

TOWN OF RIMBEY
TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, FEBRUARY 24, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

1	Call to Order Regular Council Meeting & Record of Attendance	
2.	Public Hearing	
	2.1 None	
3.	Agenda Approval and Additions	
4.	Minutes	
	4.1 February 11, 2014, Regular Council Meeting Minutes	2-4
5.	Delegations	
	5.1 Recreation Board (7.1)	5
	5.2 Peggy Makofka, Rimbey FCSS/RCHHS (7.2)	6
	5.3 Bill Argent, Outdoor Sports Facility (7.3)	7
6.	Bylaws	
	6.1 Repeal Area Structure Plan Bylaw 839/09	8-36
	6.2 Amendment to Land Use Bylaw 890/14-Rezoning	37-39
7.	New and Unfinished Business	
	7.1 Recreation Board Delegation Discussion (5.1)	40
	7.2 Peggy Makofka Rimbey FCSS/RCHHS Delegation Discussion (5.2)	41-43
	7.3 Bill Argent Outdoor Sports Facility Delegation Discussion (5.3)	44-51
	7.4 Nursery School Agreement	52-57
	7.5 Bull Riding Event Agreement	58-61
	7.6 Policy 155 – Council Remuneration	62-64
	7.7 Rimbey Agricultural Society	65-70
	7.8 Blindman Handi-Van Society	71-75
	7.9 Rimbey Chamber of Commerce	76
	7.10 Options for Public Budget Meeting Process	77
	7.11 Rate Increases – Peter Lougheed Community Centre	78.81
8.	Reports	
	8.1 Department Reports	
	8.1.1 Finance Report - None	
	8.2 Boards/Committee Reports	
	8.2.1 Rimbey Municipal Library Board Meeting Minutes Jan 6/14	82-83
	8.3 Council Reports	
	8.3.1 Mayor Pankiw’s Report	
	8.3.2 Councillor Jaycox’s Report	85
	8.3.3 Councillor Olsen’s Report	86
	8.3.4 Councillor Payson’s Report	
	8.3.5 Councillor Webb’s Report	87
9.	Correspondence	
	9.1 Rimbey & District Volunteer Week Committee Invitation	88-89
10.	Open Forum	
11.	In Camera	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
12.	Adjournment	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON
MONDAY, FEBRUARY 11, 2014 IN THE COUNCIL CHAMBERS OF THE TOWN
ADMINISTRATION BUILDING

1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:

Mayor Pankiw
Councillor Jaycox
Councillor Olsen
Councillor Payson
Councillor Webb
CAO Tony Goode
Assistant CAO/DO – Melissa Beebe
Director of Finance – Lori Hillis
Recording Secretary – Kathy Blakely

Absent:

Public:
Treena Mielke – RimbeY Review
5 members of the public
2. Public Hearing 2.1 None
3. Adoption of 3.1. February 11, 2014 Agenda
Agenda 7.3 Recruitment Firm (addition)
5.1 Peggy Makofka, RimbeY FCSS/RCHHS (deletion)

Motion 037/14

Moved by Councillor Payson to accept the agenda as amended.

CARRIED
4. Minutes 4.1 January 27, 2014, Council Regular Meeting Minutes

Motion 038/14

Moved by Councillor Olsen to accept the January 27, 2014, Council Regular Meeting Minutes as presented.

CARRIED
5. Delegation 5.1 Peggy Makofka, FCSS
Mrs. Makofka was unable to attend the rescheduled meeting and will present at the February 24, 2014 Regular Council Meeting.
6. Bylaws 6.1 None
7. New Unfinished Business and 7.1 Peggy Makofka, RimbeY FCSS Delegation Discussion (5.1)

No Discussion

7.2 Community Events Grant Program

Motion 039/14

Moved by Councillor Olsen Council approves the funding of \$500 to the RimbeY Minor Hockey Association for the Bantam "C" Provincials Tournament, from the Community Events Grant Program budget.

CARRIED

7.3 Recruitment Firm

Motion 040/14

Moved by Councillor Olsen Council rescind Motion 022/14 to cease the

current search for an applicant for the position of Chief Administrative Officer and contract an organization for the recruitment and hiring of a Chief Administrative Officer.

DEFEATED

8. Reports 8.1 Department Reports - None

8.2 Boards/Committee Reports

8.2.1 Rimbey & District Volunteer Week Committee Minutes Jan 23/14

8.2.2 Rimbey FCSS/RCHHS Board Meeting Minutes Nov 20/13

Motion 041/14

Moved by Councillor Jaycox Council accepts the Rimbey & District Volunteer Week Committee Minutes of January 23 and the Rimbey FCSS/RCHHS Board Meeting Minutes of November 20, 2013 as information.

CARRIED

9. Correspondence 9.1 Rimbey & District Chamber of Commerce – AGM Notice

Motion 042/14

Moved by Councilor Olsen Council accepts the correspondence from Rimbey & District Chamber of Commerce as information.

CARRIED

10. Open Forum 10.1 Open Forum

Mayor Pankiw asked the gallery if anyone wished to address Council.

There were 2 responses from the gallery.

One member of the public address Council regarding the hiring of a CAO and the costs associated with the hiring of a recruitment firm, noting the people of the Town of Rimbey voted Council in to make the decisions they need to make. He requested Council not waste the tax payer's dollars on a recruitment firm when they still have to make the decision in the end.

Another member of the public indicated that Council is capable of making this decision. He puts his faith in Council making the right decision and not let the pressures of the general public make your minds up for you.

11. In Camera 11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)

Motion 043/14

Moved by Councilor Olsen Council go in camera at 7:19 pm pursuant to Division 2, Sections 17(2) of the Freedom of Information and Protection Act to discuss personnel issues.

CARRIED

5 members of the public, Treena Mielke of the Rimbey Review, Director of Finance Lori Hills and Recording Secretary Kathy Blakely departed the meeting at 7:19 pm.

Motion 044/14

Moved by Councilor Jaycox the Council Meeting reverts back to an open meeting at 7:23 pm.

CARRIED

3 members of the public and Treena Mielke of the Rimbey Review rejoined

the meeting at 7:23 pm.

Motion 045/14

Moved by Mayor Pankiw to hire the recruitment firm of HR Group Management Consultants of Suite #105 - 4990 92 Avenue, Edmonton, Alberta at a cost of \$12,000.00 plus GST and expenses for advertising and travel for the purpose of the recruitment and selection of a Chief Administrative Officer.

CARRIED

12. Adjournment

Motion 046/14

Moved by Councillor Jaycox to adjourn the meeting.

CARRIED

Time of Adjournment: 7:25 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	5.1	Confidential	Yes	No	XX
Topic	Rimbey Recreation Board				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:


Documentation Attached:	Yes	XX	No
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DISCUSSION:

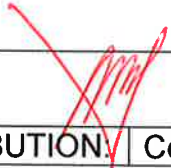
The Rimbey Recreation Board has requested to address Council outlining for the new Council Members the role of Rimbey Recreation Board in the community.

RECOMMENDED ACTION:


Administration recommends Council accept presentation from the Rimbey Recreation Board as information.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014	
Agenda Item No.	5.2	Confidential	Yes	No
Topic	Peggy Makofka			
Originated by	Tony Goode	Title	CAO	
BACKGROUND:				
Documentation Attached:	Yes	XX	No	
DISCUSSION:				
<p>Peggy Makofka, Executive Director of the Rimbey Family & Community Support Services, Rimbey Community Home Help Services has requested to address Council outlining for the new Council Members the role of FCSS/RCHHS in the community.</p>				
RECOMMENDED ACTION:				
<p>Administration recommends Council accept Mrs. Makofka's presentation as information.</p>				
				
CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	5.3	Confidential	Yes	No	XX
Topic	Bill Argent – Outdoor Sports Facility				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>Bill Argent, on behalf of the Rimbey Jr/Sr High School Athletic Field Fundraising group has asked to address Council regarding funding for the development of the land located west of the school into a multi-use athletic park which would include a 400m shale track surrounding a rugby/football field.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept Mr. Argent's presentation as information.</p>					
CAO 					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	6.1	Confidential	Yes	No	XX
Topic	Repeal Area Structure Plan Bylaw 839/09				
Originated by	Melissa Beebe	Title	Assistant CAO		

BACKGROUND:

Bylaw 839/09 Area Structure Plan outlining the framework for subsequent subdivision and development of areas of land within the municipality. This plan laid out the sequence of development in the proposed quadrants, land uses proposed, density of population, general location of major transportation routes and other matters that council considered necessary at that time.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

According to the MGA section 632(2) a council of a municipality with population of less than 3500 may adopt a municipal development plan, which the Town of Rimbey does have area structure plans addressed within the MDP regarding future land use within the municipality. The MDP also has a provision that expects developers of private sector development to provide an Area Structure Plan that is presented to Council for consideration and adoption addresses the land uses proposed, density of population, location of major transportation routes, storm water management, municipal services, etc. Bylaw 839/09 is not necessary and is not going to stay current with the changes of future land developments. As this is covered in the MDP bylaw it is redundant to continue with this bylaw, as each development is required to provide an Area Structure Plan that requires Council's approval, advertising, and public hearing. Any amendment to a developer's ASP falls under the MGA, Division 12, which has the same requirements as the Land Use Bylaw for notifications and public hearings.

RECOMMENDED ACTION:

Administration recommends Council repeal Area Structure Plan Bylaw 839/09.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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BY-LAW 839/09

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ADOPTING THE TOWN OF RIMBEY AREA STRUCTURE PLAN

WHEREAS

The Council of the Town of Rimbey deems it expedient to adopt an Area Structure Plan; and

WHEREAS

Part 17 of the Municipal Government Act, R.S.A. 2000, c. M-26 thereto permit the Council of a municipality to enact an Area Structure Plan to provide a framework for subsequent subdivision and development of an area of land within the municipality;

NOW THEREFORE

The Council of the Town of Rimbey, duly assembled, hereby enacts the Town of Rimbey Area Structure Plan attached hereto;

- A. Part I - West Quadrant
 - A.1 Schedule "A"
 - A.2 Schedule "B"
- B. Part II - North Quadrant
 - B.1 Schedule "C"
- C. Part III - East Quadrant
 - C.1 Schedule "D"
- D. Part IV - South Quadrant
 - D.1 Schedule "E"
 - D.2 Schedule "F"
- E. Map I

This By-Law shall come into effect on the date of third and final reading

READ a First Time in Council this 13 day of January, 2009



 Mayor


 Chief Administrative Officer

READ a Second Time in Council this 8 day of September, 2009

READ a Third Time and Finally Passed this 8 day of September, 2009



 Mayor


 Chief Administrative Officer



Bylaw 839/09

Area Structure Plan



TOWN OF RIMBEY

Area Structure Plan

I. Background

- I.a The pace of development in the Town of Rimbey has steadily increased over the past five years. Residential and Commercial development permit values have grown from 2.6 million for 2003 to 14 million in 2008. To accommodate this growth, the Town annexed nine quarters on the Town perimeter in 2004 and has seen seven new residential subdivisions developed, creating 155 new lots. Three more subdivisions are in the planning stages that will accommodate an additional 334 housing units.
- I.b The commercial sector has also experienced significant growth with thirteen new commercial buildings and four major renovations completed in the past four years.
- I.c The annexation provided land for continued Residential, Commercial, and Industrial development that is expected to see record growth continue for the next few years. This Area Structure Plan (ASP) describes how new development needs can be addressed. In order that this document be more easily used, the ASP will be presented in four parts representing the west, north, east, and south quadrants of the town, depicted on Schedules A, C, D, and E. Map I includes the entire area covered by this Area Structure Plan (ASP).

**A. PART I – WESTERN QUADRANT**

- A.1 **Including** SE 29-42-2-5
SW 29-42-2-5
NE 20-42-2-5
NW 20-42-2-5

A.2 Present and Proposed Uses:

- A.2.1 As illustrated on the view presented as Schedule “A” the west half of SE 29 and all of SW 29 are undeveloped lands. The undeveloped portion of SE 29 is currently zoned Urban Expansion (UX) and an application has been received to rezone as Residential.
- A.2.2 The undeveloped SW 29 is currently agricultural lands within Ponoka County, and has potential for residential development once roads and utilities are constructed in SE 29. A conceptual plan will be required prior to any development of this area. No highway accesses other than the service road access in the area of 62nd street and as determined by Alberta Transportation.
- A.2.3 The south and west portions of NE 20 are undeveloped and zoned UX. The attached drawing at Schedule “A” illustrated the areas recently zoned as residential and commercial. The balance of the lands, 52 acres across the south portion of the quarter section are planned for future residential development.
- A.2.4 All of NW 20 is currently undeveloped agricultural land, however, it is zoned as residential. Prior to development or change of use an approved conceptual plan of roads and infrastructure is required.

A.3 Population Densities

- A.3.1 The proposed development of SE 29 will add 320 housing units and an estimated population increase of 657 when fully developed.
- A.3.2 The undeveloped SW 29 currently has 2 x farm residential parcels and is within Ponoka County jurisdiction.
- A.3.3 The undeveloped portions of NE 20 are planned for an additional 145 housing units with a population potential of 288 upon completion for the planned development depicted as the yellow area of Schedule “A”.

A.4 Major Traffic Routes

- A.4.1 Schedules “A” illustrates the approved and proposed traffic routes (grey) within SE 29 and NE 20



- A.4.2 NE 20 Proposed Roads (Schedule "B")
- A.4.2.a The extensions of 46 Avenue, 47 Avenue and 54 Street are planned as local residential (T-2) roads.
 - A.4.2.b 55 Street between 50th Avenue and 47th Avenue is designated as a industrial collector (T-7).
 - A.4.2.c The remainder of Rimstone Drive (55th Street) extending to NW 20 and Rimstone way shall be constructed as a major residential collector (T-4).
 - A.4.2.d Rimstone Circle shall be constructed as a local residential (T-2) road.
- A.4.3 NW 20 Proposed Roads
- A.4.3.a The continuation of Rimstone Drive shall be constructed as a major residential collector (T-4).
 - A.4.3.b The planned highway access road south from 50th Avenue shall be constructed to minor residential collector standard (T-3) when required and the location is confirmed by Alberta Transportation.
 - A.4.3.c The residential collector road in the undeveloped south portion of NE 20 shall be constructed to a major residential collector standard (T-4).
- A.4.4 SE 29 Proposed Road Development
- A.4.4.a 55th Street between 50th Avenue and 56 Avenue shall be constructed to a major residential collector (T-4) standard.
 - A.4.4.b 56, 53, and 51 Avenues extending into SW 29 shall also be constructed to a major residential collectors (T-4) standard.
 - A.4.4.c The remaining internal roads shall be constructed to a local residential (T-2) standard.
- A.5 Highway Accesses
- A.5.1 Approved 54th Street access to highway #53 (50th Avenue) south side only.
 - A.5.1.a Town to improve to a Level IIA intersection when highway #53 is widened.
 - A.5.1.b Laneway access to highway #53 (10A) to be closed when 54th Street access is developed.
 - A.5.2 Approved 55th Street access to highway #53 (50th Avenue).
 - A.5.2.a Town responsible for improvement to a Level IIA intersection when highway #53 is widened.



- A.5.3 Proposed access to highway #53 from NW 20 and SW 29.
 - A.5.3.a Highway access and service roads for NW 20 and SW 29 will be addressed in the highway 53 Functional Planning Study completed by Alberta Transportation.
 - A.5.3.b The exact location to be approved by Alberta Transportation when the highway #53 widening project is initiated.
 - A.5.3.c Note: 55th Street in SE 29 will provide a link between 56th Avenue and highway #53 (50th Avenue) as an alternate access to the Community Centre and the proposed Johnson Estates residential subdivision.
 - A.5.3.d The Town of Rimbey shall be responsible for required Traffic Impact Assessments (TIA) as they relate to the intersections of highway 53 and 54th, and 55th Street. The Town/Developer shall be responsible for the intersection upgrades as determined by the TIA's.

A.6 **Parks & Walkways**

- A.6.1 Both of the planned developments for SE 29 and NE 20 include development of walking trails and green municipal reserves.
- A.6.2 School areas will not be an issue for this Area Structure Plan.

A.7 **Proposed Utilities**

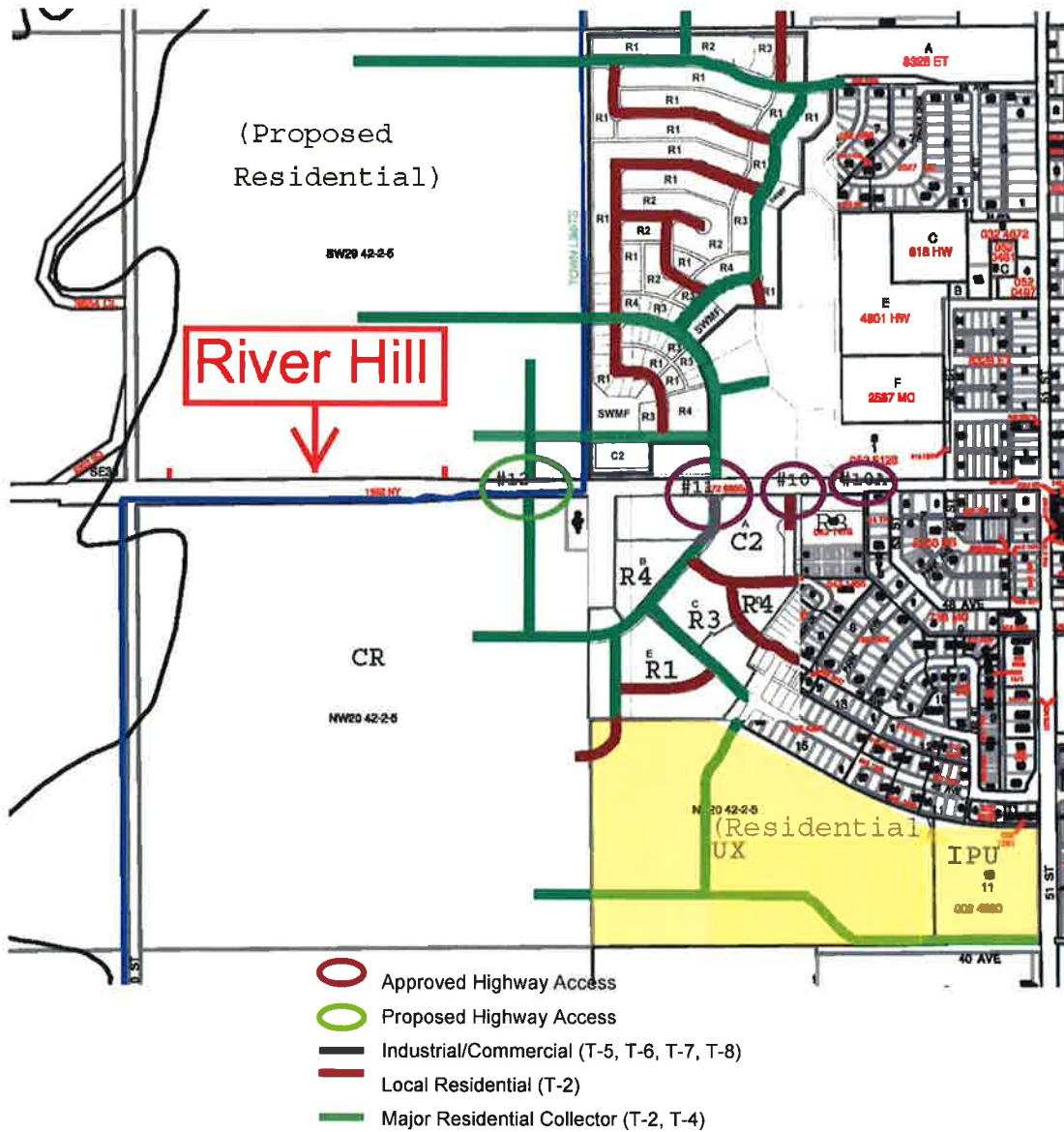
- A.7.1 Both of the proposed developments for SE 29 and NE 20 have utility infrastructure plans, that will ensure future expansion into the remaining undeveloped areas.

A.8 **Proposed Future Development**

- A.8.1 Map I has identified the proposed zoning plans for all of the lands incorporated within the Town of Rimbey or adjacent to the town with proximity to be serviced by the towns infrastructure.



Schedule "A"

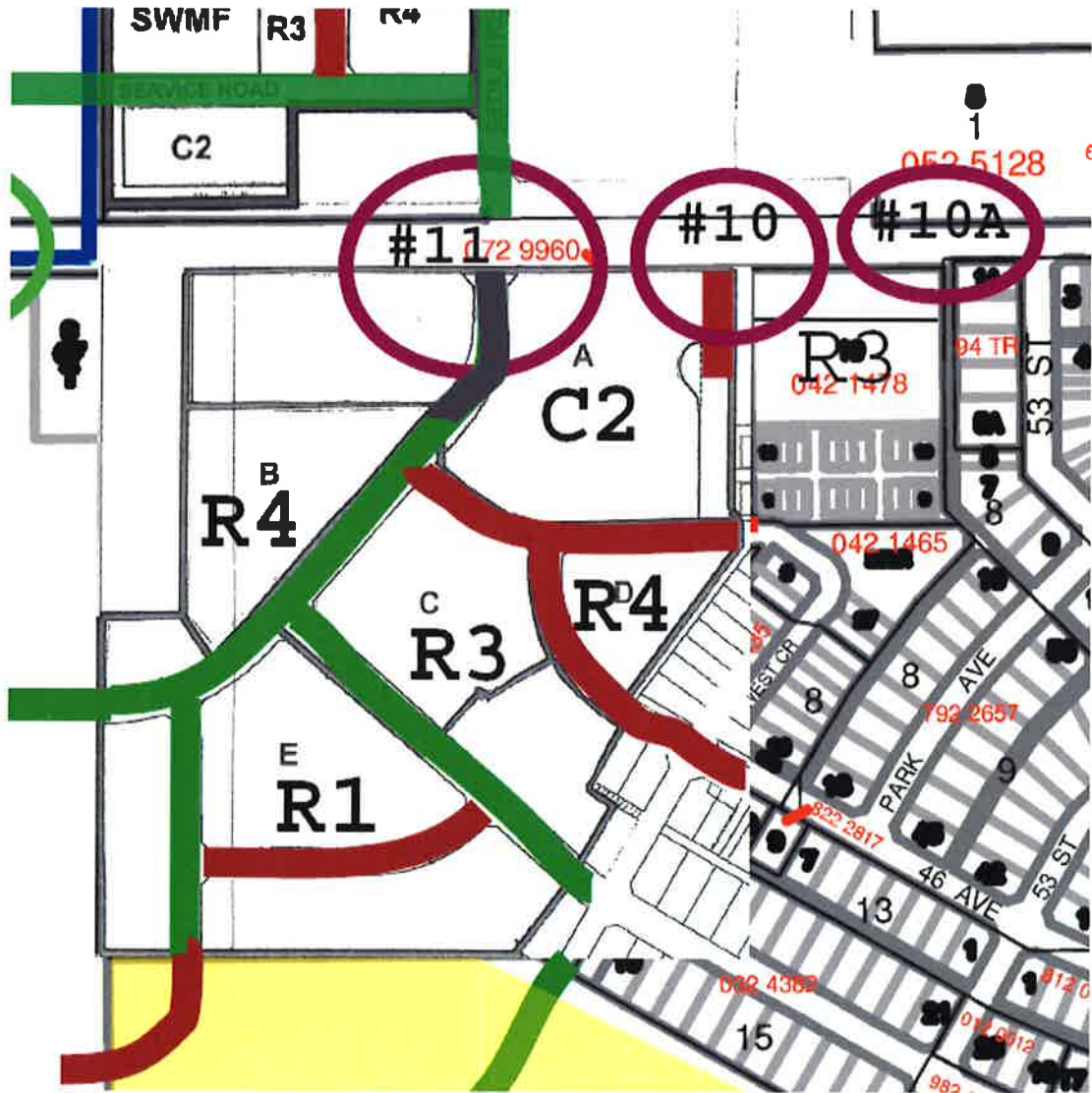


Highway Access:

- #10A To be closed to the highway when #10 is constructed.
- #10 To be constructed as a Level IIA intersection.
- #11 To be improved to a Level IIA standard when widening of highway 53 is completed.
- #12 Proposed access to be situated by Alberta Transportation.



Schedule "B"





B. PART II – NORTH QUADRANT

- B.1 Including NW 29-42-2-5
NE 29-42-2-5
NW 28-42-2-5
NE 28-42-2-5
Part SE 33-42-2-5
- B.2 Present and Proposed Uses:
- B.2.1 NW 29 is currently undeveloped agricultural land within Ponoka County. This property has potential for residential development once infrastructure (roads and utilities) are developed in NE 29. An approval concept plan illustrating internal roads, is required prior to any development.
- B.2.2 The eastern half of NE 29 is being developed as highway commercial (adjacent to Hwy 20A), and Country Residential. The remaining western half of NE 29 is undeveloped agriculture land that is proposed for residential development.
- B.2.3 NW 28 and that portion of NE 28 that lies west of Hwy 20 is currently undeveloped agricultural lands that are designated for highway commercial and residential development as illustrated in Schedule C.
- B.2.4 The eastern portion of NE 28 and SE 33 are currently zoned for Institutional and Public Use (IPU) and accommodates the northeast waste water treatment facility, solid waste transfer site and Central Alberta Raceways. Two industrial lots were created for planned commercial production facilities.
- B.2.5 This Area Structure Plan does not address development in SE 33 (west of CPR rails) SW 33, SE 32, and SW 32 that cannot be serviced in the foreseeable future.
- B.3 Population Densities
- B.3.1 When completely developed the parcels of land making up the north quadrant have the potential for the following populations.
- B.3.1.a NW 29 has the potential for 112 country residential units and an estimated population of 200.
- B.3.1.b NE 29 will be mixed commercial and residential with the commercial land dedicated to light industrial and service industries. The residential portion has the capacity for 115 country residential units and an estimated population of 210.
- B.3.1.c NW 28 and that portion of NE 28 lying west of highway 20 is planned to be 52% residential and 48% highway commercial. The residential area of 33 hectares would support developments of 334 R1 housing units and an estimated population of 770.



B.4 Major Traffic Routes

B.4.1 NE 29 Proposed Road Structure

- B.4.1.a County Road (65th Avenue), 52nd Street service road and 61 Avenue shall be constructed to a modified Rural Industrial Collector Standard T-8.
- B.4.1.b 53rd Street Cul de sac, 55th Street, and 59th Avenue shall be constructed to a local residential (T-2) standard.
- B.4.1.c 56th Street and that portion of 61st and 64th Avenues in the undeveloped west portion of NE 29 and extending into NW 29 shall be major residential (T-4) collector roads.

B.4.2 NW 28 and West Portion of NE 28 Proposed Road Structure

- B.4.2.a The commercial service road extending from 57A Avenue to 61 Avenue and the highway 20A access (Schedule C) including all highway accesses, shall be constructed to a rural industrial collector (T-8) standard.
- B.4.2.b 61 Avenue spanning the area between the east and west service road legs shall be a major residential collector (T-4) standard.
- B.4.2.c Other roads within the residential zoned areas shall be local residential (T-2) standard roads.

B.5 Highway Accesses

- B.5.1 Access #1 at highway 20A and 61st Avenue has been approved by Alberta Transportation for development as required.
- B.5.2 Access #2 at highway 20A and 59th Avenue is approved by Alberta Transportation for development as required.
- B.5.3 Access #5 is the existing access to highway 20 at 57A Avenue that will require upgrading of the intersection when highway 20 is undergoing rehabilitation.
- B.5.4 TIA's will be completed by the Town prior to construction of any highway accesses.

B.6 Parks and Walkways

- B.6.1 Development of green space, walkways, and storm retention ponds shall be determined at the time the nature of the development that will be constructed is determined, and shall be addressed in any subdivision development agreement for the area.

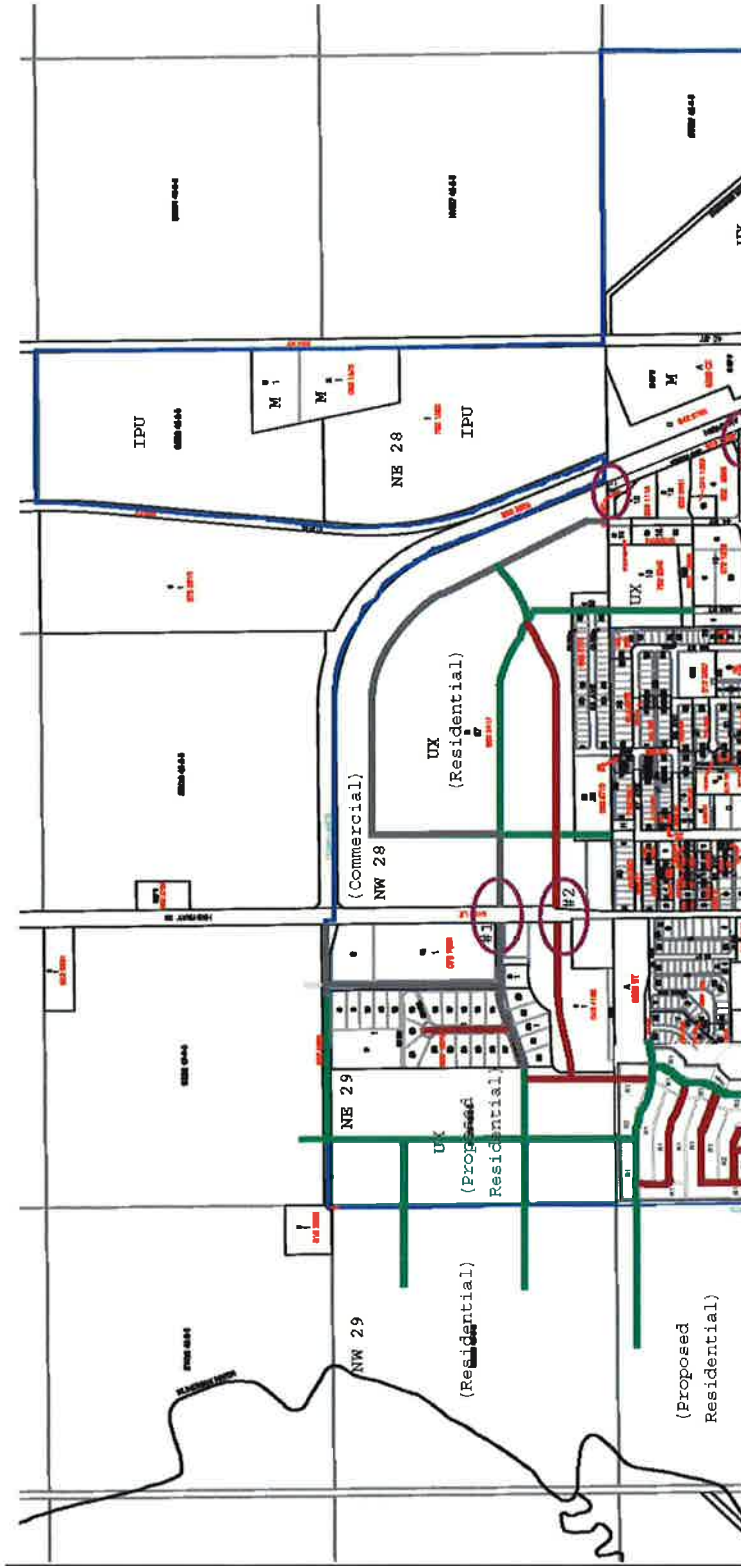


B.7 Utilities

B.7.1 Utility plans including water, wastewater, storm water, street lighting, and shallow services shall be defined in any development agreement initiated for the subdivision and development of the area.



SCHEDULE C



Highway Accesses:

- #1 Approved by Alberta Transportation.
- #2 Approved by Alberta Transportation.
- #5 Intersections to be improved to Level IIA Standard.
- #6 Intersections to be improved to Level IIA Standard.

NOTE:

#1 and #2 to be readdressed if 20A is re-designated to a street.

- Approved Highway Access
- Designated Highway Access
- Industrial/Commercial (T-5, T-6, T-7, T-8)
- Local Residential (T-2)
- Major Residential Collector (T-2, T-4)

**C. PART III – EAST QUADRANT**

- C.1 Including SE 28-42-2-5
SW 27-42-2-5
NW 22-42-2-5
NE 21-42-2-5
- C.2 Present and Proposed Uses
- C.2.1 SE 28 is fully developed into residential, highway commercial, and industrial properties.
- C.2.2 SW 27 is predominantly undeveloped lands currently zoned for urban expansion (UX). Although proposed for industrial development, the land is primarily wet lands and not conducive to development. An approved concept plan illustrating the internal roads is required prior to any development.
- C.2.3 NW 22 is currently undeveloped lands zoned UX for urban expansion. The east side of the quarter are low lying wet lands, leaving the west half as having the best potential for industrial development. An approved concept plan illustrating the internal roads is required prior to any development.
- C.2.4 NE 21 is currently undeveloped agricultural lands zoned for urban expansion. Future planning includes highway commercial development adjacent to highway 20, residential south of 50th Avenue and industrial in the south half of the quarter section.
- C.3 Population Density
- C.3.1 That portion of NE 21 that is planned for residential development is 14 hectares and would accommodate 140 R1 housing units and a potential population of 280.
- C.3.2 The remainder of the undeveloped property in this quadrant is designated for commercial and industrial development.
- C.4 Major Traffic Routes
- C.4.1 SE 28 is fully developed and no additional road structures are planned at this time. Highway 20 is planned to be rehabilitated in the next few years.
- C.4.2 SW 27 has no planned development from the current levels. Road plans will be developed if and when the nature of any development is initiated. It is expected that 40th Street will be paved from 50th Avenue to highway 53 in 2010.
- C.4.3 NW 22 has no planned industrial development and any road structure will be determined after the nature of development has been declared. Potential exists for the construction of a rural industrial (T-6) road to be constructed from 50th Avenue into the quarter section (See Schedule D).
- C.4.4 NE 21 proposed road construction includes rural industrial roads (T-6) for 43rd Street between 50th Avenue and 40th Avenue and



46th Avenue between 43rd Street and 40th Street. Minor residential collector (T-3) road construction is proposed for 44th Street between 50th Avenue and 40th Avenue and 46th Avenue between 46 Street and 43rd Street. (See Schedule D)

C.5 Highway Accesses

C.5.1 Current highway accesses in this quadrant include:

C.5.1.a The highway 20/57A Avenue access (#5 on Schedule "D"),

C.5.1.b The highway 20/54 Avenue access (#6 on Schedule "D"),

C.5.1.c The highway 53/43 Street (North and South) access (#7 on Schedule "D") and

C.5.1.d The highway 53/44 Street (North) access (#8 on Schedule "D").

C.5.1.e TIA will be completed by the Town prior to any new accesses being constructed.

C.5.2 A new access is proposed for highway 53/44 Street to be developed when the highway 53 functional plan is completed and the residential development of NE 21 is planned.

C.6 Sidewalks and Walkways

C.6.1 The proposed development sidewalks and walkways shall be determined when residential development has been planned for NE 21.

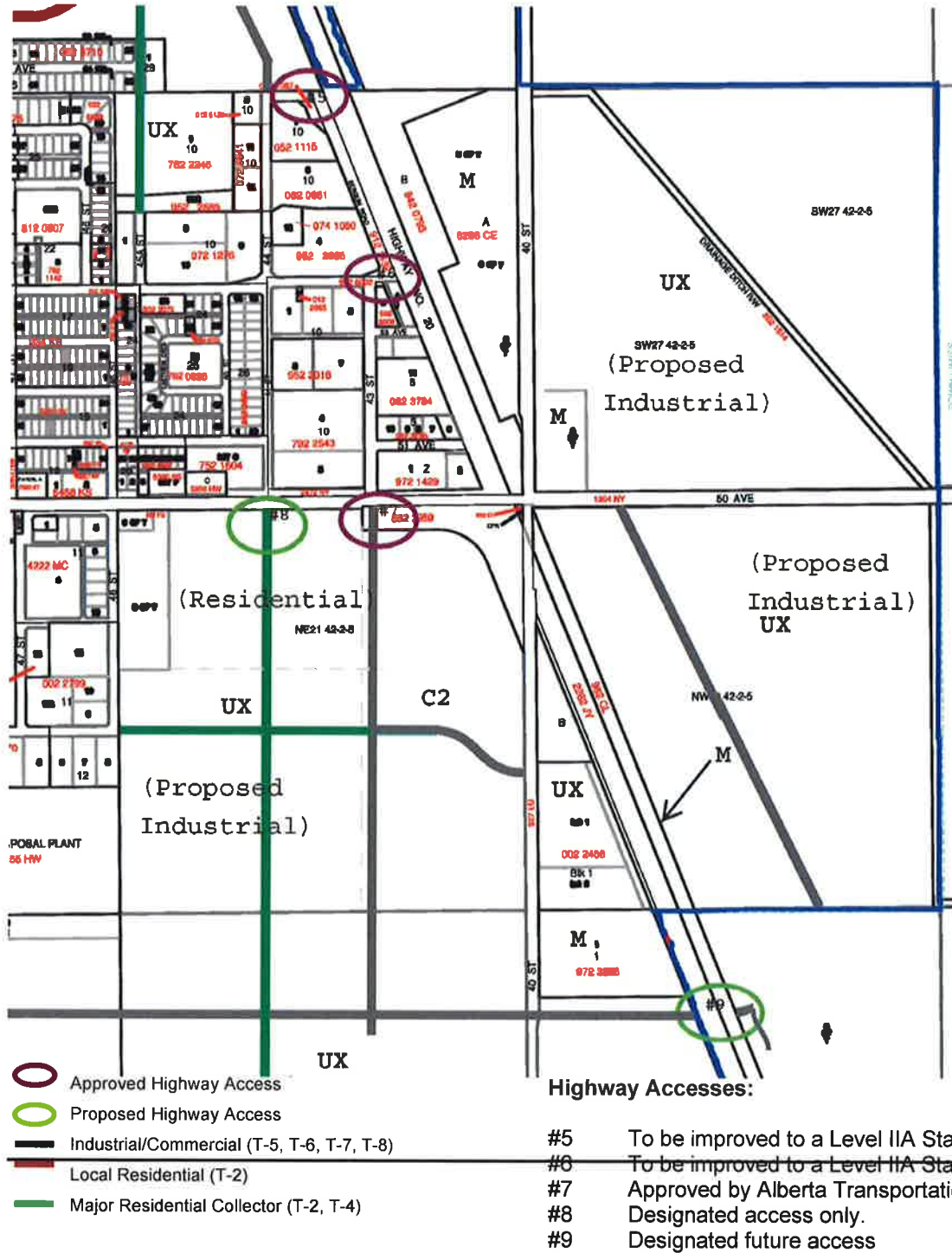
C.6.2 No sidewalks are planned for SE 28, SW 27, and NW 22.

C.7 Utilities

C.7.1 Utility requirement including water, sanitary sewer, storm sewer, shallow services, and street lights shall be constructed in accordance with the Rimbey Procedures and Design Standards for Development with sufficient capacity for the extension of services to other undeveloped areas. This sizing and routing will be determined at the time of new subdivision and development applications are initiated.



SCHEDULE D



**D. PART IV – SOUTH QUADRANT**

- D.1 Including
- SW 22-42-2-5
 - SE 21-42-2-5
 - SW 21-42-2-5
 - SE 20-42-2-5
 - SW 20-42-2-5

D.2 Present and Proposed Uses

- D.2.1 Approved concept plans illustrating internal roads will be required prior to development of any part of this quadrant.
- D.2.2 SW 22 is divided by highway 20 with the east half being in Ponoka County and the west half part of the Town of Rimbey. The County parcel contains a major oil terminal and several pipelines, and therefore no additional development is expected. The west half (Town) portion contains one industrial lot and the remainder is zoned for urban expansion (UX) and proposed for industrial development in the future.
- D.2.3 SE 21 is currently agricultural lands, zone (UX) and proposed for future industrial development.
- D.2.4 SW 21 is currently undeveloped agricultural lands, zoned (UX) and proposed for light industrial development for the north half of the quarter (due to proximity to the wastewater treatment lagoon, and for country residential in the southern portion.
- D.2.5 SE 20 is already developed into large acreages and country residential lots. Two of the large acreages (approx 23 acres) have the potential for subdivision into country residential lots.
- D.2.6 SW 20 is currently undeveloped agricultural lands that have potential for country residential development.

D.3 Population Density

- D.3.1 The southern portion of SW 21 is approximately 96 acres and would support the development of 80 country residential units with a potential population of 184.
- D.3.2 SE 20 has the potential to accommodate up to 60 country residential units and population of 138.
- D.3.3 SW 20 has the potential when fully developed to accommodate 120 country residential units and a population of 276.

D.4 Major Traffic Routes

- D.4.1 This quadrant is currently serviced by a minor industrial collector road (40th Street) and a major residential collector (51st Street).
- D.4.2 The single proposed major traffic route for development is a major residential collector (T-4) road at approximately 36 Avenue spanning from highway 20 to SW 20.



D.5 Highway Accesses

D.5.1 The only proposed highway access designated for future development of this quadrant is at 36 Avenue and highway 20 (#9 on Schedule "E"). This access provides a link to the highway for future industrial development areas and will be subject to geometric and access spacing requirement.

D.5.2 A TIA will be completed by the Town prior to construction of any highway accesses.

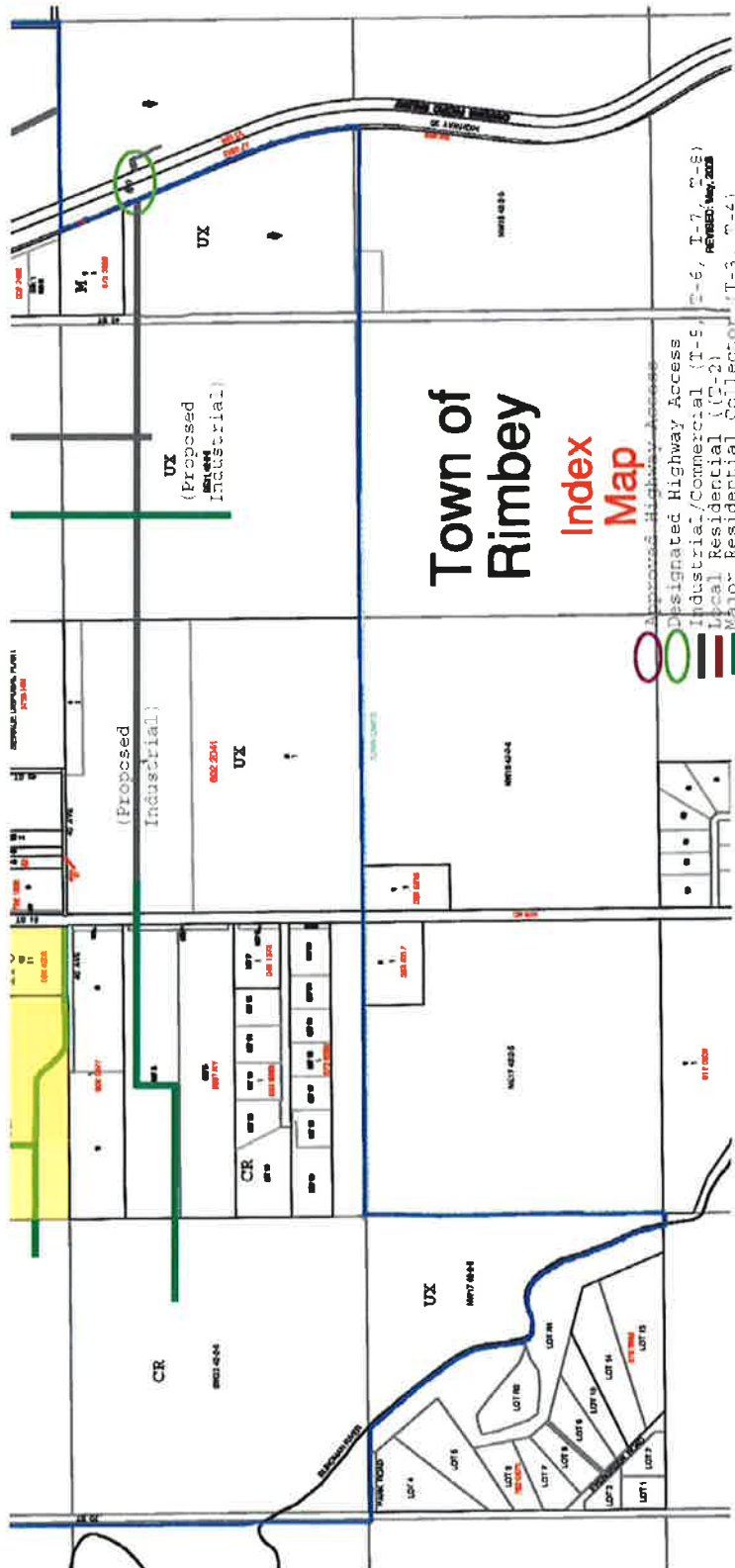
D.6 Utilities

D.6.1 Currently none of the areas making up the south quadrant are serviced with municipal water and sewer systems.

D.6.2 Utilities, including water, wastewater, storm water, and shallow services will be addressed at the time of development applications.



SCHEDULE E



Highway Accesses:

#9 Is a proposed access



SCHEDULE "F"

Road Construction Standards

- 1 All roads shall be constructed to the minimum standards as described in the Rimby Procedures and Design Standards for development attached and as listed below.

1.1 Local Residential (T-2) [REDACTED]

Traffic Volumes	<1000 vpd	
Design Speed	60 km/h	
Row	18.5 m	
Asphalt Width	11 m	
Subgrade	150mm	100% SPD
Aggregate base	300 mm	
Asphalt	90 mm	

1.2 Minor Residential (T-3) [REDACTED]

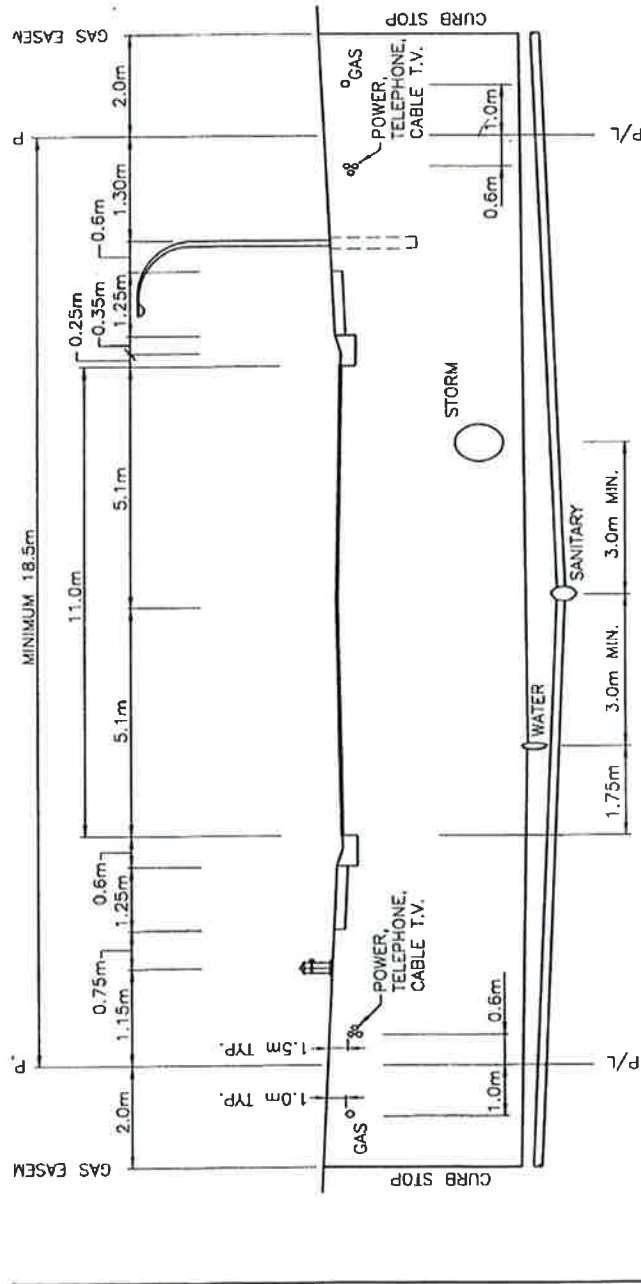
Traffic Volumes	1000-2500 vpd	
Design Speed	60 km/h	
Row	20 m	
Asphalt Width	11 m	
Subgrade	150mm	
Aggregate base	300 mm	
Asphalt	100 mm	

1.3 Major Residential Collector (T-4) [REDACTED]

Traffic Volumes	2500-5000 vpd	
Design Speed	60 km/h	
Row	23 m	
Asphalt Width	12 m	
Subgrade	150mm	100% SPD
Aggregate base	300 mm	
Asphalt	100 mm	

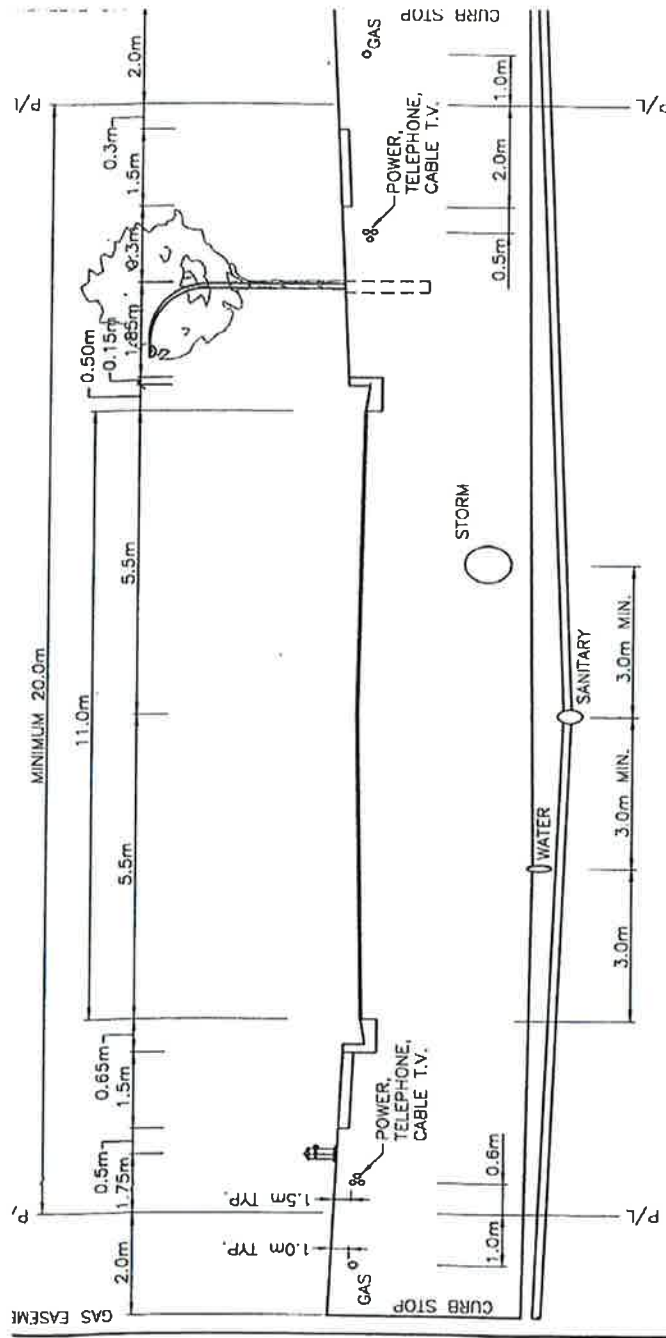


- 1.4 Local Industrial/Commercial (Urban – T-5)
- | | | |
|----------------|---------|----------|
| Design Speed | 60 km/h | |
| Row | 18 m | |
| Asphalt Width | 11.5 m | |
| Subgrade | 300mm | 100% SPD |
| Aggregate base | 300 mm | |
| Asphalt | 100 mm | |
- 1.5 Local Industrial/Commercial (Rural – T-6)
- | | | |
|----------------|---------|----------|
| Design Speed | 60 km/h | |
| Row | 29.4 m | |
| Asphalt Width | 11 m | |
| Subgrade | 300mm | 100% SPD |
| Aggregate base | 300 mm | |
| Asphalt | 100 mm | |
- 1.6 Industrial/Commercial (Urban – T-7)
- | | | |
|----------------|------------|----------|
| Design Speed | 60-70 km/h | |
| Row | 23 m | |
| Asphalt Width | 13 m | |
| Subgrade | 300mm | 100% SPD |
| Aggregate base | 350 mm | |
| Asphalt | 100 mm | |
- 1.7 Industrial/Commercial (Rural – T-8)
- | | | |
|----------------|------------|----------|
| Design Speed | 60-70 km/h | |
| Row | 30.9 m | |
| Asphalt Width | 12.5 m | |
| Subgrade | 300mm | 100% SPD |
| Aggregate base | 350 mm | |
| Asphalt | 100 mm | |



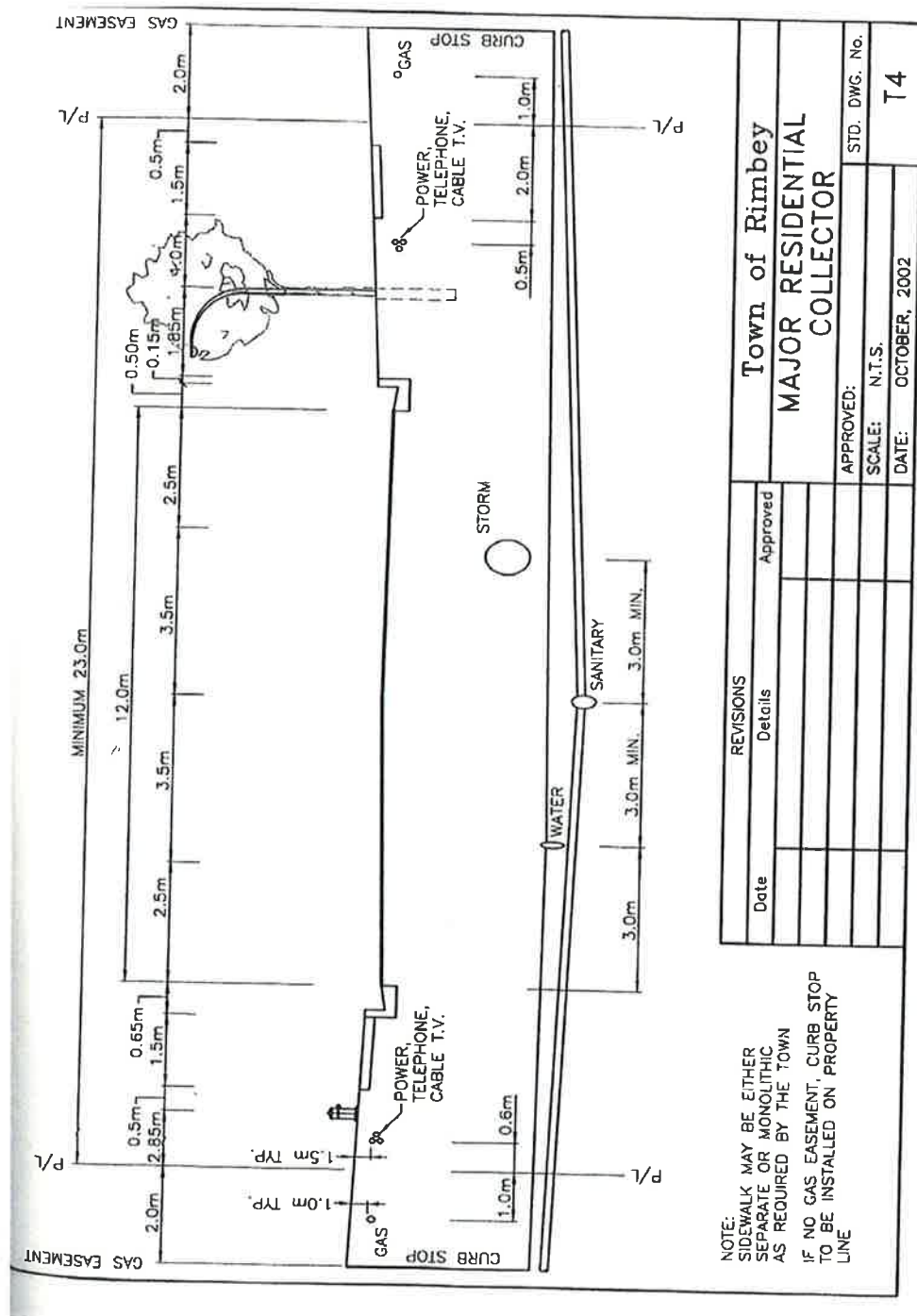
NOTE:
IF NO GAS EASEMENT, CURB STOP
TO BE INSTALLED ON PROPERTY
LINE

Town of Rimbye		REVISIONS	Approved	STD. DWG. No	T2
LOCAL RESIDENTIAL		Date		APPROVED:	
		Details		SCALE:	N.T.S.
				DATE:	OCTOBER, 2002



NOTE:
SIDEWALK MAY BE EITHER
SEPARATE OR MONOLITHIC
AS REQUIRED BY THE TOWN
IF NO GAS EASEMENT, CURB STOP
TO BE INSTALLED ON PROPERTY
LINE

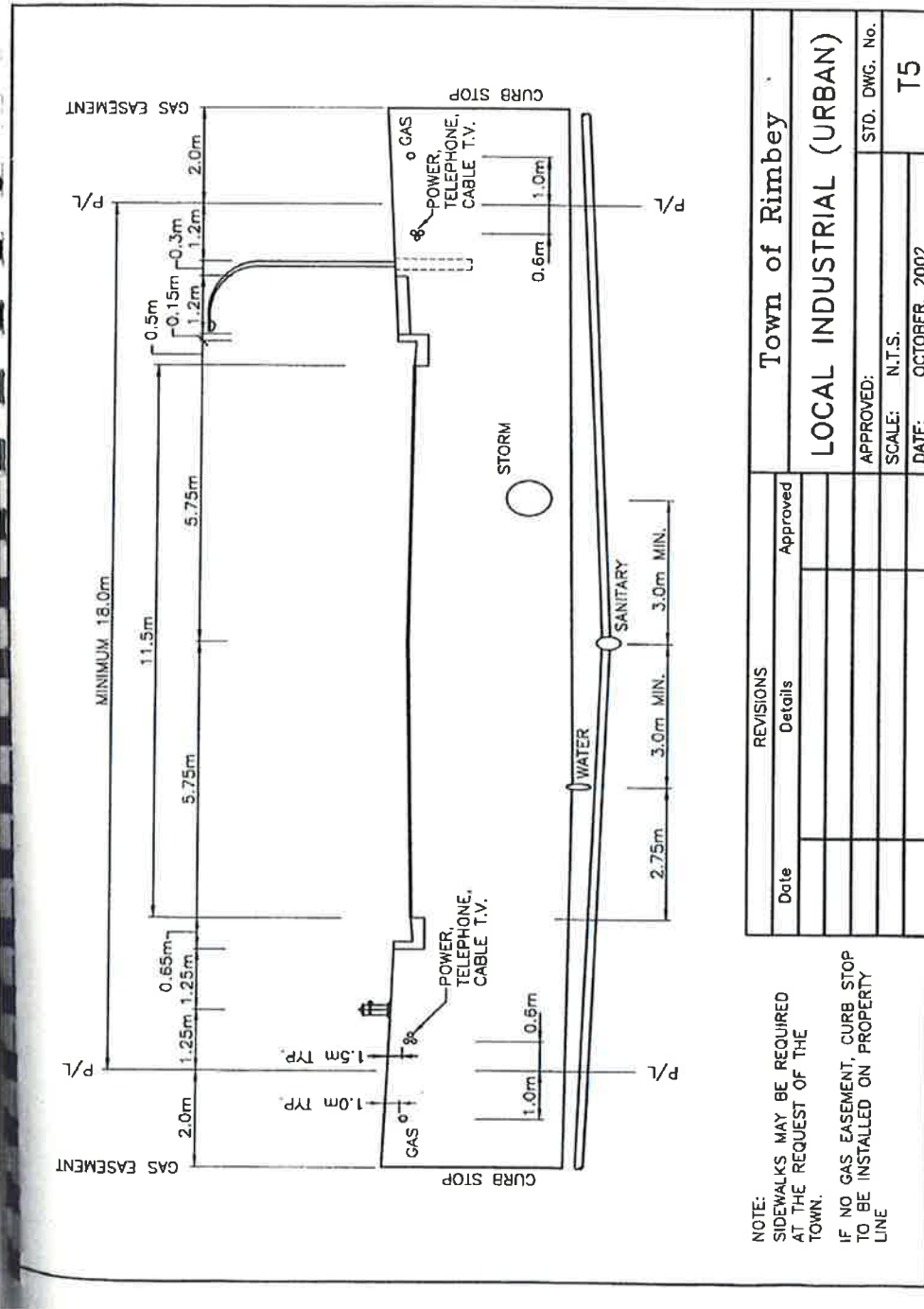
REVISIONS		Approved	STD. DWG. No
Date	Details		T3
		APPROVED:	
		SCALE:	N.T.S.
		DATE:	OCTOBER, 2002



NOTE:
 SIDEWALK MAY BE EITHER
 SEPARATE OR MONOLITHIC
 AS REQUIRED BY THE TOWN
 IF NO GAS EASEMENT, CURB STOP
 TO BE INSTALLED ON PROPERTY
 LINE

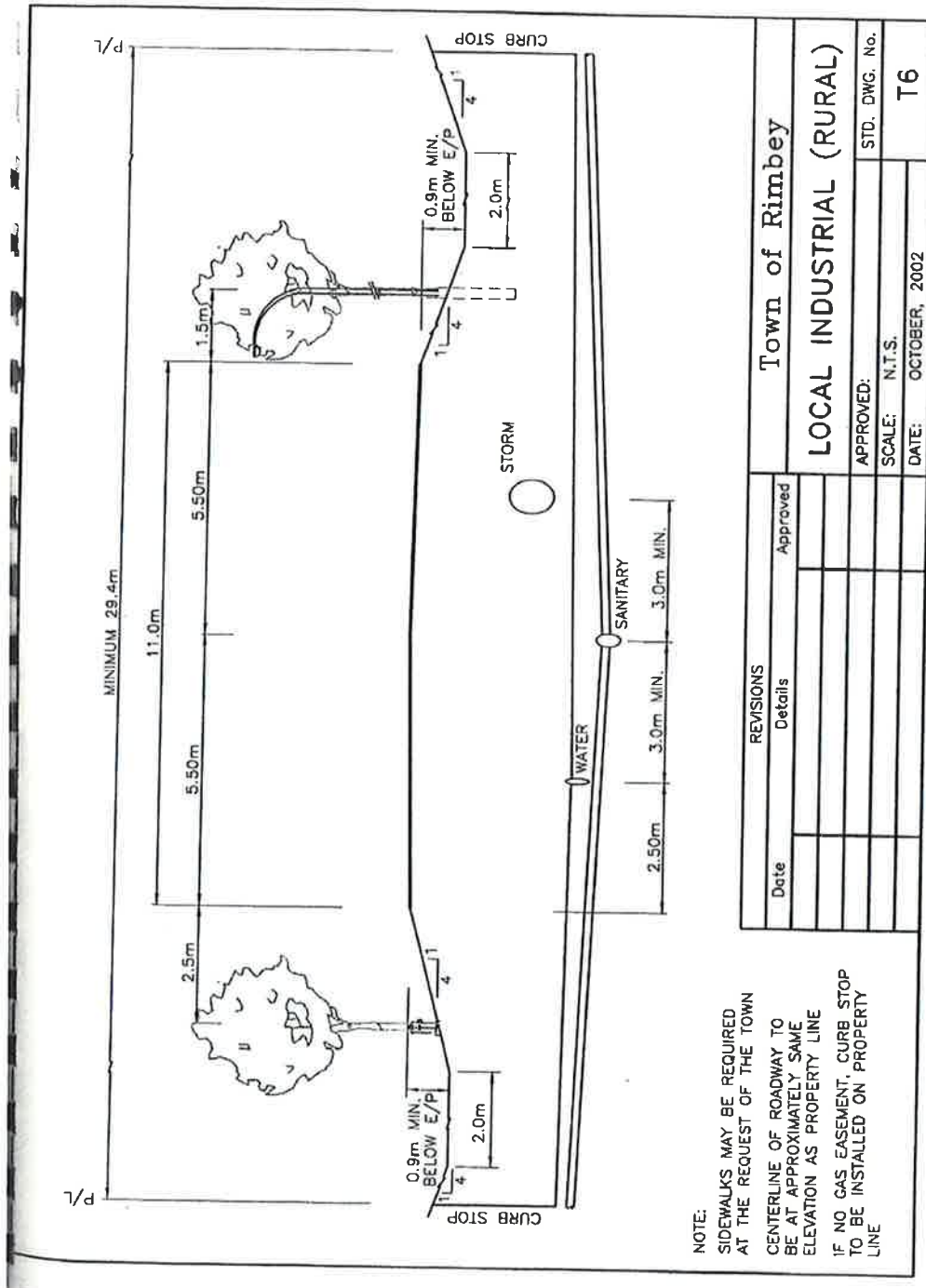
REVISIONS		Approved	STD. DWG. No.
Date	Details		
			T 4
APPROVED:			
SCALE: N.T.S.			
DATE: OCTOBER, 2002			

Town of Rimbye
 MAJOR RESIDENTIAL
 COLLECTOR



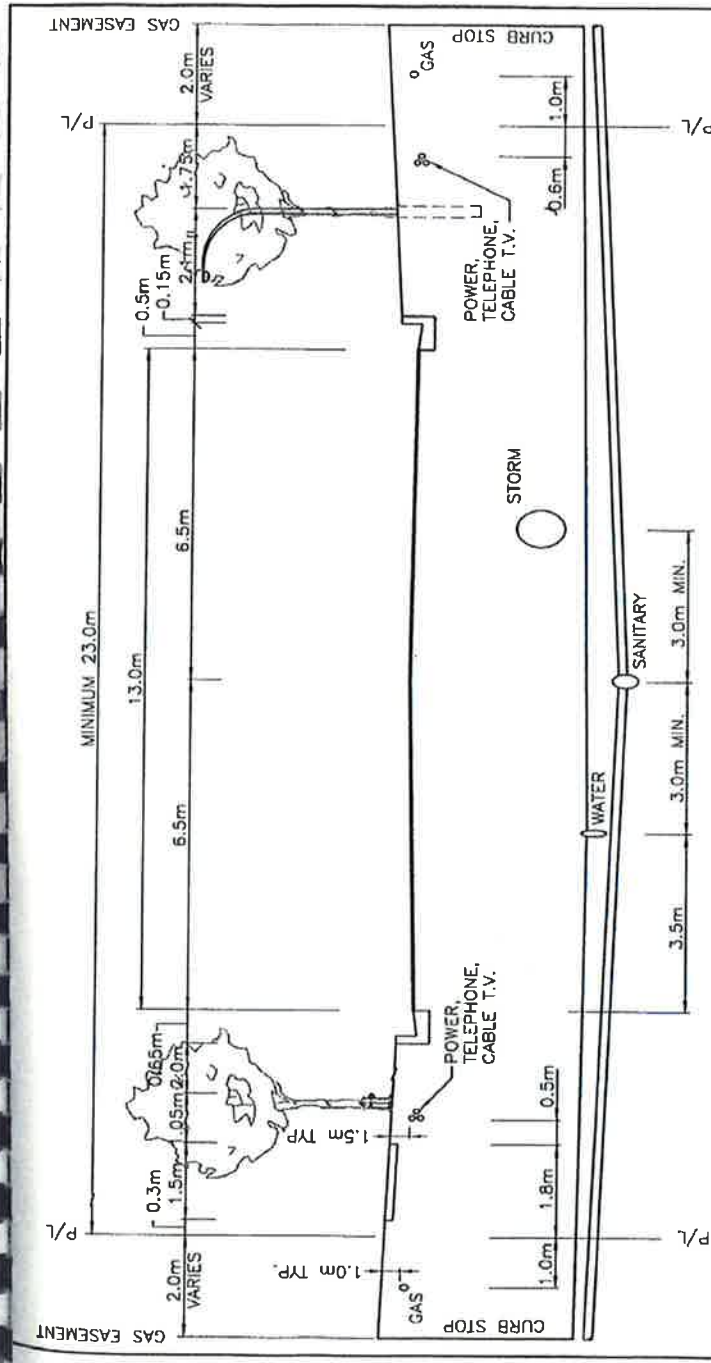
Town of Rimbeby	
LOCAL INDUSTRIAL (URBAN)	
APPROVED:	STD. DWG. No.
SCALE: N.T.S.	
DATE: OCTOBER, 2002	T5

REVISIONS	
Date	Details
	Approved



NOTE:
 SIDEWALKS MAY BE REQUIRED AT THE REQUEST OF THE TOWN
 CENTERLINE OF ROADWAY TO BE AT APPROXIMATELY SAME ELEVATION AS PROPERTY LINE
 IF NO GAS EASEMENT, CURB STOP TO BE INSTALLED ON PROPERTY LINE

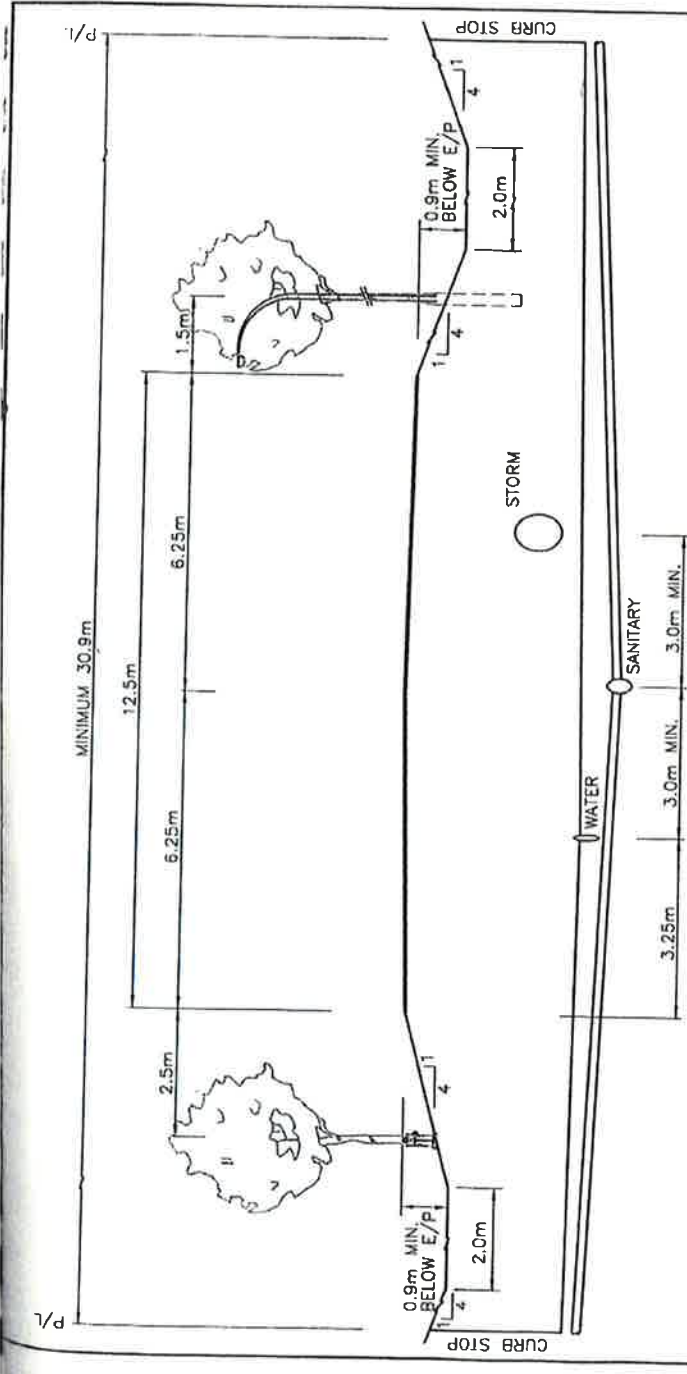
REVISIONS		Town of Rimbey	
Date	Details	APPROVED:	STD. DWG. No.
	Approved		T6
		SCALE: N.T.S.	
		DATE: OCTOBER, 2002	



Town of Rimbey	
URBAN INDUSTRIAL COLLECTOR	
APPROVED:	STD. DWG. No.
SCALE: N.T.S.	T7
DATE: OCTOBER, 2002	

REVISIONS	
Date	Approved

NOTE: SIDEWALKS MAY BE REQUIRED AT THE REQUEST OF THE TOWN
IF NO GAS EASEMENT, CURB STOP TO BE INSTALLED ON PROPERTY LINE

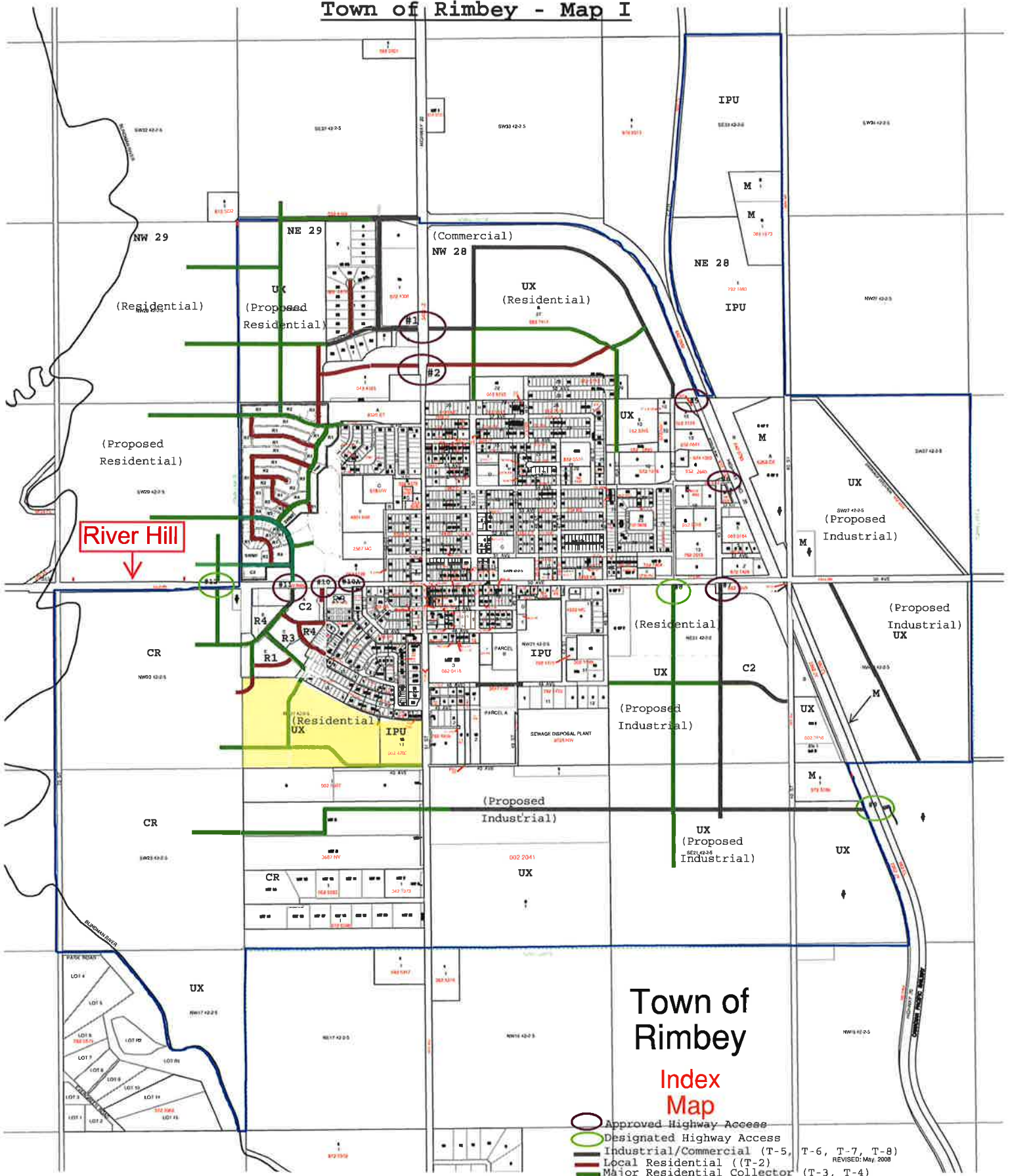


NOTE:

SIDEWALKS MAY BE REQUIRED AT THE REQUEST OF THE TOWN
 CENTERLINE OF ROADWAY TO BE AT APPROXIMATELY SAME ELEVATION AS PROPERTY LINE
 IF NO GAS EASEMENT, CURB STOP TO BE INSTALLED ON PROPERTY LINE

Town of Rimbye	
RURAL INDUSTRIAL COLLECTOR	
APPROVED:	STD. DWG. No.
SCALE: N.T.S.	
DATE: OCTOBER, 2002	T8
REVISIONS	
Date	Details
	Approved

Town of Rimbey - Map I



Town of Rimbey

Index Map

- Approved Highway Access
- Designated Highway Access
- Industrial/Commercial (T-5, T-6, T-7, T-8)
- Local Residential ((T-2) REVISÉ: May 2008)
- Major Residential Collector (T-3, T-4)

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	6.2	Confidential	Yes	No	XX
Topic	Amendment to Land Use Bylaw Rezoning				
Originated by	Melissa Beebe	Title	Assistant CAO		

BACKGROUND:

Rezoning of Lot 1, Block 18, Plan 952 3664 and Block C, Plan 932 2365 was rezoning from UX Urban Expansion into five parcels containing rezoning from C2, highway commercial, low, medium and high density residential was completed January 8, 2008. This development has the water, sewer, and storm water installed within the development property.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

For the sale of an 8.52 acre parcel, the Developer is requesting amending the rezoning Bylaw 824/07, so that 8.52 acres of the southern portion of the property zoned R1 can be rezoned to IPU for subdivision and future sale of the parcel. This parcel is located on the west end of 45 Avenue.

Bylaw 890/14 would repeal bylaw 824/07 and rezone Lot 1, Block 19, Plan 072 9960; Lot 1, Block 21, Plan 0826554; Lot 1, Block 20, Plan 112 0539 and Lot 10, 15, 16, 17 and 18, Block 14, Plan 082 6554 parcels to include the following: C2, highway commercial, low, medium and high density residential and Institutional Public Use. This Bylaw requires first reading and notices will be sent to adjacent land owners, posted in the Rimbey Review for the weeks of March 4th and 11th. A public hearing will be held at the March 24, 2014, Council Meeting for Councils consideration for second and third reading.

RECOMMENDED ACTION:

Administration recommends Council pass first reading of Amendment to Land Use Bylaw 890/14 Rezoning

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

The Town of Rimbey Amendment to Land Use Bylaw

Bylaw 890/14

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW 762/04.

WHEREAS Council has deemed it appropriate to rezone certain parcels of land,

AND WHEREAS Part 1, Section 21, of the Town of Rimbey Land Use Bylaw 762/04 states that Council may initiate an amendment to the Land Use Bylaw,

NOW THEREFORE, after due compliance with the relevant provisions of the Municipal Government Act RSA 2000, ch. M-26, as amended, the Council of the Town of Rimbey duly assembled enacts as follows:

PART I - BYLAW TITLE

This bylaw may be cited as "Amendment to Land Use Bylaw".

PART II – REZONING

- 1) Lot 1, Block 19, Plan 072 9960, Lot 1, Block 21, Plan 082 6554, Lot 1, Block 20, Plan 112 0539 and Lot 10, 15, 16, 17 and 18, Block 14, Plan 082 6554 be rezoned as shown in Schedule A.

PART III - AMENDMENT

- 2) That 'Schedule C' of Bylaw No. 762/04 is hereby amended as per attached map in Schedule A.

PART IV – REPEAL

- 3) That Bylaw 824/07 is hereby repealed.

PART V - EFFECTIVE DATE

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.

READ a first time this _____ day of _____, 2014.

MAYOR

CHIEF ADMINISTRATIVE OFFICER


READ a second time this _____ day of _____, 2014.

READ a third and final time this _____ day of _____, 2014.


MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Rimbey Recreation Board				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>The Rimbey Recreation Board has requested to address Council outlining for the new Council Members the role of Rimbey Recreation Board in the community.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept presentation from the Rimbey Recreation Board as information.</p>					
					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Peggy Makofka				
Originated by	Tony Goode		Title	CAO	
BACKGROUND:					
Documentation Attached:	Yes	XX	No		
DISCUSSION:					
<p>Peggy Makofka, Executive Director of the Rimbey Family & Community Support Services, Rimbey Community Home Help Services has requested to address Council outlining for the new Council Members the role of FCSS/RCHHS in the community.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council accept Mrs. Makofka's presentation as information.</p>					
CAO 					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

RIMBEY FAMILY & COMMUNITY SUPPORT SERVICES
RIMBEY COMMUNITY HOME HELP SERVICES
BOX 404, RIMBEY, ALBERTA T0C 2J0
Ph: (403) 843-2030 Fax: (403) 843-3270

January 24, 2014

Rimbey Family Community Support Services was started in Rimbey in 1982 as a response to the need for home care services. The Wetoka Health Unit was instrumental in identifying the need for services to help keep people in their own homes and prevent or delay institutionalizing people with health needs.

A group of people decided to form an organization and had the foresight to register the agency as a legal entity under the province of Alberta non-profit societies act.

The flagship programs were home support, personal care, meals on wheels, volunteer visitors and volunteer drivers. Over the years 20 plus other programs have been added and a few discontinued. The goals remain the same - help people stay in their own homes and prevent family and social breakdowns. FCSS grant money can only be used for preventive social services and the province lays out what programs can and cannot be funded.

The beauty of a registered non-profit organization is that we are a legal entity and are allowed to enter into contracts. Rimbey FCSS/RCHHS has several contracts with government departments to deliver home care, parenting education and adult day support programs. When the opportunity arises and the service fits our needs and we can find the capacity to deliver the program, we have bid on the contracts to supply the service in our area. These contracts pay enough to cover our costs to provide the program. We are often able to find efficiencies and can actually realize a small profit from taking on contracts. As a non-profit agency we then take the profit and fund other programs in the community.

The cost of most FCSS programs we offer in Rimbey simply could not be provided if we relied solely on FCSS funding. In fact our accountant explains that we run a 30-40% deficit on our FCSS programs, but because we are set up as a non-profit registered society, we supplement these programs with surplus funds created through the contracts we currently hold. In fact over the years as our volume of contracted hours has grown we have been able to fund many extra things for the community. This list includes the Volunteer Centre, the meals on Wheels program, Volunteer Visiting, Community Kitchen, the Big Brothers & Big Sisters, Senior's Information & Referral, Volunteer Income Tax program, Rainbows, Young Parent Outreach, and our Resource Library.

The main contract we hold is the Alberta Health Services Home Care contract. The volume of care has grown drastically and this has been the key to our success. While we must work hard to keep pace with the larger for profit groups that also compete for this work, we do very well and have received provincially recognition for our success. We have found ways to maintain a roster of over 30 staff, 120 active volunteers and produce over 2000 hours of care per month.

Our contract is up for competition in March of 2015. We are entering an accreditation process to ensure we are meeting the standards required to provide homecare services. We have been assured by the Rimoka Housing Board that they will not allow the Bethany Group to bid against our agency for the home care contract. This is very important to us as we watch around the province as many other FCSS programs have been wiped out once they lose the AHS contract. Some areas actually opted to step back, as the work load and pressure can be intimidating. To lose the contract would cause Rimbey to

have to downsize or discontinue programs that have taken over 30 years to build up to the current capacity.

I would like to ask for your support to help Rimbey FCSS/RCHHS maintain the Alberta Health Services Home Care contract for the entire Rimbey and surrounding area. You can do this by learning about what services FCSS has to offer, how the Rimbey funding model works and letting your contacts and colleagues know that Rimbey has a great system and a service delivery model that has worked for over 30 years and is in a better than ever position to be able to continue to grow with the needs of our demographics and serve our community well for the foreseeable future with this model.

Regards,

Peggy Makofka
Executive Director
Rimbey FCSS/RCHHS

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Bill Argent – Outdoor Sports Facility				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

Documentation Attached:	Yes	XX	No
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DISCUSSION:

Bill Argent, on behalf of the Rimbey Jr/Sr High School Athletic Field Fundraising group has asked to address Council regarding funding for the development of the land located west of the school into a multi-use athletic park which would include a 400m shale track surrounding a rugby/football field.

RECOMMENDED ACTION:

Administration recommends Council accept Mr. Argent's presentation as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

July 7, 2013

To whom it may concern:

I am writing to you to on behalf of the Rimby Jr/Sr High School Athletic Field Fundraising group. The mandate of our group is to raise funds for the purpose of developing land located west of the school, into a multi-use athletic park that will include a 400 m shale track, surrounding a rugby/football field.

The school owns the land that we would like to develop, as they do not have any track and field facilities and the Rugby and Football teams practice and play on the elementary school playground that is make shift, at best. Wolf Creek School Division is unfortunately unable to assist in the funding of this project.

We have therefore created a committee to raise the funds needed privately. The following documents contain a proposal for the building of a sports field for Rimbeby Jr/Sr High School as well as a letter from Wolf Creek School Division stating their full support of the project. In addition to the track and fields, we are also planning to include a building that will be used for the storage of sports equipment and as a change facility for the sports teams. We feel that this facility will not only benefit the school, but the town of Rimbeby as a whole, as the running track will be open to the public during non school and event hours and the facility has the potential to attract larger events such as provincial tournaments.

The sponsorship has been broken into two possibilities between the sports field and the building. Sponsors can direct their funds to either possibility or just the project in general. Those who wish to have their sponsorship go towards the building will have signage on or close to the building stating that they were a direct sponsor of the building. Those wishing to sponsor the sports field or the project in general will have signage on the field acknowledging their contribution. There is a possibility that the field could be named after a major sponsor. If a company or individual is willing to contribute 50% or more of the total cost of the project the field would be named in honor of that sponsor. I would also like to acknowledge the town of Rimbeby for providing the funding for the cost of the engineering up to this point. Please know that any contribution, including man power or equipment, as well as cash donations will be greatly appreciated.

Cheques can be made out to the Wolf Creek School Division. If you have any questions you can contact Bill Argent 403-704-5991 or email 001wildhorses@gmail.com or Tim Lekas, Principal of Rimbeby Jr/Sr High School, at tlekas@wolfcreek.ca

Thank you for taking the time to consider our proposal.

Sincerely,

Bill Argent

Rimbeby Jr/Sr High School, Athletic Field Project fundraiser



Wolf Creek Public Schools

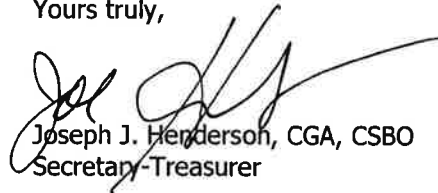
June 25, 2013

LARRY W. JACOBS
PH.D., SUPERINTENDENT OF SCHOOLS

To Whom it May Concern;

Wolf Creek Public Schools as the owner of the Rimbey Junior Senior High School property is supportive in principle of the plan to develop the running track and playing field on the grounds of the property. As such we are supportive of the efforts to raise funds for this project.

Yours truly,



Joseph J. Henderson, CGA, CSBO
Secretary-Treasurer

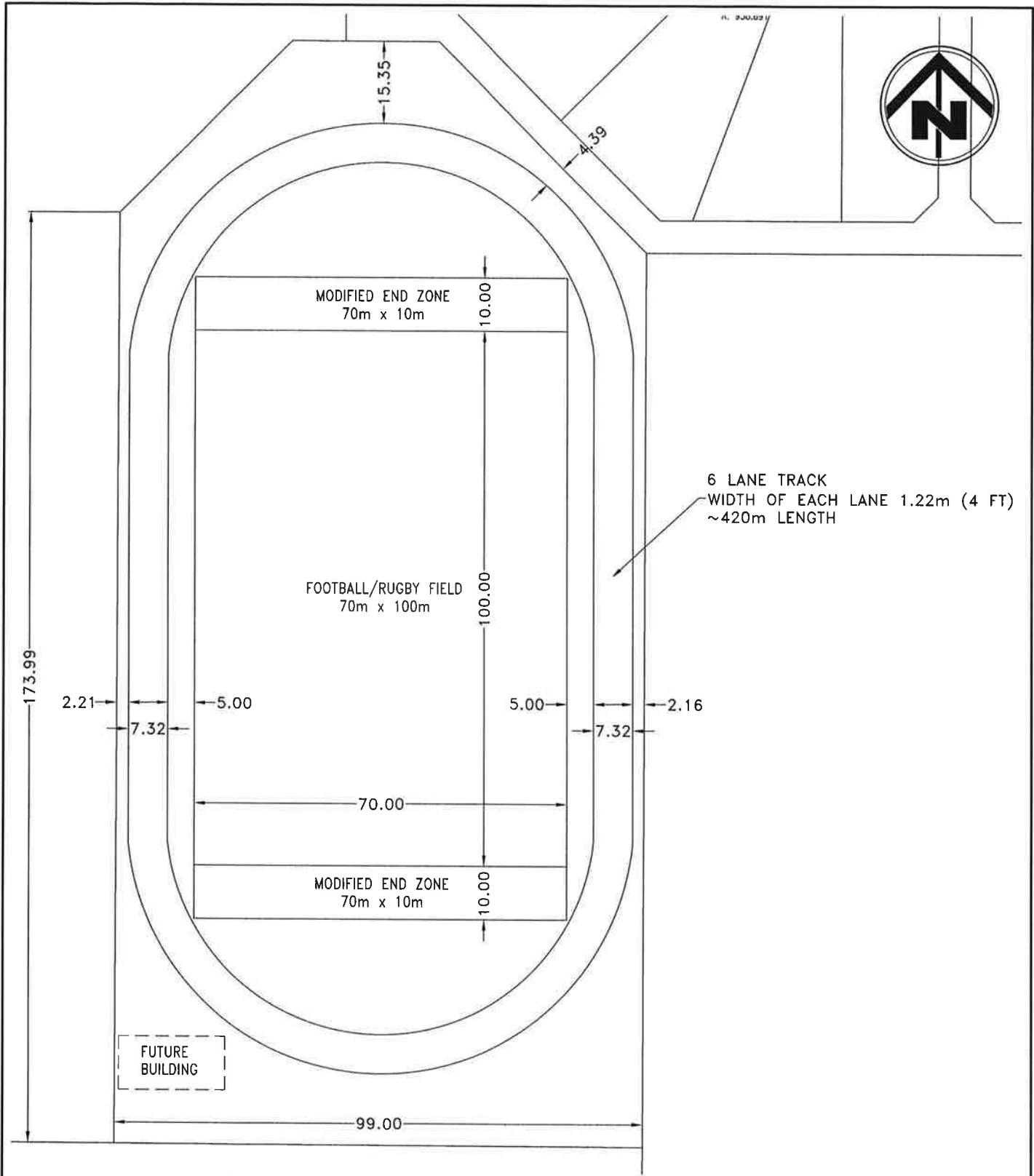
JJH/jh

6000 HIGHWAY 2A
PONOKA, ALBERTA T4J 1P6

PHONE (403) 783 3473
TAX (403) 783 3483

DEPARTMENTAL TAXES
FACILITIES & TRANSPORTATION
(403) 783-3155
STUDENT SERVICES & HOME EDUCATION
(403) 783 3140





TAGISH ENGINEERING LTD.
 Consulting Engineers

G4, 5550 - 45 St.
 RED DEER, AB T4N 1L1

Ph: (403) 346-7710
 Fax: (403) 341-4909
 E-mail: admin@tagish-engineering.com

Client
TOWN OF RIMBEY

Project
HIGH SCHOOL FOOTBALL FIELD

Drawing
SITE PLAN

Scale: 1 : 1000	Date: February 12, 2013
Drawn: LHS	Project No.: RB110
Designed: LHS	Dwg File: M:\Town of Rimbey\RB110 High School Football
Checked: GLS	Field\CAD\RB110_DGN02.dwg
Approved:	

Drawing No.
1

**TOWN OF RIMBEY
HIGH SCHOOL FOOTBALL FIELD
2013 COST ESTIMATE**

**Project No: RB-110
Date: 02-May-13**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
----------	-------------	------	----------	------------	--------

SCHEDULE A - GRADING OF HIGH SCHOOL FOOTBALL FIELD

1	Clearing and grubbing of existing trees/brush	l.s.	1	\$10,000.00	\$10,000.00
2	Topsoil removal of field (200mm average depth)	cu.m.	5,400	\$5.00	\$27,000.00
3	Common Excavation (cutting field to grade) (max depth 0.3m)	cu.m.	4,000	\$7.50	\$30,000.00
4	Replacement of topsoil and fine grading of football field	sq.m.	27,000	\$3.00	\$81,000.00
5	Grass seeding of football field c/w soil preparation and fertilizer	sq.m.	27,000	\$0.75	\$20,250.00
6	Supply, haul, place and compact 6.5mm red shale, 50mm compacted depth for track construction (95% Standard proctor density) c/w 200mm crushed gravel base	sq.m.	3,250	\$20.00	\$65,000.00
TOTAL OF SCHEDULE A					\$223,250.00

SUMMARY

TOTAL OF SCHEDULE A	\$223,250.00
MOBILIZATION & BONDING (NOT TO EXCEED 10% OF ESTIMATE)	\$15,000.00
SUBTOTAL	\$238,250.00
CONTINGENCY (10%)	\$23,825.00
SUBTOTAL	\$262,075.00
ENGINEERING (12.5%)	\$32,759.38
TOTAL ESTIMATE (EXCLUDING GST)	\$294,834.38

Note: This estimate is considered preliminary and should only be used for budgeting as pre-liminary designs have not been completed. It has been assumed no material will be trucked offsite, nor if fill material will need to be imported.



RIMBEY CO-OP
 BOX 260 RIMBEY AB T0C 2J0
 Tel. (403) 843-2258 Fax. (403) 843-4242

Estimate Supplied For:
 WOLF CREEK SCHOOL DV. 72
 6000 HWY 2A PONOKA, AB AB T4J 1P6

 WOLF CREEK SCHOOL DV. 72

Estimator: TERRY GRIEMAN
Salesperson: TERRY GRIEMAN
Estimate Date: February 27, 2013
Valid To: March 28, 2013 (1)
Reference:

Estimate #	18416	ATHLETIC FIELD BUILDING/CANTEEN	Page: 1 of 3		
Component:	Description:	Quantity	Unit	Price	Total
ATHLETIC FIELD BUILDING/CANTEEN FOOTING, FOUNDATION AND FLOOR					
FOOTNG FORMS	SPRUCE 2x8 16' #2 & BTR KD	20	PIE	\$9.99	\$199.80
FOOTNG STAKES	STAKES 1 X 2 X 18	75	EAC	\$0.25	\$18.75
FOOTNG REBAR	REBAR 10MM X 6M (19'8)	20	EAC	\$4.89	\$97.80
FOOTNG FORM TIE	SPRUCE 1x4 16' S4S	3	PIE	\$3.19	\$9.57
SILL PLATE	PWF 2x6 16'	10	PIE	\$10.99	\$109.90
FD.PLATE GASKET	SILL GASKET 6x 75'	2	ROL	\$3.99	\$7.98
SLAB REBAR	REBAR 10MM X 6M (19'8)	120	EAC	\$4.89	\$586.80
SLAB POLY	POLY CLR HEAVY 240x100'2000SF	1	ROL	\$49.99	\$49.99
REBAR TIE WIRE	TIE WIRE 3 1/8LB ANNEALED	1	RL	\$3.99	\$3.99
ANCHOR BOLTS	ANCHOR BOLT L 1/2 X 8	60	EA	\$0.89	\$53.40
				Subtotal	\$1,137.98
WALL SYSTEM					
2X6 BOT PLATES	ACQ TREATED 2x6 16'	10	EAC	\$10.99	\$109.90
2X6 TOP PLATES	SPRUCE 2x6 16' #2 & BTR KD	20	PC	\$8.19	\$163.80
STUDS	SPRUCE 2x6 10' #2 & BTR KD	140	PC	\$4.69	\$656.60
GASKET	SILL GASKET 6x 75'	2	ROL	\$3.99	\$7.98
SMALL HEADER	SPRUCE 2x10 08' #2 & BTR KD	4	EAC	\$6.49	\$25.96
WALL SHTG.	PLY SPRUCE 4x8 1/2 STD	56	EAC	\$21.99	\$1,231.44
				Subtotal	\$2,195.68
ROOF SYSTEM					
TRUSS PACKAGE	TRUSS PACKAGE (WOLF CREEK SCHOOL DV. 72)	1	Pkg	\$2,199.00	\$2,199.00
LADDER MATERIAL	SPRUCE 2x4 16' #2 & BTR KD	16	PC	\$5.49	\$87.84
TRUSS TIE DOWN	SST H1 HURRICANE TIES	48	EAC	\$0.99	\$47.52

THIS IS AN ESTIMATE ONLY AND IS SUBJECT TO ERRORS AND OMMISIONS. PRICE IS VALID FOR 21 DAYS.

Component:	Description:	Quantity	Unit	Price	Total
WEB BRACE	SPRUCE 2x4 16' #2 & BTR KD	23	PC	\$5.49	\$126.27
X TRUSS BRACE	SPRUCE 2x4 16' #2 & BTR KD	12	PC	\$5.49	\$65.88
BOT.CHORD BRACE	SPRUCE 1x4 16' S4S	46	PIE	\$3.19	\$146.74
DIAGONAL BRACE	SPRUCE 2x4 16' #2 & BTR KD	12	PC	\$5.49	\$65.88
WIND BRACE	SPRUCE 2x4 16' #2 & BTR KD	11	PC	\$5.49	\$60.39
ROOF SHTG.METAL	TOUGH RIB 36 COLORED -LNFT	646	LF	\$2.49	\$1,608.54
RIDGE ROLL	TOUGH RIB RIDGE CAP COFFEE BROWN	6	EAC	\$19.99	\$119.94
SML TAB CLOSURE	TOUGH RIB CLOSURE SMALL TAB	36	EAC	\$1.79	\$64.44
LRG TAB CLOSURE	TOUGH RIB CLOSURE LARGE VENTED	32	EAC	\$5.69	\$182.08
LRG TAB CLOSURE	TOUGH RIB CLOSURE LARGE TAB	4	EAC	\$1.79	\$7.16
ROOF SHTG.	PLY SPRUCE 4x8 1/2 STD	64	EAC	\$21.99	\$1,407.36
H-CLIPS	PLYWOOD H-CLIPS 1/2 (50/BAG)	2	EAC	\$4.99	\$9.98
ROOF PURLINS	SPRUCE 1x4 16' S4S	108	PIE	\$3.19	\$344.52
EAVE EDGE	ROOF EDGE WHITE 9'10	12	EAC	\$3.99	\$47.88
DRIP EDGE	ROOF EDGE WHITE 9'10	8	EAC	\$3.99	\$31.92
GAB. SUB FASCIA	SPRUCE 2x6 16' #2 & BTR KD	5	PC	\$8.19	\$40.95
EAVE SUB FASCIA	SPRUCE 2x6 16' #2 & BTR KD	8	PC	\$8.19	\$65.52
ROOF SCREWS	ROOF SCREW 1-1/4 WHITE/WHITE	2,000	EA	\$0.09	\$180.00
ROOF SCREWS	ROOF SCREW 2 BRITE WHITE	150	EAC	\$0.12	\$18.00
				Subtotal	\$6,927.81
	DOORS				
ROLLUP DOOR	ROLLUP DOOR #502 WHT 5'x 6'8"	1	EAC	\$369.00	\$369.00
ROLLUP DR TRIM	CUSTOM 2 X 8 JAMB LINER COLOR	2	EAC	\$23.99	\$47.98
COMMERCIAL DRS	COMMERCIAL 3/0x7/0 DOOR W/JAMB	3	EAC	\$699.00	\$2,097.00
COMMERCIAL DRS	COMM/DOOR 2/8x6/8 W/ADJ JAMBS	2	EAC	\$569.00	\$1,138.00
				Subtotal	\$3,651.98
	NAILS AND HARDWARE				
FRAMING NLS	NAILS - COATED 3 1/2	50	LB	\$1.00	\$50.00
SHTG. NLS	NAILS - COATED 2 1/2	50	LB	\$1.00	\$50.00
AIR NAILS	PASLODE 3-1/4 STRIP NAILS	2	EAC	\$39.99	\$79.98
AIR NAILS	PASLODE 2-3/8 STRIP NAILS 97394	1	EA	\$56.99	\$56.99
				Subtotal	\$236.97
	METAL SOFFITS & FASCIA				
CHNL RUNNER	CHANNEL RUNNER WHITE 12' ALUM	16	EAC	\$3.99	\$63.84
GABLE FASCIA	FASCIA WHITE 8x 9'10	8	EAC	\$9.99	\$79.92
EAVE FASCIA	FASCIA WHITE 8x 9'10	12	EAC	\$9.99	\$119.88
SOFFIT	SOFFIT 16x12' WHITE 4P VENTED	23	EAC	\$13.99	\$321.77
SOFFIT SCREWS	GENTEK #8x1-1/2 BRITE WHT SCREWS	1	EAC	\$8.99	\$8.99
				Subtotal	\$594.40
	SIDING				
WALL SHTG.METAL	DURACLAD 36" COLORED 26ga -LNFT	586	LNF	\$3.89	\$2,279.54


THIS IS AN ESTIMATE ONLY AND IS SUBJECT TO ERRORS AND OMMISIONS. PRICE IS VALID FOR 21 DAYS.

Component:	Description:	Quantity	Unit	Price	Total
WALL SCREWS	ROOF SCREW 1-1/4 BRITE WHITE	1,750	EA	\$0.09	\$157.50
GABLE DIVIDE	TOUGH RIB BASE TRIM BRITE WHITE	6	EA	\$8.49	\$50.94
O.S. CORNER	TOUGH RIB O S CORNER BUCKSKIN	4	EA	\$19.99	\$79.96
J-CHNL	TOUGH RIB J TRIM BRITE WHITE	26	EA	\$8.49	\$220.74
DRIP CAP	TOUGH RIB DRIP CAP COLORED	2	EAC	\$8.49	\$16.98
BASE FLASH(T)	TOUGH RIB BASE TRIM BRITE WHITE	16	EA	\$8.49	\$135.84
GABLE TRIM	LENMAK GABLE FLASH 10'COLORED	8	EAC	\$19.99	\$159.92
				Subtotal	\$3,101.42
INTERIOR FINISH					
WALL INSUL.	ROXUL 5.5 x 15.25 INSULATION -BAG	40	BAG	\$35.99	\$1,439.60
CEILING INSUL.	INSULATION BLOWN IN R40 SQFT	1,500	SQF	\$0.84	\$1,260.00
INSUL. STOP	INSULATION STOPS 24x24WAXED	50	EAC	\$0.99	\$49.50
WALL POLY	POLY CGSB 6 MIL 120x100'1000SF	2	ROL	\$46.99	\$93.98
CEILING POLY	POLY CGSB 6 MIL 120x100'1000SF	2	ROL	\$46.99	\$93.98
ACOUST.CAULKING	PL ACOUSTI SEAL 825ML	12	ML	\$5.99	\$71.88
STAPLES	STAPLE A11 1/4 5000/BOX	2	EAC	\$4.99	\$9.98
CEILING STRAPNG	SPRUCE 2x4 16' #2 & BTR KD	50	PC	\$5.49	\$274.50
INTERIOR STHG	PLY BIRCH 4x8 3/4	200	EAC	\$37.99	\$7,598.00
BENCH FRAMING	SPRUCE 2x4 14' #2 & BTR KD	120	PC	\$3.99	\$478.80
BENCH TRIM	HEM OH1X2 1 X 2 S4S HEMLOCK-LF	600	FT	\$0.79	\$474.00
INTERIOR PLATES	SPRUCE 2x4 16' #2 & BTR KD	12	PC	\$5.49	\$65.88
INTERIOR STUDS	SPRUCE 2x4 10' #2 & BTR KD	90	PC	\$3.29	\$296.10
INT WALL INSUL	ROXUL 3 x 15.25 SAFE'N'SOUND -BAG	13	BAG	\$35.99	\$467.87
CABINETS	EURO-RITE CABINET ALLOWANCE	1		\$1,550.00	\$1,550.00
COUNTERTOP	FORMICA 4x8 PATTERNS	2	EAC	\$129.99	\$259.98
COUNTERTOP	PLY FIR 4x8 18mm (3/4) G1S	2	EAC	\$42.99	\$85.98
CONTACT ADH	LATEX BOND CONTACT CEMENT 4L 3M	1	EA	\$77.99	\$77.99
WOOD GLUE	WELDBOND GLUE 1.8L 795	2	EA	\$22.99	\$45.98
BRAD NAILS	BRAD NAIL 2 18G PASLODE	5	EAC	\$9.99	\$49.95
FINISH STAPLES	BOST STAPLE SX 5035 1 1/2 3M	3	EAC	\$16.99	\$50.97
VARATHANE	VARATHANE DIAMOND 2001 3.78L	10	EAC	\$59.99	\$599.90
COAT HOOKS	852085 HAT & COAT HOOK H/D BRASS	120	PK	\$2.99	\$358.80
				Subtotal	\$15,753.62

Studwall Subtotal: \$33,599.86
 GST: \$1,679.99
 Total: \$35,279.85

THIS IS AN ESTIMATE ONLY AND IS SUBJECT TO ERRORS AND OMMISIONS. PRICE IS VALID FOR 21 DAYS.

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.4	Confidential	Yes	No	XX
Topic	Nursery School Agreement				
Originated by	Peter Stenstrom		Title	Director of Community Services	
BACKGROUND:					
<p>The Rimbey Nursery School's 2-year lease agreement at the Peter Lougheed Community Centre expired December 31, 2013. The Nursery School wishes to extend the agreement for another 2 years.</p>					
Documentation Attached:	Yes <input checked="" type="checkbox"/>			No	
DISCUSSION:					
<p>The Nursery School's presence and dealings at the Centre has been positive. The type and quality of the service they provide is an asset to our community. As operators of the Community Centre, we have no concerns with renewing this agreement for 2 more years.</p> <p>The proposed agreement is virtually identical to previous agreements with the Nursery School. The rental rate will increase during the 2nd year of the term from \$2800 to \$2885. This increase is based on a 3% increase to offset inflation. The term is from January 1, 2014 through December 31, 2016. No other significant changes have been made.</p>					
RECOMMENDED ACTION:					
<p>I recommend that Council approves the proposed agreement that extends the lease of The Rimbey Nursery School at the Peter Lougheed Community Centre through December 31, 2016.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

RIMBEY NURSERY SCHOOL AGREEMENT

This agreement made in duplicate this 24th day of February 2014 A.D., between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

The Rimbey Nursery School
(referred to as "the Nursery School" in this agreement)

WHEREAS the Town is the owner of the facility known as the Rimbey Community Centre located at 5109 54th St. in Rimbey, Alberta;

AND WHEREAS the Nursery School desires to lease a portion of the Rimbey Community Centre upon the terms contained in this Agreement;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

AREAS

1. The Town gives the Nursery School the exclusive right to use the Nursery School premises.
2. In conjunction with the Nursery School the right to access and to use those amenities not within the Nursery School, such amenities being listed on Schedule A.

TERM

3. This Agreement shall be in effect for two years commencing January 1st, 2014 to December 31st, 2015.

RENTAL

4. The Nursery School will pay to the Town the sum of \$2,800 per year in lease fees for the first year of this agreement and \$2,885 per year in lease fees for the second year of this agreement. Lease fees must be paid no later than Sept. 30th of each year for the term of this Agreement. The lease fee includes the payment of all utilities.

OCCUPANCY

5. The Nursery School shall have exclusive use of the demised premises for the full

term of the lease, without financial assistance or contribution from the Town.

NURSERY SCHOOL OBLIGATIONS

6. The Nursery School shall:

- a) Refrain from, without Town's prior written consent, assigning the whole or part of this Agreement or any obligation contained herein; the Town may unreasonably withhold any assignment proposed by the Nursery School.
- b) Ensure that the rates for the use of the demised premises by all groups shall be sufficient to cover all costs of janitorial cleaning and supervisory services necessitated by all such uses conducted thereon.
- c) Ensure that the premises will be used for the operation of a Nursery School and the related business and social activities during the lease period.
- d) Provide janitorial and cleaning services, and maintain the interior of the demised premises in a neat and clean condition to the satisfaction of the Town.
- e) Ensure that the entrance and sidewalks are kept clear of snow.
- f) Promptly notify the Town of any condition, natural or otherwise, that has or may seriously damage the premises or amenities.
- g) Permit the Town at all reasonable times to enter and review the state of repair of the premises and amenities used by the Nursery School and the Nursery School's operations.
- h) Comply with all Provincial, Federal and Municipal legislation and regulations including, without limiting the foregoing, ensuring that the premises and the Nursery School's activities within the amenities are in compliance with the Public Health Act.
- i) Pay any costs or expenses incurred in or make any repairs or replace any parts of the facility damaged or destroyed by the Nursery School or person using or occupying the facility with the express or implied consent of the Nursery School.
- j) Refrain from constructing or permitting to be constructed any structure or other thing that is, in the opinion of the Town, a permanent improvement unless the Town provides approval in writing to the Nursery School. Any such structure or other thing that is erected shall comply with all relevant Municipal, Provincial and Federal legislation.

- k) Insure and maintain insurance satisfactory to the Town, including general public liability insurance against claims for personal injury, death or property damage occurring on, in or about or to the Facility, such insurance to afford protection initially to be not less than \$2,000,000 in respect of bodily injury or death of one person and not less than \$2,000,000 in respect of one occurrence and not less than \$2,000,000 for property damage.
- l) Indemnify and save harmless the Town against all liabilities, damages, claims or expenses arising out of any act or neglect of the Nursery School or its servants, employees, agents, invitees or licensees in or about the demised premises, or arising out of any breach, violation or non-performance by the Nursery School of any of the provisions of this lease, including liabilities, injuries or damage to the persons or property of the Nursery School's servants, employees, agents, invitees or licensees.
- m) Indemnify and save harmless the Town of and from any and all damages caused to the demised premises resulting from the negligence of the Nursery School or the failure of the Nursery School to properly and adequately supervise the demised premises.

CAPITAL IMPROVEMENTS

- 7. Capital improvements made to the premises must be approved by the Town.

TERMINATION

- 8. The parties have the right to terminate this Agreement upon giving the other thirty (30) days written notice.

NOTICE

- 9. Notice shall be served by registered mail addressed or personally delivered to:

- a) The Town: Chief Administrative Officer
Town of Rimbey
Box 350
Rimbey, AB
T0C 2J0

- b) The Nursery School: Rimbey Nursery School
Box 778
Rimbey, AB
T0C 2J0

10. Any notice served pursuant to this Agreement shall be deemed to have been received seven (7) days after mailing or in the case of personal delivery, on the date delivered to the party receiving the notice.

Default of any of the terms by either party will be considered a breach of this contract and will render the contract null and void.

This agreement can be amended upon mutual agreement.

Signed this _____ day of _____, 2014 at Rimbey, Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

THE TOWN OF RIMBEY

Mayor

Town Manager

THE RIMBEY NURSERY SCHOOL

President

Treasurer

SCHEDULE A

The Rimbey Nursery School shall have controlled access to the following amenities of the Rimbey Community Centre:

- Community Centre Lobby
- Community Centre Main Washrooms

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.5	Confidential	Yes	No	xxxx
Topic	Bull Riding Event Agreement				
Originated by	Peter Stenstrom		Title	Director of Community Services	

BACKGROUND:

Over the past few years Mark VanTienhoven has promoted an annual bull riding event called the Bullarama in the Rimbey Arena. Mark is planning on promoting the event again this year.

Documentation Attached:	Yes xxxx	No
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DISCUSSION:

The Bullarama is a popular event that utilizes the Rimbey Arena during the off season. The revenue generated is welcome as the arena receives very little use from April through September. The ice is removed on March 30th and the arena will be completely ready by April 3rd for this event.

Although the event could and has caused minor damage to the facility in the past, we have not had trouble recouping needed repair costs and service from the promoter.

The attached agreement closely resembles the event's previous agreements. The only changes are to the dates and the addition of point number 14. This point was added to address issues from the 2013 Bullarama when direction from town staff was not followed by the event promoter.

RECOMMENDED ACTION:

I recommend that Council approves the proposed agreement that will govern the use of the Rimbey Arena for the bull riding event called the Bullarama promoted by Mark VanTienhoven.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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BULL RIDING EVENT AGREEMENT

This agreement made in duplicate this 24th day of January, 2014 A.D., between:

The Town of Rimbey
(referred to as "the Town" in this agreement)

AND

Mark VanTienhoven
(referred to as "the Promoter" in this agreement)

WHEREAS the Town is the owner of the facility known as the Rimbey Arena located in Rimbey, Alberta, and

AND WHEREAS the Promoter wishes to organize a bull riding event and cabaret in the Rimbey Arena subject to the following terms and conditions;

THE PARTIES HERETO MUTUALLY AGREE AND COVENANT AS FOLLOWS:

1. The Promoter shall be permitted to organize a bull riding competition and cabaret on April 5th, 2014 in the Rimbey Arena. Setup for the event may take place no earlier than April 3rd, 2014.
2. The damage deposit for this event will be \$3,000.00, payable to the Town on or before, March 21st, 2014. The deposit will be retained by the Town until a final inspection has confirmed that the facility has been restored to the standard of cleanliness immediately prior to the event. If damage exists or if the Arena is not cleaned to the Town's approval, the cost for the damage and/or hiring of cleaning staff will be obtained from the damage deposit. Any costs over and above the damage deposit will be billed to the Promoter. The unused portion of the damage deposit will be returned to the Promoter, without interest, within thirty (30) days of the final rental day.
3. If the event is cancelled for unforeseen circumstances, the Town will hold \$350.00 from the deposit as a cancellation fee.
4. The rental rate for this event is \$350.00/day. The rental rate for setup and clean-up will also be \$350.00/day. All dirt must be removed from the Arena floor by 5:00 p.m. April 8th, 2014. Failure to comply will result in additional rental fees of \$350.00/day until the area is adequately cleared of the dirt.
5. The Promoter shall, at his/her own expense, and without limiting the Promoter liabilities under this agreement:

- a) Insure his event under a contract of Comprehensive or Commercial General Liability, with an insurer licensed in Alberta, in an amount not less than \$5,000,000, insuring against bodily injury, personal injury, and property damage including loss of use of property and this insurance shall include blanket contractual liability. All Risks Tenant Legal Liability coverage in an amount adequate to cover the Tenant's legal liability for the Demised Premises.
 - b) Insure the Promoter's own property against accidental loss or damage and where applicable extend coverage to the property of the Town in the care, custody, or control of the Promoter.
 - c) The Town shall be named as an additionally-named insured on all coverage.
 - d) The Promoter shall provide certification of this insurance to the Town prior to March 21st, 2014.
6. The Promoter shall obtain a Public Resale License from Alberta Liquor & Gaming for the cabaret.
 7. The Promoter shall be responsible for compliance with the occupancy load limits and emergency procedures as set by the Rimbey Fire Chief. The Promoter will be responsible for contracting the Rimbey Ambulance should a standby ambulance be required for the bull riding event.
 8. The Promoter shall obtain adequate security for this event. All security personnel must be informed that the dirt area is off-limits to those attending the cabaret. Only authorized personnel will be allowed on the dirt while it is in the building.
 9. The Promoter shall clean the building to the Town's approval. The following is a list of duties that the Promoter will follow in order to meet approval:
 - a) The dirt must be completely removed from the floor and all other areas within or around the facility. This includes all areas where dirt has been tracked. The entire floor must be swept and mopped/scrubbed clean.
 - b) The bathrooms, dressing rooms, spectator areas and hallways must be cleaned, including sweeping and mopping.
 - c) Garbage cans must be emptied and cleaned and the waste materials placed in the disposal bins.
 - d) The stock area outside the facility must be cleaned, and snow, dirt and animal waste removed and disposed of.
 10. Penning materials shall be installed to ensure animals do not come into contact with the arena boards. All penning materials must be removed by April 11th, 2014.
 11. Pyrotechnics cannot come in contact with the low-emissivity ceiling.
 12. The Promoter must meet with the Director of Community Services no later than March 21st, 2014 to discuss arena staffing needs.

13. The Town may delegate any duties, powers or functions relating to the terms of this agreement to any employee or employees of the Town. The representative of the Town for the purpose of this agreement is the Director of Community Services. The Promoter is an independent promoter and shall not be deemed an employee or agent of the Town.

14. The Promoter must abide by Rimbey arena usage policies. Town employees will enforce facility policies during set-up, take-down and at the event. Direction provided by Town employees are to be followed at all times.

15. The Promoter shall not assign this agreement without prior consent of the Town.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first above written.

Witness: _____
(Print Name)

Promoter

Mayor

Town Manager

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.6	Confidential	Yes	No	xxxx
Topic	Policy 155 Council Remuneration				
Originated by	Melissa Beebe	Title	Assistant CAO		

BACKGROUND:

Policy 155 Council Remuneration is a Policy of the Town of Rimbey which sets appropriate rates for pay for Council and allows for the reimbursement for all direct expenses as a result of their duties.


Documentation Attached:	Yes	No
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DISCUSSION:

Policy 155 Council Remuneration has been amended to reflect current rates of pay, cell phone cost, hourly rates and the cost per month for the Health Spending Account.

RECOMMENDED ACTION:

The Assistant CAO recommends Council approve the amendments to Policy 155 Council Remuneration to reflect the current rates of pay, cell phone costs, hourly rates and the cost per month for the Health Spending Account.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



Town of Rimbeley Policy Manual

Title: Council Remuneration

Policy No.: 155

Supercedes.: 154

Approved: February 24, 2014

Resolution No.: ___/14

Effective Date: February 24, 2014

Purpose:

1. To set appropriate rates of pay for Council
2. Members of Town Council should be reimbursed for all direct expenses as a result of their duties

Policy Statement:

Base Fees

The Mayor will be paid \$ 1,653.32 per month to cover the regular monthly Council meeting, all background work, general public interaction, in-Town charity functions, local meetings, committee meetings, attendance to functions and gatherings where the Mayor's presence is requested but not required; but he/she deems it appropriate to attend.

Councillors will be paid \$ 1,135.28 per month to cover the regular monthly Council meeting, background work, general public interaction, local meetings, committee meetings, and events where and when a Councillor's attendance is requested but not required by Council. The Deputy Mayor shall receive an additional \$100.00 per month.

Cost of living will automatically be applied to Council remuneration and meeting rates as per Town Staff salaries, according to the Alberta Consumer Pricing Index, on January 1st of every year.

Other Expenses

Travel and subsistence expenses shall be paid in accordance with Policy #1108.

Cell Phone Costs – The Mayor shall receive a cell phone paid for by the Town or an allowance of \$100.00 per month for use of their personal phone.

Hourly Rates

Councillors shall be further compensated for attendance at the following events:

- Alberta Government
- Alberta Urban Municipalities Association
- University of Alberta; and
- Other organizations interested in or working with local governments.
- Meetings with other Municipalities
- The A.U.M.A. Annual Convention
- A.U.M.A. Regional Seminars
- University of Alberta Elected Officials Seminars
- Meetings called and organized by any branch of the Alberta Government, or any other municipal government
- Field trips and research trips to other Municipalities
- Any other meetings or attendance at functions approved by resolution of Council

Compensation shall be as follows:

\$31.93 / hour to a maximum of \$319.30 / day

Councillors shall be responsible for filling in their own claim forms for these events.

Compensation will not be provided for attendance at meetings or functions where expenses are paid by other organizations (ex. Rimoka Foundation).

Benefits

Group Accident Insurance As per Provider Rates

Health Spending Account \$300 per month

Initial Policy Approved: October 20, 2003

Resolution: 457/03


Revision: October 13th, 2009

Resolution: 321/09

Latest Revision: February 23, 2011

Resolution: 046/11

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.7	Confidential	Yes	No	xxxx
Topic	Rimbey Agricultural Society				
Originated by	Melissa Beebe	Title	Assistant CAO		
BACKGROUND:					
<p>The Rimbey Agricultural Society attended the December 9, 2013 Council Meeting where they requested Council to consider covering the costs of the installation of shallow services to the new agricultural building. Council referred the request to budget.</p>					
Documentation Attached:	Yes	No			
DISCUSSION:					
<p>Policy 6602 - Development Contributions Policy indicates in guidelines (3.3) Contributions will only be made for upgrades or continuance of municipal improvements to the property line of the subject land; (3.4) the amount of contributions is based on 15% of the cost of municipal improvements to the property line to a maximum contribution and (3.8) Council may at its own discretion adjust the development contributions.</p> <p>Policy 6603 Fire Hydrant Development Policy indicates in guideline (2.2) The Town may pay up to 50% of the cost of one fire hydrant that serves a new commercial, industrial or multi-family building or similar building under extensive renovation where the hydrant is required to meet current codes or is deemed required to vastly improve firefighting capability.</p>					
RECOMMENDED ACTION:					
<p>Administration recommends Council waive Policy 6602 and grant a development contribution of 50% of the cost of the municipal improvements (water & sewer) to a maximum of \$44,220.00, subject to the Town receiving an invoice from the developer complete with a copy of the construction completion certificate for the municipal improvements.</p> <p>Administration recommends as per Fire Hydrant Development Policy 6603, Council grant a contribution of 50% for the installation of a Fire Hydrant at the Agriculture Building to a maximum of \$4,137.00 subject to the Town receiving an invoice from the developer complete with a copy of the construction completion certificate for the municipal improvements.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Rimbey Ag Society
Agrim Centre Development

• Water and Sewer	\$88,440.00
• Fire Hydrant	\$8,275.00
GST	\$4,835.75
Total	\$101,550.75



Town of Rimbeey Policy Manual

Title: Development Contributions Policy **Policy No.:** 6602

Supercedes: New

Approved: September 12, 2011 **Resolution No.:** 208/11

Effective Date: September 12, 2011

Purpose: To assist in economic development within the Town of Rimbeey by providing development contributions.

1.0 Policy Statement

The Town may provide contributions to development projects that will notably increase the Town tax base and provide viable long-term employment opportunities within the Town. Any contributions will meet the Design Guidelines and Construction Standards for Development.

2.0 Purpose

Municipal Improvements shall mean and include the following to be constructed on Public Property to the Town of Rimbeey Design Standards:

- 2.1 All sanitary sewer systems including, service lines, manholes, mains and appurtenances; and
- 2.2 All minor and major drainage systems, including storm sewers, storm sewer connections, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, storm retention ponds, catch basins, catch basin leads, manholes, overland drainage (swales), and associated works, all as and where required by the Municipality; and
- 2.3 All water systems including all water mains, fittings, valves, and hydrants, all appurtenances and system looping as required by the Municipality, in order to safeguard and ensure the continuous and safe supply of water in the Development Area; and
- 2.4 All roadway systems including curb, gutter and sidewalk, road structures including subgrade preparation, GBC gravel and asphalt and all surface asphalt on Public Property; and
- 2.5 The restoration of all Public Properties to the Municipality's satisfaction which are disturbed or damaged in the course of the Developer's work.

Amended:

Date: **Resolution:**

Date: **Resolution:**

3.0 Guidelines

- 3.1 Each application must be made in writing to Town Council at the time of development permit application.
- 3.2 The Town may contribute for the servicing of commercial properties to accommodate new development with an added fair market value over \$250,000.
- 3.3 Contributions will only be made for upgrades or continuance of municipal improvements to the property line of the subject lands.
- 3.4 The amount of the contribution is based on 15% of the cost of municipal improvements to the property line to a maximum contribution of \$45,000.
- 3.5 The municipal improvement costs will be based on the actual cost of the improvements and verified by the Town of Rimbey.
- 3.6 Development Contributions will only be paid upon the issuance of a Construction Completion Certificate for the municipal improvements.
- 3.7 Payment for development contributions will only be paid from an invoice received by the Town from the Developer.
- 3.8 Council may at its own discretion adjust the development contributions.
- 3.9 Payment for development contributions will only be paid if the Developer is not in arrears to the Town for any reason.
- 3.10 This policy may be varied, revised or rescinded at the full discretion of Town Council or due to changes in legislation.

Amended:

Date:

Date:

Resolution:

Resolution:



Town of Rimbeley Policy Manual

Title:	Fire Hydrant Development Policy	Policy No.:	6603
Supercedes:	New		
Approved:	September 12, 2011	Resolution No.:	209/11
Effective Date:	September 12, 2011		
Purpose:	To ensure adequate fire protection throughout the Town of Rimbeley.		

1.0 Policy Statement

The Town wants to ensure that adequate fire protection is available if needed in an emergency. In some cases where buildings are built or undergo extensive renovation, the existing hydrants do not meet the requirements under current codes. The Town may be willing to equally share the cost of providing necessary additional fire hydrants, and where applicable the Town may front the cost of the developer's portion of the required hydrant if agreed to by the developer in lieu of tax credits granted under other Town policies.

2.0 Guidelines

- 2.1 This policy is to assist in providing adequate fire protection for large commercial, industrial and multi-family projects on previously developed land.
- 2.2 The Town may pay up to 50% of the cost of one fire hydrant that serves a new commercial, industrial or multi-family building or similar building under extensive renovation where the hydrant is required to meet current codes or is deemed required to vastly improve fire fighting capability.
- 2.3 The need for an additional hydrant must be identified during the development permit or development agreement process.
- 2.4 This policy only covers the cost of the hydrant and hydrant installation, including necessary valves. The policy does not cover the installation of water mains to buildings.
- 2.5 The location of the hydrant shall be determined by Town officials based on proximity to the subject building, water main availability, overall community benefit and cost of hydrant installation.
- 2.6 The fire hydrant must not be located on private property unless placed in a utility right of way to allow access for use to provide protection to other properties.
- 2.7 If applicable, the Town may grant the developer the opportunity to utilize tax credits granted under other Town policies early to cover the developer portion of the cost of the hydrant and hydrant installation.

Amended:

Date:

Resolution:

Date:

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- 2.8 The arrangements agreed upon must be made in writing within the development permit or within the development agreement pursuant to the development permit.
- 2.9 This policy may be varied, revised or rescinded at the full discretion of Town Council or due to change in legislation.
- 2.10 This policy does not apply to fire hydrants required under Section 3.D.5.16 of the Alberta Building Code.
- 2.11 This policy will only be considered if the Developer is not in arrears to the Town for any reason

Amended:

Date:

Date:

Resolution:

Resolution:

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.8	Confidential	Yes	No	XX
Topic	Blindman Handi-Van Society				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Blindman Handi-Van provides a valuable service to the residents of Rimbey by offering a means of affordable transportation for residents who are not able to get around on their own.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No
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DISCUSSION:

Due to a decreasing number of volunteer drivers, the Blindman Handi-Van Society is proposing to go to a partially paid driver system. They would hire a paid driver to drive on a regular basis in town and the volunteers drivers would be utilized for on call and out of town trips.

In order to facilitate this change, they are appealing to both the Town of Rimbey and Ponoka County for grants of \$20,000.00, which along with the annual fares collected would be enough to cover the costs of a full time driver and maintenance costs.

RECOMMENDED ACTION:

Administration recommends Council approve a grant of \$20,000.00 to the Blindman Handi-Van Society to assist with the costs of hiring a full time driver of the handi-van.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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Proposal for Handi-Van Subsidy

The Blindman Handi-Van Society has been experiencing a decreasing number of volunteers, both drivers and those willing to serve on our board. This lack of volunteers has pushed all of our drivers beyond what should be considered a reasonable time commitment in volunteering, and forced us to accept that the Society's days as a totally volunteer organization are nearing an end. We are now down to four full time drivers, which mean each of them must give one full week every month. Compare with 4-5 years ago when we had eight or nine drivers (one week every two months). In addition, we have tried, experimentally, to operate a second van for out of town trips. We believe the justification for a second van is there, and with town growth that need will grow. However, we simply do not have the personnel to continue operating a second van at this time, and at present are back to operating one van only. We currently have our older van for sale, and are planning on using money raised from that sale together with money we have in savings to purchase a smaller "min-van" for out of town trips, provided we can resolve the issue of driver shortage.

What we are proposing is that we go to a "partially paid driver" system. By that we mean that we hire a paid driver to drive the van on a regular basis "in town," and the regular rotation of volunteer drivers remain "on call" for the "out of town" trips. A paid driver would, of course, require greater revenues to be accessed, which brings us to the crux of this proposal. We are appealing to the Town of Rimbey and the County of Ponoka municipal counsels to help facilitate hiring a paid driver, along with an increase in passenger fares.

Our current rates are:

In town

\$5.00 /round trip + \$1.00 for each additional stop
\$3.00 /one way

Out of town

\$0.45/km

This usually results in approximately \$20-22,000.00 in revenue. In addition, we typically receive in the neighborhood of another \$8-9,000.00 in donations and all other revenues. Excluding a \$20,000.00 donation from the Rimbey Legion (for the purchase of a new bus) our total revenue last fiscal year was \$29,202.38.

We expect that we would have to pay a driver about \$35,000.00/year, plus the usual contributions to UIC, WCB, etc.

We therefore propose that we raise our rates to \$7.00/ trip (in town), and to \$0.55/km (out of town), netting approximately another \$5,500-\$6,000 annually,

and,

\$20,000.00 subsidy from Town of Rimbey

\$20,000.00 subsidy from the County of Ponoka

This would allow us to hire a full time driver, and cover additional maintenance costs for operating a second van.

I would be happy to attend a meeting to answer any of your questions, or discuss this matter further with you. Please contact me at 403-843-6289, or 403-704-3634.

Thank you for taking this matter into consideration.

Sincerely

A handwritten signature in black ink, appearing to read "Harold Kenney". The signature is written in a cursive style with a large, sweeping initial "H".

Harold Kenney

President, Blindman Handi-Van Society

Blindman Handi-Van Society

Box 982
Rimbey, Alberta
T0C 2J0

Profit & Loss Statement

October 2012 through September 2013

17/12/2013
10:36:43 AM

Income	
Fares	\$20,119.91
Donations	\$28,700.00
Interest income	\$350.13
Patronage dividends	\$32.34
Total Income	<u>\$49,202.38</u>
Expenses	
Advertising	\$426.19
Office expense	\$210.50
Insurance - other	\$497.49
Gov't fees & other fees	\$1,112.52
Telephone	\$1,967.51
Auto - fuel	\$9,844.31
Auto - repair & maintenance	\$5,295.19
Auto - ins. & reg.	\$2,579.54
Gifts and supplies	\$384.47
GST Expensed	\$1,394.37
Total Expenses	<u>\$23,712.09</u>
Net Profit/(Loss)	<u>\$25,490.29</u>

Blindman Handi-Van Society

Box 982
Rimbey, Alberta
T0C 2J0

Balance Sheet

As of September 2013

17/12/2013
10:36:03 AM

Assets		
ATB Financial chequing		\$11,456.92
Term - GIC		\$20,000.00
Fixed Assets		
Automotive - org cost	\$140,018.70	
Total Assets		<u>\$171,475.62</u>
Liabilities		
GST refund/paid		<u>(\$1,394.37)</u>
Total Liabilities		(\$1,394.37)
Equity		
Accumulated Capital		\$147,379.70
Current Earnings		<u>\$25,490.29</u>
Total Equity		\$172,869.99
Total Liability & Equity		<u>\$171,475.62</u>

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.9	Confidential	Yes	No	XX
Topic	Rimbey Chamber of Commerce				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Chamber of Commerce made a presentation to the Town Council back in April 19, 2013 regarding the idea of starting up a Small Business Incubator Program within the Community. A presentation was made outlining the concept of the pilot projects that have been set up in various communities. Further investigations have been conducted by the Chamber of Commerce with a public information session that was held at the Best Western in the fall of 2013 and since then the Chamber has been working on an economic development plan to provide small business growth for the community and surrounding area. The incubator program would accelerate the successful development of start-up companies.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

The Chamber of Commerce is requesting support from the Town in both a financial and advisory role and is asking for a seed fund in the amount of \$50,000, which would allow for the first year rent up front as well as provide a small operating fund. The program helps to create a support system to encourage business growth sustainability and expansion to a larger space. This project can be supported as an initiative under Economic Development.

RECOMMENDED ACTION:

Administration recommends Council approve a Business Support Grant for the Chamber of Commerce Incubator program in the amount of \$50,000.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	7.10	Confidential	Yes	No	XX
Topic	Options for Public Budget Meeting Process				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

Over the past several years Council has held a meeting at the Community Centre to present the budget to the public prior to adoption.

Documentation Attached:	Yes	XX	No
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DISCUSSION:

There are several options to provide the public with the budget information.

1. Hold a meeting at the Peter Lougheed Community Centre
2. Post Draft Budget online and advise Town residents via the newspaper of three scheduled dates to come and discuss budget with Council and Department Managers.
3. Put the draft budget on the Town of Rimbey website.

RECOMMENDED ACTION:

Administration recommends Council decide how they would like the budget information presented to the public.

CAO

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	February 24, 2014			
Agenda Item No.	7.11	Confidential	Yes		No	xxxx
Topic	Rate Increases at the Peter Lougheed Community Centre					
Originated by	Peter Stenstrom			Title	Director of Community Services	

BACKGROUND:

Operating expenses at the Peter Lougheed Community Centre have increased well over 20% during the last 3 years. Our user fees at the Centre have remained constant for well over a decade and are no longer reasonable relative to our market or with healthy cost recovery in mind. Tax payers subsidized approximately 78% of the expenses at the Centre in 2008, 81% during 2009 & 2010 and 82% in 2011 & 2012. We can expect the percentage to continue to increase steadily with the current rates.

Documentation Attached:	Yes	xxxx	No
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DISCUSSION:

A market assessment was conducted by comparing fees at the Peter Lougheed Community Centre in Rimbey with 4 similar Centre's around our Province that exist in similar contexts as Rimbey. By comparing our Centre to Centre's in Bentley, Sundre, Didsbury and Hanna, it was discovered that we provide comparable or better facility quality and service for much less. We rely more heavily on taxpayers than other communities do with covering expenses at their public community centres.

The Rimbey Recreation Board has suggested that we aim over time to gradually recover approximately 30% of expenses through user fees, a significant increase from the 18% we currently receive. Not knowing exactly when the current rates were set (at least 12 years ago), this could be close to the percentage that was originally targeted. To achieve this, the Board is suggesting that we increase fees as soon as possible to a reasonable rate (not completely to the target rates as we realize there is a process when dealing with significant change) and plan to analyze our market and cost recovery on a regular basis and make the appropriate adjustments when needed in the future.

Attached is a complete list of fees at the Peter Lougheed Community Centre. Highlighted are the suggested increase amounts. Also at the top of the list there are 2 new fees for the lift use and for use of the AV equipment. Both of those require staff present for set-up, use and take-down. The fee is designed to cover the direct cost to the Community Centre that is presently not addressed. The fee increases for space rentals has been set according to current usage frequency. For example the Main Auditorium has been increased by a higher percentage than the Lions Room because the space is much more rentable and it incurs more hidden costs such as janitorial, heat and power. The Fitness Centre rates have been increased by roughly 30% across the board and the increased revenue will also be used to offset new costs associated with conducting routine maintenance to ensure the Centre remains safe

and attractive ongoing.

If council is to approve these fee changes, all tentative bookings (bookings that have not been paid yet) that have been made to date at the Centre will have the opportunity to receive the old rates. The contact person will be notified of the upcoming rate increase and they would need to pay their deposit within 30 days of notification to secure the old, cheaper rates.

RECOMMENDED ACTION:

The Rimbey Recreation Board recommends that Council approves the proposed rate increases as outlined in the attached document for the Peter Lougheed Community Centre.

CAO				
DISTRIBUTION:	Council:			

Community Centre Rate Increase - 2014

Space/Item	Current	Proposed	% Increase
Cleaning Fee	100.00	200.00	100%
Lift Fee	Free	\$25/hour	NA
Main Auditorium (Fri & Sat)	250.00	350.00	40%
Main Auditorium (Sun-Thur)	200.00	300.00	50%
Main Auditorium (Mon-Fri; Day Use)	100.00	100.00	0%
Main Auditorium (Funerals)	100.00	150.00	50%
Main Auditorium (Per Hour)	NA	75.00	NA
Main Auditorium (Drop-in Rate)	2.00	2.00	0%
Main Auditorium (Damage Deposit)	250.00	350.00	40%
Upper Auditorium (Evenings & Weekends)	125.00	150.00	20%
Upper Auditorium (Weekdays before 4pm)	75.00	100.00	33%
Upper Auditorium (Per Hour)	20.00	25.00	25%
Upper Auditorium (Damage Deposit)	150.00	150.00	0%
Kinsmen Room (Per Day)	30.00	40.00	33%
Kinsmen Room (Per Hour)	10.00	15.00	50%
Kinsmen Room (Damage Deposit)	50.00	50.00	0%
Lion's Room (Per Day)	50.00	60.00	20%
Lion's Room (Per Hour)	15.00	20.00	33%
Lion's Room (Damage Deposit)	100.00	100.00	0%
Kitchen (Per Day)	150.00	150.00	0%
Kitchen (Per Hour)	50.00	50.00	0%
Kitchen (Deposit)	300.00	300.00	0%
<i>Arena Primetime</i>			
Arena Youth Local (Per Hour)	70.00	70.00	0%
Arena Youth Non-Local (Per Hour)	90.00	90.00	0%
Arena Adult Local (Per Hour)	110.00	110.00	0%
Arena Adult Non-Local (Per Hour)	120.00	120.00	0%
Arena Adult Tournament (Per Hour)	85.00	85.00	0%
<i>Arena Non-primetime</i>			
Arena Youth Local (Per Hour)	45.00	45.00	0%
Arena Youth Non-Local (Per Hour)	70.00	70.00	0%
Arena Adult Local (Per Hour)	65.00	65.00	0%
Arena Adult Non-Local (Per Hour)	85.00	85.00	0%

<i>Summer Only</i>			
Arena Mezzanine (Per Day)	50.00	50.00	0%
Arena Mezzanine (Per Hour)	10.00	15.00	50%
Arena Mezzanine (Damage Deposit)	NA	50.00	NA
Arena Summer (Per Day)	350.00	350.00	0%
Arena Summer (Mon-Fri; Day Use)	NA	100.00	NA
Arena Summer (Per Hour)	NA	75.00	NA
Arena Summer Program (Per Hour)	NA	30.00	NA
Arena Summer (Drop-in Rate)	NA	5.00	NA
Arena Summer (Damage Deposit)	500.00	500.00	0%
Fitness Centre (Adult 1 Month)	30.00	39.00	30%
Fitness Centre (Adult 3 Month)	60.00	78.00	30%
Fitness Centre (Adult 6 Month)	100.00	130.00	30%
Fitness Centre (Adult 1 Year)	165.00	215.00	30%
Fitness Centre (Student /Senior 1 Month)	20.00	26.00	30%
Fitness Centre (Student /Senior 3 Month)	40.00	52.00	30%
Fitness Centre (Student /Senior 6 Month)	55.00	71.50	30%
Fitness Centre (Student /Senior 1 Year)	75.00	97.50	30%
Fitness Centre (Family 1 Month)	50.00	65.00	30%
Fitness Centre (Familiy 3 Month)	100.00	130.00	30%
Fitness Centre (Famliy 6 Month)	150.00	195.00	30%
Fitness Centre (Family 1 Year)	275.00	357.50	30%
Fitness Centre (Cardlock Fee)	25.00	25.00	0%
Fitness Centre Locker (1 Month)	5.00	5.00	0%
Fitness Centre Locker (3 Month)	10.00	10.00	0%
Fitness Centre Locker (6 Month)	20.00	20.00	0%
Fitness Centre Locker (1 Year)	35.00	35.00	0%

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	February 24, 2014		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey Municipal Library Board Meeting Minutes Jan 6/14				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Rimbey Municipal Library Board held a board meeting on January 6, 2014.


Documentation Attached:	Yes	XX	No
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DISCUSSION:

Attached is a copy of the Rimbey Municipal Library Board Meeting Minutes of January 6, 2014.

RECOMMENDED ACTION:

Administration recommends Council accept the Rimbey Municipal Library Board Meeting Minutes of January 6, 2014 as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Rimbey Municipal Library Board Meeting
Monday, Jan. 6th, 2014
7:00 p.m.

Present: Jean Keetch, Rowena Aitken (Chairperson), Marg Ramsey, Val Warren, Paul Payson, Cheryl Duckett, Jim Peck, Sam Samsone

Guest: Gail Rondeel

Call to Order

Minutes from the Last Meeting - read and approved as printed by Sam

Consent Agenda Items:

1. Librarians Report -
2. Financial Report
3. Correspondence - John Hull will be meeting with the mayor. Rimbey Victim Services has invited us to purchase a table for their annual gala - Sat. Feb 8, 2014 for \$400.00. Sam moved that we purchase a table for \$400.00 for the gala. Seconded by Rowena. All in favor. The Bluffton Community Society send a letter stating that they don't have any available time for an Outreach Program in Bluffton this summer. It was to run once a week for 7 weeks. Ideas as to other places were brought up - Hoadley Hall - Jean will do some more contacting.

Sam moved that we accept the reports as presented. Seconded by Jim. All in favor.

Business Arising from the Minutes:

1. New Logo Update- new letterhead was presented and the library is in the process of creating new cards with the new logo on it.
2. Future Expansion - John plans to meet with the town soon. We will have 4300 square feet if we use the old Co-op along with storage, up 1700 square feet from our present library. An idea was presented about adding on while renovations are taking place and Jean will contact John about the feasibility of this idea.
3. May Fund Raiser - Cheryl moved that we host a Steak and Lobster meal on May 24, 2014 and we will discuss prizes and other fund raising at the next meeting. Seconded by Val. All in favor. We will need to advertize more around the area in order to bring in more people.
4. Perpetual Book Sale - there is a lack of space to put up the bookshelf and we will need good books to sell. We will discuss it further at the next meeting.

New Business

1. Plan of Service - we will need to have a new one in place before we can plan a new library. We will discuss it at the next meeting.

Adjournment - - a motion was made by Marg to adjourn the meeting at 8:45. All in favor.

Next Meeting: Monday, Feb. 10th at 7:00 p.m.

Chairperson _____

Rowena Aitken

Secretary _____

TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	February 24, 2014		
Agenda Item No.	8.3.	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Tony Goode		Title	CAO	

BACKGROUND:

The Mayor and Councillors provide reports on their activities.


Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>
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DISCUSSION:

Attached are the following reports:
 8.3.1 Mayor's Pankiw's Report
 8.3.2 Councillor Jaycox's Report
 8.3.3 Councillor Olsen's Report
 8.3.4 Councillor Payson's Report
 8.3.5 Councillor Webb's Report

RECOMMENDED ACTION:

Administration recommends Council accept Council reports as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Kathy

From: Mathew Jaycox
Sent: Tuesday, February 18, 2014 5:32 PM
To: Kathy
Subject: RE: Council Reports

Feb 1 - budget meeting

Feb 10 - council meeting

Feb 19 - CAO - Employment agency meeting Feb 21 - Chamber of commerce Rimbey Town Councillor Mathew Jaycox

Kathy

From: Mathew Jaycox
Sent: Friday, February 21, 2014 7:52 AM
To: Kathy
Subject: Activity Report

One more activity that I missed putting in was for yesterday, Brownlee LLP seminar in Edmonton. February 20th.

Kathy

From: einar olsen
Sent: Wednesday, February 19, 2014 12:01 AM
To: Kathy
Subject: RE: Council Reports

Jan 27: regular council meeting
Feb 1: Budget meeting
Feb 1: CAO interview
Feb 11: Regular council meeting
Feb 17: Blindman youth action meeting

Council Report

Councillor Jack Webb
February 24, 2014

- January 16, FCSS meeting
- January 21, Historical Society meeting
- January 27, Council meeting
- February 1, Budget meeting
- February 10, Council meeting
- February 18, met with HR Group regarding CAO position
- February 20, attended BrownLee Municipal Law Seminar on Emerging Trends
- Signed cheques at the office, twice
- Completed several commissioner of oaths through the month
- Had several conversations with citizens regarding CAO position

Rimbey & District Volunteer Week Committee
Box 404, RIMBEY, ALBERTA T0C 2J0
PHONE 843-2030 FAX 843-3270

February 6, 2014

Tony Goode
Town of Rimbey
Box 350
Rimbey, AB.
T0C 2J0

Dear Mr. Goode

April 6th – 13th, 2014 is National Volunteer Week. This week is set aside each year to honor and thank volunteers around Alberta and Canada for the time and energy they contribute to causes that benefit our communities. Volunteer Week is also meant to raise awareness of the vital contributions volunteers make to our communities and to the identity and values of our country.

The Rimbey Volunteer Week Committee is a partner in the Volunteer Alberta/ Government of Alberta/Culture & Community Spirit Volunteer Week Initiative. In conjunction with over 150 other communities around Alberta, we have planned activities to mark Volunteer Week in Rimbey and seek your support. We hope that you will be able to attend the sixteenth annual Volunteer Appreciation Night on Monday, April 7th, at 5:30 p.m., at the Rimbey Community Center to help promote volunteerism to individuals and the community as a whole. Please reply to us at your earliest convenience to the FCSS office at the above phone number prior to March 20, 2014?

Thank you and we look forward to seeing you there to help support and honor our volunteers.

Sincerely,
Rimbey Volunteer Week Committee
Per:



Katherine Winters
Rimbey Volunteer Services/Food Bank Coordinator

