

**TOWN OF RIMBEY**  
**TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY MAY 26, 2014 AT 7:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING**

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1	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
	2.1 None	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
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10.	<b>Open Forum</b>	
11.	<b>In Camera</b>	
	11.1 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.)	
12.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON  
MONDAY, APRIL 28, 2014 IN THE COUNCIL CHAMBERS OF THE TOWN  
ADMINISTRATION BUILDING

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1. Call to Order Mayor Pankiw called the meeting to order at 7:00 pm, with the following in attendance:
- Mayor Pankiw  
Councillor Jaycox  
Councillor Olsen  
Councillor Payson  
Councillor Webb  
Acting CAO/DO – Melissa Beebe  
Acting Assistant CAO/Director of Finance – Lori Hillis  
Town of Rimbey Maintenance – Bruce Newbury  
Recording Secretary – Kathy Blakely  
Recording Secretary in Training – Karen Dawn
- Absent:
- Public:  
Mr. Mike Seniuk – Seniuk & Company Delegation  
Treena Mielke – Rimbey Review  
2 members of the public
2. Public Hearing 2.1 None
3. Adoption of Agenda 3.1. April 28, 2014 Agenda  
11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.) addition  
11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.) addition  
7.7 Reschedule May 6/14 Regular Council Meeting
- Motion 136/14
- Moved by Councillor Webb to accept the agenda as amended.
- CARRIED
4. Minutes 4.1 April 14, 2014, Council Regular Meeting Minutes
- Motion 137/14
- Moved by Councillor Olsen to accept the April 14, 2014, Council Regular Meeting Minutes as presented.
- CARRIED
- 1 person entered the meeting 7:04 pm.
5. Delegation 5.1 Seniuk & Company – Auditors Report  
Mayor Pankiw welcomed Mr. Mike Seniuk, Auditors for the Town of Rimbey, to the Council Meeting.
- Mr. Seniuk went over the Auditor's Report to Council. He spoke to Council regarding the Consolidated Financial Statements which included the Financial Position, Statement of Operations, Statement of Changes in Net Financial Assets, Statement of Cash Flow, Schedule of Property and other Taxes, Schedule of Government Transfers, Schedule of Expenditures by Object, Schedule of Segmented Disclosures and the notes to the Consolidated Financial Statements.
- Mayor Pankiw thanked Mr. Seniuk for his presentation.

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6. Bylaws 6.1 None
7. New and Unfinished Business
- Council was in consensus to move item 7.4 prior to item 7.1
- 7.4 Seniuk & Company – Auditors Report Delegation Discussion (5.1)
- Motion 138/14
- Moved by Councillor Jaycox Council accepts the audit report of the Financial Statements for the year ending December 31, 2013, as presented by Mr. Seniuk, of Seniuk and Company, auditors for the Town of Rimbey.
- CARRIED
- 7.1 Rimbey Municipal Library - Board Member Application
- Motion 139/14
- Moved by Councillor Webb Council appoints Kathie Wallace to the Rimbey Municipal Library Board effective April 28, 2014 for a period of three (3) years.
- CARRIED
- 7.2 Tagish Engineering Ltd. – Project Status Updates April 22, 2014
- Motion 140/14
- Moved by Councillor Olsen Council accepts the Project Status Updates dated April, 22, 2014, from Tagish Engineering as information.
- CARRIED
- 7.3 Well 12, 13 & Main Reservoir Fencing Tender
- Motion 141/14
- Moved by Councillor Payson Council awards the tender of the 2014 Fencing Contract to Ram Fencing for the tendered price of \$23,655.00 (excluding GST).
- CARRIED
- 7.5 Floor Damage in Main Auditorium
- Motion 142/14
- Moved by Councillor Webb Council table the decision on the flooring to the May 26, 2014 Council Meeting.
- CARRIED
- 7.6 HVAC Tender/Control Upgrades
- Motion 143/14
- Moved by Councillor Webb the tender for the HVAC Replacement and Coil Cleaning be awarded to Rimbey Heating at a tendered price of \$139,715.00 (GST not included).
- CARRIED
- Motion 144/14
- Moved by Councillor Olsen the tender for the building controls upgrade be awarded to Direct Digital Controls Ltd at the tendered price of \$28,865.00 (GST not included).
- CARRIED

## 8. Reports

8.1 Department Reports8.1.1 Finance

Cash Position to March 31, 2014

Consolidated Financial Statement to March 31, 2014

Motion 145/14

Moved by Councillor Olsen Council accepts the Cash Position to March 31, 2014 and the Consolidated Financial Statement to March 31, 2014 as presented.

CARRIED

8.2 Boards/Committee Reports8.2.1 Rimbey Municipal Library Board Meeting Minutes March 3, 20148.2.2 Beatty Heritage House Society – Meeting Minutes - March 3, 2014Motion 146/14

Moved by Councillor Jaycox Council accepts the Rimbey Municipal Library Board Meeting Minutes of March 3, 2014 and the Beatty Heritage House Society Meeting Minutes of March 3, 2014 as information.

CARRIED

8.3 Council Reports8.3.1 Mayor Pankiw's Report

Mayor Pankiw provided a written report.

8.3.2 Councillor Jaycox's Report

Councillor Jaycox provided a written report.

8.3.3 Councillor Olsen's Report

Councillor Olsen provided a verbal report indicating he attended the following: Mar 21/14 Budget Presentation, Mar 24/14 Blindman Youth Action Society Meeting, Mar 24/14 Regular Council Meeting, April 1/14 Meet potential CAO Candidate, Apr/3/14 Incubator Information Session, Apr 9/14 CAO Interviews. Apr 11/14 Meeting with Seniors at the Lodge, Apr 14/14 Regular Council Meeting, Apr 21/14 Blindman Youth Action Society Meeting, Apr 23/14 Meeting with RCMP and Apr 28/14 Regular Council Meeting.

8.3.4 Councillor Payson's Report

Councillor Payson provided a verbal report indicating he attended the following: Apr 3/13 Incubator Information Meeting, Apr 7/14 Volunteer Appreciation Dinner, Apr 9/14 CAO Interviews, Apr 14/14 Neighbourhood Place Meeting Apr 14/14 Regular Council Meeting, Apr 15/14 Library Board Meeting, Apr 21/14 Blindman Youth Action Society Meeting, Apr 23/14 Meeting with RCMP, and Apr 28/14 Regular Council Meeting.

8.3.5 Councillor Webb's Report

Councillor Webb provided a written report.

Motion 147/14

Moved by Councillor Olsen Council accepts the reports as information.

CARRIED

## 9. Correspondence

9.1 Alberta Transportation - AMIP.9.2 Alberta Transportation - BMTG9.3 Alberta Transportation - FGTF9.4 Rimbey Municipal Library – Steak & Lobster/Chicken & Rib Night9.5 Letter From Blain Calkins9.6 Alberta Municipal Affairs - Bill 27 Flood Recovery and Reconstruction ActMotion 148/14

Moved by Councillor Olsen Council accepts the correspondence from

Alberta Transportation - AMIP, Alberta Transportation - BMTG, Alberta Transportation - FGTF, the Rimbey Municipal Library – Steak & Lobster/Chicken & Rib Night, Letter from Blain Calkins MP and Alberta Municipal Affairs - Bill 27 Flood Recovery and Reconstruction Act, as information.

CARRIED

10. Open Forum

10.1 Open Forum

Mayor Pankiw asked the gallery if anyone wished to address Council.

There were 2 responses from the gallery.

One person questioned council regarding the funds announced for the seniors center and the rezoning bylaw passed at the previous meeting. He feels the community should be made aware of the details of the development agreement as soon as possible.

One person requested clarification from Council regarding the leak on the Community Centre floor.

The Mayor asked if any other people from the gallery wished to speak.

The Mayor advised the gallery the next items will be in camera and asked the gallery to depart the meeting.

Mayor recessed the meeting at 8:13 pm.

3 members of the public departed the meeting at 8:13 pm.

Mayor Pankiw reconvened the meeting at 8:18 pm.

11. In Camera

11.1 Land (Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act.) addition  
11.2 Personnel (Pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act.) addition

Motion 149/14

Moved by Councillor Olsen the Council Meeting go in camera at 8:18 pm Pursuant to Division 2, Section 24(1) of the Freedom of Information and Protection of Privacy Act to discuss land issues and pursuant to Division 2, Section 17(2) of the Freedom of Information and Protection of Privacy Act to discuss personnel issues.

CARRIED

Motion 150/14

Moved by Councillor Webb the Council meeting revert back to an open meeting 8:30 pm.

CARRIED

2 member of the public returned to the meeting.

Motion 151/14

Moved by Councilor Jaycox to extend the meeting past the 90 minutes allotted for a Council Meeting.

CARRIED

Motion 152/14

Moved by Councillor Jaycox Council will forgive the 1 acre of municipal reserve, based on the review of documentation which indicates 29 acres (more or less) for the original subdivision of SJC Development Corporation

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from 2007, which would then have required 10% of the land be allocated as municipal reserve for a total of 2.9 acres not 3.9 acres.

CARRIED

Motion 153/14

Moved by Councillor Olsen the municipal reserve for subdivision application TR14/01 be split into 3 ways as follows, 10% of the proposed lot shall be deferred into the proposed lot at the time of registration for the future storm water management, 10% of the remainder shall be deferred into the remainder parcel at the time of registration and the rest of the remaining municipal reserve owing shall be paid out in cash, based on a rate of \$7,500.00 per acre for 1.4493 acres, for a total of \$10,869.75.

CARRIED

## 12. Adjournment

Motion 154/14

Moved by Councillor Webb to adjourn the meeting.

CARRIED

Time of Adjournment: 8:35 pm.

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 MAYOR

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 ACTING CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	5.1	Confidential	Yes	No	XX
Topic	Rimbey Junior/Senior High School – Tennis Courts				
Originated by	Melissa Beebe	Title	Acting CAO		

**BACKGROUND:**

Documentation Attached:	Yes XX	No
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**DISCUSSION:**

Mr. Tim Lekas, Principal of the Rimbey Jr/Sr High School has contacted the Town of Rimbey with concerns regarding the condition of the Rimbey Tennis Courts.

Administration has requested Mr. Lekas come as a delegation and address council with his concerns.

**RECOMMENDED ACTION:**

CAO <i>M. Beebe</i>				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# RIMBEY JUNIOR SENIOR HIGH SCHOOL

Box 620  
Rimbey, Alberta  
T0C 2J0

Telephone: 403-843-3761  
Fax: 403-785-0736



April 30, 2014

Melissa Beebe  
Acting Chief Administrative Officer  
Town of Rimbey  
Box 350  
Rimbey, AB  
T0C 2J0

Re: Rimbey Tennis Courts

I am writing to the town of Rimbey, on behalf of Rimbey Jr/Sr High School, to request that you consider doing some maintenance and possibly upgrades to the Rimbey tennis courts. The courts are currently in poor condition and in the short term require maintenance to be useable.

Short term needs include:

- Lines on the courts have faded significantly and need to be repainted
- The chain link fence needs repair
- The practice wall is damaged and requires removal

Longer term needs include:

- The post cranks are difficult to use and may need to be replaced
- The asphalt surface is uneven with grass growing up through the asphalt
- A new practice wall would need to be installed to replace the current damaged wall

The tennis courts are used extensively in the spring and fall for physical education classes at the school, meeting the needs of our 350 plus students. We believe that these tennis courts are an amenity that our town should preserve and maintain.

I would also like you to know, that should the town of Rimbey be interested in relocating the tennis courts and/or basketball courts, representatives of Rimbey Jr/Sr High School and Wolf Creek Public Schools would be interested in the possibility of having them relocated onto our school property.

If you have any questions, please do not hesitate to contact me at the number above.

Sincerely,

A handwritten signature in blue ink that reads "Tim Lekas". The signature is stylized and includes a long horizontal flourish extending to the right.

Tim Lekas

Principal,  
Rimbey Jr/Sr High School

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	6.1	Confidential	Yes	No	XX
Topic	Town of Rimbey Council Procedural Bylaw 894/14				
Originated by	Melissa Beebe	Title	Acting CAO		
<b>BACKGROUND:</b>					
<p>The Town of Rimbey Council Procedural Bylaw is a bylaw to establish the procedure and conduct of Council.</p> <p>As instructed at the October 28, 2013 Council Meeting, Bylaw 889/13, Town of Rimbey Council Procedural Bylaw was created to include the following section on an Open Forum.</p> <p>30) The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council. No formal decision shall be made on any matter presented to Council during the open forum session.</p>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
<p>The wording for item 30 has been amended to read</p> <p>30) The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.</p> <p>Town of Rimbey Council Procedural Bylaw 889/13 will be repealed.</p>					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council give first reading to Town of Rimbey Council Procedural Bylaw 894/14.					
Administration recommends Council give second reading to Town of Rimbey Council Procedural Bylaw 894/14.					
Administration recommends Council unanimously agree to give third reading to Town of Rimbey Council Procedural Bylaw 894/14.					
Administration recommends Council give third reading to Town of Rimbey Council Procedural Bylaw 894/14.					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

# The Town of Rimbey Council Procedural Bylaw

Bylaw 894/14

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## **A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE PROCEDURE AND CONDUCT OF COUNCIL.**

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, the Council may pass Bylaws in relation to the procedure and conduct of Council; and

WHEREAS, the Council of the Town of Rimbey desires to establish a procedural and conduct Bylaw;

NOW THEREFORE, the Council of The Town of Rimbey, duly assembled enacts as follows:

### **PART I - BYLAW TITLE**

This bylaw may be cited as the "Council Procedural Bylaw".

### **PART II - DEFINITIONS**

- 1) In this bylaw, unless the context otherwise requires:
  - a) "Council" shall mean the Municipal Council of the Town of Rimbey.
  - b) "C.A.O." means the Chief Administrative Officer of the Town of Rimbey or duly appointed designate.
  - c) "Chair" shall mean the Mayor, Deputy Mayor or any other duly appointed Presiding Officer at a constituted meeting.
  - d) "MGA" means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto.
  - e) "Town" means the Town of Rimbey.

### **PART III – MEETINGS OF COUNCIL**

- 2) The Regular Meetings of Council shall be held in the Council Chambers of the Town on days and times established, by resolution of Council, at the annual Organizational Meeting of Council. Regular Meetings of Council may be cancelled or rescheduled by resolution of Council at any duly constituted meeting.
- 3) Special Meetings of Council must be called pursuant to Section 194 of the MGA.
- 4) The Council of the Town shall hold an annual Organizational Meeting of Council pursuant to Section 192 of the MGA.

# The Town of Rimbey Council Procedural Bylaw

## Bylaw 894/14

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- 5) Notice to the public of Special and Council Committee Meetings shall be deemed to be given by the C.A.O. posting notice of all meeting dates and times at the Town Office or advertising the meeting dates and times in the Town's newsletter or on its website.
- 6) The C.A.O. shall record the time of arrival and/or departure of Council members at meetings should a member of Council arrive late at a meeting or depart prior to the completion of a meeting.
- 7) If a quorum is not present within thirty (30) minutes after the time fixed for a Regular or Special Meeting, the C.A.O. shall record the names of the members of Council present and the Council shall stand adjourned until the next Regular Meeting or another Special Meeting is called.
- 8) In the event that the Mayor and Deputy Mayor are not in attendance within fifteen (15) minutes after the hour of a scheduled meeting and a quorum is present, the C.A.O. shall call the meeting to order and a Chairperson shall be selected by the Council members in attendance, who shall preside during the meeting until the arrival of the Mayor or Deputy Mayor.
- 9) Pursuant to Section 154 (1)(a) of the MGA, the Mayor shall preside at meetings of Council, and the Mayor, at his discretion, may allow the Deputy Mayor to preside at a Council meeting at which the Mayor is in attendance.

### **PART IV – CONDUCT OF MEETINGS**

- 10) Each member of Council shall address the Chair but shall not speak until recognized by the Chair.
- 11) A delegate, scheduled to address Council on a topic, shall address the Chair upon recognition by the Chair. The scheduled delegate shall be limited to a ten (10) minute presentation unless such time is extended by permission of the Chair.
- 12) The Chair may, upon request, authorize a person in the public gallery to address Council only on the topic being debated at that time in the meeting and the Chair shall specify the time limit provided to the person wishing to address the matter.
- 13) A member of Council may present a motion for consideration. The motion does not require a seconder. The motion shall be recorded and the motion shall be deemed to be "on the floor" and open for formal discussion and debate.

# The Town of Rimbey Council Procedural Bylaw

## Bylaw 894/14

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- 14) Following debate on the motion under consideration, the Chair may call for a vote on the motion. The motion may be:
  - a) Amended;
  - b) Carried;
  - c) Defeated;
  - d) Withdrawn by the presenter subject to there being no objection by a member of Council;
  - e) Tabled to another meeting.
- 15) When any member of Council desires to speak, they shall address their remarks to the Chair, confine themselves to the question, and avoid personality. Should more than one member of Council desire to speak at the same time, the Chair shall determine who is entitled to the floor.
- 16) All motions shall be voted upon by all members of Council in attendance unless abstention by a member is duly noted in the minutes for reasons of conflict of interest.
- 17) The Chair shall declare a motion carried, carried unanimously or defeated. A member of Council wishing a recorded vote on a motion shall make such a request of the Chair prior to the calling of the vote.
- 18) A motion on first reading of a bylaw shall be decided without amendment or debate.
- 19) Pursuant to the MGA, every proposed bylaw shall receive three separate readings but not more than two on the same day, unless the members of Council present unanimously agree to consider third reading. It shall be read twice before it is committed and engrossed, and the third time before it is signed by the Mayor and C.A.O. The C.A.O. shall include the date of the passing upon every bylaw.
- 20) After any question has been decided, any member of Council who voted in the majority may at the same meeting or at the next regular meeting, move for reconsideration thereof. If reconsideration is approved by Council, the question to be considered may be dealt with immediately if all members of Council are present who voted on the question originally; otherwise the question shall be tabled to the next regular meeting of Council and dealt with at that time.

# The Town of Rimbey Council Procedural Bylaw

## Bylaw 894/14

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- 21) Should any issue pertaining to procedure or process arise that is not covered under this Bylaw, it shall be decided by a majority of Council. If there are an equal number of Council members in attendance and the matter voted upon results in a tie, the Chair shall make the final decision.
- 22) When at any session of the Council, the duration of time reaches a total of ninety (90) minutes, the Chair shall call for a review of the agenda and Council will determine the action. When it has been determined that the meeting shall be in recess for the evening, the time and date of resumption of the meeting shall be by a majority vote of Council.
- 23) The Mayor shall act as ex-officio to all Committee appointments and may attend any meetings.

### **PART V – AGENDA AND ORDER OF BUSINESS**

- 24) Prior to each Regular Meeting of Council, the C.A.O. shall prepare a statement of the order of all business, to be known as the “Agenda”. To enable the C.A.O. to do so, all documents and notice of delegations shall be placed in the hands of the C.A.O. no later than 12:00 p.m. local time the Thursday prior to the Regular Meeting of Council. The Mayor and C.A.O. shall meet to review the agenda prior to compiling the agenda package.
- 25) No further additions to the Agenda will be presented by the C.A.O. unless they determine that the addition is of an emergent nature and the Mayor is in agreement.
- 26) The C.A.O. shall place at the disposal of each member of Council, a copy of the Agenda and all supporting materials no later than 4:30 p.m. local time on the Friday prior to the Regular Meeting of Council.

# The Town of Rimbey Council Procedural Bylaw

## Bylaw 894/14

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- 27) The order of business on the agenda shall be as follows:
1. Call to Order
  2. Public Hearings
  3. Agenda Adoption and Additions
  4. Approval of Minutes
  5. Delegations
  6. Bylaws
  7. New and Unfinished Business
  8. Reports
  9. Correspondence
  10. Open Forum
  11. In Camera
  12. Adjournment
- 28) The order of business established in 27) shall apply unless Council otherwise determines by a majority vote of the members in attendance and the vote on the matter of priority of business shall be decided without debate.
- 29) A person or representative of a delegation of persons who wishes to bring any matter to the attention of Council shall address correspondence to Council outlining the matter to be discussed. The correspondence shall clearly state the matter at issue and the request made of Council in respect thereof. One person shall be identified as the spokesperson on behalf of the delegation in the correspondence.
- 30) The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

### **PART VI - REPEAL**

- 31) Bylaws No. 515/86, No. 611/94, No. 858/10 and No. 889/13 are hereby repealed.

# The Town of Rimbey Council Procedural Bylaw

Bylaw 894/14

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## PART VIII - EFFECTIVE DATE

AND FURTHER THAT this bylaw shall take effect on the date of third and final reading.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**UNANIMOUSLY AGREED** to present this By-Law for Third and Final Reading.

READ a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014	
Agenda Item No.	7.2	Confidential	Yes	No
Topic	Floor Damage in Main Auditorium			
Originated by	Melissa Beebe	Title	Acting CAO	
<b>BACKGROUND:</b>				
<p>The base of a basketball net stand which was filled with water leaked water on the main auditorium floor resulting in significant damages. An incident report was submitted to Administration on Thursday, April 24, 2014.</p>				
Documentation Attached:	Yes XXXX		No	
<b>DISCUSSION:</b>				
<p>At the April 28, 2014 Council Meeting Council tabled the decision on the repairs to the floor in the main auditorium.</p> <p>The Director of Community Services supplied the attached suggestions regarding the floor in the main auditorium.</p>				
<b>RECOMMENDED ACTION:</b>				
<p>Administration provided the following options</p> <p>Option 1(remove sections of the floor in the 4 different locations with damage and replace with new hardwood and reseal just the areas of damage. The cost is lower, however, the repaired areas will be noticeable. Approximate cost is \$10,000.00)</p> <p>Option 2 (remove sections of the floor in the 4 different locations with damage and replace with new hardwood, refinish the whole floor including new floor markings for the courts. This would reduce the visibility of section repairs. Approximate cost is \$20,000.00), with funds to come from recreation reserves, and the restoration be completed as soon as possible.</p>				
CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



## RE: Thoughts on the floor in the Main Auditorium

Dear Council,

Given the likelihood that work will be done to repair the floor in the Main Auditorium at the Peter Lougheed Community Centre, I think that council should take this opportunity to consider removing basketball as an option. Here is why:

1. The ball is quite heavy and has caused and will continue to cause damage to the ceiling, lights and walls (all of which are not designed for gym use). Over time this will speed up the wear and tear, which leads to a higher level of maintenance and strain on facility staff.
2. The portable hoops are accidentally run into the walls routinely by patrons and staff. Due to the cumbersome nature of the devices, they are difficult to control. We have done several paint touchups and gouge marks in the sound proofing panels are starting to accumulate.
3. There is likely no ideal solution for replacement hoops with the current multiuse functionality of the space. Due to space constraints, there is not enough room behind the court lines to mount a more stable portable system. Mounting a permanent system on the wall or ceiling would reduce the appeal the space as a rental hall.
4. Basketball use has been moderate overall so there have not proven to be a substantial need for this service.
5. We would be able to remove a significant amount of floor lines associated with b-ball; this would enhance the attractiveness of the space as a rental hall.
6. The portable hoops that we currently use must be stored out in the open, again reducing the attractiveness and flexibility of the space. No reasonable storage facilities exist within the proximity of the Main Auditorium.

I propose that the damaged hoop be repaired and filled with sand. Then the two hoops be permanently moved to the arena. There is ample room to store them there in the winter and during the summer they could be moved out on the pad for community drop-in or program use. If they were to leak or shed sand moving forward, the arena would not be harmed in any way.

Sincerely,

Peter Stenstrom  
Director of Community Services

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Rimbey FCSS Board Member Vacancy				
Originated by	Melissa Beebe	Title	Acting CAO		

**BACKGROUND:**

The Rimbey FCSS Board has 8 members consisting of 3 individuals from the Town of Rimbey, 3 individuals from Ponoka County, 1 Councillor from Ponoka County and 1 Councillor from the Town of Rimbey.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

The Executive Director of the Rimbey FCSS has advised a long term Board Member from the Town of Rimbey has submitted her resignation from the Rimbey FCSS Board of Directors.

Rimbey FCSS has recruited for a member from the Town of Rimbey and an individual has submitted an application to be a Rimbey FCSS Board Member.

**RECOMMENDED ACTION:**

Administration recommends Council appoint Faith Pilgrim to the Rimbey FCSS Board effective May 26, 2014.

CAO	<i>mm - Beebe</i>			
DISTRIBUTION:	Council:	Admin:	Press:	Other:

May 1, 2014

Rimbey, Alberta

Peggy Makofka  
FCSS Director  
Rimbey, Alberta

Dear Peggy,

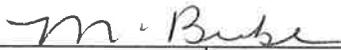
This my letter of interest to become a board member of FCSS. I have recently retired after working 33 years for Alberta Health Care, Home Care as an area manager. I have been involved in Rimbey health care since 1980, in Pallative Care, Day Support, Home Care, Handivan and many community volunteer committees. During my working years I have worked closely with FCSS and feel I understand their goals and objectives. I raised my family in the Rimbey community and are aware of the services needed for families. I would like to assist in your efforts to continue the excellent services provided to the community by becoming a board member.

I look forward to hearing from you in regards to this letter of interest.

Yours truly,

Faith Pilgrim

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014	
Agenda Item No.	7.4	Confidential	Yes	No
Topic	Tagish Engineering Ltd. – Project Status Updates			
Originated by	Melissa Beebe	Title	Interim CAO	
<b>BACKGROUND:</b>				
<p>Tagish Engineering Ltd has provided a project status update on the various ongoing projects within the Town of RimbeY.</p>				
Documentation Attached:	Yes	XX	No	
<b>DISCUSSION:</b>				
<p>Attached is the Project Status Update from Tagish Engineering Ltd for the period ending May 6, 2014.</p>				
<b>RECOMMENDED ACTION:</b>				
<p>Administration recommends Council accept the Project Status Update dated May 6, 2014 from Tagish Engineering as information.</p>				
CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



## **PROJECT STATUS UPDATES**

May 6, 2014

# 1.0 Town of Rimbey

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## **RB00 – Rimbey General**

This project is for small general requests for the Town.

(March 25) D & M Concrete has completed crushing all concrete at lagoon site.

(March 25 – April 8) D & M Concrete has completed the concrete crushing and moved off site.

(April 8) In discussion with a company which will provide a concept plan and construction budget to provide a skateboard / BMX facility.

(April 22) Supplied Town with a Concept Plan for a new skateboard / BM Facility for review.

(May 6) Concept Plan for skateboard / BMX facility will be discussed with Council at strategic planning session.

## **RB87 – Hwy 20 Intersections – (GM)**

This project consists of granular base construction (ready for asphalt paving to be completed by others) for both the 54 Av and 58 Av intersections on Hwy 20. Alberta transportation as agreed to pave the intersections in conjunction with the asphalt overlaying of Hwy 53

(March 25) Waiting on Nikirk Bros. Contracting for price on Traffic Accommodation Strategy.

(April 8) Submitted a Roadside Development Application to Alberta Transportation and the Traffic Accommodation Strategy.

(April 22) Discussion with Alberta Transportation on Roadside Development Application. AB Transportation has indicated that approval is coming.

(May 6) Received approval from Alberta Transportation. Preparing contract agreement for endorsement prior to start of construction.

## **RB100 – 51st Avenue from 44-46<sup>th</sup> Street (2012 Construction) – (LS)**

(April 8) Talked with CCA last week to confirm that we will look at street with settlements in the spring. Original update was "(Oct 15) FAC inspections to be completed in the spring of 2014 at which time CCA will fix settlements".

(April 22) No change.

(May 6) No change.

## **RB102 South Lagoon Baffle Curtain – GM**

This project consists of improving the baffle curtain support system.

(April 22) Public Works staff working with Outlaw Electrical to repair electrical problem with South Lagoon blower motors.

(May 6) No Change.

#### **RB106 Rimbey Northeast Lagoon Subdrain Upgrades - GM**

This project is related to all work involving the NE Lagoon repairs and drainage.

(March 25 – April 8) Waiting for response from Alberta Environment on ground water diversion application.

(April 22) Sent an e-mail to Alberta Environment to inquire on status of the ground water diversion application.

(May 6) Contacted AMEC to provide a budget to complete a study of the hydraulic connection between the NE Lagoon and Well 13.

#### **RB108 2013 Walking Trails– GM**

Project: Construct an asphalt trail system from the Rimbey Community Center to Hwy 53 - 55 St, then south along the west boundary of NE 20 – 42 – 2 W, connecting to the Lions Walking Trail.

(February 11 – April 8) No Change, construction to commence after spring thaw.

(April 22) Town staff indicated some erosion had occurred on the new trail south of Hwy 53. Contractor has indicated that repairs and landscaping will be completed as soon as area dries up.

(May 6) No Change.

#### **RB109 – 58<sup>th</sup> Avenue Re-construction – LS**

Project: There are significant settlements along 58<sup>th</sup> Ave. Roadway is to be milled, asphalt leveling course is to be applied and overlaid. Sanitary is to be re-lined with a CIPP as part of this project. Miscellaneous patching in Rimbey is also part of this project.

(April 8) No Change. Original Update was "(December 10) Checked issue with Service on 58<sup>th</sup> Ave. Some construction work may be required in 2014 to address problem. It is assumed that work will be done under a new job number if decided to go ahead."

(April 22) Contacted drain doctor for flush, camera of 58<sup>th</sup> Ave. services from the house to the main. Sending quote to Town. Going to charge time to RB00 general unless plumber finds something that requires construction and a new job number.

(May 6) No change.

#### **RB116 – Bergum Area and Back Lane Storm (GM)**

Project: Assessment of drainage from back lane entering Bergum property

(March 25 – May 6) No Change.

#### **RB119 – 2014 Concrete Sidewalk Replacements – (LS)**

(April 8) Olds Concrete had the lowest submitted bid. A recommendation letter has been sent to the Town to award the project to Olds Concrete.

(April 22) Olds Concrete was awarded project. Sending contract documents for contractor to sign this week.

(May 6) Preconstruction meeting scheduled for May 7<sup>th</sup>. Construction may start the week after.

#### **RB120 – Community Center HVAC Upgrades – (GM)**

This project involves the replacement of three (3) Air Handling Units and the Control System for the Rimbey Community Center.

AHU-1 Is the air handling unit that serves the main entrance and administrative areas.

AHU-4 Is the unit that serves the north side of the main auditorium.

AHU-6 Is the air handling unit for the fitness area.

(April 8) KB Engineering has met with three (3) Contractors on site to discuss the removal and replacement of the roof top units. KB Engineering has indicated that the top has received two additional quotes. Consultant will be analyzing all submissions and will be preparing documentation to have all firms quote on the same terms of reference, with a recommendation to follow in a couple of weeks.

(April 22) KB Engineering has indicated that tenders for the replacement of the HVAC units to close April 22. Recommendations to select Contractor to follow.

(May 6) Council awarded the replacement of the HVAC units to Rimbey Heating, and the control upgrades to Direct Digital Controls. Contracts are being prepared for endorsement prior to start of construction.

#### **RB121 – Spray Park Upgrades 2014 – (LS)**

(March 24) Will talk with Public works when we are town for the Concrete Replacements Tender on March 25.

(April 8) Talked with Rimbey Public works and got some additional information. Talking with Western Recreation currently on their spray park to formulate an action plan for upgrading the Rimbey Spray Park.

(April 22) Meeting with Western Recreation and Rick Schmidt this Wednesday. After meeting will discuss possible course of action.

(May 6) Waiting for Western Recreation to submit a price to do Spray Park work. Will follow up this week if I don't hear anything.

#### **RB122 – Water System Upgrades 2014 – (GM)**

(March 25) Canadian Consulting Group were on site March 21, and will be producing a report on the SCADA system upgrades.

(April 8) Request for price quotations for the installation of security fencing at Well 12, 13 and Main Reservoir were sent out to four Contractors.

(April 22) Waiting for report from Canadian Consulting Group on SCADA system upgrades.

(May 6) No Change.

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.5	Confidential	Yes	No	XX
Topic	Snow Removal Survey				
Originated by	Melissa Beebe		Title	Interim CAO	
<b>BACKGROUND:</b>					
<p>Council increased the snow removal services level in 2014. This means, the Town purchased additional equipment and brought on contractors to assist the Public Works Department when the snow events were extreme.</p> <p>A survey on snow removal was published in the Rimbey Review for the weeks of April 15<sup>th</sup> and April 22<sup>nd</sup> requesting residents to complete the survey and return to the Town Administration Office. The Snow Removal Survey as also posted on the Town's website to print off and submit. Only 16 surveys were returned to the office.</p>					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
<p>The Snow Removal Survey is attached showing the results followed by comments of the residents of the Town of Rimbey</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accept the Snow Removal Survey Results and resident comments as information.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

## Snow Removal Survey Results

**Number of Surveys Received: 16.00**

No	Question	Yes	Yes %	No	No %	No Reply	No Reply %
1	Were you satisfied with the overall snow removal operation this last winter?	10.00	62.50	6.00	37.50	0.00	0.00
2	If you have been here for more than one winter season, would you say the Town's snow removal services has improved?	9.00	56.25	7.00	43.75	0.00	0.00
3	Is it your impression Rimbey is better or worse than other towns of our size at snow removal?	10.00	62.50	4.00	25.00	2.00	12.50
4	Were you satisfied with the timeliness of snow clearing?	12.00	75.00	4.00	25.00	0.00	0.00
5	Were you satisfied with the thoroughness of the snow clearing?	10.00	62.50	6.00	37.50	0.00	0.00
6	Would you like the Town to maintain the increased service level for snow removal?	11.00	68.75	3.00	18.75	2.00	12.50

# Snow Removal Survey Comments

14 of the 16 surveys returned provided comments

1. The best ever.
2. Considering the amount of snow, I think this Council did very well.
3. We think you don a very good job.
4. In the residential areas this is the worst snow removal we've had. Big expenditure does not replace quality. Residential areas should be plowed during the day, Commercial areas during the night. If you clean the backalleys, do a good job of is or leave it alone! Don't just push it down with the bucket. Way too much ice in the spring.
5. It's been a winter from hell this year. I know the highway goes through town, but its important to keep the snow piles away from store fronts. Rimbey has a big senior population, their mobility uncertain, scooters and walkers and canes were a challenge to cross the intersection or crawl over the snow piles from vehicles. I do believe snow was removed more this year than the past. Businesses must clear their sidewalks. BMO at times the worst and also vacant business fronts. If rules are made, then enforce them, including residential. Some residential were never cleaned off, with young homeowners. Residential snow removal better than most years but if snow removal to be done, ticket, fine and tow away vehicles. Its ridiculous snow removal equipment going around these parked vehicles. Some have been there all winter! Some streets too narrow with all the snow piled on both sides of street. Some of these residential corners were scary as one needed to be in the middle of intersection to see. Very dangerous at times. But where does one put the snow. Please keep intersections sanded at all times. Thank you. Hoping for spring soon.
6. I look forward to improvement in snow removal next year.
7. Hopefully it will not be needed as bad again for several years.
8. I live on Rimwest Crescent. We sometimes never got our snow done at all, it was put on the sidewalks with only a small path cleared up the middle of the road made very hard to get out of our driveways. Except for one family, we are all seniors between 75 & 90+ years old. I moved into Rimbey 5 years ago. The snow removal then was fast and perfectly done, once that man left, snow removal went to hell. This year for our road it was one of the worst snow clearing I have seen and the back lane was never done, we have people who have driveways in the back and they were getting stuck all the time. I would rate snow removal very very poor.

9. This was a terrible snow year...although I had a bit of trouble in alleys, I thought the town did a great job under horrible and unusual circumstances.
10. The only thing I would like to see is our great mayor and council with shovels. Lol – a joke
11. Wind rows are pushed into gutter which then freeze and the ice caused water back up when melting.\*\*To Whom It May Concern: I \*\* am 81 years old and have had water back up into my basement because the gutters in front of my house were not cleared of ice. I am not capable of clearing them myself due to heal issues and had it not been for a good citizen who stopped and steamed a trench for me, I would be floating in my own house. Please realize how many seniors need this done for them. Thank you. Resident.

*Reply from PW – This citizen is misinformed. On the day in question, the contractor had thawed a culvert for the town at 50<sup>th</sup> Ave & 43 St because it was flooding Buist Motors. With the 2 hour minimum the contractor charges, he had extra time left at which point he thawed Mr. \*\*’s curb. The town paid \$250.00 for this service.*

12. Alleys Terrible! Roads to rough. There were areas with much improved service and many with much worse service it appears. There is no one teach the use of the machines to the operators! No Pride.
13. Do a good clean the first time. Do not flatten to a 6” pack. I can only respond to our street we live on and use which is 46 Ave and 52 St. 1)If you are talking of the amount of snow the town has plowed of the street, I would say no. There seems to be about 6’ left on the road and one warm day we had ruts where small vehicles were spinning out. One night you had two backhoes and a grader for several hours to flatten the street. Two days later street had ice frozen ruts. \*\* spent several hours trying to flatten frozen ruts, and with another 2 inches snow fall street was horrible. 2) The number of times the grader was out would have been more than adequate if you only would leave a 2” max on the road when plowing. There seems to be a number of people that push or blow the snow on the road (why) (use your bylaw). I would also like to see snow plowed to both sides of the street instead of one as it is now. It also melts much faster where the sun can get at it. You also use way too much sand & salt (or are you trying to melt instead of plow?)
14. This past winter was a particular challenge for snow removal with the huge and unusual volume we received throughout the winter. I think that Public Works and Town staff did a very commendable job keeping up with it all. Removal efforts for all the excess snow was also very good. I believe our Mayor (Mr. Pankiw), council and the Public Works Department all deserve kudos for a job well done. Thank you.

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.6	Confidential	Yes	No	xxxx
Topic	Canada Day – Council Attendance				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Town of Rimbey hosts a dynamic annual event on July 1 celebrating Canada. I am requesting that council attends the event during the opening ceremony and the cake and ice cream portions of the event from 12:45pm-2pm.

Documentation Attached:	Yes	No	xxxx
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**DISCUSSION:**

Canada Day Celebration is a well-attended event that draws several hundred users from our town and the surrounding area. In the past, the mayor or a councilor have typically said a few words during the opening ceremony on behalf of the Town of Rimbey. We would be grateful if this could happen again. Following the ceremony council has typically served the birthday cake and ice cream. Again, we would be grateful if council would be willing to do this again.

**RECOMMENDED ACTION:**

The Director of Community Services recommends council agrees to send members from council to attend the Town's Canada Day Celebration. Specifically to say a few words at the opening ceremony and to serve cake and ice cream immediately following the ceremony.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.7	Confidential	Yes	No	xxxx
Topic	Keyera Naming Celebration – Council Attendance				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

Keyera and the Town of Rimbey have recently entered into a 5 year naming agreement. Keyera is paying the Town \$125,000 over the five years in exchange for the right to officially name Rimbey's community centre the Peter Lougheed Community Centre.

One of the stipulations of the agreement was that there would be a public event, press release and photo op between dignitaries of both organizations sometime near the start of the agreement. Keyera has proposed that this event occur on Friday, August 22, 2014.

Documentation Attached:	Yes	No	xxxx
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**DISCUSSION:**

The date of Friday, August 22, 2014 is available at the Peter Lougheed Community Centre for this event. Due to the existing schedule at the Centre, there is not a lot of flexibility around this date. The basic framework of the event would include an evening BBQ and a formal presentation ceremony.

Dignitaries from Keyera will be in attendance and I have been told that the late Peter Lougheed's wife Jeanne will attend if she is able. I am proposing that mayor and council attend as dignitaries for the Town of Rimbey.

**RECOMMENDED ACTION:**

The Director of Community Services recommends mayor and council attend the Keyera Naming Celebration on August 22, 2014, representing the Town of Rimbey.

CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.8	Confidential	Yes	No	xxxx
Topic	Canada Day – Free Public Swim				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Town of Rimbey hosts a dynamic annual event on July 1 celebrating Canada. I am proposing that the pool be open from 3pm-6pm for a free public swim.

Documentation Attached:	Yes	No	xxxx
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**DISCUSSION:**

Activities are planned from 8am-11pm and there is a gap in programming in the late afternoon. This is typically the hottest part of the day and a cool dip in our pool would be very attractive. As we aim to make Rimbey a destination for this special day I believe having free pool time will enhance what we provide and would ultimately draw more people to our town.

**RECOMMENDED ACTION:**

The Director of Community Services recommends council approves having the Rimbey Aquatic Centre open to the public free of charge from 3pm-6pm on July 1, 2014.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
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# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.9	Confidential	Yes	No	xxxx
Topic	Community Grants Program Applications				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

The Director of Community Services has received four applications for funding from the Community Events Grant Program.

1. Rimbey and District Old Timers – Rimbey and District Old Timers Reunion - \$500 - **Eligible Application**
2. Kitchener Masonic Lodge – Dinner & Music Presentation in Support of Park - \$500 – **Eligible Application**
3. Rimbey Art Club – Alberta Culture Days Art Show - \$500 – **Eligible Application**
4. Ladies Auxiliary to Rimbey Hospital – Strawberry Tea & Bake Sale – \$432.38 – **Eligible Application**

	Yes	No	xxxx
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**DISCUSSION:**

These applications meet the Community Events Grant Program criteria. \$2,040 remains in the Grant in Aid Budget so there is just enough money available to cover these events. That being said it should be noted that only \$107.62 will be available for future requests with over half the calendar year remaining.

**RECOMMENDED ACTION:**

The Director of Community Services recommends that Council approves the requested funding to the Rimbey & District Old Timers, the Kitchener Masonic Lodge and the Rimbey Art Club at their requested amounts of \$500 each and the Ladies Auxiliary to the Rimbey Hospital for their requested amount of \$432.38 from the Community Events Grant Program budget.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	7.10	Confidential	Yes	No	XXXX
Topic	Request for Cancellation of Tax Penalty				
Originated by	Melissa Beebe		Title	Acting CAO	

**BACKGROUND:**

The Municipal Government Act states:

**Penalty for non-payment in current year**

**344(1)** A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

**(2)** A penalty under this section is imposed at the rate set out in the bylaw.

**(3)** The penalty must not be imposed sooner that 30 days after the tax notice is sent out.

**Penalty for Non Payment in Other Years**

**345(1)** A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

**(2)** A penalty under this section is imposed at the rate set out in the bylaw.

**(3)** The penalty must be imposed sooner that January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

**The Town of Rimbey Tax Penalty Bylaw #870/11 states:**

**(2)** A penalty of twelve percent (12%) shall be applied to all current taxes owing at the close of business on July 31 of each year. Should July 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.

**(3)** A penalty of eighteen percent (18%) should be applied to all arrears owing at the close of business on December 31 of each year. Should December 31 not be a business day, the penalty shall not be applied until the close of business on the following business day.

Documentation Attached:	Yes	No XXXX
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**DISCUSSION:**

Tax notices for taxes were sent out on May 22, 2013 and were due July 31, 2013.

Administration received a letter from the owner of 2 parcels of land, Roll #16600, SW 28-42-2-W5M and Roll #12100, Lot 3 / 4, Block J, Plan 824NY indicating he was in the hospital from August 2013 to December 2013 for a period of 140 days, at which time he was unable to communicate, but by April was able to understand the situation with his property taxes. He paid the property taxes in full however they included late payment penalties of \$171.42 on one property and penalties of \$639.64 on a second property. It is two separate properties with the house situated between the two, but taxes on one property reflect the house.

	Roll 16600, SW 28-42-2-W5M	Roll #12100, Lot 3 / 4, Block J, Plan 824NY	
2013 Tax Levy	\$533.03	\$1988.92	
12% Penalty August 1/13	\$63.96	\$238.67	\$302.63
18% Penalty Jan 23/14	\$107.46	\$400.97	\$508.43
<b>Total Paid</b>	<b>\$704.45</b>	<b>\$2628.56</b>	

The Rimbey rate payer is asking Council to reconsider high penalty charges of eighteen percent (18%) and make some adjustments. Stating in his letter he is hoping that Council will reconsider the high interest charges and make some adjustments. He feels that 12% is fair but not the 18%.

As per the Municipal Government Act:

**Cancellation, reduction, refund or deferral of taxes**

**347(1)** If council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) Cancel or reduce tax arrears;
- (b) Cancel or refund all or part of a tax;
- (c) Defer the collection of a tax;

**(2)** A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

**RECOMMENDED ACTION:**

Administration recommends Council makes a decision on the Request for Cancellation of Tax Penalty, based on the Municipal Government Act and the Town of Rimbey Tax Penalty Bylaw 870/11.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		

**BACKGROUND:**

Each month the Director of Finance prepares the following reports:  
     Cash Position  
     Consolidated Financial Report

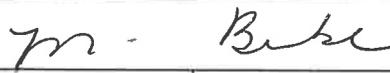
Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the Cash Position to April 30, 2014 and Consolidated Financial Report for April 30, 2014

**RECOMMENDED ACTION:**

Administration recommends Council accept the Cash Position to April 30, 2014 and Consolidated Financial Report for April 30, 2014 as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

**TOWN OF RIMBEY  
CASH POSITION  
AS AT APRIL 30, 2014**

	<b>April 30, 2014</b>	<b>March 31, 2014</b>
Cash		
Bank accounts	158,291	364,873
Investments	<u>1,500,000</u>	<u>1,500,000</u>
Total	1,658,291	1,864,873
Less:		
Other Reserves/Allowances	1,325,232	1,381,670
Trust Accts.	191,868	189,448
Unexpended Grant Revenue		
BMTG Grant		
FGTG Grant		
AMIP Grant		
MSI Capital Grant	<u>635,132</u>	<u>635,132</u>
Total	2,152,232	2,206,250
<b>Unrestricted Cash (deficit)</b>	<b><u><u>(493,941)</u></u></b>	<b><u><u>(341,377)</u></u></b>

**TOWN OF RIMBEY**  
**CONSOLIDATED FINANCIAL STATEMENT**  
**FOR THE PERIOD ENDED APRIL 30, 2014**

OPERATING	Revenues				Expenses			
	Budget	Actual	Remaining		Budget	Actual	Remaining	
General Municipal Revenues	3,566,267	144,087	3,422,180	96%	861,140	240,169	620,971	72%
Council (11)					202,602	59,811	142,791	70%
Administration (12)	99,100	99,102	(2)	0%	609,627	213,163	396,464	65%
General Operating (12-13)					122,480	19,043	103,437	84%
Police (21)	23,750	18,727	5,023	21%	53,659	14,138	39,521	74%
Fire (23)	50,000	47,294	2,706	5%	115,738	27,142	88,596	77%
Disaster Services (24)					5,795	2,349	3,446	59%
Bylaw - Animal (26)	2,360	1,900	460	19%	21,826	3,936	17,890	82%
Bylaw - Regional (26-01)	209,800	4,460		0%	185,489	46,981	138,508	75%
Public Works (32)	1,300	18,483	(17,183)	-1322%	594,029	257,286	336,743	57%
Airport (33)	720		720	100%	11,641	3,127	8,514	73%
Storm Sewer (37)					5,500	2,039	3,461	63%
Water (41)	518,550	175,820	342,730	66%	312,858	73,031	239,827	77%
Sewer (42)	346,950	97,727	249,223	72%	208,245	68,492	139,753	67%
Garbage (43)	199,604	67,132	132,472	66%	120,487	33,156	87,331	72%
Recycle (43-01)	37,075	17,168	19,907	54%	122,829	32,461	90,368	74%
Compost (43-02)					26,761	95	26,666	100%
FCSS (51)	158,686	77,202	81,484	51%	186,166	45,030	141,136	76%
Cemetery (56)	13,760	1,981	11,779	86%	19,656	1,698	17,958	91%
Development (61)	41,900	8,798	33,102	79%	112,590	38,804	73,786	66%
Econ.Development (61-01)	15,200	13,680	1,520	10%	69,530	5,550	63,980	92%
RV Park (61-08)	18,822	699	18,123	96%	14,822	699	14,123	95%
Recreation Office (72)	13,240	150	13,090	99%	70,245	19,463	50,782	72%
Pool (72-04)	120,570	45	120,525	100%	264,834	30,211	234,623	89%
Parks (72-05)	9,100		9,100	100%	126,949	6,879	120,070	95%
Racquetball (72-06)	33,800	16,345	17,455	52%	16,627	5,214	11,413	69%
Arena (72-09)	146,280	55,030	91,250	62%	225,697	136,813	88,884	39%
Recreation Programs (72-11)	33,240	2,828	30,412	91%	76,341	11,802	64,539	85%
Community Centre (74)	114,200	12,512	101,688	89%	269,851	107,937	161,914	60%
Library (74-06)	11,400		11,400	100%	125,865	57,388	68,477	54%
Scout Hall (74-08)					3,420	1,483	1,937	57%
Curling Club (74-09)	500	500	0	0%	19,500	9,669	9,831	50%
Museum (74-12)					69,945	49,246	20,699	30%
<b>Total Revenues</b>	<b>5,786,174</b>	<b>881,670</b>	<b>4,699,164</b>	<b>81%</b>	<b>5,252,744</b>	<b>1,624,305</b>	<b>3,628,439</b>	<b>69%</b>
<b>Debenture &amp; Loan Principal Payments</b>					<b>311,882</b>	<b>83,062</b>	<b>228,820</b>	<b>73%</b>
<b>Total operating and debt repayment</b>	<b>5,786,174</b>	<b>881,670</b>	<b>4,699,164</b>		<b>5,564,626</b>	<b>1,707,367</b>	<b>3,857,259</b>	

**TOWN OF RIMBEY**  
**CONSOLIDATED FINANCIAL STATEMENT**  
**FOR THE PERIOD ENDED APRIL 30, 2014**

CAPITAL	REVENUES			EXPENDITURES		
	Reserves	Grants	Other sources	Budget	Actual	Remaining
HVAC System		80,000	100,000		4,762	175,238
Handicap Access - CC & Arena	18,000					18,000
CC Alarm System	12,000					12,000
Overhead door replacement - PW	14,320				13,920	400
Electronic Leak Detector	8,000					8,000
Trench Shoring	12,000					12,000
Fire Department Equipment	18,000					18,000
JD Loader		187,000			157,900	29,100
Blower & Blade for Loader	115,000				126,835	(11,835)
Skid Steer Snow Blower					6,000	(6,000)
Meter Reader and Software	11,100					11,100
Filing System	15,000					15,000
Recreation/PW Truck	20,000				15,523	4,477
Concrete Crushing	100,000				70,399	29,601
Sidewalk Replacements		250,000			14,258	235,742
46th Avenue Park	50,000					50,000
Spray Park	20,000				743	19,257
Bergum Storm Drainage	25,000				7,833	17,167
Water System Upgrade	120,000				3,753	116,247
Highway 20 Intersection Upgrades		300,000			3,220	296,780
Ag Society Water/Sewer project	50,000					50,000
Other Capital Projects:						
54 Ave Storm Line					630	(630)
Trails					975	(975)
South Lagoon Baffle Curtain					491	(491)
HWY 53 & 51 Street Intersection					389	(389)
43 Street					2,528	(2,528)
<b>Total</b>	<b>608,420</b>	<b>817,000</b>	<b>100,000</b>		<b>430,159</b>	<b>1,095,261</b>
<b>Total Capital</b>	<b>1,525,420</b>					
<b>Total Operating and Capital</b>	<b>7,311,594</b>			<b>5,564,626</b>	<b>2,137,526</b>	<b>4,952,520</b>

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.2	Confidential	Yes	No	XX
Topic	CAO Reports				
Originated by	Melissa Beebe		Title	Acting CAO	

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

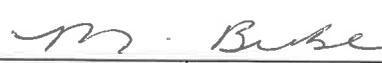
Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Acting CAO Beebe provided the attached written report.

**RECOMMENDED ACTION:**

Administration recommends Council accept the Acting CAO's Report as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## **Interim CAO Report May 22, 2014**

- March 25, Concrete Replacement Pre Tender Mtg
- April 2, Alberta Emergency Management Session – Olds
- April 7, Developer meeting with Evergreen Estates
- April 10, Assessment Review Board Training
- April 14 Council Meeting
- April 15, met with Town Law Firm
- April 23, met with Staff Sargent RCMP
- April 28, met with Cemetery Committee
- May 7, Sidewalk Replacement Pre –construction commencement mtg for sidewalks and cemetery.
- May 8, Regional Disaster Services Meeting with Ken and Don , for review of manual and pre planning for ICS 100 and 200 Training for all Staff.
- May 12-16, Society for Local Government Management Conference
- May 21.meeting with Developer, Town Engineers regarding 200 Legacy Lane
- May 22, West Central Planning Agency meeting, Management Meeting, 51<sup>st</sup> Ave Post Construction and Warranty review.
- Ongoing multiple Building and Development Questions.
- Taxes have been worked on through this time period and were mailed out on May 22.  
Thank you to the Administration Office Staff for their hard work in meeting the deadline.  
Notice has been listed in the Town Advertisement section for two weeks.
- Working through ongoing start up issues with the pool and attending onsite reviews.
- On site review of water damage of walking trails that will be a warranty repair.
- On site review of the Recycle Facility
- On site review of the Gibson Pipeline installation
- On site review of sidewalk, pavement, etc. regarding development requests.
- On site review of Community centre flooring

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.3	Confidential	Yes	No	XX
Topic	Development Officer Report				
Originated by	Melissa Beebe		Title	Acting CAO/DO	
<b>BACKGROUND:</b>					
The Development Officer provides a report summarizing the 2014 Building Permits.					
Documentation Attached:		Yes	XX	No	
<b>DISCUSSION:</b>					
Attached is a copy of the 2014 Building Permits Summary.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Development Officers Report as information.					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



## 2014 Building Permits Summary To May 21, 2014

Zoning		Number of Developments	Value
<b>Residential</b>	New	1	\$160,000.00
	Renovations & Other	5	\$82,500.00
<b>Commercial</b>	New	0	\$0.00
	Renovations	2	\$67,000.00
<b>Institutional</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>Industrial</b>	New	0	\$0.00
	Renovations	1	\$60,000.00
<b>TOTALS</b>		<b>9</b>	<b>\$369,500.00</b>

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.4	Confidential	Yes	No	XX
Topic	Public Works Department Report				
Originated by	Rick Schmidt	Title	Public Works Foreman		

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Public Works Department.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Public Works Report as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## **PUBLIC WORKS REPORT MARCH & APRIL, 2014**

Over the last couple of months Public Works has been active with numerous projects.

- As of April 1, Public Works took over Parks & Cemetery maintenance.
- Pot hole repair has been ongoing over the last 2 months. It appears that removing the snow from the streets has left us with fewer pot holes repairs than expected.
- Routine lawn maintenance has started throughout the Town.
- Public Works has helped get the hot tubs in place and assisted with pool cleaning.
- Playground equipment inspection has been done and it appears our equipment is in good condition.
- Encana has finished taking effluent from the North Lagoon.
- Effluent is being held at the South Lagoon with the assumption that Encana is interested in it for the month of June.
- Street sweeping started in April.
- Over the next 2 months, curb painting, tree trimming and a couple of small landscaping jobs will be done.
- The Recycle facility will be getting some road works and some major clean-up done as well.
- There have been several frozen & damaged water & wastewater lines we have repaired in the last 2 months as well.
- Installation of park benches and garbage receptacles on the new Walking Trail should start soon.
- Compost collection has been heavy with the start of the season. Delays have been steady over the last 2 years with collection going for up to 3 days at times. In one instance, the crew was behind one homeowners place for over 1/2 hour collecting compost. The homeowner had 58 bags of compost. With the extra time it is taking, it is draining resources for other projects. A bag limit might be one way to reduce the extra time it is taking to collect and free up the staff for other projects.

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.5	Confidential	Yes	No	XX
Topic	Director of Community Services Report				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

Department Managers supply a report to Council, advising Council of the work progress for the time period.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Director of Community Services.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Director of Community Services Report as information.

CAO



DISTRIBUTION:	Council:	Admin:	Press:	Other:
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# Community Services Report

May 26, 2014

## **Department Staffing**

We have moved Bruce and the Parks maintenance over to Public Works as you are well aware. We are retaining the Community Centre Caretaker (Darryl) throughout the summer along with our 2 Facility Attendants and 1 custodian.

Over at the pool we are still pursuing 2 lifeguards to reach an optimal staffing level. We are exploring the idea of a pool receptionist again if need be.

## **Peter Lougheed Community Centre**

The Phone Experts have come and assessed the level of security in our building by analyzing our motion sensor, glass breaking and door sensor locations. There are some gaps in coverage that we hope to address. We have been working together to remap the building based on the current usage patterns and will be setting up new zones. This will be very welcome news to certain groups like the Lions Club, Art Club and Nursery School so they will have more freedom to operate within their space without fear of setting off alarms.

I have designed a number of signs for the interior and exterior of the building to help with navigating around the centre. The goal is also to eliminate all the stand alone paper signs tacked all over the walls.

We have been awarded a new AED (Defibrillator) free of charge from the Heart and Stroke Foundation. We will reposition the current AED in the Curling Lounge and place the new one so that all parts of the building have uninhibited access to at least one AED at all times; this is currently not the case. We are also added better signage around the AEDs so they are clearly marked.

We have run into a problem with our lighting system in the Community Centre. We primarily use a type of fluorescent lighting that is no longer maintainable. Replacement bulbs and ballasts are difficult to come by as they are being phased out. The Main Auditorium had several ballasts out so we have converted those units to the new style. We will need to make a plan for the lighting in the building as a whole here in the next couple years as investment in needed one way or another. It might be advantageous to go with LED.

## **Community Fitness Centre**

The Centre is highly used for its space. Cleaning and maintenance are needing to increase. I am working with my staff to improve in this area. We now commit a staff member to do cleaning and a visual inspection of the equipment and space 5 times a week. We have signed a maintenance contract with Flaman Fitness. They will be coming out every 2 months. Our elliptical machine has been down for a couple months. The replacement parts are due to arrive any time now, they were back ordered.

## **Rimbey Aquatic Centre**

New drains have been installed in the change rooms, this will help with keeping water off the floor. 2 new hot tubs were installed. New cabinet doors have been installed in the reception area, this will help the staff maintain a visually tidy environment as patrons enter the facility. Apex landscaping is working around the entrance of the pool, installing a concrete pad to help with drainage, and for a bench, bike rack and garbage receptacle to be installed. Playquest will be coming to install the bench, bike rack and garbage receptacle around mid-June. They will also be installing 2 benches and a garbage receptacle at the splash park pad.

## **Spray Park**

Nothing to report.

## **Arena**

Was used for minor baseball spring training, Bullerama and the Trade Fair.

## **Tennis Courts**

The courts have received attention this spring. We have supported and tightened the damaged fence from the snow piles. All new hardware and nets have been installed to replace the vandalized supplies from last fall.

## **Parks & Trails**

Benches and garbage receptacles are being installed at 2 locations along the new trail (a portion of the funds for this are from the ATCO donation). We will also install a bench and receptacle in the BMX Park and Lions 2 Park, a receptacle in the Lions 1 Park, a receptacle along the trail by an existing bench in the south corner of the RV Park along the trail and a bench behind the town office. Playquest will supply and install the product.

Outdoor Fitness Equipment is to be installed as well. The target location at this point is on the south end of the RV Park along the trail.

## **Programs**

Our registration and Drop-in programs all received solid use over the last 2 months. As summer approaches we will reduce the number of programs offered. This is due to typically low numbers during the summer months and the pool offers programs. A variety of drop-in activities such as floor hockey will be available. The transition date between winter and summer programming is the first and second week of June.

## **Boys and Girls Club**

As summer activities have started such as soccer and baseball, the Boys and Girls Club has seen a drop in their numbers for Terrific Tuesday's (for ages 6-12). However numbers have been solid and are slowly growing with the teen programming. The club will continue to run over the summer and will expand to 2 full days per week for children and the teen program will remain the same.

## **Events**

Planning is underway for Canada Day and the Rimbey Rodeo Parade. Both events happen early June and are traditionally very well attended by the public. We look forward to implementing some new activities on Canada Day while maintaining the general feel of the day that people have come to love and expect. We are still trying to line up a 2<sup>nd</sup> marching band for the parade. We typically bring in the Red Deer Royals as our highlighted group but they are unavailable this year.

## **My Resignation**

I would like to take this opportunity to thank council, administration and the people of Rimbey for allowing me the opportunity to serve here. I have appreciated the trust and respect that was shown to me. It was absolutely a pleasure to be a part of this team and I wish you all nothing but the best moving forward. Rimbey is in good hands and I have no doubt exciting times lie ahead. Thank you.

*Respectfully submitted by:*

Peter Stenstrom  
Director of Community Services

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.6	Confidential	Yes	No	XX
Topic	Community Peace Officer Report				
Originated by	Kyle Koller	Title	Community Peace Officer Supervisor		

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Community Peace Officer Supervisor.

**RECOMMENDED ACTION:**

Administration recommends Council accept the report from the Community Peace Officer Supervisor as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

CPO Report May 2014 from Kyle Koller

I attended the Staff Justice College in April and May and completed use of force, scenarios, and legal studies and wrote final exams. Passed all exams and received certificate on April 18, 2014.

This changed my Level 2 non moving violation appointment to the CPO Level 1 moving violation appointment.

Protective Services Assistant and I completed applications for MOVS (Motor Online Vehicle Search) for the jurisdiction of Rimbey. However, Gov't of Alberta (MOVS branch) also wanted applications for the areas of Parkland Beach, Gull Lake, and the Summer Villages of Sylvan Lake. So applications were completed by my assistant and sent to the CAO's of those areas for authorization and completion.

With my level one appointment I also started the process of applying for CPIC (Canadian Police Information) access, however, there were some road blocks.

I met with the Staff Sgt in Blackfalds RCMP detachment and he has graciously agreed to help me with the application himself.

Upon receiving notice of my ability to conduct moving violation stops (Traffic) I contacted the local RCMP Staff Sgt by letter on May 1<sup>st</sup>. The memo was information to inform of my change of appointment which is in our mandate, but also to ask whether or not the detachment had traffic equipment such as laser and radar hand held units or other tools not available to myself or my part time employees.

No response as of yet, so again, the Staff Sgt in Blackfalds was gracious in building a team spirit with the Town of Rimbey Municipal Peace Officers. He has lent us a Stalker 2 Radar hand held, with two spare batteries. Again, I thank him for his professionalism and continuing effort to help me to my job.

We have contacted the Red Deer courthouse and set up an agency code on behalf of the Town of Rimbey with the JOIN (Justice Online Information Network) provincial database. Our agency code that I created is RTME (Rimbey Town/Traffic Municipal Enforcement).

With summer here, the contracted areas will now start getting busy on weekends and long weekends. I have hired a part time CPO named Jay Klause who has graduated from the Staff College Justice CPO program. He has Laser/Radar training. First Aid Training and is a very enthusiastic and a hard working guy.

I also have Derek Lewko, who is a very experienced and well versed CPO. I contacted the Chief of Police in Lacombe and completed a letter of understanding between the Town of Rimbey and the City of Lacombe to have Derek on staff for the summer.

There have been a variety of bylaw complaints. Barking dogs, garbage, unattached trailers haven't been a complaint yet, but thru patrols of various areas I have found some and informed the residences of the parking bylaws in relation to unattached trailers.

There was some B/E in Gull Lake during a weekend. RCMP investigated but it appeared that it may have been a few drifters just looking for a place to sleep as nothing was stolen from the open garages where they may have slept that particular weekend.

On May 7, 2014 I started writing tickets for moving violations in the playground zone between the hours of 12:00 thru 4:00 pm. I kept track of speeders which ranged from (6 km/h to 40 km/h) the posted 30 km/h signs. Eight out of ten people were speeding thru the playground zone during that time frame. Only three tickets were written during my first blitz but 47 warnings were given. I also started to monitor stop signs in the various areas.

Now that I am up and running with moving and non-moving my assistant and I have started a Statistical data form which will show monthly stats for moving, non moving, bylaws and other various areas.

Now that I have two vehicles being used on week days and weekends, my staff will need to be able to access MOVS, stats, reports and bylaws online, there will be a second lap top needed for the other vehicle.

Also, there has been some discussion about switching from air cards that are hooked into the laptops to tethering a cell phone that the member is carrying.

There isn't very good cell service in a lot of the summer areas but the air cards do function. Also, not sure how many staff phones there will be for CPO's? If only one, how will we tether a second lap top?

Also, I am sure the Counsel is unaware but the old car has a very old radar stationary system in it. It is called the Genesis and it is obsolete. We need to invest in a newer system, which can be taken out of the vehicle once the town decides to invest in newer vehicles that have new technology.

None of the officers are trained on this old system including myself they don't even offer training on such an out dated system.

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.1.7	Confidential	Yes	No	XX
Topic	Fire Department Report				
Originated by	John Weisgerber		Title	Fire Chief	

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

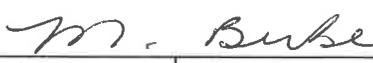
Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Rimbey Fire Department.

**RECOMMENDED ACTION:**

Administration recommends Council accept the report from the Rimbey Fire Department as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## Fire Department Report To May 22, 2014

Year to date we have had 35 calls for service including a house fire in town. We have put on one training course and have had members attend some in Eckville and Lacombe. The grass fires were very light this year due to a wet spring. There is a number of local departments putting on fire courses and some of the guys will be attending in other towns. We have not yet been able to take advantage of the new staff yet as it has been one of those years.

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26 2014		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey & District Volunteer Week Committee Minutes Apr 3/14				
Originated by	Melissa Beebe		Title	Interim CAO	
<b>BACKGROUND:</b>					
<p>The Rimbey &amp; District Volunteer Week Committee held a board meeting on April 3, 2014.</p>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
<p>Attached is a copy of the Rimbey &amp; District Volunteer Week Committee Minutes of April 3, 2014.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accept the Rimbey &amp; District Volunteer Week Committee Minutes of April 3, 2014 as information.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

**Rimbey & District Volunteer Week Committee**

**Meeting: Thursday, April 3rd, 2014**

**9:00 a.m.**

**Provincial Building**

**Minutes**

**Present:** Laine Dahms, Chairperson/AHS Representative  
Bill Scott  
Shirley Winter, Rimbey Adult Learning  
Dan Donald  
Mary Busch, Helping Hands/Food Bank  
Peter Stenstrom, Rimbey Community Centre  
Cheryl Jones, Rimbey Historical Society  
Katherine Winters, Volunteer Services/Food Bank  
Alvin Goetz, Lions Club  
Irene Steeves, Blindman Hall Representative  
Peggy Makofka, Recording Secretary/FCSS Representative  
Pat Muddle, Fish and Game/Rural Crime Watch  
Pam Scott, Ladies Auxiliary

**Regrets:** Dolores Green, Citizens on Patrol  
Nancy Adams, Women's Conference

**1. Call to Order**

Chairperson, L. Dahms called the meeting to order at 11:37.

**2. Approval of Agenda**

**Motion:** by I. Steeves to approve the agenda.

**CARRIED**

**3. Approval of March 20<sup>th</sup>, 2014 Minutes**

**Motion:** by P. Stenstrom to approve the Minutes of the Meeting, March 20<sup>th</sup>, 2014 as presented.

**CARRIED**

**4. Approval of Financial Report**

Bank Balance: \$4855.43

All donations from last week deposited.

Cheques from the following organizations were given to L. Dahms at the meeting:

Auxiliary Hospital, Town of Rimbey, Rimbey Community Home Help Services, Blindman

Handivan Society, Rimbey and District Victim Services

L. Dahms, C. Jones, and I. Steeves have signing authority.

**Motion:** by M. Busch to accept the Financial Report as information.

**CARRIED**

**5. Business arising from the minutes**

**5.1 Food Preparation Committee Report**

N. Adams is currently away, but the committee has everything ready. Ground beef is to be picked up at Parkland Manor on Monday in the morning. Volunteers will meet at the Community Centre at 9:00 a.m. to set up tables and cooking will start at 10:30 a.m. Bring your own knives and peelers. Shopping will be done early Monday morning.

**5.2 Entertainment Report**

B. Scott reported that Shalayne Hancik is available to entertain after supper. M. Paul and D. Hancik will accompany Shalayne. Bruce Tona will play before supper starting at 5:15 p.m.

**Motion:** by B. Scott to pay an honorarium of \$150.00 to Shalayne Hancik and an honorarium of \$50.00 to Bruce Tona.  
Seconded by P. Scott.

**CARRIED**

**5.3 Large Poster Sign & Donation Jar Report**

C. Jones has made a large "sign in" poster and decorated donation jar for the welcome table.

**5.4 Poster & Poem Report**

There is nothing to report as no response has been received from any of the local schools for the poster and poem campaign. Ideas of other ways to raise awareness and promote volunteerism were discussed. Perhaps a preprinted coloring page with the theme and logo could be distributed and returned or submitted for display during volunteer week. Groups and clubs rather than just schools could be targeted.

**5.5 Master of Ceremonies written Agenda**

R. Pankiw, Mayor of the Town of Rimbey, has agreed to act as the Master of Ceremonies. K. Winters will prepare some details for him.

**5.6 Table Tents Report**

L. Dahms has prepared a table tent for proofing by the committee.

**5.7 Photographer**

K. Winters will have the camera ready for committee members to take pictures of the event.

**6. New Business**

**6.1 Evaluation Surveys**

There were 50 – 70 surveys left from last year so the committee will just use them.

**6.2 Balloons**

G. Rondeel will loan the helium tank from Farmers' Market and deliver it to the Community Centre on Monday, April 7<sup>th</sup> at 10:00 a.m.

**Motion:** by P. Scott to pay Farmers' Market an honorarium of \$25.00 for the helium and that C. Jones will purchase approximately 50 helium quality balloons up to a value of \$20.00.

Seconded by B. Scott.

**CARRIED**

**6.3 Other Business**

L. Dahms reminded the committee to come and help if possible on Monday at 10:30 a.m.

L. Dahms is to check in with N. Adams about the Food Committee.

**Motion:** by P. Muddle to pay the cadets \$75.00 to do dishes.

Seconded by I. Steeves.

**CARRIED**

**7. Next Meeting**

Date: May 1<sup>st</sup>, 2014

Time: 10:00 a.m.

Place: Provincial Building

**8. Adjournment**

**Motion:** by C. Jones to adjourn at 12:40 p.m.

**CARRIED**

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	Rimoka Housing Foundation Minutes March 20, & April 16, 2014				
Originated by	Melissa Beebe		Title	Interim CAO	
<b>BACKGROUND:</b>					
<p>The Rimoka Housing Foundation held a Board Meeting on March 20, and April 16, 2014.</p>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
<p>Attached is a copy of the Rimoka Housing Foundation Board Meeting Minutes of March 20, and April 16, 2014.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council accept the Rimoka Housing Foundation Minutes of March 20, 2014 and April 16, 2014 as information.</p>					
CAO		<i>M. Beebe</i>			
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

Rimoka Housing Foundation  
March 20, 2014 @ 11:00am  
Parkland Manor, Rimbey

## MINUTES

<b>In Attendance:</b>	<b>Legion</b>	D. MacPherson (regrets)	
	<b>Town of Ponoka</b>	R. Bonnett	T. Falkiner
	<b>Town of Rimbey</b>	R. Pankiw	M. Jaycox
	<b>County of Ponoka</b>	P. McLaughlin - Chair	B. Liddle
	<b>The Bethany Group</b>	D. Beesley	S. Mickla (@11:25am)
		M. Wideman - Recorder	

<b>1.</b>	<b>CALL TO ORDER</b> The meeting was called to order at 11:07am by Paul McLaughlin.
<b>2.</b>	<b>ADOPTION OF AGENDA</b>  RHF 14-03-01 <b>MOVED</b> by T. Falkiner that the Board accept the Agenda as circulated. <b>CARRIED</b>
<b>3.</b>	<b>APPROVAL OF MINUTES</b>  RHF 14-03-02 <b>MOVED</b> by R. Bonnett that the Board accept the minutes of February 26, 2014 as circulated. <b>CARRIED</b>
<b>4.</b>	<b>DRAFT AUDITED FINANCIAL STATEMENTS 2013</b> For the year ended December 31, 2013  <ul style="list-style-type: none"> <li>- Overall revenue and grants are slightly higher than budgeted. The inclusion of Amortization by the Auditors does slightly skew the numbers on the Statement of Operations. The final Audited Statements will be circulated upon receipt.</li> <li>- Discussion regarding the relationship between The Bethany Group and the Rimoka Housing Foundation, as identified in Note 1 - Nature of Operations. Further discussion regarding the social housing and seniors self-contained portfolio, as well as insurance coverage for these buildings. Denis is seeking clarification from government regarding insurance policies and premiums.</li> </ul> RHF 14-03-03 <b>MOVED</b> by R. Bonnett to accept the Draft Audited Financial Statements 2013 as information. <b>CARRIED</b>



<p><b>5.</b></p>	<p><b>FINANCIAL STATEMENTS</b></p> <p>For the one month ended January 31, 2014</p> <ul style="list-style-type: none"> <li>- Vacancy Report: Golden Leisure is full, Parkland Manor has 2 vacancies, Reid Manor has 11 vacancies with 2 residents still receiving meals. Meals on Wheels does not deliver on the weekend but generally provide enough food on Thursday and Friday to allow for leftovers throughout the weekend.</li> <li>- Legacy Place is currently operating on budget.</li> </ul> <p><b>RHF 14-03-04                      MOVED by R. Pankiw to accept the Financial Statements for the one month ended January 31, 2014 as presented.                      CARRIED</b></p>
<p><b>6.</b></p>	<p><b>NEW BUSINESS</b></p>
<p><b>a.</b></p>	<p>Policy: Board Member Remuneration</p> <p>The current policy does not speak to attendance via teleconference. Will be revised to include attendance via teleconference, and a more comprehensive review will be completed at the next organizational meeting.</p> <p><b>RHF 14-03-05                      MOVED by B. Liddle that the Board Member Remuneration policy be revised to include attendance via teleconference.                      CARRIED</b></p>
<p><b>b.</b></p>	<p>Letter to Seniors Self-Contained Residents</p> <p>A letter will be sent from the Rimoka Board to the residents in Rimbey self-contained, so they are aware of their relationship with the Board. The Manager is now attending each building weekly to meet with the residents.</p> <p><b>RHF 14-03-06                      MOVED by R. Pankiw that a letter be drafted to the self-contained residents.                      CARRIED</b></p>
<p><b>7.</b></p>	<p><b>PREVIOUS BUSINESS</b></p>
<p><b>c.</b></p>	<p>Operations Sub-Committee</p> <p>Will be an advisory committee with joint membership between Rimbey and Ponoka, including both lodge managers and 2 staff from each site. The Board Members will rotate attendance, with at least 2 in attendance at each meeting.</p>
<p><b>d.</b></p>	<p><b>Rimbey Project Update</b></p> <p><b>RHF 14-03-07                      MOVED by M. Jaycox that the Board move In-Camera at 12:10pm.                      CARRIED</b></p> <p><b>RHF 14-03-08                      MOVED by R. Pankiw that the Board move Out-of-Camera at 12:30pm.                      CARRIED</b></p>

	e.	<p><b>Parkland Manor Manager</b> Discussed while In-Camera, above.</p>
8.	<p><b>DATE &amp; LOCATION OF NEXT MEETING</b> The next meeting will be held on Wednesday April 16<sup>th</sup> at 9:00am at Legacy Place, Ponoka.</p>	
9.	<p><b>ADJOURNMENT</b>  RHF 14-03-09                      <b>MOVED</b> by R. Bonnett that the Rimoka Board meeting adjourn at 12:32pm. <b>CARRIED</b></p>	



Paul McLaughlin, Board Chair

Apr. 16/2014  
Date



Sharon Mickla, Director Client Services

Apr 16/2014  
Date



**5. OPERATIONAL REPORT**

Review of report prepared by S. Mickla.

- Both Golden Leisure and Parkland Manor are currently full.
- Membership on the Operations Advisory Committee will include two voluntary Board Members, the first meeting will follow the June 18<sup>th</sup> Board Meeting. Policy conflicts will be included as an Agenda item.
- Maintenance positions have been filled and things are going well in that department.
- Vacancy Report for Housing: Reid Manor 12 with 4 move-ins scheduled; 1 in each Kansas Ridge I & II; community housing 2 and rural & native 1; Legion Arms 3; Slater Place is full. The Housing Manager does have a set schedule to visit each facility, will follow up that the schedule has not changed.
- The letter for residents in self-contained will be prepared as an informational newsletter to all residents in lodges and self-contained, regarding the relationship with The Bethany Group and an update on the project.

**6. PREVIOUS BUSINESS**

**a. Rimbey Project Update**

The Rimoka Board is still living within the intent of the confidential letter received. Anticipate a formal announcement from government in early May. For the next meeting, Denis will prepare a presentation on how the project will roll-out.

A conference call was held with Danielle Smith to lodge a 'light' complaint against MLA Anglin for his recent press release regarding the Rimbey Project, as his actions may threaten the federal funding attached to the project.

The Town of Rimbey land deal has received its third and final reading, title should be in place by the end of the week.

**b. Operations Sub-Committee**

Discussed under Operational Report, above.

**c. Parkland Manor Manager**

A review of the posting/hiring process was completed, also considered was the future redevelopment of Parkland Manor and the complexities that will be involved. Wendy Filewich will become the full-time manager.

**7. NEW BUSINESS**

**d. Fire Suppression**

Has become a Provincial issue following the Quebec incident. Most lodges and self-contained across the province are not sprinklered, approximately 70%. Government has asked for figures and quotes to build their budget.

		<p>A request has been received from Maintenance to replace the outdated smoke detectors in Golden Leisure Lodge. System smoke detectors consist of hallway smoke detectors, suite smoke detectors with relay base for hallway indicator lights and duct detectors. A quote has been received from Pyrotec Alarms for \$20,434.10.</p> <p>This would be an appropriate request to put to government to utilize the \$3,000 per lodge room capital grant that was received in 2013.</p> <p><b>RHF 14-04-05</b>                      <b>MOVED by R. Bonnett that the Rimoka Board apply to Government to utilize up to \$22,500 from the capital grant funds allocated to Life &amp; Safety for Golden Leisure Lodge, for the replacement of outdated smoke detectors as per the quote from Pyrotec Alarms dated November 29, 2013.</b> <span style="float: right;"><b>CARRIED</b></span></p>
e.	Legacy Place	<p>Resident in Legacy Place is requesting the full return of his entry fee, as he is moving to a Veteran's facility in Calgary and requires the money to purchase the new suite. There is a long history with this resident.</p> <p>Normally the Foundation retains \$5,000.00 and three month's fees unless the suite is filled quickly.</p> <p><b>RHF 14-04-06</b>                      <b>MOVED by D. MacPherson that due to the special circumstances of moving to a Veteran's facility, administration negotiate with this Legacy Place resident a fair settlement for the return of his entry fee.</b> <span style="float: right;"><b>CARRIED</b></span></p>
8.	<p><b>DATE &amp; LOCATION OF NEXT MEETING</b></p> <p>The next meeting will be held on Wednesday May 21<sup>st</sup> at 9:00am at Parkland Manor, Rimbey.</p>	
9.	<p><b>ADJOURNMENT</b></p> <p><b>RHF 14-04-07</b>                      <b>MOVED by R. Pankiw that the Rimoka Board meeting adjourn at 11:00am.</b> <span style="float: right;"><b>CARRIED</b></span></p>	

  
\_\_\_\_\_  
Paul McLauchlin, Board Chair

May 21 / 2014  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sharon Mickla, Director Client Services

May 21 / 2014  
\_\_\_\_\_  
Date

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	8.2.3	Confidential	Yes	No	XX
Topic	FCSS/RCHHS Board Meeting Minutes March 20, 2014 & April 23, 2014				
Originated by	Melissa Beebe	Title	Acting CAO		

**BACKGROUND:**

The RimbeY FCSS/RCHHS held a Board Meeting on March 20, and April 23, 2014.

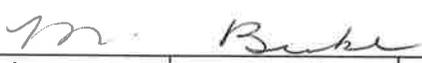
Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>
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**DISCUSSION:**

Attached is a copy of the RimbeY FCSS/RCHHS Board Meeting Minutes of March 20, and April 23, 2014.

**RECOMMENDED ACTION:**

Administration recommends Council accept the RimbeY FCSS/RCHHS Board Meeting Minutes of March 20, and April 23, 2014 as information.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
**March 20, 2014**  
10:00 a.m. Rimbey Provincial Building

Present:

Nancy Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Pat Weeks, Board Member  
MaryAnn Josephison, Board Member  
Viola Schneider, Board Member  
Bill Coulthard, Board Member  
Jack Webb, Board Member  
Peggy Makofka, Executive Director  
Christine Simpson, Recording Secretary

Regrets:

Christine Leinweber, Board Member

1. CALL TO ORDER

The meeting was called to Order by Chairperson: N. Hartford at 10:00 a.m.

2. APPROVAL OF AGENDA

**14-03-01 MOTION:** By: M. Josephison: That the agenda be adopted as presented or with the following additions:

5.2 Study on Alberta Non-Profit organizations

10.9 FCSSAA West Central spring meeting

11.5 Thank You messages

CARRIED.

3. PREVIOUS MEETING MINUTES – February 19, 2014

**14-03-02 MOTION:** By: P. Weeks: That the minutes of the February 19, 2014 Meeting be adopted as corrected:

10.1 Seconded: By: M. Josephison

10.2 Seconded: By: P. Weeks

10.3 Seconded: By: C. Leinweber

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

5.1 Health Care Aides - Two employees are enrolled in NorQuest College

5.2 Alberta Non-Profit Organizations Survey by Michael Shier, University of Pennsylvania was presented as information.

6. FINANCE

6.1 March 20, 2014 Finance Committee Meeting Minutes/Highlights

N. Hartford exited the meeting room at this time.

**14-03-03 MOTION:** By: J. Webb: That the Minutes of the March 20, 2014 Finance Committee Meeting be accepted as information.

CARRIED.

N. Hartford re-entered the meeting.

7. WRITTEN REPORTS

- 7.1 Home Support/Personal Care
- 7.2 Compass Program
- 7.3 Education Coordinator
- 7.4 Seniors Information & Referral Centre
- 7.5 Volunteer Income Tax
- 7.6 Food Bank

**14-03-04 MOTION:** By : B. Coulthard that K. Winters and four volunteers be authorized to attend the Alberta Food Banks AGM and Conference on May 21<sup>st</sup> – May 23<sup>rd</sup>, 2014 in Edmonton at the expense of the agency.  
Seconded: By: M. Josephison.

CARRIED

7.7 Volunteer Services

**14-03-05 MOTION:** By V. Schneider: That two staff attend the Volunteer Alberta Conference on June 4<sup>th</sup> – June 5<sup>th</sup>, 2014 in Calgary at the expense of the Agency.  
Seconded: By: J. Webb.

CARRIED

**14-03-06 MOTION:** By: I Steeves: That two staff, and two volunteers, and as many Board members who wish to do so, attend the Vitalize Conference on June 5<sup>th</sup> – June 7<sup>th</sup>, 2014 in Calgary at the expense of the Agency.  
Seconded: By: V. Schneider.

CARRIED

**14-03-07 MOTION:** By: M. Josephison: That the coordinator of Volunteer Services attend the Calgary Chamber of Voluntary Organizations workshop on April 14<sup>th</sup> – April 15<sup>th</sup>, 2014 at Mount Royal University in Calgary at the expense of the Agency.  
Seconded: By: I. Steeves.

CARRIED

- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen

- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Office Manager/Quality Control

**14-03-08 MOTION:** By: J. Webb: That the Written Reports be accepted as information.

CARRIED.

- 8. POLICY/RISK MANAGEMENT COMMITTEE - Meeting date set for May 21, 2014 directly after the Board meeting.

\*Lunch will be provided.\*

- 9. DIRECTOR'S REPORT

- 9.1 Healthy Families - update
- 9.2 Billing Clerk - update
- 9.3 FCSS - message
- 9.4 Ponoka Youth Centre
- 9.5 Palliative Care - update
- 9.6 Disaster Services - update
- 9.7 Becoming a Community Builder

**14-03-09 MOTION:** By: B. Coulthard: That the Director's Report be accepted as information.

CARRIED.

- 10. NEW BUSINESS

- 10.1 Delegation – Accountant (11:00 a.m.)

- 10.2 RCHHS Annual Meeting
  - a) Recess FCSS Meeting

**14-03-10 MOTION:** By: N. Hartford : That the March 20, 2014 FCSS Meeting adjourns in order that the RCHHS Annual General Meeting be called in order to comply with Society Act Regulations.

CARRIED.

- b) Call to Order

The RCHHS Annual General Meeting was called to order by Chairperson: N. Hartford at 11:25 a.m.

CARRIED.

- c) Election – Chairperson

MOTION: By: M. Josephson: To nominate N. Hartford.

I. Steeves moved that nominations cease.

CARRIED.

N. Hartford was declared Chairperson.

- d) Election – Vice Chairperson

MOTION: By: P. Weeks: To nominate: I. Steeves.

B. Coulthard moved that nominations cease.

CARRIED.

I. Steeves was declared Vice Chairperson.

e) Election – Finance Committee

MOTION: By: V. Schneider: To nominate: M. Josephison to sit on the Finance Committee.

MOTION: By: M. Josephison: To nominate: I. Steeves to sit on the Finance Committee.

MOTION: By: P. Weeks: To nominate: N. Hartford to sit on the Finance Committee

J. Webb moved that nominations cease.

CARRIED.

M. Josephison, I. Steeves, and N. Hartford are declared to sit on the Finance Committee.

CARRIED.

f) Election – Policy/Risk Management Committee

MOTION: By: N. Hartford: To nominate B. Coulthard to sit on the Policy/Risk Management Committee.

MOTION: By: B. Coulthard: To nominate P. Weeks to sit on the Policy/Risk Management Committee.

MOTION: By: I. Steeves: To nominate M. Josephison to sit on the Policy/Risk Management Committee.

MOTION: By: M. Josephison: To nominate N. Hartford to sit on the Policy/Risk Management Committee.

V. Schneider moved that nominations cease.

CARRIED.

B. Coulthard, P. Weeks, M. Josephison, and N. Hartford are declared to sit on the Policy/Risk Management Committee.

CARRIED.

g) Appointment of FCSS Board Members to RCHHS Board

MOTION: By: M. Josephison: That the FCSS Board Members be appointed the RCHHS Board and continue to act as one Board.

CARRIED.

h) RCHHS Annual Report for 2013

MOTION: By: P. Weeks: That the RCHHS Annual Report for 2013 be adopted as presented.

CARRIED.

i) Appointment of Auditor

MOTION: By: I. Steeves: That the accounting firm of BDO be appointed as the Agency's Auditor for 2014.

Seconded: By: V. Schneider

CARRIED.

j) Financial Statements

MOTION: By: P. Weeks: That the 2013 Financial Statements be adopted as presented, signed by the Chair and Vice Chair of the Board and forwarded to the proper authorities.

Seconded: By I. Steeves.

- Note: Accountant may discuss Reserve Fund and make recommendations.

CARRIED.

k) Adjournment of RCHHS Meeting

MOTION: By: N. Hartford: That the RCHHS Annual General Meeting adjourns at 11:35 a.m.

CARRIED.

l) Reconvene FCSS Meeting

Chairperson: N. Hartford reconvened the FCSS Meeting at 11:36 a.m.

CARRIED.

#### 10.3 FCSSAA Activities

**14-03-11 MOTION:** By: B. Coulthard: That the FCSSAA Survey responses by the Board members be submitted to the FCSSAA Board of Directors for their information.

CARRIED.

#### 10.4 Human Services/Funding Changes

##### 10.5 ATCO Symposium

**14-03-12 MOTION:** By V. Schneider: That the Executive Director and as many Board Members who wish to do so, attend the ATCO Symposium on May 20<sup>th</sup>, 2014 in Fort Saskatchewan at the expense of the Agency. Seconded: By: B. Coulthard

CARRIED

#### 10.6 Rimbey Trade Fair

**14-03-13 MOTION:** By : B. Coulthard: That the Rimbey FCSS/RCHHS will rent a booth space for \$80.00 and to participate in the Bingo for \$25.00 on May 9<sup>th</sup>- May 10<sup>th</sup>, 2014 at the Rimbey Chamber of Commerce Trade Fair and authorize staff to attend. Seconded: By: J. Webb

CARRIED

#### 10.7 Accreditation Update

**14-03-14 MOTION:** By: M. Josephison: To authorize the Executive Director to enter an agreement with the Accreditation body in consultation and agreement with Ponoka FCSS. Seconded: By: I. Steeves

CARRIED

**14-03-15 MOTION:** By : B. Coulthard: That the Executive Director be authorized to negotiate an agreement and compensation with Faith Pilgrim for her services to work through the Accreditation process which will be brought back to a future Board meeting for approval. Seconded: By: J. Webb

CARRIED

10.8 Canada Revenue Agency

**14-03-16 MOTION:** By: V. Schneider: To remove C. Albach and company, Gull Lake Venture, from the Rimbey FCSS/RCHHS CRA account and add C. Simpson and BDO as our representatives on this account. Seconded: By I. Steeves

CARRIED

10.9 FCSSAA West Central spring meeting

**14-03-17 MOTION:** By: I. Steeves: That as many Board Members as wish to attend and the Executive Director, be authorized to attend the FCSSAA West Central spring meeting on April 29<sup>th</sup>, 2014 at the Innisfail Library Learning Centre at the expense of the Agency. Seconded by: P. Weeks

CARRIED

11. CORRESPONDENCE

- 11.1 February Payroll Memo
- 11.2 Rimoka Housing – Report to the Community
- 11.3 Thank you – Colleen Connolly and Lana Curle
- 11.4 Words of support for FCSS – Denise Holman
- 11.5 Thank you – Rimbey Women’s Conference

12. NEXT MEETING DATE – April 23, 2014 meeting

Items for next agenda:

- Executive Director’s Performance evaluation to follow the meeting, lunch will be provided.
- Wage Reviews
- Ponoka County Special Projects

13. ADJOURNMENT

**14-03-18 MOTION:** By: N. Hartford: That the Meeting adjourns at 12:00 p.m.

CARRIED.

14. BOARD SHARING TIME

---

N. Hartford, Chairperson

---

C. Simpson, Recording Secretary

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES

**April 23, 2014**

10:00 a.m. Rimbey Provincial Building

**Lunch will be served at noon followed by** Executive Director's Performance evaluation, wage review,  
and Ponoka County Special Projects applications.

**Only those who dare to fail greatly can ever achieve greatly.**

**Robert F. Kennedy**

Present: N. Hartford, Chairperson  
I. Steeves, Vice Chairperson  
B. Coulthard, Board Member  
J. Webb, Board Member  
C. Leinweber, Board Member  
P. Weeks, Board Member  
M. Josephison, Board Member  
P. Makofka, Executive Director  
C. Simpson, Recording Secretary

Regrets: V. Schneider, Board Member

1. CALL TO ORDER  
The meeting was called to order by N. Hartford at 10:00 a.m.
2. APPROVAL OF AGENDA  
**14-04-01 MOTION:** By M. Josephison: That the agenda be adopted as presented or with the following additions:  
4.1 Vitalize Conference 2014  
10.8 Resignation of Board Member, V. Schneider  
10.9 Surplus Items – Garage Sale  
11.3 Mental Health  
11.4 FCSS Advocacy  
  
**CARRIED**
3. PREVIOUS MEETING MINUTES – March 20, 2014  
**14-04-02 MOTION:** By P. Weeks: That the minutes of the March 20<sup>th</sup>, 2014 Board Meeting be adopted.  
  
**CARRIED**
4. BUSINESS ARISING FROM THE MINUTES  
4.1 Vitalize Conference 2014
5. OLD BUSINESS  
5.1 Trade Fair update  
  
5.2 West Central FCSSAA Spring Meeting
6. FINANCE  
6.1 April 23, 2014 Finance Committee Meeting Minutes/Highlights  
**14-04-03 MOTION:** By I. Steeves: That the Minutes of the April 23, 2014 Finance Committee meeting be accepted as information.  
  
**CARRIED**

7. WRITTEN REPORTS

- 7.1 Home Support/Personal Care
- 7.2 Compass Program
- 7.3 Education Coordinator
- 7.4 Seniors Information & Referral Centre
- 7.5 Volunteer Income Tax
- 7.6 Food Bank
- 7.7 Volunteer Services

**14-04-04 MOTION:** By J. Webb: That K. Winters and P. Makofka attend the Healthy Resilient Communities Conference May 28<sup>th</sup> - 30<sup>th</sup>, 2014 in Ottawa at the expense of the Agency. Volunteer Alberta to award a bursary of \$950.00 to be used for travel and accommodations. Seconded: By B. Coulthard

**CARRIED**

- 7.8 Palliative Care
- 7.9 Medical Alert
- 7.10 Volunteer Visitor
- 7.11 Meals on Wheels
- 7.12 Kitz 4 Kidz
- 7.13 Adult Day Support
- 7.14 Community Kitchen
- 7.15 Information Technology
- 7.16 Rimbey Parent Link Centre
- 7.17 Healthy Families/Young Parent Outreach
- 7.18 Rainbows
- 7.19 Family Resource Library
- 7.20 Office Manager/Quality Control

**14-04-05 MOTION:** By I. Steeves: That the Written Reports be accepted as information.

**CARRIED**

8. POLICY/RISK MANAGEMENT COMMITTEE – May 21, 2014

9. DIRECTOR'S REPORT

- 9.1 Emergency Management and Business Continuity – AHS
- 9.2 New Designated Supportive Living
- 9.3 eDoc Project
- 9.4 Breach of confidentiality concerns
- 9.5 Alberta Continuing Care Association and Alberta Seniors Citizens Housing Association Conference
- 9.6 Blindman Youth Action Group
- 9.7 Ponoka-Rimbey FCSS Message Campaign

**14-04-06 MOTION:** By J. Webb: That the Director's Report be accepted as information.

**CARRIED**

10. NEW BUSINESS

- 10.1 Bethany Group – letter of support

**14-04-07 MOTION:** By N. Hartford: That receipt of the letter from Bethany be acknowledged and an expression of appreciation be relayed back to the Bethany Group.

**CARRIED**

10.2 Staff Salary Review

**14-04-08 MOTION:** By B. Coulthard: That effective April 1, 2014 the staff pay review will be accepted as per the Executive Director's recommendations as follows:

HCA staff will receive a \$1.00 per hour increase across the pay grid.

ADSP staff will now match HCA pay grid.

Healthy Family Home visitors and Reception staff receive a \$0.75 per hour increase.

Resource Library staff, Volunteer Services staff, SIRC staff, and I.T. staff receive a \$0.50 per hour increase.

Coordinator of Health Care Programs be given \$1.00 per hour increase and the Executive Director to sign the memorandum of agreement effective April 1, 2014.

The Office Manager be given \$1.00 an hour increase and the Executive Director to sign the memorandum of agreement effective April 1, 2014.

No changes to the Community Kitchen coordinator, Education Coordinator, Food Bank Coordinator, Food Bank assistant, on call supervisors and the R.N. wages.

Seconded: By J. Webb

### **CARRIED**

10.3 Signing authority changes

**14-04-09 MOTION:** By I. Steeves: That M. Josephison, N. Hartford, I. Steeves, and P. Makofka be authorized to sign cheques, make withdrawals, and to transfer funds on all FCSS/RCHHS accounts on behalf of the agency. Vi. Schneider is to be removed from having signing authority. Seconded: By C. Leinweber

### **CARRIED**

10.4 Executive Director's Performance Review

**14-04-10 MOTION:** By C. Leinweber: After a Board discussion and completing the Executive Director's Performance Review, the Executive Director will receive a pay increase of \$500.00 per month as outlined in the signed contract effective April 1, 2014. This increase brings the Executive Director's salary more comparable to other agencies Seconded: By B. Coulthard

### **CARRIED**

10.5 Disaster Forum - May 12-15, 2014

**14-04-11 MOTION:** By J. Webb: That the Executive Director attend the Disaster Forum conference in Banff on May 12-15, 2014 at the expense of the Town of Rimbey.

### **CARRIED**

10.6 Healthy Resilient Communities- Volunteer Alberta Discussions

10.7 Ponoka County Special Projects

**14-04-12 MOTION:** By C. Leinweber: That the Board recommends the Ponoka County Special Project applications be submitted for the specific amounts requested by each organization to Ponoka County for approval. Seconded: By M. Josephison

### **CARRIED**

10.8 Resignation of Board Member, V. Schneider

**14-04-13 MOTION:** By J. Webb: That V. Schneider's letter of resignation be accepted with regret. A response, by letter, will be made accepting the resignation. A notice will be put in the Rimbey Review acknowledging her many years of service and she will be invited to the FCSS summer barbecue and be given a gift in the amount of \$250. Seconded: By B. Coulthard

### **CARRIED**

10.9 Surplus Items - Garage Sale

**14-04-14 MOTION:** By I. Steeves: That items listed in the attachment be deemed surplus and to be sold in a Garage Sale type event to be held during regular office hours during the month of May for the best price we can get. There will be cash sales only; each transaction to be receipted for the amount paid. Proceeds of the sale will go to the Adult Day Support Program. The remainder of the items will be donated to the local school, The Boys and Girls Club, and the Tickle Trunk.

**CARRIED**

11. CORRESPONDENCE

11.1 March Payroll Memo

It has been requested that the Payroll Memos be sent to the Board members each month with the Board Meeting package.

11.2 Connections newsletter

11.3 Mental Health Awareness Week

11.4 FCSS Advocacy

12. NEXT MEETING DATE: May 21, 2014 at 10:00 a.m. at the Provincial Building.

13. ADJOURNMENT

**14-14-15 MOTION:** By N. Hartford: That the meeting adjourns at 11:55 a.m.

**CARRIED**

14. BOARD SHARING TIME

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N. Hartford, Chairperson

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C. Simpson, Recording Secretary

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council Meeting	Meeting Date	May 26, 2014		
Agenda Item No.	8.3.	Confidential	Yes	No	XX
Topic	Council Reports				
Originated by	Melissa Beebe		Title	Acting CAO	

**BACKGROUND:**

The Mayor and Councillors provide reports on their activities.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached are the following reports:  
 8.3.1 Mayor's Pankiw's Report  
 8.3.2 Councillor Jaycox's Report  
 8.3.3 Councillor Olsen's Report  
 8.3.4 Councillor Payson's Report  
 8.3.5 Councillor Webb's Report

**RECOMMENDED ACTION:**

Administration recommends Council accept Council reports as information.

CAO	<i>M. Beebe</i>			
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## Mayor Pankiw's Report April 26- May 21/ 2014

April 28/14	Cemetery Meeting Council Meeting
May 1/14	Meeting with CAO Meeting with Developer Re Rimoka
May 2/14	Meeting with CAO & Town Public Works Foreman
May 14/14	Co-Op Annual A.G.M. Rimoka Meeting Rimoka Funding Announcemnet Meeting With Minister Weadick regarding upcoming town projects
May 21/14	Meeting with Lions Club President Commissioner of Oaths for 4 people Cheque Run signing
April 28-May 21	Ongoing meetings with Bylaw Officer

## **Councillor Jaycox's Report To May 26/14**

<b>May 21/14</b>	<b>Rimoka Housing Foundation Meeting</b>
<b>May 21/14</b>	<b>New Lodge Announcement with Minister of Municipal Affairs Greg Weadick</b>
<b>May 21/14</b>	<b>Meeting with Minister of Municipal Affairs Greg Weadick</b>
<b>May 22/14</b>	<b>West Central Planning Agency Meeting</b>
<b>May 26/14</b>	<b>Regular Council Meeting</b>

## Councillor Olsen's Report To May 26/14

May 21/14	Attended Parkland Manor Lodge for announcement
May 21/14	Met with Minister of Municipal Affairs Greg Weadick
May 22/14	Attended West Central Planning Agency Meeting
May 26/14	Regular Council Meeting

## Councillor Payson's Report To May 26/14

May 26/14      Neighborhood Place Board Meeting

May 26/14      Regular Council Meeting

## Councillor Webb's Report April 28-May 26, 2014

April 28/14	Regular Council Meeting
April 28/14	Cemetery Board Meeting
April 28/14	Committee of the Whole Meeting After Council
May 14/14	Coop Annual General Meeting
May 20/14	Atco Symposium in Fort Saskatchewan
May 21/14	Rimoka Housing Foundation Funding Announcement
May 21/14	Meeting with Minister of Municipal Affairs Greg Weadick
May 21/14	FCSS Meeting
May 26/14	FCSS Golf Tournament Committee Meeting
May 26/14	Regular Council Meeting

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 26, 2014		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Melissa Beebe		Title	Interim CAO	

**BACKGROUND:**

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

- 9.1 Seniors Week June 2 – 8, 2014
- 9.2 Annual Rocky Rodeo Parade – June 14/14
- 9.3 Town of Sylvan Lake – 1913 Days Parade
- 9.4 Alberta Culture Days 2014 Sept 26-28
- 9.5 Canadian Red Cross – Red Deer Branch
- 9.6 Eckville Parade – June 7, 2014
- 9.7 2014 Energize Workshop

**RECOMMENDED ACTION:**

Administration recommends Council proclaim June 2 – 8, 2014 as Seniors Week 2014.

Administration recommends Council accept the parade invitations and the correspondence from the Alberta Culture, Canadian Red Cross – Red Deer Branch and the 2014 Energize Workshop as information and determine who will attend the Annual Rocky Rodeo Parade on June 7, 2014 the Eckville Parade on June 7, 2014 and who will attend the Town of Sylvan Lake – 1913 Days Parade on June 14, 2014

CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

# Seniors' Week

June 2-8



SENIORS  
ROCK!



## Message from the Minister and Associate Minister



Honourable Fred Horne



Honourable Dave Quest

Seniors are a valuable part of our province, and we are pleased to invite Albertans to celebrate seniors during Seniors' Week 2014.

Alberta is home to nearly 470,000 seniors, with another Albertan turning 65 every 14 minutes. As the number of older adults continues to grow, so do our opportunities to spend time with the seniors in our lives, whether they be family members, friends, neighbours or members of your community.

People over 65 play a number of important roles, such as caregivers, volunteers, mentors, business owners and employees. Seniors make significant contributions to their families and communities, and are an important source of knowledge, history and a key link between our past and future.

Seniors' Week is a great time to acknowledge and appreciate seniors. It is also a wonderful opportunity to spend some time with the seniors in your life.

We encourage all Albertans to join us in celebrating seniors during Seniors' Week. From June 2 – 8, families, friends and communities are invited to host or attend events honouring seniors. Please take this opportunity to appreciate the seniors in your life – during Seniors' Week, and all year.

Honourable Fred Horne  
Minister of Health

Honourable Dave Quest  
Associate Minister of Seniors

## Message from the Chair



Alana DeLong

As Chair of the Seniors Advisory Council for Alberta, I'm pleased to invite all Albertans to join in Seniors' Week 2014, from June 2 – 8.

Grandparents, parents, friends, neighbours – we all know and love the seniors in our lives. Seniors' Week is a chance for us to celebrate and recognize the contributions seniors have made to Alberta, and to share our appreciation.

The council works to increase the recognition of seniors as one of Alberta's most respected and valuable resources. This includes consulting with seniors, seniors' organizations and others to gather information and provide advice to government on seniors needs. The council also co-ordinates Seniors' Week across Alberta, and encourage communities and individuals to host events during Seniors' Week. Past examples include community BBQs, teas and meals with school children. You can register your event online at [www.health.alberta.ca/seniors/seniors-week.html](http://www.health.alberta.ca/seniors/seniors-week.html).

This year we will be holding the Provincial Launch of Seniors' Week at the Westend Seniors Activity Centre in Edmonton on Monday, June 2. We are very excited to be a partner with this organization and look forward to a fun filled day.

Seniors' Week is a time to celebrate and honour the important contribution seniors make to our province. Their involvement in our communities benefits Albertans of all ages. On behalf of the council, I would like to thank Alberta's seniors. You are an inspiration, an example, and a link to our shared past.

Alana DeLong  
Chair, Seniors Advisory Council for Alberta  
MLA, Calgary-Bow

# Seniors Advisory Council for Alberta Members

Honourable Fred Horne, Minister of Health  
Responsible for the Seniors Advisory Council for Alberta



Roger Laing  
*Edmonton & Area*



Laurie Morris  
*Edmonton & Area*



Dan Van Alstine  
*Edmonton & Area*



Margaret Mrazek  
*Edmonton & Area*



Marg Usherwood  
*Calgary & Area*



Linda Scheibner  
*Calgary & Area*



Debra Armstrong  
*Calgary & Area*



Dr. Al Cook  
*Alberta universities*



Monica Morrison  
*North Seniors Centres  
North of Red Deer*



Luanne Whitmarsh  
*South Seniors Centres  
South of Red Deer*



Sally Heinen  
*North West*



Jane Manning  
*North West*



Dr. Guy Gokiert  
*Alberta Medical Association*



Roger Will  
*Central*



Larry Lang  
*North East*



Robert Tarleck  
*South*

## Contact Information

Seniors Advisory Council for Alberta  
c/o Alberta Health  
600 Standard Life Centre  
10405 Jasper Avenue  
Edmonton Alberta T5J 4R7

Telephone: 780-422-2321

Fax: 780-422-8762

To phone or fax toll free outside of  
Edmonton, first dial 310-0000

E-mail: [saca@gov.ab.ca](mailto:saca@gov.ab.ca)

Website: [www.health.alberta.ca](http://www.health.alberta.ca)

and follow the links to the  
Seniors Advisory Council for Alberta



# Seniors' Week Event Registration



## Province-Wide Calendar of Events

A great way to publicize your Seniors' Week activities to the media and people in your community is to register your events on our website. Please visit the Seniors Advisory Council web page at: [www.health.alberta.ca/seniors/seniors-week.html](http://www.health.alberta.ca/seniors/seniors-week.html) to enter the details of your upcoming events or to download and print more copies of the poster or brochure.

**The deadline to register an event is May 23, 2014.**

## Questions?

Contact the office of the Seniors Advisory Council for Alberta by:

Email: [SACA@gov.ab.ca](mailto:SACA@gov.ab.ca) or

Phone: 780-422-2321 in Edmonton, or

Toll free phone: 310-0000 and then 780-422-2321

Seniors Advisory Council for Alberta  
c/o Alberta Health

600 Standard Life Centre

10405 Jasper Avenue

Edmonton Alberta T5J 4R7

Fax: 780-422-8762

**Learn more about the Seniors Advisory Council for Alberta**

**Visit [www.health.alberta.ca/seniors/SACA.html](http://www.health.alberta.ca/seniors/SACA.html)**



## Seniors' Week 2014 Provincial Launch Event Monday, June 2

Westend Seniors Activity Centre  
in Edmonton

For more information, visit

<http://westendseniorsactivitycentre.com>



# Proclamation

## Seniors' Week 2014

*In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby proclaim June 2 – 8, 2014, to be "Seniors' Week."*

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2014, in \_\_\_\_\_.

\_\_\_\_\_  
Mayor/Reeve



Alana DeLong  
Chair, Seniors Advisory Council for Alberta  
MLA, Calgary-Bow



Honourable Dave Quest  
Associate Minister of Seniors



Honourable Fred Horne  
Minister of Health



**You are invited to attend the  
Annual Rocky Rodeo Parade  
Saturday, June 7, 2014**



The Town of Rocky Mountain House Mayor Fred Nash would like to cordially invite the Mayor or another member of your Council to be a Guest of Honor at the annual Rocky Rodeo Parade.

We will start the morning at 10:30 a.m. with coffee and muffins at the staging area in the Arena Complex Parking Lot.  
(a map is enclosed showing where to meet for the parade and lunch).

The parade starts at 11:00 a.m. with the route taking approximately one hour to complete.

**Mayor Nash will be hosting lunch(after parade) at Nick and Leslie's Restaurant on the west side of Hwy 11 by the RCMP Detachment across from the Co-op.**

There will be two rodeo passes for the afternoon performance starting at 1:30 p.m.

Please RSVP before May 30<sup>th</sup>.

For more information please call Dean Schweder at 403-847-5260 or email at [dschweder@rockymtnhouse.com](mailto:dschweder@rockymtnhouse.com)

Come see that Rocky Mountain House is truly the place  
**"Where Adventure Begins"**

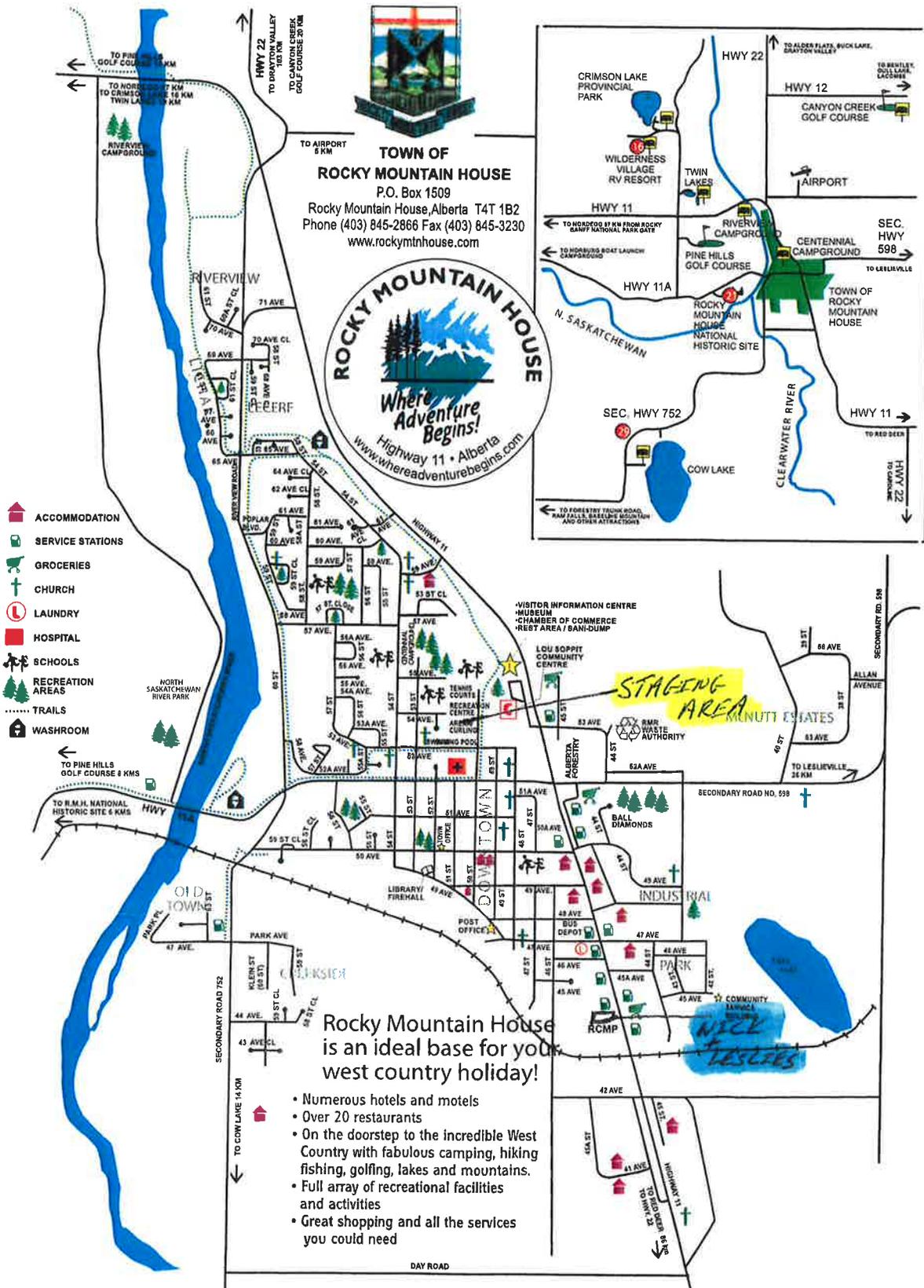


**PLEASE RSVP BY FILLING OUT AND RETURNING  
VIA FAX TO 403-845-1835 or [dschweder@rockymtnhouse.com](mailto:dschweder@rockymtnhouse.com)**

<b>Municipality that you are representing:</b>	
<b>Dignitary Attending:</b>	
<b>Will you be bringing a guest?</b>	Yes No
<b>Phone Number:</b>	
<b>Fax number:</b>	
<b>Will you be attending the lunch?</b>	Yes No
<b>Will you be attending the Rodeo?</b>	Yes No

**We hope to see you there!!!  
p.s. Bring an umbrella just in case it rains!**

If you have any questions please feel free to call Dean at 403-847-5260 or e-mail [dschweder@rockymtnhouse.com](mailto:dschweder@rockymtnhouse.com)





April 24, 2014

Dear Mayor Rick Pankiw,

The Town of Sylvan Lake cordially invites you to participate in our '1913 Days Parade'. This year's theme is 'Cirque du Soleil' and all events will be tailored around this theme. We are encouraging all participants to come dressed in their Cirque du Soleil finest!

On Saturday June 14<sup>th</sup> the Volunteer Firefighters kick off the day with a Pancake Breakfast from 7:00-11:00am at the Fire Hall. Activities then move to Lakeshore Drive for our 1913 Days Street Festival. There will be various performances happening throughout the day as well as activities such as a petting zoo, bounce houses and obstacle courses. These activities take place between 11:00am and 6:00pm. The Parade commences at 1:00pm and will proceed downtown and pass through the Street Festival! The evening ends with an Outdoor Movie in the Canadian Tire parking lot.

If you are interested in participating in the parade please fill out the attached forms and return them to me by June 4, 2014. It is imperative that you arrive to line up no later than 11:30am as honorary guests will commence parade judging at 11:45am and the parade begins promptly at 1:00 pm.

Regards,

*Michelle Morrison*

Michelle Morrison  
Special Events & Program Coordinator  
Town of Sylvan Lake  
P 403.887.1192 ext 512  
F 403.887.2258  
[mmorrison@sylvanlake.ca](mailto:mmorrison@sylvanlake.ca)



1913 Days "Cirque du Soleil" Parade
Show us what this theme means to you... be creative!
June 14th, 2014 - 1:00pm Start

Please provide the Town of Sylvan Lake with the following information

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_
Town Postal Code

Phone: (Work) \_\_\_\_\_ (Cell - for day of the parade) \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Entry - Check ALL that apply

- Municipality
Industrial/Commercial
School/Institution/Other Organization
Dignitary Name & Title
Other (please describe)

- Decorated Float
Live Band on float or Marching Band
Car/Truck
Walking
Bicycle/Rollerblades/Scooter
Music/Sound System
Domestic Animals
Livestock

Would you like to be judged?

Yes No, will participate but do not want to be judged

Waiver

We assume all liability relating to or arising from our involvement in the Sylvan Lake 1913 Days Parade. We are aware that participants may appear in pictures and promotional materials used for future Town publications and have read and agreed to the Parade Rules & Regulations.

Print Name

Signature

Date

\*\* Parade participants must submit certificate of insurance with The Town of Sylvan Lake listed as Additional Insured by June 4, 2014 \*\*





ALBERTA  
CULTURE

*Office of the Minister  
MLA, Edmonton-Glenora*



April 28, 2014

Dear Mayor:

Alberta Culture Days 2014 will occur September 26-28 and continues to be Alberta's largest celebration of our heritage, arts and cultural diversity. Every year, a growing number of Albertans are taking this opportunity to put culture centre stage. In 2013, 94 communities across the province hosted 1,455 events!

Culture matters to the well-being of Albertans and the growth and prosperity of our province. In previous years, many municipalities have joined in celebrations by officially proclaiming the last three days of September as Alberta Culture Days. I encourage you to help continue the momentum by playing a lead role in your community in Alberta Culture Days 2014. Participation can range from sponsoring local celebrations, providing public space for events, facilitating partnerships, or having your Community and Recreation departments host an event.

AlbertaCultureDays.ca provides a number of additional resources and information. Please encourage event planners to register their events at [www.AlbertaCultureCalendar.ca](http://www.AlbertaCultureCalendar.ca), which is the central event listing guide. This calendar is also available as a free mobile app from iTunes. Your assistance in spreading the word about Alberta Culture Days 2014 is greatly appreciated.

Culture is the way we define ourselves. The way we envision the kind of society we want to live in and the way we want to present ourselves to the world. My sincere thanks if you count yourself amongst the past Alberta Culture Days event organizers. Together, we can help Albertans gain a better understanding of our shared heritage and experience the variety of talent and cultural activities available throughout our great province.

Best Regards,

Heather Klimchuk  
Minister of Culture

## Culture Connects

It connects Albertans to our past and our diverse traditions, to our personal and collective imaginations, to one another, and to the place we all call home. Share the experience of Alberta Culture Days. Join, volunteer for, or plan an event that showcases your community's unique talents, pride and passions. Make your connection to culture. There's something for everyone.



- Dance
- Theatre
- Exhibits
- Photography
- Sculpture
- Aboriginal Arts
- Poetry
- Film
- Painting
- Arts & Crafts
- Multimedia
- Quilting
- Culinary Arts
- Music
- Storytelling
- and more

**Alberta Culture Days**<sup>BC</sup>  
**September 26-28, 2014**  
Discover • Experience • Celebrate



**CANADIAN  
RED CROSS  
CROIX-ROUGE  
CANADIENNE**

April 28, 2014

Dear Mayor Rick Pankiw,

We would like to formally invite you to our annual volunteer appreciation event for the Red Deer branch of the Canadian Red Cross. This has been a very exciting year for this branch office, the Alberta chapter of the Canadian Red Cross in particular, and the good work of our awesome volunteers has made a difference in the lives of so many people.

Province of Alberta  
Red Deer Branch Office  
#105, 5301-45 ST  
Red Deer, AB T4N 1G8  
Canada  
T: (403) 346-1241  
F: (403) 342-6373  
www.redcross.ca

***Our Volunteer Appreciation event will take place on:***

***Thursday, June 12, 2014 7:00pm-9:00pm at the Red Deer Lodge-Red Deer Room***

The event program will consist of formal recognition of over 70 Red Deer Red Cross volunteers; some very talented local community based musical entertainment followed by a bit of time for socializing. Our event will be a style of open seating that will encourage more individuals, community members, families and friends to attend the celebration along with us and the volunteers we recognize.

The event will not be a sit down formal dinner as in the past, but will however still provide a venue for awards and appreciation presentations and supportive kind words from people who most appreciate the good works of our volunteers. Our hope is that this style of event will encourage and support more people in joining our celebration.

Our theme this year is "***Volunteers are the Heartbeat of the Community***" and as such we are extending our invitation to the dignitaries from all the communities in which we have provided Disaster Response relief and/or facilitated Violence and Abuse Prevention Education to students/schools in Central Alberta over this past year.

If by chance this date will not work for you, please consider sending your alternate as well – having your community represent would be so good for our volunteers to see.

Thank you again for your continued support of the Canadian Red Cross here in Red Deer – we are looking forward to providing many more years of service to Central Alberta. I just wanted to take the time to thank each and every one of you for the dedication and commitment you made to support the programs and services of the Red Deer branch of the Canadian Red Cross this past year.

Please **RSVP by May 29, 2014** by calling the office at (403)346-1241 and speaking to Leigh Baker or email at [leigh.baker@redcross.ca](mailto:leigh.baker@redcross.ca).

Kindest regards,

Rhonda Schwab  
Operations Manager  
Province of Alberta



# *Volunteers are the Heartbeat of Our Community!*

You are cordially invited to the Red Deer branch  
of the Canadian Red Cross

## *2014 Volunteer Appreciation Event*

*Thursday, June 12, 2014*

*Doors open at 6:30 p.m.*

*Program starts at 7:00 p.m.*

*Red Deer Lodge – Red Deer Room*

*4311 49 Avenue, Red Deer*

*Please send in your RSVP by May 29<sup>th</sup>*

*to [leigh.baker@redcross.ca](mailto:leigh.baker@redcross.ca) or by calling 403.346.1241*



# TOWN OF ECKVILLE

## ECKVILLE PARADE

On behalf of the Town of Eckville, this invitation is being extended to you or a member of your Council to be a Guest of Honor in the Annual Eckville Parade on Saturday, June 7, 2014.

You are also invited to gather with us before the parade at the Eckville Town Office between 10:00 and 11:30 a.m. for refreshments and hors d'oeuvres.

The staging area for the parade is at the Eckville Elementary School located at 4948-54A Avenue starting at 11:00 a.m. The parade begins at 12:00 noon.

Please complete the following and fax your reply to (403) 746-2900 by May 23, 2014 to confirm your attendance.

Municipality / Organization:	
Dignitary(s) Attending:	
Telephone:	
Fax:	
Email:	
Do you have signage for your vehicle?	
Will you be entering a float?	
Will you have another type of entry?	
Will you be bringing a guest?	

We hope you are able to participate and look forward to seeing you on June 7th! If you have any questions or comments, please give us a call.

Mayor Helen Posti  
Town of Eckville



P.O. Box 578, 5023-51<sup>st</sup> Avenue, Eckville, AB T0M 0X0  
Phone: (403) 746-2171 Fax: (403) 746-2900 Website: [www.eckville.com](http://www.eckville.com) Email: [info@eckville.com](mailto:info@eckville.com)



May 7, 2014

Mayor Rick Pankiw and Councillors  
Town of Rimbey  
PO Box 350  
Rimbey AB T0C 2J0

Dear Mayor Pankiw and Councillors:

Alberta Tourism, Parks and Recreation and the Alberta Recreation and Parks Association (ARPA), are jointly sponsoring the **2014 Energize Workshop**.

The Energize Workshop will be hosted in conjunction with the ARPA Annual Conference, **October 23-25, 2014** at the Jasper Park Lodge in Jasper, Alberta. The ARPA conference has historically been attended by a full house of over 450 delegates from across the province. The annual workshop provides a forum for learning and networking for council members, recreation board members, administrators and other Albertans interested in recreation. Watch for the program brochure coming in late June!

The *Recreation Volunteer Recognition Awards* have been a part of Energize since 1977 and, to date, 205 outstanding Albertans have been recognized (see attached list of recipients). You have the opportunity to nominate an individual (or individuals) from your community who has made significant contributions to recreation development.

Please review the attached nomination form, award criteria and completion tips carefully to ensure your nominee is given full credit for volunteer work contributed. This information is also available on our website at [www.tpr.alberta.ca/recreation/recognition-awards](http://www.tpr.alberta.ca/recreation/recognition-awards). The deadline for submissions is **June 20, 2014**.

Mail, email or fax completed nomination forms to: Mr. Chris Szabo, Physical Activity Advisor  
Recreation and Physical Activity Division  
Alberta Tourism, Parks and Recreation  
901, 10405 Jasper Avenue  
Edmonton, Alberta T5J 4R7  
email: [chris.szabo@gov.ab.ca](mailto:chris.szabo@gov.ab.ca) fax: (780) 427-5140

If you require additional information regarding the Energize Workshop or the *Recreation Volunteer Recognition Awards*, please contact Mr. Szabo directly in Edmonton at (780) 415-0276 (toll-free at 310-0000).

Sincerely,

Roger Kramers, Executive Director  
Recreation and Physical Activity Division

Brian Wright, Chair  
Energize Advisory Committee

Attachments



## RECREATION VOLUNTEER RECOGNITION AWARD

### NOMINATION FORM

- ❖ please review the **Award Criteria** before completing the Nomination form
- ❖ all information **must** be included on these forms (you may photocopy them as required)

<b>Nominee</b> (individual being nominated):		Title (check one):		Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Ms. <input type="checkbox"/>	Miss <input type="checkbox"/>
First Name:	<input style="width: 200px;" type="text"/>	Last Name:	<input style="width: 200px;" type="text" value="offset"/>				
Street Address:	<input style="width: 200px;" type="text"/>	Phone (business):	<input style="width: 150px;" type="text"/>				
City/Town:	<input style="width: 200px;" type="text"/>	Phone (home):	<input style="width: 150px;" type="text"/>				
Postal Code:	<input style="width: 100px;" type="text"/>	Email:	<input style="width: 300px;" type="text"/>				
Occupation:	<input style="width: 200px;" type="text"/>	# of Years Nominee has lived in community:	<input style="width: 50px;" type="text"/>				
<hr/>							
<b>Nominator</b> (submitted by):		Title (check one):		Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Ms. <input type="checkbox"/>	Miss <input type="checkbox"/>
First Name:	<input style="width: 200px;" type="text"/>	Last Name:	<input style="width: 200px;" type="text"/>				
Street Address:	<input style="width: 200px;" type="text"/>	Phone (business):	<input style="width: 150px;" type="text"/>				
City/Town:	<input style="width: 200px;" type="text"/>	Phone (home):	<input style="width: 150px;" type="text"/>				
Postal Code:	<input style="width: 100px;" type="text"/>	Email:	<input style="width: 300px;" type="text"/>				
<hr/>							
<b>Municipal Endorsement – Municipality:</b>		<input style="width: 350px;" type="text"/>					
Contact Person (Full Name):	<input style="width: 250px;" type="text"/>	Phone:	<input style="width: 150px;" type="text"/>				
Position/Title:	<input style="width: 550px;" type="text"/>						
<hr/>							
<i>Contact Person for more Nominee information, if required:</i>							
Contact Person (Full Name):	<input style="width: 250px;" type="text"/>	Phone:	<input style="width: 150px;" type="text"/>				
	<input style="width: 550px;" type="text"/>						

**A. Recreation Organization or Board Involvement (do not include *non-recreation* involvement):**

Name of Recreation Organization or Board	Description/Purpose (one sentence limit)	Executive or Board Position Held	# of Years	Specific Years

**B. Recreation Events, Programs, Services, Facilities and/or Policies:**

Events (Recreation Only)	Volunteer Role	New Event? (check yes or no)		If Yes, was nominee involved in establishing the event?		Specific Contributions
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

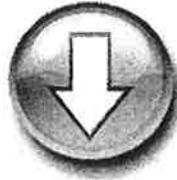
**C. Describe recreation involvement that is not included elsewhere on this form.**

---

**D. Describe the nominee's most significant *volunteer* contribution to recreation development and why you think this individual is qualified to receive an award**

---

## COMPLETING THE NOMINATION FORM



### **Electronic Submissions:**

1. Complete either the MS Word or PDF electronic Nomination Form
2. Save a copy (electronic and/or hard copy) for your records
3. Send completed electronic version of your Nomination Form to:

[Chris.Szabo@gov.ab.ca](mailto:Chris.Szabo@gov.ab.ca)

### **Hard Copy Submissions:**

1. Print off either the MS Word or PDF electronic Nomination Form
2. Complete Nomination Form and mail to:

Mr. Chris Szabo  
Physical Activity Advisor  
Alberta Tourism, Parks and Recreation  
Recreation and Physical Activity Division  
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Edmonton, Alberta T5J 4R7

Or Fax to: **(780) 427-5140**

All forms and Awards Information can be found at the following web address:

**[www.tpr.alberta.ca/recreation/recognition-awards](http://www.tpr.alberta.ca/recreation/recognition-awards)**

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**RECREATION VOLUNTEER RECOGNITION AWARD  
CRITERIA**

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**PURPOSE**

At Energize 2014, Alberta Tourism, Parks and Recreation will recognize four volunteers who, through their volunteer commitment and dedication, advanced the development of recreation in Alberta. Please give serious consideration to nominating an individual from your area.

**AWARD CRITERIA**

The following criteria will be used to review the nominations:

1. The nominee must be an Albertan who has made an outstanding contribution to **recreation** development at the **community level** in the Province of Alberta through:
  - a personal *volunteer* commitment to *recreation* development,
  - a consistent record of service to the public,
  - community leadership in *recreation*, and
  - active participation in a variety of *volunteer recreation* activities.
  - *coaching* will be considered at a lower scoring rate than other aspects of recreation development due to the coaching awards available through the Alberta Sport Connection's award program.
  - *officiating* may be included only if it is *volunteer* (many officials are paid). Please ensure this is clearly indicated on the nomination form.

**DO NOT INCLUDE:**

- *non-recreation* contributions.
  - involvement while the nominee was in a *paid position* (i.e. recreation professional or elected official).
2. *Volunteer* contributions made by the nominee to the organization, administration, planning or promotion of events/programs/services/facilities/policies *beyond the local level* will be considered and should be included.
  3. Nominees are not required to have served on a Recreation Board to be eligible for the award (this recognizes that many communities no longer have recreation boards, but do have volunteers who make outstanding contributions in recreation at the community level).
  4. Posthumous nominations will be accepted.
  5. Previous *Recreation Volunteer Recognition Award* recipients are not eligible.
  6. **Late nominations will not be accepted.** Please ensure nominations are faxed, emailed or postmarked by **June 20, 2014**

## TIPS FOR COMPLETING THE NOMINATION FORM

Keep in mind that this is a **recreation** recognition award for **volunteers** (**do not** include non-recreational or non-volunteer involvement).

Ensure the form is completed correctly and in its entirety:

- It would be advantageous to research your data with family members to ensure important details are not omitted.
- Type (or print legibly in black ink) all information on the nomination form provided (or on photocopies if additional space is required).
- **Do not** type or print outside the boxes on the form.
- **Do not** attach letters of support, photographs, newspaper articles, etc.

**Section A** – the selection committee is likely unfamiliar with your community and its organizations. Therefore, please provide accurate, concise details.

- *Name of Recreation Organization or Board* – include only organizations that the nominee was involved in at the executive or board level. **Do not** include any information if the nominee simply paid a membership fee and was considered an ‘active member’ of that organization, without being involved in the operations or decision-making processes.
- *Description/Purpose* – concisely describe the organization and/or its purpose.
- *Executive or Board Position Held* – include the title of the position the nominee held while on the executive or board.
- *# of Years* – include the number of years the nominee was on the executive or board. **Do not** include years the nominee was involved with the organization to a lesser degree.
- *Time Period* – include the actual years of service on the executive or Board (e.g. 98-07).

**Section B** – provide details of the nominee’s role and contributions to the development of **recreation** events, programs, services, facilities, policies, etc.

- *Events* – include events, programs, services, facilities, policies, etc.
  - include each event on a separate line and only include *recreation* events.
  - include previously established, as well as ‘new’ events.
- *Volunteer Role* – key word is *volunteer*. Include a one or two-word title for the nominee’s role in this event.
- *New Event?* – if the event is ‘new’, indicate ‘yes’ with an X.
- *If yes, was nominee involved in establishing the event?*
  - if you X’ed the previous column and the nominee was involved in *establishing* the event, enter Yes in this column.
  - if the nominee was not involved in establishing the event, but was involved in the organization or implementation, enter No in this column.
  - if you left the previous column blank, leave this column blank as well.
- *Specific Contributions* – list the details of the nominee’s role in this event.

**Section C & D:** self-explanatory.

# Recreation Volunteer Recognition Award

## The Award

Alberta has a wide array of volunteers that help make our recreation and parks activities among the best in the country. To recognize these volunteers, Alberta Tourism, Parks and Recreation awards individuals who have, through their commitment and dedication, advanced the development of recreation in Alberta. The individuals who have received the *Recreation Volunteer Recognition Award* have made outstanding contributions at the community or municipal level through a personal commitment to recreation development, a consistent and continuous record of service to the public, community leadership in recreation and active participation in a variety of volunteer recreation activities.

## Past Recipients

The *Recreation Volunteer Recognition Award* was initiated in 1977. Since that time, the following 205 individuals have been recognized for their involvement.

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|---|---|---|
| <p><b>2013</b><br/>                     Marg Derbyshire, <i>Medicine Hat</i><br/>                     Larry Flessatti, <i>Bowden</i><br/>                     Alden Fuller, <i>Castor</i><br/>                     Michele Gestlinger, <i>Longview</i></p>          | <p><b>2005</b><br/>                     Betty Mohr, <i>Strathcona County</i><br/>                     John Palardy, <i>Olds</i><br/>                     David Ramsey, <i>Millet</i><br/>                     Jack Van Rijn, <i>Coaldale</i></p>                              | <p><b>1997</b><br/>                     Oscar Blais, <i>Grande Prairie</i><br/>                     Doug Johnson, <i>Endiang</i><br/>                     Helmut (Chuck) Keller, <i>Westlock</i><br/>                     Jean Lapointe, <i>Coaldale</i></p>  |
| <p><b>2012</b><br/>                     Brian Brown, <i>Wetaskiwin</i><br/>                     Michelle Koebernick, <i>Drayton Valley</i><br/>                     Wayne Meikle, <i>Okotoks</i><br/>                     David Wayne Powell, <i>Drumheller</i></p> | <p><b>2004</b><br/>                     Marvin Bjornstad, <i>Elk Point/St. Paul</i><br/>                     Lovell McDonnell, <i>Medicine Hat</i><br/>                     Jack McKinlay, <i>Consort</i><br/>                     Elaine Muceniek, <i>Valleyview</i></p>     | <p><b>1996</b><br/>                     Dale Currie, <i>Hinton</i><br/>                     Judy Duncan, <i>Fort Saskatchewan</i><br/>                     Wanda Hamilton, <i>Millet</i><br/>                     Shirley Hocken, <i>Red Deer</i></p>   |
| <p><b>2011</b><br/>                     Tracy Halerewich, <i>Grimshaw</i><br/>                     Elwood Johnson, <i>Breton</i><br/>                     Chris Macleod, <i>High Level</i><br/>                     Skip Wilson, <i>Fort Saskatchewan</i></p>       | <p><b>2003</b><br/>                     Ed Marsh, <i>Ardrossan</i><br/>                     Pat Gustafson, <i>Woking</i><br/>                     Edward Berggren, <i>Bowden</i><br/>                     Michelle Bourke, <i>Onoway</i></p>                                  | <p><b>1995</b><br/>                     Elmer Watson, <i>Leduc</i><br/>                     Harold Wilson, <i>Sherwood Park</i><br/>                     Perky McCullough, <i>Grande Prairie</i><br/>                     John Wakulchyk, <i>Iron River</i></p>   |
| <p><b>2010</b><br/>                     Dieter Knobloch, <i>St. Albert *</i><br/>                     Dr. Cledwyn Lewis, <i>Clairmont</i><br/>                     Darcy Powlik, <i>Thorsby</i><br/>                     Rene Schaub, <i>Lac La Biche</i></p>       | <p><b>2002</b><br/>                     Lawrence Duperron, <i>Drayton Valley</i><br/>                     Sharlene Lyczewski, <i>Bow Island</i><br/>                     Gary Mills, <i>Pincher Creek</i><br/>                     Bob Zahara, <i>Sexsmith</i></p>            | <p><b>1993</b><br/>                     Barbara Cloutier, <i>Falher</i><br/>                     Walter Kuzio, <i>Thorsby *</i><br/>                     Darryl McDonald, <i>Vulcan</i><br/>                     Wilber Meunier, <i>Barrhead</i><br/>                     Roger Morgan, <i>Peace River</i><br/>                     Alice Sheen, <i>Cardston</i><br/>                     John Simonot, <i>Calgary</i><br/>                     Myrtle Smyth, <i>Leduc</i></p>  |
| <p><b>2009</b><br/>                     Don Kroetch, <i>Strome</i><br/>                     Vaughn McGrath, <i>Fort Saskatchewan</i><br/>                     Laverne Wilson, <i>Elk Point</i><br/>                     Faith Zachar, <i>Pincher Creek</i></p>      | <p><b>2001</b><br/>                     Ralph Courtorielle, <i>Grouard</i><br/>                     Alder Greenslade, <i>Millet</i><br/>                     Rick Horner, <i>Grande Prairie</i><br/>                     Alfa Twidale, <i>Fort Vermilion</i></p>              | <p><b>1991</b><br/>                     Harvey Yoder, <i>Lac La Biche</i><br/>                     Dennis Tink, <i>Grande Prairie</i><br/>                     Howard Snyder, <i>Cardston</i><br/>                     Tom Baldwin, <i>Grimshaw</i><br/>                     Clara Berg, <i>Wainwright</i><br/>                     Conrad Jean, <i>St. Paul</i><br/>                     Donna Graham, <i>Vulcan</i><br/>                     Dave Peters, <i>Delburne</i></p> |
| <p><b>2008</b><br/>                     Dale Mudryk, <i>Leduc</i><br/>                     Ken Sauer, <i>Medicine Hat</i><br/>                     Gary Ward, <i>St. Paul</i><br/>                     Jean Watson, <i>Wainwright</i></p>                           | <p><b>2000</b><br/>                     Victoria Belcourt, <i>Edson</i><br/>                     Darcy Gruntman, <i>Rocky Mountain House</i><br/>                     Ian Martinot, <i>Whitecourt</i><br/>                     Craig Volkman, <i>New Sarepta</i></p>          | <p><b>1990</b><br/>                     James Adair, <i>Barrhead</i><br/>                     Bill Elliot, <i>Wetaskiwin</i><br/>                     Dorine Kuzma, <i>St. Paul</i><br/>                     Elaine Nicolet, <i>Falher</i><br/>                     Grace Wiest, <i>Consort</i><br/>                     Hubert West, <i>Cardston</i><br/>                     Leo Zelinski, <i>Whitecourt</i><br/>                     Christina Jones</p>                     |
| <p><b>2007</b><br/>                     Doug Bassett, <i>Elk Point</i><br/>                     Norm Campion, <i>Three Hills</i><br/>                     Frank McEvoy, <i>Airdrie</i><br/>                     Joyce Patten, <i>High River</i></p>                 | <p><b>1999</b><br/>                     Audrey Gall, <i>Nampa</i><br/>                     Harold Knight, <i>Airdrie</i><br/>                     John Logan, <i>Edmonton</i><br/>                     Bill Nielsen, <i>Lacombe</i></p>                                       | <p><b>1990</b><br/>                     James Adair, <i>Barrhead</i><br/>                     Bill Elliot, <i>Wetaskiwin</i><br/>                     Dorine Kuzma, <i>St. Paul</i><br/>                     Elaine Nicolet, <i>Falher</i><br/>                     Grace Wiest, <i>Consort</i><br/>                     Hubert West, <i>Cardston</i><br/>                     Leo Zelinski, <i>Whitecourt</i><br/>                     Christina Jones</p>                     |
| <p><b>2006</b><br/>                     Dennis Aspeslet, <i>High Level</i><br/>                     John Bole, <i>Leduc</i><br/>                     Michael McMurray, <i>Spruce Grove</i><br/>                     Nicky Sereda, <i>Drumheller</i></p>             | <p><b>1998</b><br/>                     Claire Brown, <i>Strathcona County</i><br/>                     Bill Enticknap, <i>Rocky Mountain House</i><br/>                     Don Mosicki, <i>Leduc County</i><br/>                     Bruce Willerton, <i>Wainwright</i></p> |   |

## 1989

Monica Chesney, *Ponoka*  
Terry Brennan, *Leduc*  
Lorraine Gair, *Vulcan*  
Kenton Riise, *Forestburg*  
George Patzer, *Hanna*  
Guy Coulombe, *Evansburg*  
Willard Brooks, *Cardston*  
Don Shultz, *Barrhead*

## 1988

Max Court, *Raymond*  
Thomas Forhan, *Eckville*  
Margaret Lounds, *Calgary*  
Bill Maxim, *Edmonton*  
Paul Schow, *Cardston*  
Adam Swabb, *Mundare*  
Dennis Zukiwsky, *St. Paul*

## 1987

Myrna Swanson, *Hughenden*  
Jim Roth, *Bow Island*  
Trudy Cockerill, *Fort McMurray*  
Mike Karbonik, *Calmar*  
Rhea Jensen, *Cardston*  
Maurice Allarie, *Jarvie*  
Garret Funkhouser, *Olds*  
Leonard Turnbull, *Olds*

## 1986

Keith Gosling, *Calgary*  
Dennis Allen, *Edson*  
Betty Garvey, *Barrhead*  
Leonard Scott, *Waskatenau*  
Fred Mellen, *Bow Island*  
Bert Knibbs, *Bow Island*  
Dick Chamney, *Hayter*  
Roy Elmer, *Vulcan*

## 1985

Karen Fetterly, *Grande Prairie*  
Jules Van Brabant, *St. Paul*  
Bob Stewart, *Stettler*  
Arlaine Monaghan, *Winterburn*  
Robert Erickson, *Botha*  
Charlotte Potter, *Onoway*  
Warren Lewis Smith, *Olds*  
Leroy Walker, *Cardston*  
Ann Steffes, *Edson*

## 1984

Sharon Eshleman, *Fox Creek*  
John McDonnell, *St. Albert*  
Kathy Clarke, *Thorhild*  
Glen Oakford, *Hythe*  
Dianne Garratt, *Slave Lake*  
Mike Hodgins, *Edmonton*  
Norman Sheen, *Cardston*  
Vi Wavrecan, *Coleman*

## 1983

George Fraser, *Gibbons*  
Walter Scott, *Vermilion*  
Campbell Maxwell, *Devon*  
Marilyn Haley, *Innisfail*  
William Kother, *Mayerthorpe*  
Gordon Luchia, *Nobelford*  
Berniece Harwood, *Strathmore*  
George Whitehead, *Lethbridge*

## 1982

Hugh Redford, *Cardston*  
Jack MacAulay, *Banff*  
Joyce Hodgson, *Innisfail*  
Jean MacDonald, *Erskine*  
Bob Lehman, *Onoway*  
Ken Millar, *New Sarepta*  
Vern Jones, *Beaverlodge*  
Rod Hyde, *Fort McKay*

## 1981

Clarence Truckey, *Westlock*  
Marg Southern, *Calgary*  
Allan Shenfield, *Spruce Grove*  
Kenneth Morgan, *Carbon*  
Bill Marshall, *Sherwood Park*  
John Maczala, *Nampa*  
Catherine Ford, *Edmonton*  
Keith Everitt, *Sturgeon*

## 1980

Erwin Bako, *Edmonton*  
Dave Clauge, *Rocky Mountain House*  
Bernice Heiberg, *Kingman*  
Daniel Law, *Fort McMurray*  
Deloy Leavitt, *Cardston*  
Bill Salt, *Calgary*  
Betty Sewall, *Brooks*  
Harry Stuber, *Big Valley*

## 1979

Phyl Burt, *Rocky Mountain House*  
Jim Kyle, *MD of Sturgeon*  
Arlene Meldrum, *Edmonton*  
Elsie Milne, *Fort Macleod*  
Pat Ryan, *Calgary*  
Phyllis Schnick, *Warburg*  
Logan Sherris, *Nampa*

## 1978

Don McColl, *Edmonton*  
Clarence McGonigle, *Cochrane*  
William Large, *Czar*  
Mary Dixon, *Grimshaw*  
Jerry Rejman, *Coleman*  
Ethel Taylor, *Red Deer*  
Jack Krecsy, *Banff*  
Laura Morgan, *Didsbury*  
Theodore Westling, *Breton*  
Hope Pickard, *Calgary*  
Andy Graspointer, *Milk River* \*

## 1977

Elsie McFarland, *Edmonton*  
Don Moore, *Red Deer*  
George Talbot, *Rocky Mountain House*  
Jack Riddel, *Edmonton*  
Ted Van Biezen, *Three Hills*  
Roy Blais, *Taber*  
Jack Boddington, *Edmonton*

\* Awarded Posthumously