. Rondeel meets all the requirements set forth in the application and Mrs. Keetch requests Council appoint Mrs. Rondeel to the Rimbey Municipal Library Board effective January 13, 2014 for a period of three years.

**RECOMMENDED ACTION:**

Administration recommends Council appoint Mrs. Gayle Rondeel to the Rimbey Municipal Library Board effective January 13, 2014 for a period of three (3) years.

CAO 				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Rimbey Art Club Agreement				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Rimbey Art Club's 2-year lease agreement at the Peter Lougheed Community Centre expired December 31, 2013. The Art Club wishes to extend the agreement for another 2 years.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>
-------------------------	--	-----------------------------


**DISCUSSION:**

The Art Club's presence and dealings at the Centre has been positive. Their regular programs and activities are an asset to our community. As operators of the Community Centre, we have no concerns with renewing this agreement for an additional 2-years.

The proposed agreement is virtually identical to previous agreements with the Art Club. The Rental rate has increased by \$100 to \$1800/year. This increase is based on a 3% increase per year of the term to offset inflation. The term is from January 1, 2014 through December 31, 2016. No other significant changes have been made.

**RECOMMENDED ACTION:**

I recommend that Council approves the proposed agreement that extends the Art Club's Lease at the Peter Lougheed Community Centre through December 31, 2016.

CAO				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:

## **RIMBEY ART CLUB AGREEMENT**

This agreement made in duplicate this 13th day of January 2014 A.D., between:

**The Town of Rimbey**  
(referred to as "the Town" in this agreement)

AND

**The Rimbey Art Club**  
(referred to as "the Art Club" in this agreement)

*WHEREAS* the Town is the owner of the facility known as the Rimbey Community Centre located at 5109 54<sup>th</sup> St. in Rimbey, Alberta;

*AND WHEREAS* the Art Club desires to lease a portion of the Rimbey Community Centre upon the terms contained in this Agreement;

*NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:*

### **AREAS**

1. The Town gives the Art Club the exclusive right to use the Art Club premises.
2. In conjunction with the Art Club the right to access and to use those amenities not within the Art Club, such amenities being listed on Schedule A.

### **TERM**

3. This Agreement shall be in effect for two years commencing January 1<sup>st</sup>, 2014 to December 31<sup>st</sup>, 2016.

### **RENTAL**

4. The Art Club will pay to the Town the sum of \$1,800 per year in lease fees to be paid no later than Oct. 15<sup>th</sup> of each year for the term of this Agreement. The lease fee includes the payment of all utilities.

### **OCCUPANCY**

5. The Art Club shall have exclusive use of the demised premises for the full term of the lease, without financial assistance or contribution from the Town.

## ART CLUB OBLIGATIONS

6. The Art Club shall:

- a) Refrain from, without Town's prior written consent, assigning the whole or part of this Agreement or any obligation contained herein; the Town may unreasonably withhold any assignment proposed by the Art Club.
- b) Ensure that the rates for the use of the demised premises by all groups shall be sufficient to cover all costs of janitorial cleaning and supervisory services necessitated by all such uses conducted thereon.
- c) Ensure that the premises will be used for the operation of an Art Club and the related business and social activities during the lease period.
- d) Provide janitorial and cleaning services, and maintain the interior of the demised premises in a neat and clean condition to the satisfaction of the Town.
- e) Ensure that the entrance and sidewalks are kept clear of snow.
- f) Promptly notify the Town of any condition, natural or otherwise, that has or may seriously damage the premises or amenities.
- g) Permit the Town at all reasonable times to enter and review the state of repair of the premises and amenities used by the Art Club and the Art Club's operations.
- h) Comply with all Provincial, Federal and Municipal legislation and regulations including, without limiting the foregoing, ensuring that the premises and the Art Club's activities within the amenities are in compliance with the Public Health Act.
- i) Pay any costs or expenses incurred in or make any repairs or replace any parts of the facility damaged or destroyed by the Art Club or person using or occupying the facility with the express or implied consent of the Art Club.
- j) Refrain from constructing or permitting to be constructed any structure or other thing that is, in the opinion of the Town, a permanent improvement unless the Town provides approval in writing to the Art Club. Any such structure or other thing that is erected shall comply with all relevant Municipal, Provincial and Federal legislation.

- k) Be responsible for fire and all-peril insurance to cover all contents. The Art Club will post a clearly visible notice disclaiming all responsibility of the Town or the Art Club for loss or damage of anything left in the Art Room.
- l) Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Art Club or its servants, employees, agents, invitees or licenses in or about the demised premises, or arising out of any breach, violation or non-performance by the Art Club of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Art Club's servants, employees, agents, invitees or licenses.
- m) Indemnify and save harmless the Town of and from any and all damages caused to the demised premises resulting from the negligence of the Art Club or the failure of the Art Club to properly and adequately supervise the demised premises.

### **CAPITAL IMPROVEMENTS**

- 7. Any capital improvements to the premises initiated by, and carried out by the Art Club must have prior approval from the Town.

### **TERMINATION**

- 8. The parties have the right to terminate this Agreement upon giving the other thirty (30) days written notice.

### **NOTICE**

- 9. Notice shall be served by registered mail addressed or personally delivered to:

- a) The Town: Chief Administrative Officer  
Town of Rimbey  
Box 350  
Rimbey, AB  
T0C 2J0

- b) The Art Club: Rimbey Art Club  
Box 933  
Rimbey, AB  
T0C 2J0

10. Any notice served pursuant to this Agreement shall be deemed to have been received seven (7) days after mailing or in the case of personal delivery, on the date delivered to the party receiving the notice.

Default of any of the terms by either party will be considered a breach of this contract and will render the contract null and void.

This agreement can be amended upon mutual agreement.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013 at Rimbey, Alberta.

*IN WITNESS WHEREOF* the parties have hereunto set their hands and seals the day and year first above written.

**THE TOWN OF RIMBEY**

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*Town Manager*

**THE RIMBEY ART CLUB**

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Treasurer*

## ***SCHEDULE A***

The Rimbey Art Club shall have controlled access to the following amenities of the Rimbey Community Centre:

- Community Centre Lobby
- Community Centre Main Washrooms

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	7.4	Confidential	Yes	No	XX
Topic	Parkland Regional Library Agreement				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

At a Council Meeting held September 24, 2012, Council reviewed the Parkland Regional Library Board Proposed Budget for the period 2013-2015. By way of Motion 173/12, Council approved the Parkland Regional Library Proposed Budget for the years 2013-2015.


Documentation Attached:	Yes	No
-------------------------	-----	----

**DISCUSSION:**

Attached is the Parkland Regional Library requisition in the amount of \$17,835.00 for the 2014 year. The requisition is divided into 4 equal quarterly payments.

**RECOMMENDED ACTION:**

Administration recommends Council approve the Parkland Regional Library requisition of \$17,835.00 for the 2014 year.

 CAO				
<b>DISTRIBUTION:</b>	Council: _____	Admin: _____	Press: _____	Other: _____



5404 - 56 Avenue  
Lacombe, AB T4L 1G1

Ph. (403) 782-3850  
Fax. (403) 782-4650

# Parkland Regional Library

Cooperation ▪ Innovation ▪ Service

16-Dec-13

Administrator  
Town of Rimbey  
Box 350  
Rimbey AB T0C- 1J0

Dear Administrator:

**Re: Parkland Regional Library Agreement**

Please accept this as information to support the billing of your requisition for the provision of library services as required pursuant to Clause 8 of the above agreement.

Your schedule of payments for 2014 is as follows:

January 14	\$4,458.75
April 14	\$4,458.75
July 14	\$4,458.75
October 14	\$4,458.75

Total due at \$7.50 per capita-  
GST will be added on invoice

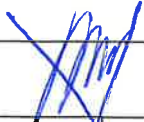
\$17,835.00

2013 Official Population - as published by  
Alberta Municipal Affairs is 2378





# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	7.5	Confidential	Yes	No	XX
Topic	West Central Planning Agency				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>West Central Planning Agency provides planning services for the Town of Rimbey.</p> <p>In 2013, the cost of planning services went from \$6,382.80 to \$7,021.08.</p>					
Documentation Attached:	Yes			No	
<b>DISCUSSION:</b>					
<p>A letter received from West Central Planning Agency advises the membership for 2014 is \$7,021.08.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council approves the requisition from West Central Planning Agencies in the amount of \$7,021.08 for the 2014 year.</p>					
CAO 					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

## **WEST CENTRAL PLANNING AGENCY**

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

---

January 2, 2014

**Attention: Municipal Administrators, WCPA Region**

City of Wetaskiwin

County of Wetaskiwin  
Ponoka County

Town of Millet  
Town of Rimbey  
Town of Daysland  
Town of Sedgewick  
Town of Killam  
Town of Drayton Valley

Village of Thorsby  
Village of Forestburg  
Village of Breton

Summer Villages of Argentia Beach, Crystal Springs, Golden Days, Grandview, Itaska Beach, Ma-Me-O Beach, Poplar Bay, Sundance Beach, Norris Beach, and Silver Beach.

Enclosed you will find our invoice for planning services for 2014.

Yours truly,

Charlene Fedyk  
Executive Administrator

# WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

## INVOICE

**DATE:** January 2, 2014

**INVOICE NO:** #201404

**To:** Town of Rimbey

P.O. Box 350


Rimbey AB

TOC 2J0

<b>SERVICES</b>	<b>CHARGES</b>
Planning Services for 2014	
Base Fee	\$ 200.00
Plus \$2.60 per head of population	<u>\$ 6,821.08</u>
<b>Total</b>	<b>\$ 7,021.08</b>

**WCPA INVOICING IS GST EXEMPT**


# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	CAO Reports				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.</p>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
<p>CAO Goode provided the attached written report.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accept the CAO Report as information.</p>					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

## CAO Report November/December 2013

1. Discussion/meeting with County and Johnston's regarding the Johnston Estates project.
2. Attended a meeting arranged by the Rimbey Chamber of Commerce regarding the establishment of an incubator program in Rimbey.
3. Took part in a provincial call with the Honorable Doug Griffiths, Minister of Municipal Affairs.
4. Another meeting with County, Rimoka and the Johnstons regarding the Johnston Estates project.
5. On November 30<sup>th</sup>, took part in a Council Education Seminar with Transitional Solutions.
6. Met with Gibson Energy regarding their pipeline/deep well project.
7. Attended the West Central Planning Agency budget meeting.
8. CAO competition closed on December 16/13. 26 resumes received.
9. Met with Ministry of Transportation regarding snow removal on highways through Rimbey. They agreed at the meeting to not limit the number of shared costs clearing of the berms on main street. We are waiting for highways to send a confirmation letter.
10. Happy New Year!

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	January 13, 2014	
Agenda Item No.	8.1.2	Confidential	Yes	No
Topic	Development Officer Report			
Originated by	Melissa Beebe	Title	Assistant CAO/DO	
<b>BACKGROUND:</b>				
The Development Officer provides a report summarizing the 2013 Building Permits.				
Documentation Attached:	Yes	XX	No	
<b>DISCUSSION:</b>				
Attached is a copy of the 2013 Building Permits Summary.				
<b>RECOMMENDED ACTION:</b>				
Administration recommends that Council accept the Development Officers Report as information.				
CAO				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:



## 2013 Building Permits Summary To December 31, 2013

Zoning		Number of Developments	Value
<b>Residential</b>	New	13	\$2,342,772.40
	Renovations & Other	14	\$364,604.00
<b>Commercial</b>	New	1	\$2,470,000.00
	Renovations	4	\$194,800.00
<b>Institutional</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>Industrial</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>TOTALS</b>		<b>32</b>	<b>\$5,372,176.40</b>

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	8.1.3	Confidential	Yes	No	XX
Topic	Public Works Department Report				
Originated by	Rick Schmidt	Title	Public Works Foreman		

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.


Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

**DISCUSSION:**

Attached is the report from the Public Works Department for the period ending December 31, 2013.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Public Works Report as information.

 CAO				
<b>DISTRIBUTION</b>	Council:	Admin:	Press:	Other:



## **PUBLIC WORKS REPORT – NOV & DEC/13**

- Snow removal has been ongoing for the last 2 months. With the high snow amounts, Public Works has been stretched thin. Contractors were called in to help with 25 to 30 cm. snow fall. This went well over all;
- Snow piles have been hauled off several times, but new snow fall has left us with large piles in our temporary snow storage areas;
- Other regular ongoing duties have come to a near halt, because of the elevated level of service that snow removal has required this year;
- Heavy drifting and large snow falls have left the walking trails near impassable most of the winter. Heavy equipment has been used several times to clear the trails. The sidewalk sweeper is overwhelmed on most of the trail;
- The North Lagoon under drain pumping system had a pump failure. We have repaired 1 of the 2 pumps to keep things going until we have time to address the second pump;
- The Water System has had minimum attendance and maintenance because of the extra high demand for snow removal;
- Recycle Facility has went to winter hours effective December 1/13 and has required a great deal of snow removal there also;
- Employee Evaluations were completed by November 30, 2013.

Rick Schmidt  
Public Works Foreman

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	8.1.4	Confidential	Yes	No	XX
Topic	Director of Community Services Report				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.


Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

**DISCUSSION:**

Attached is the report from the Director of Community Services.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Director of Community Services Report as information.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



# Community Services Report

January 13, 2014

## **Department Staffing**

The department restructure that was implemented back in October is smoothing out. As our staff gains experience and confidence in their various roles, we are becoming more efficient and productive. There have been some minor problems we have had to work through but I have been encouraged by our staff's commitment to solving them and ultimately serving our customers better.

Moving forward I plan to increase the level cross training and professional training for our staff. We need contingency plans in the event of staff retiring or leaving.

## **Risk Management**

Risk management has not been adequately addressed by our department in the past. The climate around safety and liability is quickly changing and expectations from the public and regulators are increasing significantly. We currently have little to no plan in place to ensure the safety of our workers and the users/public. We are actively developing a process of identifying hazards and minimizing their risk. We are also implementing check sheets that will ensure and record regular inspections on all our equipment (includes everything from our genie lift at the Community Centre to playground equipment).

## **Peter Lougheed Community Centre**

Following a power spike a few weeks back, many of the Centre's systems have been experiencing problems. This includes computers, phones, security system, heating system/controls and now most recently our alarm system. The current alarm system we are using is obsolete and cannot be repaired. It will need to be replaced as soon as possible. We have also experienced problems with our HVAC control system. We are now manually controlling some of our spaces. We brought in a contractor to analyze our control issues and we have been advised to seriously consider upgrading our control software. The air handling unit over the Fitness Centre has also been added to the "needs immediate replacement" list. Initially an assessment projected its life span to continue for 3-5 years. That means that we are operating day-to-day with 3 of our units.

On a brighter note, non-prime hour usage at the Centre have increased and are continuing to grow. Come January of 2014, every afternoon is booked Monday to Thursday by the schools and the Boys and Girls Club. Prime time usage has increased as well through November and December. On multiple occasions, we were hosting 2+ bookings concurrently.

Just a reminder, the Centre is now officially called the Peter Lougheed Community Centre. Signage is still being developed and will be installed soon. A formal public announcement and ceremony will be planned shortly after installation.

## **Rimbey Aquatic Centre**

Nothing to report.

## **Spray Park**

Nothing to report.

## **Arena**

Usage remains constant with our local user groups and the odd out of town rental. Concerns were raised by Minor Hockey and Pond hockey with our scheduling system so we have made some changes to accommodate the needs of our user groups better. As far as we know, the arena is running smoothly and our users are satisfied.

## **Parks**

Nothing to report

## **Programs**

Movie Nights – Attendance has been low to moderate with numbers ranging from 6-17 people.

Winter Walking – I have not received any usage data on this program. I suspect there is low usage. On Thursday's we have partnered with Alberta Health Services and there is a Doctor onsite at 7pm, they give healthy living advice and counsel for anyone that shows up.

Public Skating – Hit or miss program numbers range from 2-30 people.

Shinny Hockey – We provide adult shinny and youth shinny. We are getting between 6-10 people out.

Skating Lessons – The Rimbey Skating Club is running the program and the program is full.

Zumba – Well used fitness program with 24 registrants plus regular drop-ins.

Fusion Bootcamp – Another solid fitness program with 13 registrants and regular drop-ins.

Art Fusion – An art focused program for youth run through the Art Club. The program is full.

Youth Basketball – Organized drop-in basketball for Jr. High aged teen's right after school on Wednesdays. Usage has been low and we will not provide this service in the new year.

Drop-in Sports – Monday Basketball (low usage), Tuesday Badminton (moderate usage, between 2-12 people), Wednesday Volleyball (high usage, between 12-20 people), Thursday Pickleball (low-moderate usage, between 6-10 people).

Open Gym – The Main Auditorium is open daily from 9am to 4pm for drop-in use. We are charging \$2/person. This program is there to provide opportunity for spontaneous usage but it is rarely used.

Programs starting in new year - Ballroom Dancing, Mom and Tot Skating, Community Bus to Ski Hill

## **Boys and Girls Club**

The Club is set to begin programming the start of January. The plan is to have 2 programs a week for kid's aged 6-17 afterschool (that's 1 day for elementary aged kids and 1 day for high school aged kids). They will be using the Community Centre's Main Auditorium once a week.

The Club has hired Jossie Krenzler to be their lead programmer. She will fall under the supervision of Annette Peck of the Rimbey Big Brother Big Sister Program.

## **Events**

Santa Night – Pas Ka Poo Park lit up on December 1<sup>st</sup> as local businesses decorated the various buildings around the park. Santa was on site on Dec 13<sup>th</sup>. The event is always impacted by weather and this year was no different, the temperature was around -18. Although the event was attended by around 200 children, this is down from previous/warmer years. Moving forward we are looking at having the event earlier, potentially late November.

Next up...Winter Festival – Plans are underway for an event on February long weekend that aims to get people outside and excited about winter. There will be skiing, tobogganing, outdoor skating and more.

*Respectfully submitted by:*

Peter Stenstrom  
Director of Community Services

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimoka Housing Foundation Meeting Minutes November 6, 2013				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

The Rimoka Housing Foundation held a board meeting on November 6, 2013.

Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

**DISCUSSION:**

Attached is a copy of the Rimoka Housing Foundation Board Meeting Minutes of November 6, 2013.

**RECOMMENDED ACTION:**

Administration recommends Council accept the Rimoka Housing Foundation Board Meeting Minutes of November 6, 2013 as information.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
---------------	----------	--------	--------	--------

Rimoka Housing Foundation  
November 6, 2013 @ 9:00am  
Parkland Manor, Rimbey

## MINUTES

In Attendance	<b>Legion</b>	D. MacPherson	
	<b>Town of Ponoka</b>	R. Bonnett	T. Falkiner
	<b>Town of Rimbey</b>	R. Pankiw	M. Jaycox
	<b>County of Ponoka</b>	P. McLaughlin - Chair	B. Liddle
	<b>The Bethany Group</b>	D. Beesley	S. Mickla
		M. Wideman - Recorder	

<b>1. BOARD ORIENTATION</b>	Review of orientation package.
<b>2. CALL TO ORDER</b>	The meeting was called to order at 9:45am by Denis Beesley, assuming the role of Board Chair.
<b>3. ORGANIZATIONAL MEETING</b>	
<b>a. Election of Board Chair</b>	<p>D. Beesley called for nominations for the position of Board Chair.</p> <ul style="list-style-type: none"> <li>- MOVED by D. MacPherson and seconded by B. Liddle that P. McLaughlin be nominated as Board Chair. P. McLaughlin accepted the nomination.</li> <li>- MOVED by M. Jaycox and seconded by R. Bonnett that R. Pankiw be nominated as Board Chair. R. Pankiw accepted the nomination.</li> </ul> <p>D. Beesley called for further nominations three times, and hearing no further nominations, requested nominations cease. Vote by secret ballot, tabulated by D. Beesley.</p> <p><b>P. McLaughlin was declared Board Chair by majority vote.</b></p> <ul style="list-style-type: none"> <li>- MOVED by R. Bonnett to destroy the ballots.</li> </ul>
<b>b. Election of Board Vice-Chair</b>	<p>P. McLaughlin called for nominations for the position of Board Vice-Chair.</p> <ul style="list-style-type: none"> <li>- MOVED by T. Falkiner and seconded by R. Bonnett that B. Liddle be nominated as Board Vice-Chair. B. Liddle accepted the nomination.</li> </ul>

	<p>P. McLauchlin called for further nominations three times, and hearing no further nominations, requested nominations cease.</p> <p><b>B. Liddle was declared Board Vice-Chair.</b></p>
<b>4.</b>	<p><b>ADOPTION OF AGENDA</b></p> <p>RHF 13-11-01                <b>MOVED by R. Bonnett that the Board accept the Agenda with the additions of 'Meeting with The Bethany Group Governing Board' and 'Board Manual' under New Business.</b>                <b>CARRIED</b></p>
<b>5.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p>RHF 13-11-02                <b>MOVED by R. Pankiw that the Board accept the minutes of September 18, 2013 as circulated.</b>                <b>CARRIED</b></p>
<b>6.</b>	<p><b>FINANCIAL REPORTS</b></p> <p>For the nine months ended September 30, 2013</p> <ul style="list-style-type: none"> <li>– Lodge Operations – Rental revenue is higher than budgeted due to increased occupancy at Golden Leisure. The contract for the Special Services Grant of \$3,000 per lodge room was received this week, and returned to government for processing.</li> <li>– Reid Manor currently has 7 vacancies, and 10 residents receiving food services. Clarification that staff at Reid Manor will be absorbed back into Golden Leisure as the number of residents receiving food decreases.</li> <li>– Life Lease Operations – Operating slightly over-budget, one vacancy at this time.</li> </ul> <p>RHF 13-11-03                <b>MOVED by B. Liddle to accept the Statement of Financial Position for September 30, 2013 as presented.</b>                <b>CARRIED</b></p> <p>RHF 13-11-04                <b>MOVED by D. MacPherson to accept the Consolidated Statement of Operations and Life Lease Operations for September 30, 2013 as presented.</b>                <b>CARRIED</b></p> <ul style="list-style-type: none"> <li>– Review of Six Year Lodge Operating Overview and Analysis of Requisition by Management Body, for information.</li> </ul>
<b>7.</b>	<p><b>OPERATIONAL REPORT</b></p> <p>Review of Operational Report prepared by S. Mickla.</p> <ul style="list-style-type: none"> <li>– Discussion regarding the new benefit plan implemented. National Bank Financial and Sunlife have been onsite to explain the new benefits package to staff. Board Members have compared the plans, and determined the old plan was superior to the new plan offered. Notice was received that Rimoka's premiums on the old plan were going to be increased substantially, which is why a new plan was implemented.</li> </ul>

- Are trying to build a sustainable and flexible package (i.e. health spending account) that will be of benefit to all staff. Will inform staff why the plan changed, and further educational sessions will be held with staff to explain the mechanisms of the plan.
- Discussion regarding how to foster a positive environment for all staff.

**RHF 13-11-05**

**MOVED by R. Pankiw to reinstate the staff meal program at the previous cost, after The Bethany Group has had opportunity to review tax implications and consider options.**

**CARRIED**

**8. PREVIOUS BUSINESS**

**a. Rimbey Project Update**

Discussion regarding the Rimbey project proposal, which has been submitted to government. Government has indicated that Rimbey is considered a priority project. Once the project is approved consideration will be given to the details, i.e. second story, additional rooms.

Engineering situation has arisen regarding the land location - to provide a serviced site Rimoka may have to absorb a commitment up to \$450,000, or 1/3 of the cost. There are alternate locations available, but would still require a financial commitment from Rimoka.

**RHF 13-11-06 MOVED by R. Pankiw that Rimoka Foundation prepare a letter to the Town of Rimbey stating that the Foundation commits to 1/3 of the land servicing cost, up to \$450,000.**

**CARRIED**

**9. NEW BUSINESS**

**a. Complaint / Concern Process**

Review of draft policy for employee complaints, and discussion regarding Rimoka's Policy Manual. During meetings between Board Members and senior staff prior to the election, TBG's corporate policy manual was identified as a concern as staff felt they were losing their identity. S. Mickla has met with the same senior staff and provided an avenue for community-specific policy development, no complaints were identified at those meetings.

Operations Committee could be established, to include The Bethany Group, Board Members and Senior Staff. Employee Management Committee (EMAC) has been a successful tool at other sites, and the Board could be included to listen. In addition, managers will be invited to attend Board Meetings to discuss any issues and provide a brief operational update.

**b. Meeting with The Bethany Group Governing Board**

Update from meeting between the Rimoka Foundation and The Bethany Group Governing Board.

Several Board Members met with senior staff prior to the election, where staff identified several of their concerns:

- Top down from 'Corporate Bethany', i.e. policy manual, with little or no input from local staff.



	<ul style="list-style-type: none"> <li>- Micromanaging – by providing autonomy to the local manager TBG remains somewhat faceless.</li> <li>- Outsourcing of resources and tasks, i.e. grounds maintenance. Prefer local procurement of services.</li> </ul>
c.	<p><b>Board Handbook</b></p> <p>A hard copy of the Board Handbook will be provided to members at the next meeting.</p>
<b>10.</b>	<p><b>DATE &amp; LOCATION OF NEXT MEETING</b></p> <p>The next meeting will be held on Wednesday December 18 at 9:00am at Legacy Place, Ponoka.</p> <p>The meeting schedule will be set for the third Wednesday of each month, alternating between Rimbey and Ponoka.</p>
<b>11.</b>	<p><b>ADJOURNMENT</b></p> <p>RHF 13-11-07                      <b>MOVED by R. Bonnett that the Rimoka Board meeting adjourn at 12:41pm.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>

  
\_\_\_\_\_  
Paul McLaughlin, Board Chair

DEC 18 2013  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sharon Mickla, Director Client Services

DEC 13 2013  
\_\_\_\_\_  
Date

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library Board Meeting Minutes Nov 4, 2013				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

The Rimbey Municipal Library Board held a board meeting on November 4, 2013.


Documentation Attached:	Yes	XX	No
-------------------------	-----	----	----

**DISCUSSION:**

Attached is a copy of the Rimbey Municipal Library Board Meeting Minutes of November 4, 2013.

**RECOMMENDED ACTION:**

Administration recommends Council accept the Rimbey Municipal Library Board Meeting Minutes of November 4, 2013 as information.

CAO 				
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:

**Rimbey Municipal Library Board Meeting**  
**Monday, Nov. 4<sup>th</sup>, 2013**  
**7:00 p.m.**

**Present:** Jean Keetch, Rowena Aitken (Chairperson), Marg Ramsey, Val Warren, Paul Payson, Cheryl Duckett, Jim Peck, Sam Samsone

**Absent:** Robyn McIntyre, Jamie Coston

**Call to Order**

**Minutes from the Last Meeting** - read and approved as printed by Jim

**Consent Agenda Items:**

1. Librarians Report -
2. Financial Report
3. Correspondence - a letter from the Town of Rimbey on Oct. 28 let us know that Paul Payson will be the town library rep. for the next year. John Hull sent a letter with the old co-op building info. and asked whether we should hold a meeting soon.

Cheryl moved that we accept the reports as presented. Seconded by Sam. All in favor.

**Business Arising from the Minutes:**

1. New Logo Update- ideas were discussed and we selected the key/lamppost logo, We would like to see some different fonts and colors presented.
2. St. James Gate Fund Raiser - Nov. 29, 2013 - we will need to put up some more posters and spread the word as tickets are going very slowly. Tickets were taken by Board Members to sell. Safe Drive has been booked. Cheryl looked into liquor prices and we will be purchasing at 2 outlets. Cheryl made a motion that we pay \$100.00 to have the community center clean up after the event. Val seconded the motion. All in favor. Cheryl mentioned that we need lots of prizes for the Wheel of Fortune, everyone will start looking and collecting and keep in touch via e-mail.

**New Business**

1. Other Fund Raisers - the question of whether we should work at a casino in Red Deer was brought up and discussed. Rowena will look into how we get our name on the list as it usually takes several years before you are allowed to work at them.
2. Book Sale - we raised \$1084.00 this year.
3. Perpetual Book Sale Idea - Deb has donated a book shelf and we thought we might display books for sale throughout the year, but still have our semi-annual sales as well.
4. Rowena moved that we hire John Hull to work with us on a design and plan for renovating the old co-op building for the new library space. Jim seconded the motion. All in favor.
5. Jean has contacted Bob Collis who is interested in helping with library expansion.


**Adjournment** - at 9:55 p.m. by Rowena

**Next Meeting:** Monday, Dec. 2<sup>nd</sup> at 7:00 p.m.

Chairperson Rowena Aitken

Secretary \_\_\_\_\_

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	January 13, 2014		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
<p>9.1 Alberta Municipal Affairs – Bill 28</p> <p>9.2 Big Brothers Big Sisters of Rimbey – Bowl for Kids Sake</p> <p>9.3 Rimbey &amp; District Victim Services – Big Band Valentine Gala</p> <p>9.4 Rimbey and Area Early Child Development Coalition - letter</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accepts the correspondence from Alberta Municipal Affairs, Bill 28, Big Brothers Big Sisters of Rimbey – Bowl for Kids Sake, Rimbey &amp; District Victim Services – Big Band Valentine Gala and the Rimbey and Area Early Child Development Coalition as information.</p>					
CAO 					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

Dear Mayors, Reeves and CAOs:

I am pleased to inform you that Bill 28, the *Enabling Regional Growth Boards Act*, has received Third Reading in the Legislative Assembly. This Act amends the *Municipal Government Act (MGA)* to allow for the establishment of voluntary growth management boards upon municipal request. Bill 28 also validates 15 regulations made under the *MGA* and continues the Capital Region Board.

I want to acknowledge the important contributions of the members of the Bill 28 Task Force (the AUMA, AAMDC, cities of Edmonton and Calgary, Capital Region Board and Calgary Regional Partnership), in helping me to identify amendments to Bill 28 to address municipal concerns. While the Bill was the subject of much misinformation and misunderstanding after its initial introduction, I am pleased that the Task Force was able to assist in addressing those concerns and developing amendments that were unanimously supported by all Task Force members.

As a result, the Bill now very clearly confirms the voluntary nature of any new growth management boards, clarifies penalty provisions to focus any penalties on municipal corporations rather than individuals, and ensures that boards will develop and implement dispute resolution and/or appeal processes.

I believe Bill 28 now provides an important new option for municipalities to meet the challenges of growth.

Sincerely,

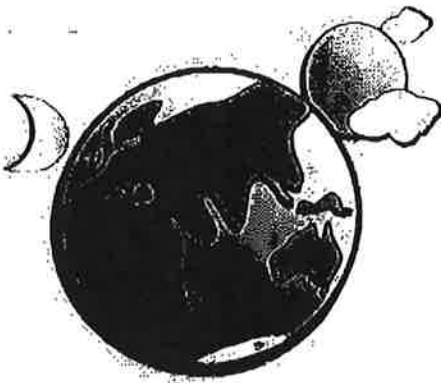
Doug Griffiths  
Minister



**Big Brothers Big Sisters  
of Rimbey**



**The Big Brothers Big Sisters of Rimbey  
Bowl for Kids Sake will be...  
...OUT OF THIS WORLD!**



**SUNDAY,  
MARCH 2, 2014  
Strikers Alley**

Big Brothers Big Sisters of Rimbey needs your help in reaching our goal of \$15,000.00! All money raised stays in the community to support our mentoring programs. The Bowl for Kids Sake is open to all members of the community who would like to support Big Brothers Big Sisters of Rimbey!

- **50/50 RAFFLE!**
- **BINGO BOWLING!**
- **MORE CHANCES TO WIN AMAZING PRIZES**
- **MYSTERY BOWLING GAMES DURING THE EVENT!**



To form a team, be a sponsor or make a donation, call

**403-843-1066** or visit [www.rimbey.kintera.org](http://www.rimbey.kintera.org)

January 6, 2014

Rick Pankiw  
Mayor  
Town of Rimbey

Dear Rick,

As you know, the Rimbey & District Victim Services Unit (VSU) is a non-profit organization which offers support, information and referrals to local citizens who become the unfortunate victims of crime and tragedy. VSU also participates in local community education and awareness raising programs, providing valuable information to the general population on topics such as bullying, internet safety and healthy relationships in teen dating. Feed-back from those who have accessed the services provided by VSU consistently highlight the importance placed on the supports received by community members in times of need.

The Rimbey & District Victim Services is holding its annual Big Band Valentine Gala on Saturday, February 8, 2014. The evening will include a Prime Rib and Salmon meal, a 17 piece big band, and silent and live auctions (please see the attached poster for details). This event will be our major fundraiser for the year.

We appreciate the positive support VSU receives from the Town of Rimbey. Thus, we are hopeful that the Town may consider purchasing one or two tables of eight for Councillors, Town staff and/or Rimbey & Area Recreation Board members.

Please let me know if you are interested and I can make arrangements to deliver tickets to the Town Office. And, don't hesitate to contact me if you have any questions regarding the event or VSU programming.

Best regards,



Rebekah Seidel  
Chairperson  
VSU Board of Directors  
403 843 4879



**RIMBEY & DISTRICT**  
**Victim Services**  
**Fundraiser**

# Big Band Valentine Gala

**Saturday February 8, 2014**  
**Rimbey Community Centre**

**Meal, dance, live & silent auctions,**  
**best dressed prizes & more!**



**\$60 per person**  
**\$110 per couple**  
**\$400 per table (of 8)**

**Tickets available at:**  
**Stationery, Stories & Sounds**

Cocktails at 6:00pm  
Prime Rib / Salmon Meal at 6:30pm  
17 piece Big Band Dance at 8:00pm  
Live auction at 9:00pm  
Dress semi -formal  
Safe Drive available

**For more info call:**  
403 843 8494 daytime  
403 843 6786 evening







December 6, 2013

Dear Sirs:

As you already know, The Rimbey and Area Early Child Development Coalition was formed approximately a year ago to provide families, service providers, educators, the community and policy makers with a picture of how young children in our community are doing, so that they can work together to support healthy development.

Through the initiative, the Rimbey and Area Early Child Development Coalition has started many projects to increase awareness in our community. One of the initial projects for the coalition was a Family Fair held last January with triumphant success. So successful in fact, that there was a need identified to hold another event. This year however our focus will be more on supporting parents in their role with a family celebration called **Powerful Moms and Super Dads on March 29<sup>th</sup> 2014**. We hope that we can rely on your support and participation in this event. We are hoping to attract approximately 250 people with sessions everyone can choose from, with topics as diverse as nutrition to stress. Lunch will be provided and there will be separate activities for children while their parents are learning and they will come back together for some wonderful entertainment to close out the afternoon. After this year of learning we now know that parents need some support to understand that the first 5 years of a child's life have such a huge and long reaching impact on the rest of their lives as well as society as a whole. By supporting the parents, we believe in turn we are supporting the child.

If you would like more information please don't hesitate to contact me and I will be happy to answer any of your questions.

Sincerely, Leanne Evans,  
Rimbey Neighbourhood Place  
Box 980, 4907 49th Street, Rimbey, AB T0C 2J0  
[rimbeynp@telusplanet.net](mailto:rimbeynp@telusplanet.net)  
403-843-4304 (phone) 403-843-4346 (fax)

